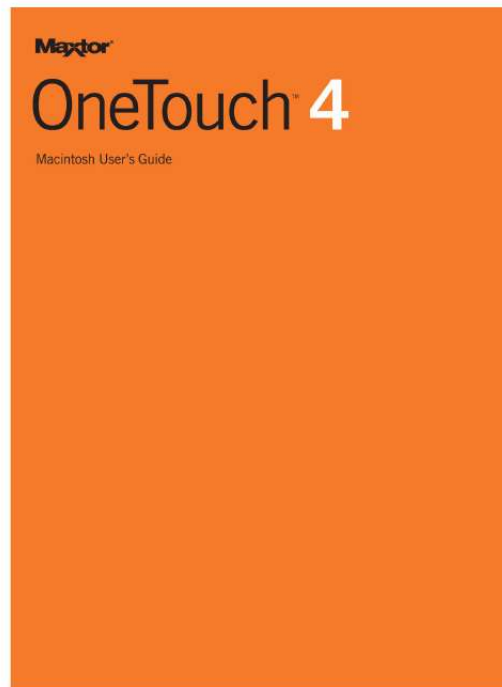




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You can read the recommendations in the user guide, the technical guide or the installation guide for MAXTOR ONETOUCH 4. You'll find the answers to all your questions on the MAXTOR ONETOUCH 4 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

**User manual MAXTOR ONETOUCH 4**  
**User guide MAXTOR ONETOUCH 4**  
**Operating instructions MAXTOR ONETOUCH 4**  
**Instructions for use MAXTOR ONETOUCH 4**  
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. . . @@@@ Step 3: Double-click the Mac OneTouch 4 Plus icon. The Mac OneTouch 4 Formatter window opens: Figure 2: Mac OneTouch 4 Formatter Step 4: After you've read the description of what the Formatting tool does, click Format to format your OneTouch 4 Plus drive for a Macintosh. The remainder of the software preparation is automatic. Here's what you see: · The New Volume drive is dismantled and reformatted: Maxtor OneTouch IV 2 Figure 3: Formatting In Progress · When formatting is complete, the OneTouch icon refreshes to display the name of the drive: · The OneTouch 4.dmg file appears on your desktop: · The dmg file automatically creates a OneTouch 4 installer: · The OneTouch 4 Installer Welcome window opens Maxtor OneTouch IV 3 Figure 4: Welcome Preparing the Software Manually If you don't want to use the Formatting Tool, you must manually prepare the Maxtor Manager software for installation on your Macintosh. To manually prepare the software, Step 1: Connect your OneTouch 4 drive to your computer. @@The New Volume Finder window opens: Maxtor OneTouch IV 4 Figure 5: New Volume Step 3: Drag the Maxtor Manager.

dmg file to your desktop. Step 4: Go to Applications > Utilities> Disk Utility: Figure 6: Disk Utility The Disk Utility window opens: Maxtor OneTouch IV 5 Figure 7: Disk Utility Erase Step 5: Select OneTouch 4 in the list: Figure 8: Disk Utility Erase Maxtor OneTouch IV 6 Step 6: Click the Erase tab: Figure 9: Disk Utility Erase Step 7: Enter this information: · For Volume Format, select Mac OS Extended... Any of the Mac OS Extended options will work. · For Name, enter the name you want to give your OneTouch 4 drive. · Deselect Install Mac OS 9 Disk Driver. Step 8: Click Erase. An Erase Disk warning sheet is displayed: Maxtor OneTouch IV 7 Figure 10: Erase Disk Warning Step 9: Click Erase in the warning sheet. @@Step 10: Close the Disk Utility. The dmg file you dragged to your desktop automatically creates a OneTouch 4 mounted volume: Step 11: Double-click the OneTouch 4 icon. The OneTouch 4 Finder window opens: Maxtor OneTouch IV 8 Figure 11: OneTouch 4 Step 12: Click the OneTouch 4 icon. The OneTouch 4 Installer Welcome window opens: Figure 12: Welcome Installing the Software To install the OneTouch software, Step 1: In the Welcome window, click Continue. The Read Me window opens: Maxtor OneTouch IV 9 Figure 13: Read Me Step 2: When you've read the information, click Continue. The Software License Agreement window opens: Figure 14: Software License Agreement Step 3: Click Continue.

A sheet requires your agreement to continue the installation: Maxtor OneTouch IV 10 Figure 15: License Agreement sheet Step 4: Click Agree in the sheet to continue the installation. The Select a Destination window opens: Figure 16: Select a Destination Step 5: If it's not already selected, select your Macintosh hard drive and click Continue. Note: The OneTouch 4 software can be installed only on the boot volume. The Installation Type window opens: Maxtor OneTouch IV 11 Figure 17: Installation Type Step 6: Click Install. A sheet warns that you'll have to restart your computer: Figure 18: Restart Warning Step 7: Click Continue Installation in the sheet.

A progress window keeps you informed as the installation proceeds: Maxtor OneTouch IV 12 Figure 19: Installing OneTouch 4 When the installation is complete, a Restart window opens: Figure 20: Restart Step 8: Click Restart to restart your computer and complete the installation. When your computer has restarted, a Maxtor Manager icon appears on your desktop: Maxtor OneTouch IV 13 Step 9: Double-click the Maxtor Manager icon to open the Maxtor Manager application: Figure 21: Maxtor Manager Application You're ready to use your Maxtor OneTouch 4 drive. 072407 Maxtor OneTouch IV 14 Managing Your Drives The My Drives view provides a central point from which to manage your Maxtor OneTouch™ devices. It displays all Maxtor devices connected to your computer: Figure 1: My Drives The toolbar across the top of the window allows you to access your drive features and manage drive utilities. Note: External drives are automatically detected and listed in the My Drives window. It can take several seconds for the Maxtor Manager software to detect your device. If your device doesn't appear, make sure it's properly connected and turned on.



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Customizing the OneTouch Button You can customize your OneTouch button, located on the front of your drive, so that your OneTouch drive automatically performs the action of your choice when you click the OneTouch button. You can set the OneTouch button to · Back up folders now · Open the application of your choice Maxtor OneTouch IV 15 To customize your OneTouch button, Step 1: In the My Drives window, click OneTouch Button. A sheet is displayed: Figure 2: Customize OneTouch Button Step 2: Select Backup to link that action to the OneTouch button.

-- OR -- Select Open an Application to choose an application to open when you press the OneTouch button. An Open panel appears: Maxtor OneTouch IV 16 Figure 3: Applications Menu Step 3: Select the application to be associated with the OneTouch button and click Open. The application you've chosen now appears in the sheet: Figure 4: Customize OneTouch Button - Application Selected Step 4: Click OK. You can now open the selected application by pressing the OneTouch button. Maxtor OneTouch IV 17 Running Diagnostics Use Diagnostics to check the health of your OneTouch drives. The diagnostic utility performs its tests without affecting the data on your drive. To run Diagnostics, · In the My Drives view, click Diagnostic. A progress bar indicates the progress of the diagnostic: Figure 5: Diagnostics in Progress When the test is complete, the results are displayed in the My Drives view: Maxtor OneTouch IV 18 Figure 6: Diagnostics Complete The drive pictured above is functioning normally. If the diagnostic encounters an error during testing, the serial number of the bad device is displayed with instructions to contact Seagate for service and support. Updating Your Software The Software Update feature automatically informs you each month of whether your software is up to date.

However, you can manually check to see if an update is available or you can turn off the Software Update feature. Note: You can check manually for software updates or turn off Software Update from any view. To manually check for updates or turn off Software Update, Step 1: In the menu bar, go to Help > Software Update. Maxtor OneTouch IV 19 Figure 7: Software Update The Software Update window opens: Figure 8: Software Update Software Update is selected by default. Step 2: To turn off Software Update, unselect Check for updates automatically.

Step 3: To check for updates now, click Check Now. A window informs you of whether your software is up to date: Maxtor OneTouch IV 20 Figure 9: Software Update Step 4: Click OK. Maxtor OneTouch IV 21 Backing Up & Restoring Folders The Maxtor OneTouch Backup feature allows you to . . . . . Create and manage multiple Backup Plans Schedule the backup of selected folders Edit backup settings Launch an immediate backup Restore backed up files After the initial backup, the OneTouch software backs up changed files in Backup Plan Schedule Step 2: In the Backup Plans list, select the Backup Plan to be edited. (a) To edit the name of this Backup Plan, double-click the name in the Backup Plans list so that it becomes editable and enter a new name: (b) To edit the schedule, select or deselect the days for the backup and change the backup time. (c) To edit the power options, click Options, make the desired changes in the power options sheet, and click OK.

Step 3: Click Folders in the Backup Plans view. The Folders tab view displays the path of your currently selected folder: Maxtor OneTouch IV 34 Figure 17: Backup Folder Path Step 4: Select the path and click the plus sign (+) below the Folders list. An Open panel displays the currently selected folder: Figure 18: Backup Folder Selection Maxtor OneTouch IV 35 Step 5: Select a different folder for backup and click Open. The Folders tab view now displays the path of the folder you've selected: Step 6: Click Destination in the Backup Plans view. The Backup Plans Destination tab view displays the current backup destination: Figure 19: Backup Plan Destination Listed are the drives currently connected to your computer. Step 7: If you wish, select a different destination drive for your backup and click Set. The name and serial number of the selected drive are now displayed. Deleting Backup Plans You can delete a Backup Plan for any OneTouch drive connected to your computer. To delete a backup plan, Step 1: Click Backup in the toolbar. The Backup Plans view displays your current Backup Plans: Maxtor OneTouch IV 36 Figure 20: Backup Plans Step 2: Select the Backup Plan to be deleted in the Backup Plans view.

Step 3: Click the minus sign (-). The Backup Plan is removed from the Backup Plans list. Backing Up Manually To manually generate an immediate backup of folders already selected for backup, Step 1: Click Backup in the toolbar. The Backup Plans view is displayed: Maxtor OneTouch IV 37 Figure 21: Backup Plans Step 2: Click Back Up Now. The progress bar below the Schedule tab view indicates a backup in progress. When the backup is complete, the date and time of the backup are displayed: Maxtor OneTouch IV 38 Figure 22: Backup Complete Restoring Files When you back up the files stored in selected folders, the OneTouch Manager saves ten (10) previous, or historical, versions of each revised file stored on your OneTouch drive. You can restore a saved historical version of a backed up file based on the date it was backed up or you can restore the most recent version of a backed up file. To restore files, Step 1: Click Backup in the toolbar. The Backup Plans view is displayed: Maxtor OneTouch IV 39 Figure 23: Backup Plans Step 2: Select a Backup Plan in the Backup Plans list. Step 3: Click Restore Files.

The Restore options sheet is displayed: Maxtor OneTouch IV 40 Figure 24: Restore Options Listed are the contents of the backed up folder. Step 4: Select the files and, if relevant, the file versions to be restored. Step 5: Select a location at which to restore the files: (a) Select Original to restore the files to their original location on your computer. (b) Select Temporary to restore the files to a temporary Maxtor Restore folder. (c) Click Choose to browse to and choose another location on your computer.

Step 6: Click Restore. Maxtor OneTouch IV 41 OneTouch II and III Users Although the OneTouch 4 software does not offer DrivePass or Sync, users who also own OneTouch II or III drives on which those features have been available can continue to access them on those drives. Managing Security Using DrivePass DrivePass allows you to password-protect an entire OneTouch drive Enabling DrivePass To enable DrivePass, Step 1: Click My Drives in the toolbar. The My Drives view opens: Figure 1: My Drives Step 2: Select your OneTouch III drive and go to Drives > DrivePass in the menu bar: Maxtor OneTouch IV 42 Figure 2: DrivePass Menu Option The DrivePass sheet is displayed: Figure 3: DrivePass Maxtor OneTouch IV 43 Step 3: Click Enable DrivePass.



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The Enable DrivePass sheet is displayed: Figure 4: Enable DrivePass Step 4: Enter and re-enter a password that will unlock your OneTouch drive. Your password must contain at least six characters, including one digit. Be sure to use a password you'll remember; you'll need it each time you want to unlock your drive. Note: You can select Remember in keychain to make sure you don't forget the password. Step 5: If you wish, select a security question from the dropdown menu and then enter and re-enter the answer to that question. You can use the answer to the security question to unlock your drive if you forget your password. Step 6: Click Enable DrivePass. The Security view now reflects your DrivePass status and offers the options of removing DrivePass and changing your DrivePass password: Maxtor OneTouch IV 44 Figure 5: DrivePass Enabled Unlocking Your OneTouch Drive Once you enable DrivePass, your OneTouch drive locks automatically each time you shut down your computer or remove the OneTouch drive. You must unlock the drive each time you restart your computer or reconnect your drive. You can unlock your drive in either the Maxtor Manager password window or the OneTouch application If you selected Remember in keychain when you set your password, your drive unlocks automatically. If you did not select Remember in keychain when you set your password, a Maxtor Manager password window opens when you restart your computer or reconnect your drive: Maxtor OneTouch IV 45 Figure 6: Drive Locked To unlock your drive in the Maxtor Manager password window, Step 1: Select Password or your security question, if you've created one, from the dropdown menu: Figure 7: Drive Locked Maxtor OneTouch IV 46 Figure 8: Drive Locked - Options Step 2: Enter the password or the answer to the security question.

Step 3: Click Unlock. @@@@ Step 5: Click Change. @@Reformatting erases all data stored on the drive. @@@@ · Deselect Install Mac OS 9 Disk Driver. Step 7: Click Erase. @@@@ Step 9: Close the Disk Utility. Step 10: Click the Maxtor Manager desktop icon. @@@@ Note: Sync is designed to synchronize user data. Do not select your Library, System, or Applications folders for Sync. @@@@ Documents, Music, Pictures, and Movies have been pre-selected for Sync.

Step 3: Check Automatic Sync and, if you wish, Always overwrite older files. Your first sync starts when you check Automatic Sync. These folders will automatically be synchronized each time a file within them changes. Using Custom Sync To customize your Sync options, Step 1: Click Sync in the toolbar. The Sync window opens: Maxtor OneTouch IV 61 Figure 30: Sync Step 2: Select the drive and volume on which to sync folders. The Documents, Music, Pictures, and Movies folders have been pre-selected for Sync and Always overwrite older files and Automatic Sync are checked. Step 3: Click to remove a folder from sync. Step 4: Click + to select folders to be synchronized. The Select folders to sync window opens: Maxtor OneTouch IV 62 Figure 31: Select Folders to Sync Step 5: Select folders to sync and click Add to Sync. Step 6: The selected folders are listed in the Sync window: Figure 32: Sync - Populated Maxtor OneTouch IV 63 Step 7: Check Always overwrite older files to automatically save the most recent versions of files in synchronized folders.

-- OR -- Leave Always overwrite older files unchecked if you want to be asked which version of a file in a synchronized folder to save. Step 8: Check Automatic Sync to sync automatically each time a file changes. -- OR -- Leave Automatic Sync unchecked to sync manually using the Sync Now button. Completing the Sync To complete the Sync, you must remove your OneTouch drive from the computer on which the original Sync occurred and connect it to another computer on which you want to sync the selected folders. You can connect the OneTouch drive to as many computers as you wish to include in the Sync. The first time you connect your OneTouch to a second computer to complete a Sync, you're asked where to put the synchronized folders on this computer. To complete the Sync, Step 1: Safely remove the OneTouch drive from your computer. Step 2: Connect the OneTouch drive to another computer. The Sync Settings window opens: Figure 33: Enable Sync Step 3: Click Yes to enable Sync. From now on, the selected folders will automatically sync with the versions on your OneTouch drive each time you connect the drive to the computer.

Maxtor OneTouch IV 64 Removing Folders from Sync To remove folders you no longer want to sync, Step 1: Click Sync in the toolbar. The Sync window opens: Figure 34: Sync - Populated Step 2: Select the folder to be removed from sync. Step 3: Click . The folder is removed from the list of synchronized folders. Checking Sync Status To check the status of the folders you've selected for sync, · Click Sync Status. A Sync Status sheet displays recent activity: Maxtor OneTouch IV 65 Figure 35: Sync Status Synchronizing Manually To sync selected files immediately, · Click Sync Now. Using the Maxtor Synchronization Window Use the Maxtor Synchronization window to manage your synchronized files: · Decide whether to overwrite existing file versions. · Add or delete files. · Resolve conflicts over which version of a synchronized file to save. If the same file is edited on different computers at the same time, a conflict occurs over which version of the file to save.

When the OneTouch drive containing a changed version of a file is connected to a computer containing another changed version of the same file, the Maxtor Synchronization window opens: Maxtor OneTouch IV 66 Figure 36: Maxtor Synchronization Window To expand and use the Maxtor Synchronization window, Step 1: Click Show Details. The Maxtor Synchronization window expands: Figure 37: Maxtor Synchronization Expanded Step 2: Use the On checkbox to tell Maxtor Manager which file versions to overwrite, add, or delete. Step 3: Click Sync Now to complete the sync. The Maxtor Synchronization window informs you of the progress of the sync and closes when the sync is complete: Maxtor OneTouch IV 67 Figure 38: Maxtor Synchronization in Progress Using Automatic Overwrite When Automatic Overwrite is on, older file versions are always replaced with newer versions. When Automatic Overwrite is off, the Maxtor Manager displays the Maxtor Synchronization window to allow you to decide whether to overwrite an older file version with a new version: Using RAID If your OneTouch III drive supports RAID, you can access this feature via the OneTouch 4 My Drives view: Maxtor OneTouch IV 68 Figure 39: My Drives To use RAID, Step 1: In the My Drives view, select your OneTouch III drive and go to Drives > RAID Settings in the title bar: Maxtor OneTouch IV 69 Figure 40: Open RAID Settings The RAID Settings sheet is displayed: Figure 41: Select RAID Settings Maxtor OneTouch IV 70 Step 2: Select the RAID configuration that is not currently selected and click Erase Disk.



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The RAID Drive Erase Confirmation sheet is displayed: Figure 42: RAID Drive Erase Confirmation Step 3: Enter the number displayed and click Erase Drive. A Disk Insertion dialog is displayed: Figure 43: Disk Insertion Step 4: Click Initialize to prepare your OneTouch for use. The Disk Utility window opens: Maxtor OneTouch IV 71 Figure 44: Disk Utility Step 5: Select the Maxtor drive from the list: The First Aid tab is displayed: Figure 45: Disk Utility Step 6: Click the Erase tab: Maxtor OneTouch IV 72 Figure 46: Disk Utility Erase Step 7: Enter this information: · For Volume Format, select Mac OS Extended...

Any of the Mac OS Extended options will work. · For Name, enter the name you want to give your OneTouch 4 drive. · Deselect Install Mac OS 9 Disk Driver. Step 8: Click Erase. An Erase Disk sheet is displayed: Maxtor OneTouch IV 73 Figure 47: Erase Disk Warning Step 9: Click Erase in the Erase Disk sheet.

@@Step 10: Close the Disk Utility. Step 11: Click the Maxtor Manager desktop icon. The My Drives view opens: Maxtor OneTouch IV 74 Figure 48: My Drives Your current RAID configuration is reflected in the name of your OneTouch III: · OneTouch IIIs: Striped (RAID 0) · OneTouch IIIm: Mirrored (RAID 1) Maxtor OneTouch IV 75 Frequently Asked Questions These are common, frequently asked questions about the OneTouch 4. For further information, refer to the Seagate Knowledge Base at [support.seagate.com](http://support.seagate.com).

com. 1. What are the minimum Operating System requirements for the OneTouch 4? Microsoft Windows: · XP Professional, XP Home, XP Media Center Edition\* · Vista Home Basic, Vista Home Premium, Vista Business, Vista Ultimate\* \* 32-bit Operating Systems only Macintosh: · Mac OSX 10.4.9 and newer No other Operating System versions are supported. Although other Operating Systems may recognize the OneTouch 4 as an external storage device, the OneTouch 4 installation software will not work. 2. What do I do if my computer doesn't recognize my OneTouch 4? It can take your computer up to two (2) minutes to recognize a OneTouch 4. If your computer does not see the drive after several minutes, try the following: · Verify that power and interface cables are properly connected, OneTouch 4 Mini Users: Make sure to connect the interface cables in the following sequence: 1 Power + Data 2 Power Only 3 Type B Interface directly to the OneTouch 4 Mini · Windows Users: Make sure the OneTouch 4 drive is recognized in My Computer in XP (Computer in Vista), Disk Management, or Device Manager. · Macintosh Users: Make sure the OneTouch 4 drive is mounted on the Apple Desktop and is recognized in the System Profiler.

· If you're connecting through an USB Hub, make sure it's a powered USB Hub. · Did you set a DrivePass password on the OneTouch 4 and then move it to another computer? If so, the other computer cannot see the locked OneTouch 4. You must either install the Maxtor Manager on the other computer and unlock the drive or return the OneTouch 4 to the original system and disable DrivePass through the Maxtor Manager. 3. Can I back up my entire system using the OneTouch 4's Backup feature? No.

The Backup feature is designed to back up your data (documents, pictures, music, videos, etc.). The Backup feature cannot back up your entire computer. Windows OneTouch 4 Plus and OneTouch 4 Mini users can use SafetyDrill to back up their Maxtor OneTouch IV 76 computers. (SafetyDrill is not available on the Macintosh.

) OneTouch 4 users can use a third-party or Operating System (Vista Business or Vista Ultimate) backup solution. 4. What types of files and folders cannot be backed up or synchronized using the Maxtor Manager's Backup and Sync features? The Backup and Sync features cannot back up or sync these file and folder types: · System Attributed Files/Folders (Operating System and/or Program files), including hidden files/folders. @@5. @@No. There is no way to recover a lost password. @@Erasing the drive will erase all data stored on it. @@This will delete all data stored within the encrypted folder. Seagate strongly recommends that you create passwords that are easily remembered or record passwords and store them in a secure location. 6.

Can I use my OneTouch 4 without installing the software? Yes. The OneTouch 4 can be used as an add-on, external storage device for storing data. However, if you wish to use the feature-rich utilities such as Backup, you must install the Maxtor Manager software included on your OneTouch 4 drive. 7. Can I use my OneTouch 4 with both Macintosh and Windows computers? No. Windows and Macintosh File System formats do not play well together. Windows XP and Vista formats use the NTFS File System, while Macintosh uses the HFS+ File System. Windows cannot see a drive prepared for use with a Mac. While Mac OS X can see a Windows-formatted drive, it cannot write files to it. So there's no safe way to use your OneTouch 4 drive with both Operating System platforms.

8. What's the simplest way to transfer files to my OneTouch 4? Transfer files and folders to your OneTouch 4 using standard Windows/Macintosh Copy and Paste or Drag and Drop methods. Refer to either Windows or Apple Help files or Knowledge Bases for file transfer procedures. 9. The OneTouch 4 does not have a power switch.

How do I disconnect the drive from my computer? Maxtor OneTouch IV 77 How you disconnect your OneTouch 4 from your system depends on your Operating System platform: Windows: 1 Double-click the Safely Remove Hardware icon in the System Tray. 2 Select the OneTouch 4 from the list of devices and click Stop in both windows. 3 Disconnect your OneTouch 4 from your computer. Macintosh: 1 Click and drag the volume associated with the OneTouch 4 to the Trash to eject the volume. 2 Disconnect your OneTouch 4 from your computer.

You can also disconnect the OneTouch 4 when your computer is shut down. Note: Never disconnect the OneTouch 4 drive while data is being transferred between the computer and the drive. Failure to properly disconnect the OneTouch 4 drive may result in data corruption or loss. 10. What do I do if my OneTouch 4 software is lost or corrupted? The OneTouch 4 installation software and utilities are pre-loaded on your drive. These files will be permanently lost if you delete them or reformat the drive. Seagate recommends that you copy all installation files to your local system before using the drive. If the OneTouch 4 installation and utilities files are lost or corrupted, you can download new copies from the Seagate Website at [www.seagate.com](http://www.seagate.com).

On the website, click the Download Center link for all available downloads for your OneTouch 4. Maxtor OneTouch IV 78 Index B Backing Up & Restoring Folders 22 Backing Up Manually 37 Creating Backup Plans 22 Managing Backup Plans 33 Restoring Files 39 Backing Up Manually 37 C Changing Your DrivePass Password 52 Checking Sync Status 65 Completing the Sync 64 Creating a Custom Backup Plan 26 Creating Backup Plans 22 Creating a Custom Backup Plan 26 Using Simple Backup 22 Customizing the OneTouch Button 15 D Deleting Backup Plans 36 E Editing Backup Settings 33 Enabling DrivePass 42 F Frequently Asked Questions 76 G Getting Started 1 Installing the Software 9 Preparing the Software Manually 4 Using the Formatting Tool 1 I If You Forget Your Password.



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