



# Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for LEXMARK X544. You'll find the answers to all your questions on the LEXMARK X544 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

**User manual LEXMARK X544**  
**User guide LEXMARK X544**  
**Operating instructions LEXMARK X544**  
**Instructions for use LEXMARK X544**  
**Instruction manual LEXMARK X544**

**LEXMARK**

**X54x Series**

**User's Guide**

**August 2008**

**[www.lexmark.com](http://www.lexmark.com)**

Machine type:  
7525  
Model numbers:  
131, 133, 138, 332, 333, 336, 337, 352, 356, 382, 383, 386, 387



**[You're reading an excerpt. Click here to read official LEXMARK X544 user guide](http://yourpdfguides.com/dref/1261622)**  
**<http://yourpdfguides.com/dref/1261622>**

*Manual abstract:*

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*..32 Verifying printer setup....*

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*..33 Printing menu settings pages ...*

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*33 Printing a network setup page .....*

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..... *33 Setting up the printer software....*

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*34 Installing printer software .....*

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..... 34 Updating available options in the printer driver.....

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*46 Selecting preprinted forms and letterhead.....*

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*... 46 Storing paper.....*

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*.47 Supported paper sizes, types, and weights.....*

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*..47 Paper sizes supported by the printer ...*

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..... 49 Paper capacities....

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. 50 Using recycled paper and other office papers .....

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... 51 Printing..  
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...52 Printing a document.....

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.....52 Printing on specialty media...

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*..... 54 Tips on using paper labels....*

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*. 55 Tips on using card stock...*

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*56 Printing from a flash drive.....*

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.....56 *Printing photos from a PictBridge-enabled digital camera.*

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.....58 *Printing information pages.....*

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.....58 *Printing a font sample list...*

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. 59 Canceling a print job.....

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.....59 Canceling a print job from the printer control panel .....

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.... 59 Canceling a print job from the computer .

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..... 59 Copying.....

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*61 Making copies.....*

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*..61 Making a quick copy...*

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*62 Copying on specialty media.....*

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*62 Copying to transparencies .....*

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*.... 62 Copying to letterhead.*

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..... 63 Contents 3 Customizing copy settings...

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63 Copying from one size to another.....

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*63 Making copies using paper from a selected tray .....*

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*.. 64 Copying on both sides of the paper (duplexing) .....*

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*. 76 Connecting to a PBX or ISDN system.....*

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*. 77 Connecting to a Distinctive Ring Service ....*

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*... 78 Connecting a telephone or answering machine to the same telephone line.....*

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*. 79 Connecting to an adapter for your country or region.....*

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*.... 81 Connecting to a computer with a modem.....*

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..... 85 Setting the outgoing fax name and number..

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..... 87 Setting the date and time..

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.... 87 Turning daylight saving time on or off .

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..... 88 Sending a fax.....

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...88 Sending a fax using the printer control panel.

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.. 88 Sending a fax using the computer ...

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. 89 *Creating shortcuts*.....

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89 *Contents 4 Creating a fax destination shortcut using the Embedded Web Server*.....

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. 89 *Creating a fax destination shortcut using the printer control panel* .....

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..... 90 Using shortcuts and the address book...

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*98 Sides (Duplex) .....*

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*... 98 Darkness..*

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.. 98 Improving scan quality.....

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..98 Using the Scan Center software.....

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.....98 Understanding the Scan Center features.....

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.. 98 Using the ScanBack utility...

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.....99 Using the ScanBack Utility....

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. 99 Clearing jams....

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....100 Avoiding jams.....

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*....100 Understanding jam numbers and locations.*

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*.....101 200 paper jam....*

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*.102 201 paper jam.....*

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*.....102 202 paper jam....*

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*.103 Contents 5 230 paper jam.....*

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.105 242 paper jam.....

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.....105 250 paper jam....

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.106 290 paper jam.....

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.....106 Understanding printer menus....

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.....108 Menus list.

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..108 Supplies menu.....

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.....109 Paper menu.....

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*...109 Default Source menu.....*

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*.....109 Size/Type menu...*

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*110 Paper Texture menu .....*

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*....112 Paper Weight menu .*

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*.....114 Paper Loading menu .*



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*..115 Custom Types menu...*

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*.....116 Custom Scan Sizes menu ....*

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*....118 Network/Ports.....*

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*.....119 Active NIC menu..*

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*.120 USB menu .....*

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*.....121 Settings menu.....*

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.....123 General Settings menu .

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..126 Fax Settings menu.....

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.....137 Set Date and Time ..

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.....146 Understanding printer messages....

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...148 List of status and error messages..

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.148 Maintaining the printer.....

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.....162 Storing supplies....

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.....162 Checking the status of supplies...

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...162 Checking the status of supplies from the printer control panel..

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*162 Checking the status of supplies from a network computer .....*

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*162 Contents 6 Conserving supplies.....*

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*...162 Ordering supplies..*

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*.163 Ordering toner cartridges.....*

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*.....163 Ordering imaging kits .....*

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*.....164 Ordering a waste toner bottle....*

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*..164 Replacing supplies.....*

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*.....165 Replacing the waste toner bottle ..*

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*.....165 Replacing a black imaging kit ...*

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*...168 Replacing a black and color imaging kit .....*

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*.....174 Replacing a toner cartridge.*

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*179 Replacing a developer unit .....*



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*...187 Cleaning the scanner glass.....*

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*...188 Moving the printer.....*

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*188 Before moving the printer .....*

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*...188 Moving the printer to another location.....*

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*.189 Shipping the printer ....*

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*.....189 Administrative support.....*

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*190 Finding advanced networking and administrator information.....*

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*.190 Restoring the factory default settings....*

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*190 Adjusting Power Saver.....*

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*.....190 Using the Embedded Web Server..*

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*191 Setting up e-mail alerts.....*

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*..191 Viewing reports...*

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*....192 Troubleshooting.....*

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*.193 Solving basic printer problems...*

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*...193 Solving printing problems.....*

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*....193 Multiple-language PDFs do not print.*

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*.....193 Printer control panel display is blank or displays only diamonds....*

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*193 Error message about reading USB drive appears....*

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*.....193 Jobs do not print....*

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.....194 Job takes longer than expected to print ....

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..194 Job prints from the wrong tray or on the wrong paper .....

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.....195 Incorrect characters print.

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....195 Tray linking does not work.

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*.195 Large jobs do not collate ....*

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*.195 Unexpected page breaks occur.....*

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*....196 Solving copy problems.*

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*.196 Contents 7 Copier does not respond ....*

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*.196 Scanner unit does not close....*

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*.196 Poor copy quality....*

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*.....197 Partial document or photo copies....*

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....198 Solving scanner problems.....

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198 Checking an unresponsive scanner .....

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198 Scan was not successful .....

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.....199 Scanning takes too long or freezes the computer...

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.....199 Poor scanned image quality .....

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....199 Partial document or photo scans.....

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....200 Cannot scan from a computer .

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.....200 Solving fax problems.

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200 Caller ID is not shown.....

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*..200 Cannot send or receive a fax.....*

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*.201 Can send but not receive faxes.....*

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*202 Can receive but not send faxes.....*

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*..204 Solving option problems...*

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*.....204 Option does not operate correctly or quits after it is installed ....*

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*204 Drawers.....*

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.....205 *Multipurpose feeder.*

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...205 *Memory card* .....

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.206 *Solving paper feed problems*.....

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.....206 *Solving print quality problems*....

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...207 *Blank pages*..

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....207 *Characters have jagged or uneven edges* .

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*..207 Clipped images.....*

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*.208 Dark lines ....*

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*.208 Gray background .....*

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*.208 Incorrect margins....*

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*.....211 Print is too dark....*

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*.....213 Solid color pages.....*

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.....215 Transparency print quality is poor...

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215 Uneven print density.....

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.....217 Embedded Web Server does not open..

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.....220 Check the network connections .....

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.220 Check the network settings ....

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*..220 Contacting Customer Support...*

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*.....220 Notices.*

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*...221 Product information.....*

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This product uses a printing process that heats the print media, and the heat may cause the media to release emissions. You must understand the section in your operating instructions that discusses the guidelines for selecting print media to avoid the possibility of harmful emissions. CAUTION--HOT SURFACE: The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching. CAUTION--POTENTIAL INJURY: The printer weight is greater than 18 kg (40 lb) and requires two or more trained personnel to move it safely.

CAUTION--POTENTIAL INJURY: Before moving the printer, follow these guidelines to avoid personal injury or printer damage: · Turn the printer off using the power switch, and then unplug the power cord from the wall outlet. · Disconnect all cords and cables from the printer before moving it. · Lift the printer off of the optional drawer and set it aside instead of trying to lift the drawer and printer at the same time. Note: Use the handholds located on both sides of the printer to lift it off the optional drawer. Use only the power cord provided with this product or the manufacturer's authorized replacement.

Use only the telecommunications (RJ-11) cord provided with this product or a 26 AWG or larger replacement when connecting this product to the public switched telephone network. CAUTION--SHOCK HAZARD: If you are accessing the system board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the wall outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer. CAUTION--SHOCK HAZARD: Make sure that all external connections (such as Ethernet and telephone system connections) are properly installed in their marked plug-in ports. This product contains mercury in the lamp (<5mg Hg).

Disposal of mercury may be regulated due to environmental considerations. For disposal or recycling information, contact your local authorities or the Electronic Industries Alliance: [www.eiae.org](http://www.eiae.org). This product is designed, tested, and approved to meet strict global safety standards with the use of specific manufacturer's components. The safety features of some parts may not always be obvious. The manufacturer is not responsible for the use of other replacement parts. CAUTION--POTENTIAL INJURY: Do not twist, bind, crush, or place heavy objects on the power cord. Do not subject the power cord to abrasion or stress. Do not pinch the power cord between objects such as furniture and walls.

If the power cord is misused, a risk of fire or electrical shock results. Inspect the power cord regularly for signs of misuse. Remove the power cord from the electrical outlet before inspecting it. Safety information 11 Refer service or repairs, other than those described in the user documentation, to a professional service person. CAUTION--SHOCK HAZARD: To avoid the risk of electric shock when cleaning the exterior of the printer, unplug the power cord from the wall outlet and disconnect all cables from the printer before proceeding. CAUTION--SHOCK HAZARD: Do not use the fax feature during a lightning storm. Do not set up this product or make any electrical or cabling connections, such as the fax feature, power cord, or telephone, during a lightning storm. SAVE THESE INSTRUCTIONS. Safety information 12 Learning about the printer Finding information about the printer Setup information Description Where to find The Setup information gives you instructions for setting up the printer. You can find the Setup information in the printer box or on the up the printer. Follow the set of instructions for local, Lexmark Web site at [www.lexmark.com](http://www.lexmark.com).

network, or wireless, depending on what you need. Wireless Setup Guide Description If your printer has built-in wireless functionality, a Wireless Setup Guide gives you instructions for connecting the printer wirelessly. Where to find You can find the Wireless Setup Guide in the printer box or on the Lexmark Web site at [www.lexmark.com](http://www.lexmark.com).

Help Description Where to find The Help gives you instructions for using the software. While in any Lexmark software program, click Help, Tips Help, or Help Help Topics. Customer support Description Telephone support Where to find (North America) Call us at Where to find (rest of world) Telephone numbers and support hours vary by country or region.

· US: 1-800-332-4120 MondayFriday (8:00 AM11:00 PM ET) Visit our Web site at [www.lexmark.com](http://www.lexmark.com). Select a country or region, and then select Saturday (Noon6:00 PM ET) the Customer Support link. · Canada: 1-800-539-6275 Note: For additional information about MondayFriday (8:00 AM11:00 PM ET) contacting Lexmark, see the printed Saturday (Noon6:00 PM ET) warranty that came with your printer. · Mexico: 001-888-377-0063 MondayFriday (8:00 AM8:00 PM ET) Note: Telephone numbers and support times may change without notice. For the most recent telephone numbers available, see the printed warranty statement that came with your printer. Learning about the printer 13 Description E-mail support Where to find (North America) For e-mail support, visit our Web site: [www.lexmark.com](http://www.lexmark.com).

Where to find (rest of world) E-mail support varies by country or region, and may not be available in some instances. Visit our Web site at [www.lexmark.com](http://www.lexmark.com). Select a country or region, and then select the Customer Support link. 1 2 3 4 5 Click SUPPORT. Click Technical Support. Select your printer type. Select your printer model. Note: For additional information about From the Support Tools section, click contacting Lexmark, see the printed e-Mail Support. warranty that came with your printer. 6 Complete the form, and then click Submit Request. Selecting a location for the printer When selecting a location for the printer, leave enough room to open trays, covers, and doors. If you plan to install any options, leave enough room for them also. It is important to: · Make sure airflow in the room meets the latest revision of the ASHRAE 62 standard.

· Provide a flat, sturdy, and stable surface. · Keep the printer: Away from the direct airflow of air conditioners, heaters, or ventilators Free from direct sunlight, humidity extremes, or temperature fluctuations Clean, dry, and free of dust · Allow the following recommended amount of space around the printer for proper ventilation: Learning about the printer 14 1 2 3 4 5 100 mm (3.9 in.) 482.6 mm (19 in.)

) 100 mm (3.9 in.) 100 mm (3.9 in.) 360 mm (14 in.) When the printer is set up, allow clearance around it as shown. Learning about the printer 15 Printer configurations Basic models 1 2 3 4 5 6 7 8 Printer control panel Automatic Document Feeder (ADF) Standard exit bin Top door latch Right side cover Standard 250-sheet tray (Tray 1) Manual feeder Optional 650-sheet duo drawer (Tray 2) Basic functions of the scanner The scanner provides copy, fax, and scan-to-network capability for workgroups.



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[X544 user guide](http://yourpdfguides.com/dref/1261622)

<http://yourpdfguides.com/dref/1261622>

You can: . . . . Make quick copies, or change the settings on the printer control panel to perform specific copy jobs. Send a fax using the printer control panel. Send a fax to multiple fax destinations at the same time.

Scan documents and send them to your computer, an e-mail address, or a USB flash memory device. Learning about the printer 16 Understanding the ADF and scanner glass Automatic Document Feeder (ADF) Scanner glass Use the ADF for multiple-page documents. Use the scanner glass for single pages, small items (such as postcards or photos), transparencies, photo paper, or thin media (such as magazine clippings). You can use the ADF or the scanner glass to scan documents. Using the ADF The ADF can scan multiple pages including duplex (two-sided) pages. When using the ADF: Note: Duplex scanning is not available on selected printer models. . . . . Load the document into the ADF faceup, short edge first. Load up to 50 sheets of plain paper into the ADF. Scan sizes from 125 x 216 mm (4.9 x 8.

5 in.) wide to 127 x 356 mm (5 x 14 in.) long. Scan media weights from 52 to 120 g/m<sup>2</sup> (14 to 32 lb). Do not load postcards, photos, small items, transparencies, photo paper, or thin media (such as magazine clippings) into the ADF.

Place these items on the scanner glass. Using the scanner glass The scanner glass can be used to scan or copy single pages or book pages. When using the scanner glass: . Place a document facedown on the scanner glass in the corner with the green arrow. . Scan or copy documents up to 215.9 x 355.6 mm (8.5 x 14 in.). . Copy books up to 12.7 mm (0.5 in.) thick. Understanding the printer control panel Note: Some features are not available on selected printer models. Learning about the printer 17 Item 1 Description Selections and settings Select a function such as Copy, Scan, Email, or Fax. Change default copy and scan settings such as the number of copies, duplex printing, copy options, and scaling.

Use the address book when scanning to e-mail. Display area Keypad area View scanning, copying, faxing, and printing options as well as status and error messages. Access the administration menus, start, stop, or cancel a print job. Enter numbers, letters, or symbols on the display, print using the USB flash memory device, or change the default fax settings. 2 3 Item 1 Copy Description Press the Copy button to enter the copy function. 2 Content Press the Content button to enhance copy, scan, e-mail, or fax quality. Choose from Text, Text/Photo, or Photo. 3 Copies Press the Copies button to enter the number of copies to print. Learning about the printer 18 Item 4 Scale Description Press the Scale button to change the size of the copied document to fit onto the currently selected paper size. 5 Options Press the Options button to change Original Size, Paper Source, Paper Saver, and Collate settings.

6 Address Book Press to enter the address book. 7 Darkness Press the Darkness button to adjust the current darkness settings. 8 Duplex 2-Sided Press the Duplex 2-Sided button to scan or print on both sides of the paper. Note: The duplex feature is not available on selected printer models. 9 Fax Press the Fax button to enter the fax function.

Note: Fax mode is not available on selected printer models. 10 Scan/Email Press the Scan/Email button to enter the scan or scan to e-mail function. Learning about the printer 19 Item 1 Menu Description Press to enter the administration menus. 2 Display View scanning, copying, faxing, and printing options as well as status and error messages Note: The fax feature is not available on selected printer models. 3 Stop/Cancel Press to stop all printer activity.

4 Color start Press to copy or scan in color. 5 Black start Press to copy or scan in black and white. 6 Right arrow Press to scroll right. 7 Select Press to accept menu selections and settings. Learning about the printer 20 Item 8 Left arrow Description Press to scroll left. 9 Indicator light Indicates the printer status: . . . . 10 Back Off--The power is off. Blinking green--The printer is warming up, processing data, or printing. Solid green--The printer is on, but idle. Blinking red--Operator intervention is needed. to return one screen at a time to the Ready screen.

if a flash drive is connected and the USB menu is Press Note: An error beep sounds when you press displayed. Note: The fax buttons, keypad, and USB port are not available on selected printer models. Item 1 Redial/Pause Description . Press the Redial/Pause button to cause a two- or three-second dial pause in a fax number. In the Fax To: field, a Dial Pause is represented by a comma (.). . From the home screen, press the Redial/Pause button to redial a fax number. . The button functions only within the Fax menu or with fax functions. When outside of the Fax menu, fax function, or home screen, pressing the Redial/Pause button causes an error beep. Learning about the printer 21 Item 2 Keypad Description Enter numbers, letters, or symbols on the display. 3 Front USB port Lets you scan to a flash drive or print supported file types Note: When a USB flash memory device is inserted into the printer, the printer can only scan to the USB device or print files from the USB device. All other printer functions are unavailable.

4 Shortcuts Press to enter the shortcut screen. 5 Hook Press to take the line off-hook (like picking up a phone receiver). Press to hang up the line. a second time 6 Options Press the Options button to change Original Size, Broadcast, Delayed Send, and Cancel settings. 7 Resolution Press the Resolution button to select a dpi value for the scan.

Note: Press or to scroll through the values, and then press to enter a value. Learning about the printer 22 Additional printer setup Installing internal options CAUTION--SHOCK HAZARD: If you are accessing the system board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the wall outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer. You can customize your printer connectivity and memory capacity by adding optional cards. The instructions in this section explain how to install the available cards; you can also use them to locate a card for removal.

Available options Note: Certain options are not available on selected printer models. Memory cards . Printer memory . Flash memory . Font cards Installing a memory card CAUTION--SHOCK HAZARD: If you are accessing the system board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the wall outlet before continuing.



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If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer. Note: This task requires a #2 Phillips screwdriver. 1 Access the system board on the back of the printer. a Turn the screws on the cover counterclockwise, and then remove them. b Gently pull the cover away from the printer, and then remove it. Additional printer setup 23 Warning--Potential Damage: System board electronic components are easily damaged by static electricity. Touch something metal on the printer before touching any system board electronic components or connectors. 2 Use the illustration below to locate the connector.

Warning--Potential Damage: System board electronic components are easily damaged by static electricity. Touch something metal on the printer before touching any system board electronic components or connectors. Additional printer setup 24 1 2 Flash memory or font card connector Memory card connector 3 Open the memory card connector latches. Additional printer setup 25 4 Unpack the memory card. Note: Avoid touching the connection points along the edge of the card. 5 Align the notches on the memory card with the ridges on the connector. 1 2 Notches Ridges 6 Push the memory card straight into the connector until it snaps into place. 7 Reinstall the system board cover. Additional printer setup 26 Installing a flash memory or font card

CAUTION--SHOCK HAZARD: If you are accessing the system board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the wall outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

1 Access the system board on the back of the printer. a Turn the screws on the cover counterclockwise, and then remove them. b Gently pull the cover away from the printer, and then remove it. Warning--Potential Damage: System board electronic components are easily damaged by static electricity. Touch something metal on the printer before touching any system board electronic components or connectors.

2 Use the illustration below to locate the connector. Warning--Potential Damage: System board electronic components are easily damaged by static electricity. Touch something metal on the printer before touching any system board electronic components or connectors. Additional printer setup 27 1 2 Flash memory or font card connector Memory card connector 3 Unpack the flash memory or font card. Note: Avoid touching the connection points along the edge of the card.

Additional printer setup 28 4 Holding the card by its sides, align the plastic pins on the card with the holes on the system board. This ensures the metal pins line up correctly as well. 1 2 Plastic pins Metal pins 5 Push the card firmly into place. Notes: · The entire length of the connector on the card must touch and be flush against the system board. · Be careful not to damage the connectors. Additional printer setup 29 6 Reinstall the system board cover. Installing hardware options Installing a 650-sheet duo drawer The printer supports one optional drawer, which allows an additional 650 sheets of paper to be loaded. The drawer includes a multipurpose feeder. CAUTION--SHOCK HAZARD: If you are accessing the system board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the wall outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

1 Unpack the 650-sheet duo drawer, and remove any packing material and the dust cover. 2 Place the drawer in the location chosen for the printer. Additional printer setup 30 3 Attach the cover to the rear of the 650-sheet duo drawer. 4 Align the printer with the 650-sheet duo drawer, and then lower the printer into place. CAUTION--POTENTIAL INJURY: The printer weight is great than 27.22 kg (60 lb) and requires two or more trained personnel to move it safely. Additional printer setup 31 Attaching cables 1 Connect the printer to a computer or a network. · For a local connection, use a USB cable. · For a network connection, use an Ethernet cable. Notes: · For fax connections, see "Initial fax setup" on page 74.

· Make sure the software is installed before turning the printer on. For more information, see the Setup Guide. 2 Connect the power cord to the printer first and then to a wall outlet. 1 2 Power cord socket Ethernet port Note: The Ethernet port is a feature on network models only. 3 USB port Additional printer setup 32 Verifying printer setup Once all hardware and software options are installed and the printer is turned on, verify that the printer is set up correctly by printing the following: · Menu settings page--Use this page to verify that all printer options are installed correctly.

A list of installed options appears toward the bottom of the page. If an option you installed is not listed, then it is not installed correctly. Remove the option and install it again. · Network setup page--If your printer is a network model and is attached to a network, print a network setup page to verify the network connection. This page also provides important information that aids network printing configuration.

Printing menu settings pages Print menu settings pages to review the current menu settings and to verify printer options are installed correctly. Note: If you have not made any menu item settings changes yet, then the menu settings pages list all the factory default settings. Once you select and save other settings from the menus, they replace the factory default settings as user default settings. A user default setting remains in effect until you access the menu again, choose another value, and save it. To restore the factory default settings, see "Restoring the factory default settings" on page 190. 1 Make sure the printer is on and Ready appears. 2 From the printer control panel, press . . . 3 Press the arrow buttons until Reports appears, and then press After the menu settings pages print, Ready appears.

4 Press the arrow buttons until Menu Settings Page appears, and then press Printing a network setup page If the printer is attached to a network, print a network setup page to verify the network connection. This page also provides important information that aids network printing configuration. 1 Make sure the printer is on and Ready appears. 2 From the printer control panel, press . . . 3 Press the arrow buttons until Reports appears, and then press After the network setup page prints, Ready appears. 4 Press the arrow buttons until Network Setup Page appears, and then press 5 Check the first section on the network setup page, and confirm that Status is "Connected."



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"If Status is "Not Connected," the LAN drop may not be active, or the network cable may be malfunctioning. Consult a system support person for a solution, and then print another network setup page.

**Additional printer setup 33 Setting up the printer software** Installing printer software A printer driver is software that lets the computer communicate with the printer. The printer software is typically installed during the initial printer setup. If you need to install the software after setup, follow these instructions: For

Windows users 1 Close all open software programs. 2 Insert the Software and Documentation CD. 3 From the main installation dialog, click Install. 4 Follow the instructions on the screen. For Macintosh users 1 Close all open software applications. 2 Insert the Software and Documentation CD. 3 From the Finder desktop, double-click the printer CD icon that automatically appears. 4 Double-click the Install icon. 5 Follow the instructions on the screen. Using the World Wide Web 1 Go to the Lexmark Web site at [www.lexmark.com](http://www.lexmark.com). 2 From the Drivers & Downloads menu, click Driver Finder. 3 Select your printer, and then select your operating system. 4 Download the driver and install the printer software. Updating available options in the printer driver Once the printer software and any options are installed, it may be necessary to manually add the options in the printer driver to make them available for print jobs. For Windows users 1 Do one of the following: In Windows Vista a Click . b Click Control Panel.

c Click Hardware and Sound. d Click Printers. Additional printer setup 34 In Windows XP a Click Start. b Click Printers and Faxes. In Windows 2000 a Click Start. b Click Settings Printers. 2 Select the printer. 3 Right-click the printer, and then select Properties. 4 Click the Install Options tab. 5 Under Available Options, add any installed hardware options.

6 Click Apply. For Macintosh users In Mac OS X version 10.5 1 From the Apple menu, choose System Preferences. 2 Click Print & Fax. 3 Select the printer, and then click Options & Supplies.

4 Click Driver, and then add any installed hardware options. 5 Click OK. In Mac OS X version 10.4 and earlier 1 From the Go menu, choose Applications. 2 Double-click Utilities, and then double-click Print Center or Printer Setup Utility.

3 Select the printer, and then from the Printers menu, choose Show Info. 4 From the pop-up menu, choose Installable Options. 5 Add any installed hardware options, and then click Apply Changes. Additional printer setup 35 Loading paper and specialty media This section explains how to load the 250- and 550-sheet trays, the multipurpose feeder, and the manual slot. It also includes information about paper orientation, setting the Paper Size and Paper Type, and linking and unlinking trays. Linking and unlinking trays Linking trays Tray linking is useful for large print jobs or multiple copies. When one linked tray is empty, paper feeds from the next linked tray. When the Paper Size and Paper Type settings are the same for any trays, the trays are automatically linked. The Paper Size setting for all trays must be set manually from the Paper Size menu. The Paper Type setting must be set for all trays from the Paper Type menu.

The Paper Type menu and the Paper Size menu are both available from the Paper Size/Type menu. Unlinking trays Unlinked trays have settings that are not the same as the settings of any other tray. To unlink a tray, change the following tray settings so that they do not match the settings of any other tray: · Paper Type (for example: Plain Paper, Letterhead, Custom Type <x>) Paper Type names describe the paper characteristics. If the name that best describes your paper is used by linked trays, assign a different Paper Type name to the tray, such as Custom Type <x>, or define your own custom name. · Paper Size (for example: letter, A4, statement) Load a different paper size to change the Paper Size setting for a tray. Paper Size settings are not automatic; they must be set manually from the Paper Size menu. Warning--Potential Damage: Do not assign a Paper Type name that does not accurately describe the type of paper loaded in the tray. The temperature of the fuser varies according to the specified Paper Type. Paper may not be properly processed if an inaccurate Paper Type is selected. Assigning a Custom Type <x> name Assign a Custom Type <x> name to a tray to link or unlink it.

Associate the same Custom Type <x> name to each tray that you want to link. Only trays with the same custom names assigned will link. 1 Make sure the printer is on and Ready appears. 2 From the printer control panel, press . .

. 3 Press the arrow buttons until Paper Menu appears, and then press 4 Press the arrow buttons until Size/Type appears, and then press 5 Press the arrow buttons, and then press The Paper Size menu appears. to select the tray. 6 Press the arrow buttons until the Paper Type menu appears. 7 Press .

Loading paper and specialty media 36 8 Press the arrow buttons until Custom Type <x> or another custom name appears, and then press Submitting changes appears, followed by Paper Menu. . 9 Press , and then press to return to the Ready state. Setting the Paper Size and Paper Type Note: Trays with matching Paper Size and Paper Type settings are automatically linked by the printer. When a linked tray runs out of paper, the printer draws from another tray. To change the Paper Size and Paper Type settings: 1 Make sure the printer is on and Ready appears. 2 From the printer control panel, press . . . .

3 Press the arrow buttons until Paper Menu appears, and then press 4 Press the arrow buttons until Size/Type appears, and then press 5 Press the arrow buttons until the correct tray appears, and then press 6 Press when Size appears. 7 Press the arrow buttons until the correct size appears, and then press Submitting changes appears, followed by Size. . 8 Press the arrow buttons until Type appears, and then press Submitting changes appears, followed by Type. .

. 9 Press the arrow buttons until the correct type appears, and then press 10 Press , and then press to return to the Ready state. Configuring Universal paper settings The Universal Paper Size is a user-defined setting that lets you print on paper sizes that are not preset in the printer menus. Set the Paper Size for the specified tray to Universal when the size you want is not available from the Paper Size menu. Then, specify all of the following Universal size settings for your paper: · Units of measure (inches or millimeters) · Portrait Height and Portrait Width · Feed Direction Note: The smallest supported Universal size is 76. 2 x 127 mm (3 x 5 in.); the largest is 215.9 x 355.6 mm (8.5 x 14 in.

). Specify a unit of measurement 1 Make sure the printer is on and Ready appears. 2 From the printer control panel, press .



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3 Press the arrow buttons until Paper Menu appears, and then press 4 Press the arrow buttons until Universal Setup appears, and then press Loading paper and specialty media 37 5 Press the arrow buttons until Units of Measure appears, and then press Submitting changes appears, followed by the Universal Setup menu. . . 6 Press the arrow buttons until the correct unit of measure appears, and then press Specify the paper height and width Defining a specific height and width measurement for the Universal paper size (in the portrait orientation) allows the printer to support the size, including support for standard features such as duplex printing and printing multiple pages on one sheet. 1 From the Universal Setup menu, press the arrow buttons until Portrait Width or Portrait Height appears, and then press . Note: Select Portrait Height to adjust the paper height setting or Paper Width to adjust the paper width setting. 2 Press the arrow buttons to decrease or to increase the setting, and then press Submitting changes appears, followed by the Universal Setup menu. . Loading the standard 250-sheet tray The printer has one standard 250-sheet tray (Tray 1) and may have an optional 650-sheet duo drawer. The 250-sheet tray and 650-sheet duo drawer support the same paper sizes and types.

1 Pull the tray out. Note: Do not remove trays while a job prints or while Busy appears on the display. Doing so may cause a jam. Loading paper and specialty media 38 2 Squeeze the length guide tab inward as shown, and slide the guide to the correct position for the paper size being loaded. Note: Use the size indicators on the bottom of the tray to help position the guide. 3 If the paper is longer than letter-size paper, push the green tab at the back of the tray to elongate it. 4 Flex the sheets back and forth to loosen them, and then fan them. Do not fold or crease the paper. Straighten the edges on a level surface.

Loading paper and specialty media 39 5 Load the paper stack with the recommended print side faceup.

6 Make sure the paper guides are secure against the edges of the paper. Note: Make sure that side guides are placed tightly against the edges of the paper so that the image is registered properly on the page. 7 Insert the tray. 8 If a different type or size of paper was loaded than the type or size previously loaded in the tray, change the Paper Type or Paper Size setting for the tray from the printer control panel. Note: Mixing paper sizes or types in a paper tray may lead to jams.

Loading the optional 650-sheet duo drawer The 650-sheet duo drawer consists of a 550-sheet tray and a 100-sheet multipurpose feeder. This drawer is loaded in the same way that the standard tray is loaded. The only differences are the look of the guide tabs and the location of the paper size indicators, as shown in the following illustration: Loading paper and specialty media 40 1 2 3 Length guide tabs Size indicators Width guide tabs Using the multipurpose feeder 1

Push the multipurpose feeder latch to the left. 2 Open the multipurpose feeder. Loading paper and specialty media 41 3 Grasp the extension, and pull it straight out until it is fully extended.

4 Prepare the paper for loading. · Flex sheets of paper back and forth to loosen them, and then fan them. Do not fold or crease the paper. Straighten the edges on a level surface. · Hold transparencies by the edges and fan them. Straighten the edges on a level surface. Note: Avoid touching the print side of transparencies. Be careful not to scratch them. · Flex a stack of envelopes back and forth to loosen them, and then fan them. Straighten the edges on a level surface.

5 Locate the stack height limiter and tab. Note: Do not exceed the maximum stack height by forcing paper under the stack height limiter. 1 2 Tab Stack height limiter Loading paper and specialty media 42 3 4 Width guide Size indicators 6 Load the paper, and then adjust the width guide to lightly touch the edge of the paper stack. · Load paper, card stock, and transparencies with the recommended print side facedown and the top edge entering first. · Load envelopes with the flap side up. Warning--Potential Damage: Never use envelopes with stamps, clasps, snaps, windows, coated linings, or self-stick adhesives. These envelopes may severely damage the printer.. Notes: · Do not load or close the multipurpose feeder while a job is printing. · Load only one size and type of paper at a time.

7 Make sure the paper is as far into the multipurpose feeder as it will go with very gentle pushing. Paper should lie flat in the multipurpose feeder. Make sure the paper fits loosely in the multipurpose feeder and is not bent or wrinkled. 8 From the printer control panel, set the Paper Size and Paper Type. Using the manual feeder 1 Send a manual print job: For Windows users: a b c d e With a document open, click File Select Manual Paper.

Click OK. Click OK or Print. Print. Click Properties, Preferences, Options, or Setup. For Macintosh users: a With a document open, click File > Print.

b From the Copies & Pages or General pop-up menu, choose Manual Paper. c Click OK or Print. Loading paper and specialty media 43 2 When Load Manual <type> <size> appears, load the paper facedown into the manual feeder. Load envelopes with the flap side up. Notes: · Align the long edge of the paper so that it is flush with the right side of the manual feeder. · To achieve the best possible print quality, use only high-quality paper designed for laser printers. 3 Move the width guide until it lightly touches the sheet. Do not force the width guide against the paper, or it could be damaged. 4 Push the paper in until it stops. The printer pulls it in farther.

5 From the printer control panel, set the Paper Size and Paper Type. Loading paper and specialty media 44 Paper and specialty media guide Additional information for printing on speciality medias may be found in the Cardstock and Label Guide available on [Lexmark.com/publications](http://Lexmark.com/publications). Paper guidelines Paper characteristics The following paper characteristics affect print quality and reliability. Consider these characteristics when evaluating new paper stock.

Weight The printer can automatically feed paper weights from 60 to 176 g/m<sup>2</sup> (16 to 47 lb bond) grain long. Paper lighter than 75 g/m<sup>2</sup> (20 lb) might not be stiff enough to feed properly, causing jams. For best performance, use 80 g/m<sup>2</sup> (21 lb bond) grain long paper. For paper smaller than 182 x 257 mm (7.2 x 10.

1 in.), we recommend 90 g/m<sup>2</sup> or heavier paper. Curl Curl is the tendency for paper to curl at its edges. Excessive curl can cause paper feeding problems.

Curl can occur after the paper passes through the printer, where it is exposed to high temperatures.

Storing paper unwrapped in hot, humid, cold, or dry conditions, even in the trays, can contribute to paper curling prior to printing and can cause feeding problems.



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" Printing a document 1 Load paper into a tray or feeder.

2 From the printer control panel Paper menu, set the Paper Type and Paper Size to match the loaded paper. 3 Do one of the following: For Windows users a With a document open, click File Print. b Click Properties, Preferences, Options, or Setup, and then adjust the settings as needed. Note: To print on a specific size or type of paper, adjust the paper size or type settings to match the loaded paper, or select the appropriate tray or feeder. c Click OK, and then click Print. For Macintosh users a Customize the settings as needed in the Page Setup dialog: 1 With a document open, choose File > Page Setup. 2 Choose a paper size or create a custom size to match the loaded paper. 3 Click OK. b Customize the settings as needed in the Print dialog: 1 With a document open, choose File > Print. If necessary, click the disclosure triangle to see more options.

2 From the Print dialog and pop-up menus, adjust the settings as needed. Note: To print on a specific paper type, adjust the paper type setting to match the loaded paper, or select the appropriate tray or feeder. 3 Click Print. Warning--Potential Damage: While printing, do not touch the metal shaft in the area where the printer ejects paper into the standard exit bin. Printing 52 Printing on specialty media Tips on using letterhead Page orientation is important when printing on letterhead. Use the following table to determine which direction to load the letterhead: Source or process Print side and paper orientation Printed letterhead design is placed faceup. The top edge of the sheet with the logo is placed at the front of the tray. · Standard 250-sheet tray · Optional 550-sheet tray · Simplex (one-sided) printing from trays Duplex (two-sided) printing from trays Printed letterhead design is placed facedown. The top edge of the sheet with the logo is placed at the back of the tray. Note: Check with the manufacturer or vendor to determine whether the chosen preprinted letterhead is acceptable for laser printers.

Printing 53 Source or process Manual feeder (simplex printing) Multipurpose feeder Print side and paper orientation Preprinted letterhead design is placed facedown. The top edge of the sheet with the logo should enter the manual feeder first. Manual feeder (duplex printing) Multipurpose feeder Preprinted letterhead design is placed faceup. The top edge of the sheet with the logo should enter the manual feeder last. Note: Check with the manufacturer or vendor to determine whether the chosen preprinted letterhead is acceptable for laser printers.

Tips on using transparencies Print samples on the transparencies being considered for use before buying large quantities. When printing on transparencies: · Feed transparencies from the 250-sheet tray, manual feeder, or optional multipurpose feeder. · Use transparencies designed specifically for laser printers.

Check with the manufacturer or vendor to ensure transparencies are able to withstand temperatures up to 200°C (392°F) without melting, discoloring, offsetting, or releasing hazardous emissions. · To prevent print quality problems, avoid getting fingerprints on the transparencies.

· Before loading transparencies, fan the stack to prevent sheets from sticking together. · We recommend Lexmark part number 12A8240 for letter-size transparencies and Lexmark part number 12A8241 for A4-size transparencies. Tips on using envelopes Print samples on the envelopes being considered for use before buying large quantities. Printing 54 When printing on envelopes: · Feed envelopes from the manual feeder or optional multipurpose feeder. · Set the Paper Type to Envelope, and select the envelope size. · Use envelopes designed specifically for laser printers. Check with the manufacturer or vendor to ensure the envelopes can withstand temperatures up to 200°C (392°F) without sealing, wrinkling, curling excessively, or releasing hazardous emissions. · For the best performance, use envelopes made from 60 g/m<sup>2</sup> (16 lb bond) paper. Use up to 105 g/m<sup>2</sup> (28 lb bond) weight for envelopes as long as the cotton content is 25% or less. All-cotton envelopes must not exceed 90 g/m<sup>2</sup> (24 lb bond) weight.

· Use only new envelopes. · To optimize performance and minimize jams, do not use envelopes that: Have excessive curl or twist Are stuck together or damaged in any way Have windows, holes, perforations, cutouts, or embossing Have metal clasps, string ties, or folding bars Have an interlocking design Have postage stamps attached Have any exposed adhesive when the flap is in the sealed or closed position Have bent corners Have rough, cockle, or laid finishes · Adjust the width guides to fit the width of the envelopes. Note: A combination of high humidity (over 60%) and the high printing temperature may wrinkle or seal envelopes. Tips on using paper labels Print samples on the labels being considered for use before buying large quantities. Note: Use only paper label sheets. When printing on labels: · From MarkVision Professional, the printer software, or the printer control panel, set the Paper Type to Labels. Use only letter-, A4-, or legal-size label sheets. · Use labels designed specifically for laser printers. Check with the manufacturer or vendor to verify that: The labels can withstand temperatures up to 200°C (392°F) without sealing, excessive curling, wrinkling, or releasing hazardous emissions. Label adhesives, face sheet (printable stock), and topcoats can withstand up to 25 psi (172 kPa) pressure without delaminating, oozing around the edges, or releasing hazardous fumes.

· Do not use labels with slick backing material. · Use full label sheets. Partial sheets may cause labels to peel off during printing, resulting in a jam. Partial sheets also contaminate the printer and the cartridge with adhesive, and could void the printer and cartridge warranties. · Do not use labels with exposed adhesive.

· Do not print within 1 mm (0.04 in.) of the edge of the label, of the perforations, or between die-cuts of the label. · Be sure adhesive backing does not reach to the sheet edge. Zone coating of the adhesive at least 1 mm (0.

04 in.) away from edges is recommended. Adhesive material contaminates the printer and could void the warranty. Printing 55 · If zone coating of the adhesive is not possible, remove a 1.6 mm (0.06 in.) strip on the leading and driver edge, and use a non-oozing adhesive. · Portrait orientation works best, especially when printing bar codes. Tips on using card stock Card stock is heavy, single-ply specialty media. Many of its variable characteristics, such as moisture content, thickness, and texture, can significantly impact print quality.



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