



Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for SAGEM MF 9323/ MF 9327. You'll find the answers to all your questions on the SAGEM MF 9323/ MF 9327 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual SAGEM MF 9323/ MF 9327
User guide SAGEM MF 9323/ MF 9327
Operating instructions SAGEM MF 9323/ MF 9327
Instructions for use SAGEM MF 9323/ MF 9327
Instruction manual SAGEM MF 9323/ MF 9327

MF9300



Operation manual for copier

90001147301

 **SAGEM**



[You're reading an excerpt. Click here to read official SAGEM MF 9323/ MF 9327 user guide](http://yourpdfguides.com/dref/1202375)
<http://yourpdfguides.com/dref/1202375>

Manual abstract:

@@@Caution! For a complete electrical disconnection, pull out the main plug. The socket-outlet shall be installed near the equipment and shall be easily accessible. Warning This is a Class A product. In a domestic environment this product may cause radio interference in which case the user may be required to take adequate measures. This equipment complies with the requirements of Directives 89/336/EEC and 73/23/EEC as amended by 93/68/EEC. Dieses Gerät entspricht den Anforderungen der EG-Richtlinien 89/336/EWG und 73/23/EWG mit Änderung 93/68/EWG. Ce matériel répond aux exigences contenues dans les directives 89/336/CEE et 73/23/CEE modifiées par la directive 93/68/CEE. Dit apparaat voldoet aan de eisen van de richtlijnen 89/336/EEG en 73/23/EEG, gewijzigd door 93/68/EEG. Dette udstyr overholder kravene i direktiv nr. 89/336/EEC og 73/23/EEC med tillæg nr.

93/68/EEC. Quest' apparecchio è conforme ai requisiti delle direttive 89/336/EEC e 73/23/EEC, come emendata dalla direttiva 93/68/EEC. Este equipamento obedece às exigências das directivas 89/336/CEE e 73/23/CEE, na sua versão corrigida pela directiva 93/68/CEE. Este aparato satisfice las exigencias de las Directivas 89/336/CEE y 73/23/CEE, modificadas por medio de la 93/68/CEE. Denna utrustning uppfyller kraven enligt riktlinjerna 89/336/EEC och 73/23/EEC så som kompletteras av 93/68/EEC.

Dette produktet oppfyller betingelsene i direktivene 89/336/EEC og 73/23/EEC i endringen 93/68/EEC. Tämä laite täyttää direktiivien 89/336/EEC ja 73/23/EEC vaatimukset, joita on muutettu direktiivillä 93/68/EEC. The CE mark logo label is affixed on an equipment in case that the directives described in the above sentence are applicable to the product. (This sentence is not applicable in any country where the above directives are not required.)

CONTENTS

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.... 3 CAUTIONS ON USING THE MACHINE.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

. 3 IMPORTANT POINTS WHEN SELECTING AN INSTALLATION SITE

.....

.....

.....

.....

.....

.....

.....

3 CAUTIONS ON HANDLING THE MACHINE.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

4 ENVIRONMENTAL INFORMATION.....

.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

... 5 USING THE MANUAL

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

5 ABOUT THE OPERATION MANUALS.....

.....
.....

.....
.....
.....

.....

.....
.....
.....

..... 5 THE MEANING OF "R" IN ORIGINAL AND PAPER SIZE INDICATIONS .

.....
.....
.....
.....

.... 6 CONVENTIONS USED IN THIS MANUAL.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... 6 MAIN FEATURES ...

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

. 7 1 BEFORE USING THE MACHINE 3 CONVENIENT COPY FUNCTIONS PART NAMES AND FUNCTIONS

.. 8 OPERATION PANEL ...

.....
.....
.....

.....
.....
.....

10 TOUCH PANEL

.....
.....
.....
.....

.....11 COPY FINISHING FUNCTIONS

.....
.....

..... 35 SORT COPY ..

.....
.....
.....
.....

.....
.....

... 35 GROUP COPY..

.....
.....
.....
.....

..... 35 OFFSET FUNCTION

.....
.....
.....

.. 35 STAPLE SORT (when the finisher (SG-FN3) is installed) ...

.....
.....

... 37 ORIENTATION OF THE ORIGINAL AND STAPLING POSITIONS..

.....
.....
.....
.....

. 37 POWER ON AND OFF.....

.....
.....
.....

..... 13 POWER ON ..

.....
.....
.....
.....

.....
.....
.....

13 POWER OFF

.....
.....
.....
.....

.....
13 INITIAL SETTINGS.....

.....
.....

.....
.....
.....

.14 POWER SAVE MODES.....

.....
.....
.....

.....14 LOADING PAPER.....

.....
.....
.....
.....

..... 15 PAPER.

.....
.....
.....

.....
.....
.....
.....

.....15 LOADING PAPER.

.....
.....
.....

.....
.....
.....

..17 CHANGING A TRAY'S PAPER TYPE AND PAPER SIZE SETTINGS.....

.....
.....
.....

....19 SPECIAL MODES.....

.....
.....
.....
.....

..... 39 GENERAL PROCEDURE FOR USING THE SPECIAL FUNCTIONS ..

.....
.....
.....

.. 40 MARGIN SHIFT COPY ...

.....
.....

.....
.....
.....

. 41 ERASE COPY....

.....
.....
.....

.....
.....
... 42 DUAL PAGE COPY

.....
.....
.....

.....
... 43 PAMPHLET COPY ..

.....
.....

.....
.....
.....
... 44 JOB BUILD MODE.....

.....
.....
.....
.....

.... 45 MULTI SHOT COPY

.....
.....
.....

.....
.. 46 ORIGINAL SIZE ...

.....
.....

.....
.....
.....
..... 47 COVER COPY ...

.....
.....
.....
.....

.....
... 48 B/W REVERSE COPY .

.....
.....

.....
.....
.....
.... 50 2 COPY FUNCTIONS MAIN SCREEN OF COPY MODE .

.....

..... 21 NORMAL COPYING ..

.....
.....
.....

.....
.....
... 22 COPYING FROM THE DOCUMENT GLASS ..

..22 COPYING FROM THE RSPF

.....
.....

..23 POINTS TO NOTE WHEN MAKING COPIES ...

24 BYPASS FEED (special paper)

.....

.....

.....

..70 MISFEED IN AN OUTPUT TRAY (when a finisher (SG-FN3) is installed) ...

.....70 REPLACING THE TONER CARTRIDGE ..

..... 72 STAPLE CARTRIDGE REPLACEMENT....

.....

73 STAPLE JAM REMOVAL

.....

.....

.74 TOTAL OUTPUT COUNT

.....

.....

... 74 CLEANING THE MACHINE..

.....

.....

.. 75 DOCUMENT GLASS AND DOCUMENT COVER/RSPF...

.....

.....

.....

.....

.....75 THE BYPASS TRAY PAPER FEED ROLLER....

.....

.....

.....

.....

.....

....75 6 PERIPHERAL DEVICES AND SUPPLIES PERIPHERAL DEVICES.....

.....

.....

..... 76 FINISHER (SG-FN3)..

.....

.....

.....

..77 500-SHEET PAPER FEED UNIT/ 2 x 500-SHEET PAPER FEED UNIT ...

.....

.78 REVERSING SINGLE PASS FEEDER

79 STORAGE OF SUPPLIES

.....

.....

. 79 PROPER STORAGE

.....

.....

.....
.....
....79 7 APPENDIX SPECIFICATIONS .
.....

.....
.....
.....
.....

.. 80 INDEX.....

.....
.....
.....
.....
.....
.....

..... 82 INDEX BY PURPOSE.....

.....
.....
.....

.....

..85 2 CAUTIONS Follow the cautions below when using this machine. CAUTIONS ON USING THE MACHINE Warning: · The fusing area is hot. Exercise care in this area when removing misfed paper.
· Do not look directly at the light source. Doing so may damage your eyes. Caution: · Do not switch the machine rapidly on and off. After turning the machine off, wait 10 to 15 seconds before turning it back on. · Machine power must be turned off before installing any supplies.
· Place the machine on a firm, level surface. · Do not install the machine in a humid or dusty location. · When the machine is not used for a long time, for example, during prolonged holidays, turn the power switch off and remove the power cord from the outlet. · When moving the machine, be sure to turn the power switch off and remove the power cord from the outlet. · Do not cover the machine with a dust cover, cloth or plastic film while the power is on. Doing so may prevent heat dissipation, damaging the machine. · Use of controls or adjustments or performance of procedures other than those specified herein may result in hazardous laser radiation exposure. · The socket-outlet should be installed near the machine and should be easily accessible. **IMPORTANT POINTS WHEN SELECTING AN INSTALLATION SITE** Improper installation may damage the machine. Please note the following during initial installation and whenever the machine is moved.

Caution in this condition will cause poor copy quality and malfunctions. Leave the machine at room temperature for at least 2 hours before use. If the machine is moved from a cool place to a warm place, condensation may form inside the machine. Operation Do not install your machine in areas that are: · damp, humid, or very dusty · exposed to direct sunlight · poorly ventilated · subject to extreme temperature or humidity changes, e.g., near an air conditioner or heater. 3 The machine should be installed near an accessible power outlet for easy connection and disconnection.



[You're reading an excerpt. Click here to read official SAGEM MF 9323/ MF 9327 user guide http://yourpdfguides.com/dref/1202375](http://yourpdfguides.com/dref/1202375)

Be sure to connect the power cord only to a power outlet that meets the specified voltage and current requirements. Also make certain the outlet is properly grounded. Note Connect the machine to a power outlet which is not used for other electric appliances.

If a lighting fixture is connected to the same outlet, the light may flicker. Be sure to allow the required space around the machine for servicing and proper ventilation. 30cm (12") 30cm (12") 30cm (12") A small amount of ozone is produced within the machine during operation. The emission level is insufficient to cause any health hazard. Note: The present recommended long term exposure limit for ozone is 0.

1 ppm (0.2 mg/m³) calculated as an 8 hr. timeweighted average concentration. However, since the small amount that is emitted may have an objectionable odor, it is advisable to place the machine in a ventilated area. CAUTIONS ON HANDLING THE MACHINE Observe the following precautions when handling the machine to maintain top performance.

Do not drop the machine, subject it to shock or strike it against any object. Store spare toner cartridges in a cool dry place without removing from the package before use. · If they are exposed to direct sunlight or excessive heat, poor copies may result. Do not touch the photoconductive drum (green portion). · Scratches or smudges on the drum will cause dirty copies. CAUTIONS ON LASER Wave length Pulse times Output power 785 nm + 10 nm/- 15 nm (5.871 μs ± 0.1 μs)/7 mm 0.4 mW ± 0.04 mW (600 dpi) 0.

2 mW ± " x 17") Page 80.....

.....
.....
.....

..25%, 50%, 70%, 81%, 86%, 100%, 115%, 122%, 141%, 200%, 400% (25%, 50%, 64%, 77%, 100%, 121%, 129%, 200%, 400%) READY TO COPY. 0 AUTO EXPOSURE AUTO A4 PAPER SELECT 100% COPY RATIO READY TO COPY. 0 AUTO EXPOSURE AUTO 8½x11 PAPER SELECT 100% COPY RATIO SPECIAL MODES SPECIAL MODES 2-SIDED COPY A4 A3 A4 2-SIDED COPY 8½x11 8½x14 8½x11 OUTPUT OUTPUT [AB series] [Inch series]

Although AB series size indications are shown on the operation panel of this manual, inch series indications are displayed on the inch series machines. 6 MAIN FEATURES High-speed laser copying · First-copy time*1 at 600 dpi*2 is only 4.8 seconds. · Copying speed is 23 copies/min. (SG-DS23) or 27 copies/min. (SG-DS27) at 600 dpi (not in the super photo mode).

This is ideal for business use and provides a big boost to workplace productivity. *1 First-Copy time may vary depending on the power-supply voltage, ambient temperature, and other operating conditions. *2 "dpi" ("dots per inch") is unit that is used to measure resolution. Resolution indicates how much detail can be reproduced in a printed or scanned image. High-quality digital image · High-quality copying at 600 dpi or 1200 dpi (super photo mode) is performed.

· In addition to automatic exposure adjustment, four original type modes are available: "TEXT mode" for text-only originals, "TEXT/PHOTO mode" for mixed text and photo originals, "PHOTO mode" for photos, and "SUPER PHOTO mode" for high-quality reproduction of photos. The exposure can be manually adjusted to 5 levels in each mode. Enhanced copying features · · · · Zoom copies can be made from 25% to 400% in increments of 1%. Continuous copying of up to 999 copies is possible. Automatic two-sided copying can be performed.

Useful special features such as erase, margin shift, 2 in 1 and 4 in 1, pamphlet copy, dual page copy and cover copy are available. A A A A 2in1 copy 4 3 2 1 Erase copy Margin shift copy 4in1 copy SHARP Pamphlet copy Dual page copy Cover copy · Key operator programs allow the setting or modification of functions to meet your specific needs. The key operator programs can also be used to enable audit mode, which allows the machine administrator to control use of the machine. Black and white LCD touch panel makes it easy to operate the machine · Employing a backlit black and white LCD display, the touch panel provides step-by-step guidance for each function of the machine. The touch panel even provides instructions for removing paper misfeeds and other problems that occur. Optional features · · · · An optional finisher allows automatic stapling of up to 30 sheets. This machine can be used as a network printer if the optional printer expansion kit is installed. This machine can be used as a facsimile machine if the optional facsimile expansion kit is installed. This machine can be used as a network scanner if the optional network scanner expansion kit is installed. Environment and people friendly design · Preheat and auto power shut-off modes are provided to reduce power consumption when the machine is not in use.

· A universal design has been implemented in the product whereby the height of the operation panel and shape of the keys are designed to be usable by as many people as possible. 7 1 Exterior Chapter 1 BEFORE USING THE MACHINE This chapter contains basic information that should be read before using the machine. PART NAMES AND FUNCTIONS 2 1 11 3 7 6 4 8 10 5 9 13 15 16 12 14 10 1 Reversing single pass feeder (RSPF) (optional) Place the original(s) that you wish to scan face up here. (p.23) Document cover (optional) Place an original on the document glass and close the document cover before copying starts. Document glass Place an original that you wish to scan face down here. (p.22) Power switch Press to turn the machine power on and off. (p.13) Handles Use to move the machine.

Operation panel Contains operation keys and the touch panel. (p.10) Job separator tray (upper tray) (optional) Print jobs and received faxes are delivered to this tray. 8 Centre tray Finished copies are delivered to the centre tray. Front cover Open to remove paper misfeeds and perform machine maintenance. (p.66) Paper trays Each tray holds 500 sheets of copy paper. (p.15) Upper right side cover Open to remove misfeeds when an optional job separator tray kit or a optional finisher is installed. (p.

70) Side cover Open to remove misfeeds. (p.66) Side cover handle Pull to open the side cover. (p.66) Bypass tray paper guides Adjust to the width of the paper. (p.18) 9 2 10 3 11 4 5 12 6 13 14 7 8 BEFORE USING THE MACHINE Interior 17 18 22 1 19 20 21 15 Bypass tray Regular paper and special paper (such as transparency film) can be fed from the bypass tray. (p.18) Bypass tray extension Pull out the bypass tray extension before placing paper in the bypass tray. (p.

18) Toner cartridge lock release lever Use to unlock the toner cartridge. (p.72) Toner cartridge Contains toner. (p.72) Roller rotating knob Turn to remove misfed paper. (p.66) Photoconductive drum Copy images are formed on the photoconductive drum.



[You're reading an excerpt. Click here to read official SAGEM MF 9323/ MF 9327 user guide](http://yourpdfguides.com/dref/1202375)
<http://yourpdfguides.com/dref/1202375>

21 Fusing unit release levers To remove a paper misfed in the fusing unit, push up on these levers and remove the paper. (p.67) 16 Warning The fusing unit is hot.

Do not touch the fusing unit when removing misfed paper. Doing so may cause a burn or injury. 17 22 18 Fusing unit paper guide Open to remove misfed paper. (p.67) Note 19 The model name is on the front cover of the machine.

20 Caution Do not touch the photoconductive drum (green portion). Doing so may damage the drum and cause smudges on copies. 9 BEFORE USING THE MACHINE OPERATION PANEL COPY PRINT SCAN FAX JOB STATUS ON LINE DATA DATA LINE DATA CUSTOM SETTINGS ACC.#-C The indicators of the operation panel may differ depending on the country and region. 1 1 2 3 3 4 5 6 7 8 9 10 11 Touch panel The machine status, messages and touch keys are displayed on the panel.

The display will show the status of printing, copying or network scanning according to the mode that is selected. For details see the next page. Mode select keys and indicators Use to change modes and the corresponding display on the touch panel. [COPY] key Press to select copy mode. [PRINT] key/ONLINE indicator/ DATA indicator Press to select print mode. · ONLINE indicator Print jobs can be received when this indicator is lit. · DATA indicator A print job is in memory. The indicator lights steadily while the job is held in memory, and blinks while the job is printed. [SCAN] key/DATA indicator (When the network scanner option is installed.) Press to select network scan mode when the network scanner option is installed.

· DATA indicator Lights steadily or blinks while a scanned image is being sent. (See "Operation manual (for network scanner)".) [FAX] key/LINE indicator/DATA indicator (When the fax option is installed.) Press to select fax mode when the fax option is installed. · LINE indicator this lights up while faxes are being sent or received. · DATA indicator Blinks when a fax has been received to memory and lights steadily when a fax is waiting in memory for transmission. (See operation manual for facsimile.) [JOB STATUS] key Press to display the current job status. (p.12) [CUSTOM SETTINGS] key Use to adjust various settings of the machine including the contrast of the touch panel and key operator programs.

(p.52) Numeric keys Use to enter numeric values for various settings. [ACC.#-C] key () When auditing mode is enabled, press this key after finishing a job to return the machine to account number entry standby. [#/P] key () Use this key to execute a job program in copy mode.

The key is also used to dial in fax mode. [CLEAR] key () Press to clear a copy number setting or cancel a job. [START] key () Press in copy mode, scanner mode, or fax mode to begin copying, network scanning, or faxing. This key blinks when auto power shut mode has activated. Press the key to return to normal operation.

[INTERRUPT] key () Use to perform an interrupt copy job. (p.34) [CLEAR ALL] key () Resets the settings to the initial settings. 4 2 5 6 7 8 9 10 11 10 BEFORE USING THE MACHINE TOUCH PANEL Using the touch panel [Example 1] JOB QUEUE COPY SHARP001 SETS / PRO 003 / 00 003 / 00 Selecting a function [Example 1] Items which are highlighted at the time a screen appears are already selected and will take effect when the [OK] key is touched. Beep tone Items on the touch panel are selected by touching the key associated with the item. A beep will sound to confirm that the item was selected and the key will be highlighted. * A double-beep is sounded when an invalid key is touched. Keys which are greyed out cannot be selected. CANCEL OK LEFT BINDING RIGHT BINDING 1 [Example 2] If you need to cancel a selection, simply press the key once again so that it is not highlighted. DUAL PAGE COPY 1/ [Example 2] 1/13 COMPLETE MULTI SHOT The confirmation beeps can be disabled in the key operator programs.

(See the "Key operator's guide".) The touch panel screens shown in this manual are printed images and may differ from the actual screens. DUAL PAGE COPY 1/ The key is no longer highlighted and the selection is cancelled. MULTI SHOT [Example 3] READY TO COPY. ORIGINA SPECIAL MODES 2-SIDED COPY A4 A3 OUTPUT When the machine is used in copy mode or fax mode and a special mode is selected, a icon representing the feature will appear on the touch panel. If this icon is touched, the setting screen of the function (or a menu screen) will appear, allowing the settings to be checked, adjusted, or cancelled. 11 BEFORE USING THE MACHINE Job status screen (common to copy, print, network scan and fax) This screen appears when the [JOB STATUS] key on the operation panel is pressed. A job list showing the current job and the stored jobs or a list showing completed jobs can be displayed.

The contents of jobs can be viewed and jobs can be deleted from the queue. The following screen shows the job queue for print jobs.

1 2 JOB QUEUE COPY SHARP001 0666211221 SETS / PROGRESS 003 / 000 003 / 000 010 / 000 STATUS PAPER EMPTY*1 WAITING 1/1 JOB QUEUE COMPLETE DETAIL WAITING PRIORITY STOP/DELETE PRINT JOB E-MAIL/FTP FAX JOB 3 1 4 5 3 6 7 8 9 Job list Shows stored jobs and the job currently being executed. Touch one of keys 3 to 5 in the above illustration to select the type of job. The icon next to each job name indicates the mode of the job as follows: Copy mode Network scanner mode Fax mode (Send jobs) Fax mode (Receive jobs) Printer mode [PRINT JOB] key Use to view the list of output jobs for all modes (print, copy, and fax). [E-MAIL/FTP] key Displays a network scanner job. (When the network scanner function is installed.

) [FAX JOB] key This displays stored fax jobs and the fax job currently being executed (When the fax option is installed.). Display switching keys Use to change the page of the displayed job list. [STOP/DELETE] key Use to pause or delete a job currently being executed, or to delete a stored job. Copy jobs and received faxes cannot be paused or deleted with this key.

Copy jobs can be cancelled by pressing the [CLEAR] key () or [CLEAR ALL] key (). [PRIORITY] key Touch this key after selecting a stored job in this [JOB QUEUE] list to print the job ahead of the other jobs. [DETAIL] key Shows information on the selected job. This cannot be used for a received fax. 4 5 6 The jobs in the job list appear in the form of keys. To give priority to a job or pause or delete a job, touch the key of the job and then use the key described in 7 or 8. *1: "PAPER EMPTY" in the job status display 7 "PAPER EMPTY" in the job status display indicates that the machine is out of the specified size of paper. Add the specified size of paper. If the specified size of paper is not available and you are in printer mode, another size of paper can be loaded in the bypass tray to allow printing to take place.



[You're reading an excerpt. Click here to read official SAGEM MF](http://yourpdfguides.com/dref/1202375)

[9323/ MF 9327 user guide](http://yourpdfguides.com/dref/1202375)

<http://yourpdfguides.com/dref/1202375>

(See the "Online manual".

) 2 8 Mode switching keys Use to select the job list mode: "JOB QUEUE" (Stored/currently executing jobs) or "COMPLETE" (Finished jobs). "JOB QUEUE": Shows jobs that have been stored and the job that is currently being executed. "COMPLETE": Shows the jobs that have been finished. Note that copy jobs do not appear in this list. If the power is turned off, or if auto power shut-off mode activates when there are no jobs, the jobs in the "COMPLETE" list will be erased. 9 12 POWER ON AND OFF The power switch is located on the left side of the machine. Note When the power switch is turned on, the machine starts up in the previously used mode. The following explanations assume that the previously used mode was copy mode. POWER ON Turn the power switch to the "ON" position. ON POWER OFF When the machine is not used for a long time, be sure to turn it off.

Make sure that the machine is not in operation and then turn the power switch to the "OFF" position. 1 · When the power switch is turned to the "ON" position, the message "WARMING UP. A COPYING JOB CAN BE SET NOW." will appear in the message display and the machine will start warming up. When "READY TO COPY.

" appears, the machine is ready to copy. Copy settings can be selected during warm-up. · If auditing mode is enabled, "ENTER YOUR ACCOUNT NUMBER." will appear. When a valid account number is entered, the account status will appear on the main screen for several seconds.

Then copying can be performed. (See "Key operator's guide".) OFF If the power switch is turned off while the machine is in operation, a misfeed may occur and the job that was in progress will be cancelled. Note If the fax option is installed, be sure to keep the power turned on. Faxes cannot be received when the power is turned off. 13 BEFORE USING THE MACHINE INITIAL SETTINGS The machine reverts to the initial settings when it is first turned on, when the [CLEAR ALL] key () is pressed, or the preset "auto clear time" elapses after the last copy is made in any mode. When the machine reverts to the initial settings, all settings and functions selected to that point are cancelled. The auto clear time can be changed in the key operator programs. (See the "Key operator's guide".) The initial settings that appear in the display are shown below.

READY TO COPY. 0 AUTO EXPOSURE AUTO A4 PAPER SELECT 100% COPY RATIO SPECIAL MODES 2-SIDED COPY A4 A3 A4 OUTPUT Functions and settings are explained based on the above screen as applicable. Copy ratio: 100%, Exposure: Automatic, Copy quantity: 0, Automatic two-sided: One side to One side, Auto paper selection: On, Paper tray: Upper paper tray (at power on, the previously selected paper tray will again be selected.) The initial settings can be changed in the key operator programs. (See the "Key operator's guide".) For the initial settings (initial screen) of printer, fax, and scanner modes, see the operation manuals of those modes. Note POWER SAVE MODES The machine has two power save modes to reduce overall power consumption and thereby reduce the cost of operation. These modes help conserve natural resources and reduce environmental pollution. The two power save modes are "Preheat mode" and "Auto power shut-off mode". The time settings for each mode can be changed in the key operator programs.

(See the "Key operator's guide".) Preheat mode When the set time elapses, the temperature of the fusing unit is automatically lowered to reduce power consumption while on standby. The factory default setting is 15 minutes. To return to normal operation, touch any key on the operation panel. To make a copy when the machine is in this mode, simply select the desired copy selections and then press the [START] key ().

Auto power shut-off mode When the set time elapses, the power to the fusing unit automatically turns off to reduce power consumption. The factory default setting is 60 minutes. When the machine enters this mode, the touch panel screen turns off and only the [START] key () blinks. To return to normal operation, press the [START] key (). To copy after warm-up starts, make desired copy selections and press the [START] key ().

14 LOADING PAPER When a tray runs out of paper, a message appears in the touch panel. Load paper in the tray. OPEN TRAY 1 AND ADD PAPER. ORIGINAL A4 SPECIAL MODES 0 AUTO EXPOSURE AUTO A4 PAPER SELECT A4 A3 2-SIDED COPY OUTPUT 100% COPY RATIO PAPER The specifications for the types and sizes of paper that can be loaded in the paper trays are shown below. For best results, use only SAGEM recommended paper. Tray No. 1 2 3 Paper tray type Upper paper tray*1 Lower paper tray*2 500-sheet paper feed unit/ Upper paper tray of 2 x 500-sheet paper feed unit Lower paper tray of 2 x 500-sheet paper feed unit Bypass tray Plain paper Letterhead paper Recycled paper Colour paper Thin paper Heavy paper Labels Transparency film Envelope International DL (110 x 220 mm) International C5 (162 x 229 mm) Commercial 10 (4-1/8" x 9-1/2") A6 to A3 56 g/m2 to 128 g/m2 (5-1/2" x 8-1/2" to (15 lbs. to 34.5 11" x 17") lbs.)*3 52 g/m2 to 56 g/m2 (14 lbs.

to 15 lbs.) Max. 200 g/m2 (54 lbs.) 100 sheets*4 Paper type Plain paper Letterhead paper Recycled paper Colour paper Size Weight Capacity 1 A5 to A3 56 g/m2 to 105 g/m2 500 sheets*4 (5-1/2" x 8-1/2" to (15 lbs. to 28 lbs.) 11" x 17") 4 100 sheets 30 sheets 40 sheets 40 sheets 5 sheets *1 *2 *3 *4 A5 (5-1/2" x 8-1/2") size paper can only be loaded in tray 1 and the bypass tray. B5 size paper cannot be loaded in tray 2. (However, B5R paper can be loaded.) When loading paper larger than A4 (8-1/2" x 11") size, do not use paper of weight greater than 105 g/m2 (28 lbs.).

The number of sheets of paper which can be loaded varies depending on the weight of the paper. 15 BEFORE USING THE MACHINE Special papers Follow these guidelines when using special papers. Envelopes Do not use the following envelopes. (Misfeeds will occur.) · Envelopes with metal tabs, clasps, strings, holes, or windows.

· Envelopes with rough fibbers, carbon paper, or glossy surfaces. · Envelopes with two or more flaps. · Envelopes with tape, film, or paper attached to the flap. · Envelopes with a fold in the flap. · Envelopes with glue on the flap to be moistened for sealing. · Envelopes with labels or stamps. · Envelopes that are slightly inflated with air. · Envelopes with glue protruding from the seal area. · Envelopes with part of the seal area peeled off. · Use SAGEM recommended transparency film and label sheets. Using other than SAGEM recommended paper may result in misfeeds or smudges on the output.



[You're reading an excerpt. Click here to read official SAGEM MF](#)

[9323/ MF 9327 user guide](#)

<http://yourpdfguides.com/dref/1202375>

If other than SAGEM recommended media must be used, feed each sheet one at a time using the bypass tray (Do not attempt continuous copying or printing.).
 · There are many varieties of special paper available on the market, and some cannot be used with this machine. Before using special paper, contact your authorised service representative.

· Before using other than SAGEM recommended paper, make a test copy to see if the paper is suitable. Letterhead paper Letterhead paper is paper with information pre-printed at the top such as a company name and address. 16 BEFORE USING THE MACHINE LOADING PAPER Make sure that the machine is not copying, printing, or printing a received fax, and then follow these steps to load paper. Loading the paper in the paper tray 1 Pull out the paper tray until it stops. If you are loading the same size of paper as was loaded previously, go to step 4. If you are loading a different size of paper, continue with the following step. 5 Load paper in the tray. Maximum height line 1 Note · Load the paper with the print side facing up. · Insert the paper along the guides. · The tray holds up to 500 sheets of 80 g/m2 (21 lbs.)

) paper. · Do not load paper above the maximum height line. · When adding paper, first remove any paper remaining in the tray, combine it with the paper to be added, and then reload as a single stack. 2 Squeeze the lock lever of the front guide and slide the front guide to match the width of the paper. Front guide Left guide 6 When using 11" x 17" copy paper, store the left guide in the slot at the left front of the paper tray. Push the paper tray firmly back into the machine. 3 Move the left guide to the appropriate slot as marked on the tray. If you loaded a different size of paper that was loaded previously, place the appropriate paper size card in the front of the paper tray to indicate the new paper size. 4 Fan the copy paper. Paper size card Paper size card 81/2X11 81/2X11 81/2X14 11X17 51/2X81/2 A4 Back A5 81/2X11 (AB) If you loaded a different size of paper that was loaded previously, go to "CHANGING A TRAY'S PAPER TYPE AND PAPER SIZE SETTINGS" (p. 19). Note EXTRA 81/2X13 81/2X13 B5 A4 EXTRA R R Front A3 B4 A4 B5 (Inch) 17 BEFORE USING THE MACHINE Loading paper in the bypass tray 1 Unfold the bypass tray. 3 Insert the copy paper (print side down) all the way into the bypass tray. To enable correct detection of the paper size, be sure to pull out the bypass tray extension. 2 Set the paper guides to the copy paper width. Important points when inserting paper in the bypass tray · Be sure to place A6 size paper or envelopes in the horizontal (landscape) orientation as shown in the following diagram. · Load the paper with the print side facing down. · When loading envelopes, make sure that they are straight and flat and do not have loosely glued construction flaps (not the closure flap). · When adding paper, first remove any paper remaining in the bypass tray, combine it with the paper to be added, and then reload as a single stack. The paper to be added must be the same size and type as the paper already in the bypass tray.

· Do not use paper that is smaller than the original image. This may cause smudges or unclean images. · Do not use paper that has already been printed on by a laser printer or plain paper fax machine. This may cause smudges or unclean images. 18 BEFORE USING THE MACHINE CHANGING A TRAY'S PAPER TYPE AND PAPER SIZE SETTINGS When you change the paper in a tray, follow the steps below to change the tray's paper type and paper size settings. The settings cannot be changed when operation has stopped because the paper ran out or a misfeed occurred, or when an interrupt copy job is being performed. Even in copy mode, the settings cannot be changed while a print job or received fax is being printed. Note · A5 (5-1/2" x 8-1/2") size paper can only be set for tray 1. · B5 size paper cannot be set for tray 2. (However, B5R size paper can be set.)

) · Tray settings for trays other than the bypass tray can be prohibited in the key operator programs. (See the "Key operator's guide".) 1 2 Load paper in the tray as explained in "Loading the paper in the paper tray" (p.17). Press the [CUSTOM SETTINGS] key.

5 Select the size and type of paper that is loaded in the tray. OK SIZE LETTER HEAD COLOUR A3 A4R A5 B4 B5 AB INCH A4 B5R 1 CUSTOM SETTINGS TRAY 1 TYPE/SIZE SETTING TYPE PLAIN LINE DATA B STATUS CUSTOM SETTINGS The custom settings menu screen will appear. RECYCLED 3 Touch the [TRAY SETTINGS] key. TOTAL COUNT CONTRA ADDRESS CONTRO The currently selected paper type will be highlighted. · To change the paper type selection, touch the appropriate type key.

· To change the paper size selection, touch the appropriate size key. · To change the displayed size selections to inch sizes, touch [AB INCH]. The tray settings screen will appear. 6 7 Touch the [OK] key. A message appears prompting you to check the paper in the tray. Check the paper and then touch the [OK] key. You will return to the tray settings screen. TRAY SETTINGS KEYBOARD SELECT KEY 4 TRAY 1 Select the tray in which you loaded paper. TYPE / SIZE PLAIN / A4 TRAY 2 TRAY 3 PLAIN / B5 PLAIN / A3 For the tray numbers, see "PAPER" (p.15).

If the desired tray does not appear in the display, use the key or key to scroll until it appears. 19 BEFORE USING THE MACHINE Setting the paper type in the bypass tray Use either of the following two methods to set the bypass tray's paper type setting. From the [CUSTOM SETTINGS] key From the [PAPER SELECT] key 1 2 Load paper in the bypass tray as explained in "Loading paper in the bypass tray" (p.18). Press the [CUSTOM SETTINGS] key. LINE DATA 1 2 Load paper in the bypass tray as explained in "Loading paper in the bypass tray" (p.18). Touch the [PAPER SELECT] key. EXPOSURE AUTO A4 PAPER SELECT 100% The custom settings menu screen will appear. B STATUS CUSTOM SETTINGS 3 Touch the [TRAY SETTINGS] key. TOTAL COUNT CONTRA ADDRESS CONTRO 3 Touch the paper type selection key. The tray settings screen will appear. READY TO COPY. 0 PLAIN RECYCLED A3 PLAIN PAPER SELECT EXTRA IMAGE ADJUST 100% COPY RATIO AUTO EXPOSURE TRAY SETTINGS A4 B4 KEYBOARD SELECT KEY 4 TRAY 4 BYPASS TRAY Touch the [BYPASS TRAY] key. TYPE / SIZE 4 Select the paper type. READY TO COPY. PLAIN / A3 PLAIN LETTER HEAD COLOUR THIN PAPER ENVELOPE LABELS PAPER SELECT HEAVY PAPER TRANSPARENCY JAPANESE P/C 100% COPY RATIO AUTO EXPOSURE 0 PLAIN RECYCLED 5 Select the type of paper that is loaded in the tray.



[You're reading an excerpt. Click here to read official SAGEM MF 9323/ MF 9327 user guide](http://yourpdfguides.com/dref/1202375)
<http://yourpdfguides.com/dref/1202375>

OK "JAPANESE P/C" refers to official postcards used in Japan. CUSTOM SETTINGS BYPASS TRAY TYPE SETTING SELECT THE PAPER TYPE. PLAIN RECYCLED HEAVY PAPER LETTER HEAD COLOUR THIN PAPER ENVELOPE LABELS TRANSPARENCY JAPANESE P/C 5 Touch the [PAPER SELECT] key.

You will return to the main screen of copy mode. "JAPANESE P/C" refers to official postcards used in Japan. 6 Touch the [OK] key. You will return to the tray settings screen. 20 2 1 Chapter 2 COPY FUNCTIONS This chapter explains basic copying functions such as normal copying, reduction or enlargement, and exposure adjustment. MAIN SCREEN OF COPY MODE The main screen of copy mode shows messages, keys, and settings that are used for copying. Touch a key to make a selection. The main screen of copy mode appears when the [COPY] key is pressed. (Except when the custom settings screen appears.) COPY PRINT SCAN FAX JOB STATUS ON LINE DATA DATA LINE DATA CUSTOM SETTINGS ACC.

#-C 2 READY TO COPY. ORIGINAL SPECIAL MODES 0 A4 AUTO EXPOSURE AUTO A4 PAPER SELECT 100% COPY RATIO 9 10 11 12 13 14 2-SIDED COPY A4 A3 A4 OUTPUT · The message will vary depending on the country and the region. · The screen will vary depending on the equipment installed. 3 1 4 5 6 7 8 8 2 3 4 5 6 7 Message display Status messages are displayed here. Copy number display Displays the selected number of copies before the [START] key () is pressed or the number of remaining copies after the [START] key () is pressed. A single copy can be made when "0" is displayed. [2-SIDED COPY] key (p.27) Touch to open the duplex copy mode setting screen. [OUTPUT] key (p.35) Touch to select sort, group, staple sort, and other output settings.

[SPECIAL MODES] key (p.39) Touch to open the special modes selection screen. Original feed display This appears when an original is placed in the RSPF. Paper size display This shows the location of the paper trays, the size of the paper in the trays. " " indicates whether or not there is paper. A paper tray can be touched to change the paper tray selection. 9 10 11 12 13 14 3 Original size display Displays the original size only when an original is placed for copying. Exposure display Displays the icon of the selected exposure type and the exposure scale. [EXPOSURE] key (p.29) Use this key to adjust the copy exposure.

Paper select display Displays the selected paper size. When auto paper select mode is selected, "AUTO" appears when auto paper select mode is selected. [PAPER SELECT] key (p.22, p.26) Use this key to select the paper size. Copy ratio display Displays the selected copy ratio. [COPY RATIO] key (p.31) Use this key to select the copy ratio. 21 NORMAL COPYING COPYING FROM THE DOCUMENT GLASS Note If "AUDITING MODE" (p.56) has been enabled, enter your 5-digit account number.

1 Open the document cover/RSPF and place the original face down on the document glass. Note · To load paper, see "LOADING PAPER" (p.15). If you change the paper size in the tray, you will also need to change the tray's paper type and paper size settings. (p.19) · The paper types for the auto paper selection function can be selected, or the function disabled, in the key operator programs. (See the "Key operator's guide".) Manually selecting the paper size (paper tray) If auto paper selection is disabled in the key operator programs, or if you wish to use a different size of paper than the original, touch the [PAPER SELECT] key and select the paper tray with the desired paper size. (The selected paper will be highlighted and the paper selecting screen will close.) To close the screen without selecting a paper size, touch the [PAPER SELECT] key again.

READY TO COPY. [How to place the original] Align the corner or the original with the tip of the arrow () at the left rear corner of the glass as shown in the illustration. Original scale Original scale 0 PLAIN RECYCLED A3 PLAIN PAPER SELECT AUTO EXPOSURE 1.A4 2.A3 B5 B5 B4 R A4 A3 R EXTRA IMAGE ADJUST A4 100% COPY RATIO 2 Close the document cover/RSPF.

The original size appears in the touch panel. 4 Select the number of copies and any other desired copy settings, and then press the [START] key (). ACC.#-C Note If the original size is not automatically detected, manually set the original size. (p.

47) 3 Make sure that the same size of paper as the original is automatically selected. ORIGINAL A4 AUTO EXPOSURE AUTO A4 PAPER SELE 100% COPY RATI · The number in the copy quantity display will decrease by 1 each time a copy is made. · If you are only making a single copy, the copy can be made with the copy number display showing "0". · To clear a mistake, press the [CLEAR] key (). A4 A4 A3 The selected tray is highlighted. If the tray contains a different size of paper than the original, "LOAD xxxx PAPER." will appear. Note Even if the message above is displayed, copying can be performed using the selected paper tray. · Press the [CLEAR] key () to stop copying in the middle of a run. · To repeat the same copy sequence for a different original, simply replace the original and press the [START] key ().

· If copying stops because the tray has run out of paper, you can resume copying by touching the [PAPER SELECT] key and selecting the bypass tray or a paper tray that has the same size and type of paper loaded in the same orientation. 22 COPY FUNCTIONS COPYING FROM THE RSPF Note · If "AUDITING MODE" (p.56) is enabled, enter your 5-digit account number. · If the RSPF is disabled in the key operator programs, the RSPF cannot be used. See the "Key operator's guide". · To load paper, see "LOADING PAPER" (p.15). If you change the paper size in the tray, you will also need to change the tray's paper type and paper size settings. (p.19) · If needed, manually select the paper tray that has the desired size of paper as explained on page 22. · The paper types for the auto paper selection function can be selected, or the function disabled, in the key operator programs. (See the "Key operator's guide".) · If the original size is larger than the paper size, the result of copying from the document glass may differ from the result of copying from the RSPF. (p.22) 1 Make sure that an original has not been left on the document glass and then close the RSPF.

If an original remains on the document glass after a copy was made, "REMOVE THE ORIGINAL FROM THE DOCUMENT GLASS." will appear in the touch panel. Note 2 2 Adjust the original guides to the size of the original. 5 Select the number of copies and any other desired copy settings, and then press the [START] key (). 3 Place the originals face up in the document feeder tray.



[You're reading an excerpt. Click here to read official SAGEM MF 9323/ MF 9327 user guide](http://yourpdfguides.com/dref/1202375)
<http://yourpdfguides.com/dref/1202375>

Insert the originals all the way into the feed slot. The original size appears in the touch panel. ACC.#-C · The number in the copy quantity display will decrease by 1 each time a copy is made. · If you are only making a single copy, the copy can be made with the copy number display showing "0". · To clear a mistake, press the [CLEAR] key (). Note · Up to 100 pages (90 g/m2 (24 lbs.)) can be inserted at once. · If the original size is not automatically detected, manually set the original size. (p.

47) Note 4 Make sure that the same size of paper as the original is selected. ORIGINAL A4 AUTO EXPOSURE AUTO A4 PAPER SELE 100% COPY RATIO · Press the [CLEAR] key () to stop copying in the middle of a run. · If copying stops because the tray has run out of paper, you can resume copying by touching the [PAPER SELECT] key and selecting the bypass tray or a paper tray that has the same size and type of paper loaded in the same orientation. Stream feeding mode If stream feeding mode is enabled in the key operator programs, "SET ORIGINALS FOR STREAM FEEDING." will appear in the touch panel for approximately 5 seconds after the originals are fed. Any new originals placed in the RSPF while this message appears will be fed and copied automatically. A4 A4 A3 The selected tray is highlighted. If none of the trays have the same size of paper as the original, "LOAD xxxx PAPER." will appear.

Copying a large number of originals Even if the message above is displayed, copying can be performed using the selected paper tray. Job Build mode is useful when you need to copy more originals that can be placed in the RSPF at once. For information on Job Build mode, see "JOB BUILD MODE" (p.45). 23 COPY FUNCTIONS POINTS TO NOTE WHEN MAKING COPIES Document glass and RSPF · Paper in a different orientation from the original can be selected if the auto paper select or auto image function has been selected. In this case, the image of the original will be rotated. · When copying a book or an original that has been folded or crumpled, press down gently on the document cover/RSPF. This will reduce shadow lines caused by uneven contact between the original and the document glass. · When the centre tray counter function is enabled, the number of pages that can be delivered to the output tray is limited to 500 (A4 and 8-1/2" x 11" sizes only; the limit for all other sizes is 300 pages). When the offset function is used, the limit is approximately 300 pages. When the limit is reached, copying stops and the [START] key () light turns off.

Remove the copies from the centre tray and then press the [START] key () to resume copying. The centre tray counter function can be disabled in the key operator programs. (See the "Key operator's guide".) Originals that can be used in the RSPF A maximum of 100 sheet originals of equal size (A4, 90 g/m2 (8-1/2" x 11", 24 lbs.)) can be placed in the RSPF. Originals of different length can be placed together in the RSPF as long the widths are equal; however, some copy functions may not operate correctly. Acceptable originals Originals of size A5 to A3 (5-1/2" x 8-1/2" to 11" x 17") having a weight of 35 g/m2 to 128 g/m2 (9 lbs. to 34 lbs.) or 52 g/m2 to 105 g/m2 (14 lbs. to 28 lbs.

) for two-sided originals can be used. Other considerations · Use originals that are within the specified size and weight ranges. Originals outside the specified ranges may cause misfeeds. · Make sure that there are no paper clips or staples on the original. · If an original has damp spots from correction fluid or ink, or glue from pasteups, be sure it has dried completely before using it to make a copy. Otherwise the interior of the RSPF or the document glass may become soiled. · The following originals cannot be used. These may cause misfeeds, smudging, and unclear images. · Transparencies, tracing paper, other transparent or translucent paper, photographs · Carbon paper · Thermal paper · Originals that are creased, folded, or torn · Glued originals, cut-out originals · Originals with binder holes · Originals printed using an ink ribbon (thermal transfer printing), originals printed on thermal transfer paper Removing the document cover · To copy large originals like newspaper, remove the document cover. · To remove it, open the document cover and lift it at a slightly backward angle. To replace the cover, do the reverse. · The RSPF cannot be removed. 24 COPY FUNCTIONS Copying originals of mixed length (Mixed feeding) When using the RSPF, originals of mixed length can be fed together as long as the width of the originals is the same. To copy originals of mixed length, follow these steps:

1 Touch the [SPECIAL MODES] key. 4 Touch the [OK] key.

OK SPECIAL MODES 2-SIDED COPY The setting is entered and you return to the main screen. The original size icon changes to () to indicate that mixed feeding is selected. A4 2 Touch the key and then the [ORIGINAL SIZE] key. Note When copying is started in mixed feeding mode, all originals are scanned before copying begins. 2 ORIGINAL SIZE C 3 Select the "MIX SIZE ORIGINAL FEEDING MODE" checkbox.

OK MANUAL AUTO ORIGINAL SIZE MIX SIZE ORIGINAL FEEDING MODE Automatic copy image rotation (rotation copying) If the originals are placed in a different orientation than the copy paper, the original image will be automatically rotated 90°. (When an image is rotated, a message will be displayed.) If a function is selected that is not suitable for rotation, such as enlarging the copy to greater than A4 (8-1/2" x 11") size or margin shift copy, rotation will not be possible. [Example] Orientation of the placed original Orientation of the loaded paper Copy after rotation Face down Face down · This function operates in both the auto paper select and auto image modes. Rotation copying can be disabled in the key operator programs. (See the "Key operator's guide".) 25 COPY FUNCTIONS BYPASS FEED (special paper) The bypass tray must be used to feed special papers such as transparency film and labels. The bypass tray can also be used to feed standard copy paper. 1 2 Place the original(s). (p.

22, p.23) Insert the paper (print face down) all the way into the bypass tray. For paper that can be used in the bypass tray, see "PAPER" (p.15). To load paper, see "Loading paper in the bypass tray" (p.18). 4 Select the number of copies and any other desired copy settings, and then press the [START] key (). ACC.#-C 3 Touch the [PAPER SELECT] key or the tray in the image of the machine in the touch panel, and select the bypass tray. EXPOSURE AUTO A4 PAPER SELECT 100% Set the type of paper that you loaded in the bypass tray.



[You're reading an excerpt. Click here to read official SAGEM MF 9323/ MF 9327 user guide](http://yourpdfguides.com/dref/1202375)
<http://yourpdfguides.com/dref/1202375>

(p.20) Shifting the starting position of copying When copying on a special size of paper in the bypass tray, the starting position of printing can be shifted vertically for fine adjustment of the image position. To adjust the starting position of printing, follow the steps below. This function can only be used when feeding special sizes of paper from the bypass tray. 1 Touch the [PAPER SELECT] key and then touch the [EXTRA IMAGE ADJUST] key on the bypass tray. 2 Use the key or key to adjust the printing position, and then touch the [OK] key. READY TO COPY. EXTRA IMAGE ADJUST OK 0 0.0 (-10 10) mm · The position can be adjusted from -10 mm to +10 mm in 0.5 mm TO increments (-0.5 inch to +0.5 inch in 0.02 inch increments). · When a setting from -10 mm to -0.5 mm (-0.5 inch to -0.02 inch) is selected, the starting position of printing is moved to front from the standard position. When a setting from +0.5 mm to +10 mm (+0.02 inch to +0.

5 inch) is selected, the starting position of printing is moved to rear. FRONT TO REAR 26 AUTOMATIC TWO-SIDED COPYING Two originals can be automatically copied onto both sides of a single sheet of paper. When the RSPF is used, two-sided copies of two-sided originals can easily be made. Original One-sided original Document glass Paper Two sides () One-sided original Two sides () RSPF Two-sided original Two sides () Two-sided original One side () 2 Note · Paper sizes that can be used are A5, B5, B5R, A4, A4R, B4, and A3 (8-1/2" x 11", 8-1/2" x 11"R, 8-1/2" x 13", 8-1/2" x 14" and 11" x 17"). · When making two-sided copies on letterhead paper, place the side with the letterhead face down if using a tray, or face up if using the bypass tray. (This is the opposite of normal.) · Automatic two-sided copying is not possible on thick paper, thin paper, labels, transparency film, envelopes, and other special types of paper. · If automatic two-sided copying is performed using super photo mode, the memory may become full ("MEMORY IS FULL, SELECT ANOTHER EXPOSURE MODE." will appear.).

Touch the [OK] key to cancel automatic two-sided copying, set the exposure setting to other than super photo mode, and select automatic two-sided copying once again. · Automatic two-sided copying can be disabled in the key operator programs. (See the "Key operator's guide".) · When dual page copy (p.43) is selected, two-sided original to two sides or two-sided original to one side cannot be used.

USING THE DOCUMENT GLASS 1 2 Place the original on the document glass. (p.22) Touch the [2-SIDED COPY] key. Touch the [BINDING CHANGE] key when making the tablet binding, or when making automatic two-sided copies of a one-sided A3 or B4 (11" x 17" or 8-1/2" x 14") size portrait original, touch the [BINDING CHANGE] key. Portrait-oriented original (A3 or B4 (11" x 17" or 8-1/2" x 14") size) Before [BINDING CHANGE] 2-SIDED COPY After [BINDING CHANGE] OUTPUT 3 Touch the [One-sided to two-sided copy] key.

4 Touch the [OK] key. OK BINDING CHANGE 27 COPY FUNCTIONS 5 Make sure that a suitable paper size is automatically selected, or select another size using the [PAPER SELECT] key. EXPOSURE AUTO A4 PAPER SELECT 100% 7 Remove the first original and then place the original for the back side on the document glass. Close the document cover/RSPF and then press the [START] key (). To cancel automatic two-sided copying, press the [CLEAR] key (). 6 Select the number of copies and any other desired copy settings, and then press the [START] key (). The original for the front side is scanned. Note When making two-sided copies of an odd number of originals, touch the [READ-END] key after scanning the last original. ACC.#-C USING THE RSPF 1 Place the original(s) in the document feeder tray.

(p.23) 4 Touch the [OK] key. OK BINDING CHANGE 2 Touch the [2-SIDED COPY] key. 2-SIDED COPY OUTPUT 5 3 Y TO COPY. D COPY Touch the desired copy mode. Make sure that a suitable paper size is automatically selected, or select another size using the [PAPER SELECT] key. EXPOSURE BIN CHA AUTO A4 PAPER SELECT 100% Touch the [BINDING CHANGE] key when making the tablet binding, or when making automatic two-sided copies of a one-sided A3 or B4 (11" x 17" or 8-1/2" x 14") size portrait original, touch the [BINDING CHANGE] key. Portrait-oriented original (A3 or B4 (11" x 17" or 8-1/2" x 14") size) 6 Select the number of copies and any other desired copy settings, and then press the [START] key (). Before [BINDING CHANGE] After [BINDING CHANGE] ACC.#-C 28 EXPOSURE ADJUSTMENT SELECTING THE ORIGINAL IMAGE TYPE AND MANUALLY ADJUSTING THE EXPOSURE [AUTO] is selected by default for automatic adjustment of the image according to the original.

If you wish to specify the original image type or manually adjust the exposure, place the original in the RSPF or on the document glass, check the paper size, and then perform the following steps. 1 Touch the [EXPOSURE] key. 3 Manually adjust the copy exposure. AUTO MANUAL AUTO EXPOSURE 1 3 5 AUTO A4 PAPER SELECT Touch the Touch the If [TEXT] was selected for the original image type, touch the [AUTO MANUAL] key to select [MANUAL] and then adjust the copy exposure. 2 2 Select [TEXT], [TEXT/PHOTO], [PHOTO], or [SUPER PHOTO] as appropriate for the original.

ORIGINAL IMAGE TYPE TEXT AUTO TEXT/PHOTO PHOTO SUPER PHOTO 1 3 key to make darker copies. key to make lighter copies. Exposure value guidelines 1 - 2 Dark originals like newspapers 3 Normal originals 4 - 5 Light coloured text or text written in pencil Note Selecting the original image type · Four original image type selections are available. TEXT TEXT/PHOTO PHOTO SUPER PHOTO Use for regular text, blueprints, and light pencil writing. Use for mixed text/photo originals and printed photos.

Use for photos and when you desire clearer halftones. Use to copy photos at a high resolution of 1200 dpi. To change back to automatic exposure adjustment, follow these steps: 1 Touch the [EXPOSURE] key. 2 Touch the [TEXT] key. The [AUTO MANUAL] key appears when [TEXT] is selected. 3 Touch the [AUTO MANUAL] key so that [AUTO] is highlighted. 4 Touch the [OK] key. 4 5 Touch the [OK] key. You will return to the main screen of copy mode. · Automatic exposure adjustment can only be selected when [TEXT] is selected for the original image type.

Check the paper size, select the number of copies and any other desired copy settings, and then press the [START] key (). 6 ACC.#-C 29 REDUCTION/ENLARGEMENT/ZOOM There are three ways to enlarge and reduce copies: Automatic ratio selection according to the paper size

.....
.....

..... AUTOMATIC RATIO SELECTION (below) Specifying a ratio with the reduce key, enlarge key, or zoom key .



[You're reading an excerpt. Click here to read official SAGEM MF 9323/ MF 9327 user guide](http://yourpdfguides.com/dref/1202375)
<http://yourpdfguides.com/dref/1202375>

