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You can read the recommendations in the user guide, the technical guide or the installation guide for NEC ELECTRA ELITE IPK II. You'll find the answers to all your questions on the NEC ELECTRA ELITE IPK II in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual NEC ELECTRA ELITE IPK II
User guide NEC ELECTRA ELITE IPK II
Operating instructions NEC ELECTRA ELITE IPK II
Instructions for use NEC ELECTRA ELITE IPK II
Instruction manual NEC ELECTRA ELITE IPK II

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disconnect call. Note: The handset may be used at any time during the conversation.

To resume handsfree operation or to monitor a call, press the Speaker key (the LED lights) and replace the handset. GROUP LISTEN To initiate Group Listen: 1. 2. Place or answer call using thgoes through after your co-worker uses their telephone for the first time. If you have Callback Automatic Answer, you automatically place a call to the formerly busy extension when you lift the handset. If you do not have Callback Automatic Answer, you must press the ringing line appearance to place the call. Note 2: To cancel a Callback: 1. Press idle Speaker key and dial 770. - OR Press Camp-On key (Service Code 751: 35).



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14 Message Waiting To leave a Message Waiting: 1.

2. 3. Call busy or unanswered extension. Dial 0 or press Message Waiting key (Service Code 751: 38). Hang up.

To answer a Message Waiting: 1. 2. Press External Paging key (Service Code 751: 19 for External Paging zones or 20 for External All Call Paging). Make announcement. - OR 1.

Press the Speaker key or pick up the handset. - OR 2. Dial 703 and the External Paging Zone code (1~8 or 0 for All Call). - OR Dial *1 and the Combined Paging Group code (1~8 or 0 for Internal/External All Call). Note 1: Note 2: Display indicates the Combined Paging as an External Page. If the Internal Page Zone is busy or if there are no extensions in a page group, the page may be announced as an External Page only. 3. Make announcement. Meet-Me Answer To join a Meet Me Internal Page: 1. 2.

Press the Speaker key or pick up the handset. Dial 763 (if your extension is in the zone called). - OR Dial 764 and the zone number (if your extension is not in the zone called). - OR Press the Meet Me Conference/Paging Pickup key (Service Code 751: 23) if your extension is in the zone called. Note: You connect to the other party. 24 To join a Meet Me External Page: 1. 2. 3. Press the Speaker key or pick up the handset. Dial 765.

Dial the announced External Paging Zone (0~8). Note: You connect to the other party. BACKGROUND MUSIC To turn Background Music on or off: 1. 2. 3. Press the Speaker key. Dial 725. @@2. Pick up the handset or press the Speaker key. Dial the Call Forward - Immediate Service Code (default: 741). @@3. 4. 5. Dial 1 (Set). Dial the destination extension or off-premise number. @@2. Pick up the handset or press the Speaker key. Dial the Call Forward - Immediate Service Code (default: 741). @@3. 4.

Dial 0 (Cancel). @@2. Pick up the handset or press the Speaker key. Dial the Call Forward - Busy/No Answer Service Code (default: 744). @@3. 4. 5. Dial 1 (Set). Dial the destination extension or off-premise number. @@2.

Pick up the handset or press the Speaker key. Dial the Call Forward - Busy/No Answer Service Code (default: 744). @@3. 4. Dial 0 (Cancel).

@@2. Pick up the handset or press the Speaker key. Dial the Call Forward - Both Ring Service Code (default: 745). @@3. 4.

5. Dial 1 (Set). Dial the destination extension number. @@2. Pick up the handset or press the Speaker key. Dial the Call Forward - Both Ring Service Code (default: 745). @@3. 4. Dial 0 (Cancel). Press the Speaker key or hang up.

27 SELECTABLE DISPLAY MESSAGING To select a message: 1. 2. 3. 4. Press the Speaker key. Press the Text Message key (Service Code 751: 18 + 01~20). Use Volume Up or Volume Down keys to scroll through the messages if desired. For messages 1~8 and 10, enter digits to append the message if needed.

Note: You can append messages 1-8 and 10 with digits (e.g.

, the time when you will be back). * You enter the time in 24-hour format. 5. Press Speaker to hang up. Note 1: Intercom calls to extensions with Selectable Display Messaging set will receive a DND signal and receive the display message on their telephone's display instead of ringing the extension.

To allow calls to ring through and have the message displayed on the calling extension's display, cancel DND by pressing DND + 0. Note 2: To cancel a message: 1. 2. 3. Press the Speaker key Press the Text Message key (Service Code 751: 18 + 00~20) Press Speaker to hang up.

28 SET RELOCATION To exchange two terminals: 1. 2. 3. 4. 5. 6. Pick up the handset or press the Speaker key. Dial the Extension Data Swap Service Code - not assigned at default. Dial the Extension Data Swap Password - not assigned at default. Dial the extension to be swapped with or relocated to.

When successfully completed, confirmation tone will be heard and the display will show completed. Press the Speaker key twice. CODE RESTRICTION, DIAL BLOCK To set Dial Block: 1. 2. 3. 4. Press the Speaker key. Dial 600 (default). Dial the 4-digit Dial Block Code (user defined). Dial 1.

Note: Confirmation tone is heard. 5. Press the Speaker key to hang up. 29 To release Dial Block: 1. 2.

3. 4. Press the Speaker key. Dial 600. Dial the 4-digit Dial Block Code.

Dial 0. Note: Confirmation tone is heard. 5. Press the Speaker key to hang up. Note: At default, Dial Block restriction Class per Extension is denied.

ACCOUNT CODE ENTRY To enter an Account Code any time while on a trunk call: The outside caller cannot hear the Account Code digits you enter. You can use this procedure if your system has Optional Account Codes enabled. You may also be able to use this procedure for incoming calls. 1. Dial *.

- OR Press your Account Code key (Service Code 751: code 50). 2. Dial your Account Code (1~16 digits, using 0~9 and #). Note: If Account Codes are hidden, each digit you dial will show an "*" character on the telephone's display. 3. Dial *. - OR Press your Account Code key (Service Code 751: code 50). 30 To enter an Account Code before dialing the outside number: If your system has Forced Account Codes, you must use this procedure. If it has Verified Account Codes, you can use this procedure instead of letting the system prompt you for your Account Code. You may also use this procedure if your system has Optional Account Codes.

If your system has Verified Account Codes enabled, be sure to choose a code programmed into your Verified Account Code list. 1. Access trunk for outside call. Note: You can access a trunk by pressing a line key or dialing a code (except 9). 2.

Dial *. - OR Press your Account Code key (Service Code 751: code 50). 3. Dial your Account Code (1~16 digits, using 0~9 and #). Note: If you make an incorrect entry, your system may automatically alert the operator.

If Account Codes are hidden, each digit you dial will show an "*" character on the telephone's display. 4. Dial *. - OR Press your Account Code key (Service Code 751: code 50). 5. Dial the number you want to call. Note: If you hear "stutter dial tone after dialing the number, ARS is requesting that you enter an Automatic Route Selection Authorization Code. 31 AUTOMATIC CALL DISTRIBUTION (ACD) Agent Log In To log in: 1. Press the ACD LOG IN/LOG OUT key (Service Code 752: *10). - OR Press the Speaker key and dial the Log In service code (Default *5).

2. Dial the log in code (up to 20 digits). Note: This step is not required if the ID code is disabled. AIC Agent Log In To log in: 1. Press the ACD LOG IN/LOG OUT key (Service Code 752: *10). - OR Press the Speaker key and dial the AIC Log In service code not assigned at default. 2. Dial the log in code (up to 20 digits). Note: This step is not required if the ID code is disabled. 3.

Dial the Agent Identity Code (AIC) (up to four digits). Note: The ACD LOG IN/LOG OUT key lights. 32 Multiple AIC Agent Log In To log in: 1. Press the ACD LOG IN/LOG OUT key (Service Code 752: *10). - OR Press the Speaker key and dial the AIC Log In service code not assigned at default.

2.



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3. Dial 0 to cancel the log out option. Dial the Agent Identity Code (AIC) (up to four digits). Note: The ACD LOG IN/LOG OUT key lights.
4. Repeat steps 3 and 4. Note: This step is not required if only using two AIC log ins. To log out (for single or multiple agent AIC log ins): Note: All AIC log ins become logged out. 1. 2. Press the ACD LOG IN/LOG OUT key (Service Code 752: *10) + 1 to accept. Press the Speaker key and dial the AIC Log In service code not assigned at default. Note: The ACD LOG IN/LOG OUT key goes off. 33 Rest Mode To set the manual Rest Mode: 1.

From an idle state, press the ACD Rest Mode key (Service Code 752: *13). Note 1: The ACD Rest Mode key lights. If the Rest Mode key is pressed while the agent is on an active call, the key will flash until the agent hangs up. @@@@ When the extension is not in an ACD group, the Queue Status of group 1 is displayed instead. When an agent logs in using an AIC code, the Queue Status of the default ACD group is displayed. Note 2: Note 3: 2. 3. Press and to scroll through the Queue Status Displays of all the ACD Groups. Press the CLEAR key to return the telephone to an idle state. 34 When Logged Out of ACD Group: When ACD agents are logged out and a call is placed into the ACD queue, the telephones of the logged out agents will display the Queue Status and hear the alarm according to the settings defined in system programming.

@@2. 3. Press the Headset key to answer. Converse. @@2.

With the multiline terminal in an idle state, press the Feature key. @@@@2. 3. Press the Speaker key. Dial 755.

Dial the Station Speed Dial buffer number to be programmed (0-9). 1 = Station Speed Dial buffer 1 2 = Station Speed Dial buffer 2 " " " " " 0 = Station Speed Dial buffer 10 Dial the Access Code (e.g., 9) - if required. Dial telephone number you want to store (up to 24 digits). Note: 4. 5. Valid entries are 0-9, # and *. To enter a pause, press MIC. To store a Flash, press Recall.

6. 7. Press Hold. Enter the name associated with the Speed Dialing number (display telephones only): Key for Entering Names Use this keypad digit . . . 1 When you want to. . . Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: A-C, a-c, 2 D-F, d-f, 3 G-I, g-i, 4 J-L, j-l, 5 M-O, m-o, 6 P-S, p-s, 7 T-V, t-v, 8 W-Z, w-z, 9 2 3 4 5 6 7 8 9 0 36 Key for Entering Names Use this keypad digit .

. . . When you want to. . .

Enter characters: * # ConfExit # = Accepts an entry (only required if two letters on the same key are needed - ex: TOM). Pressing # again = Space. Clears the character entry one character at a time (used when entering the Name). Clears all the entries from the point of the flashing cursor and to the right (used when entering the Number, this clears both the number and name). 8.

9. Press Hold. Press the Speaker key to hang up. LINE KEYS/PROGRAMMABLE FUNCTION KEYS The following functions can be assigned to Line Keys if allowed by Class of Service. To Program a Line key as a Programmable Function Key: 1. 2. 3. 4. 5. Press the Speaker key.

Dial Service Code 751. Press the Line Key to be programmed. Dial the code for the desired feature plus additional data if required. Press Speaker to hang up.

Note 1: Note 2: Service Code 00 will erase the function from the key. In some cases, the Hold key needs to be pressed before pressing the Speaker key. 37 Function Numbers Function Number List [1] Normal Function Code (00 - 99) (Service Code 751) Function Number Function Not Defined DSS / One-Touch Extension number or any numbers (up to 24 digits). Press HOLD to write. Additional Data 00 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 Microphone Key (ON/OFF) DND Key BGM (ON/OFF) Headset Transfer Key Conference Key Incoming Call Log Day/Night Mode Switch Call Forward - Immediate Call Forward - Busy Call Forward - No Answer Call Forward - Busy/No Answer Call Forward - Both Ring Follow Me --- Not Used ----- Not Used --Text Message Setup External Group Paging External All Call Paging Internal Group Paging Internal Paging Number (01-64) Message Numbers (01-20) External Paging Number (1-8) Mode number (1-8) 38 Function Number List [1] Normal Function Code (00 - 99) (Service Code 751) Function Number Function Internal All Call Paging Meet-Me Answer to Internal Paging Call Pickup Call Pickup for Another Group Call Pickup for Specified Group Speed Dial -Common/ Private Speed Dial - Group Repeat Redial Saved Number Redial Memo Dial Meet - Me Conference Override (Off-Hook Signaling) Break - In Camp On Step Call DND / FWD Override Call Message Waiting Room Monitoring Handset Transmission Cutoff Buzzer Boss - Secretary Call Series Call Common Hold Exclusive Extension Number Extension Number Call Pickup Group Number Speed Dial Number (Common / Private) Speed Dial number (Group) Additional Data 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 39 Function Number List [1] Normal Function Code (00 - 99) (Service Code 751) Function Number Function Department Group Log Out Reverse Voice Over Voice Over Call Redirect Account Code General Purpose Relay Automatic Answer with Delay Message Setup Automatic Answer with Delay Message Start External Call Forward by Door Box Extension Name Change General Purpose LED Operation General Purpose LED Indication Automatic Transfer at Department Group Call Delayed Transfer at Department Group Call DND at Department Group Call --- Not Used --Outgoing Call Without Caller ID (ISDN) --- Not Used ----- Not Used --CTI Extension Group Number (1-8 or 01-64) Extension Group Number (1-8 or 01-64) Extension Group Number (1-8 or 01-64) Relay No (0, 1-8) Incoming Group Number Extension Number Extension Number Extension Number or Voice Mail Number Additional Data 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 63 64 65 66 40 Function Number List [1] Normal Function Code (00 - 99) (Service Code 751) Function Number Function --- Not Used ----- Not Used ----- Not Used ----- Not Used --Message Change for Voice Attendant Keypad Facility Key Keypad HOLD Key Keypad RETRIEVE Key Keypad Conference Key Toll Restriction in Credit Extension Number Voice Mail (In-Skin) Conversation Recording Voice Mail Automated Attendant (In-Skin) Tandem Ringing Extension Number or Pilot Number 1 = Set 0 = Cancel Extension Number to Tandem Ring Trunk Line No. (001-200) Extension Number or Pilot Number Extension Number or Department Group Number Additional Data 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 Automatic Transfer to Transfer Key Dterm IP Call Log Conversation Recording Function (VMSU) 0 = Pause 1 = Re-recording 2 = Address 3 = Erase 4 = Urgent Page 84 85 Drop Key Directory Dialing 41 Function Number List [1] Normal Function Code (00 - 99) (Service Code 751) Function Number Function Private Call Refuse Caller ID Refuse Dial-In Mode Switching Do-Not-Call Setup Do-Not-Call Data Registration Live Recording Key --- Not Used --- Additional Data 86 87 88 89 90 91 92 ~ 99 Character Entry Key for Entering Names When entering names, refer to this chart.



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Use this keypad digit . . . 1 When you want to .

. Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: Enter characters: A-C, a-c, 2 D-F, d-f, 3 G-I, g-i, 4 J-L, j-l, 5 M-O, m-o, 6 P-S, p-s, 7 T-V, t-v, 8 W-Z, w-z, 9 2 3 4 5 6 7 8 9 0 * # Enter characters: # = Accepts an entry (only required if two letters on the same key are needed - ex: TOM). Pressing # again = Space. 42 Key for Entering Names

When entering names, refer to this chart. Use this keypad digit .

. . Conf Exit When you want to . . Clears the character entry one character at a time (used when entering the Name). Clears all the entries from the point of the flashing cursor and to the right (used when entering the Number, this clears both the number and name). 43 Notes 44 © 2006 NEC Unified Solutions, Inc.

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