



# Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for KYOCERA FS-C8025MFP. You'll find the answers to all your questions on the KYOCERA FS-C8025MFP in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

**User manual KYOCERA FS-C8025MFP**  
**User guide KYOCERA FS-C8025MFP**  
**Operating instructions KYOCERA FS-C8025MFP**  
**Instructions for use KYOCERA FS-C8025MFP**  
**Instruction manual KYOCERA FS-C8025MFP**

OPERATION GUIDE

FS-C8020MFP/FS-C8025MFP



*Ecosis*

 KYOCERA



[You're reading an excerpt. Click here to read official KYOCERA FS-C8025MFP user guide](http://yourpdfguides.com/dref/3677062)

<http://yourpdfguides.com/dref/3677062>

**Manual abstract:**

We recommend the use of our own brand supplies. @@@@Refer to them as necessary. Quick Installation Guide Safety Guide Safety Guide (FS-C8020MFP/FS-C8025MFP) Describes the procedures for installation of the machine, frequently-used operations, routine maintenance, and troubleshooting action. Provides safety and cautionary information for the installation and use of the machine. Be sure to read this guide before using the machine. Describes the machine installation space, cautionary space, and other information. Be sure to read this guide before using the machine. CD-ROM (Product Library) Operation Guide (This Guide) FAX Operation Guide Card Authentication Kit (B) Operation Guide KYOCERA COMMAND CENTER Operation Guide Printer Driver User Guide Network FAX Driver Operation Guide KM-NET for Direct Printing Operation Guide KMnet Viewer User Guide PRESCRIBE Commands Technical Reference PRESCRIBE Commands Command Reference Describes how to load paper, basic copy, print and scan operations, and troubleshooting. Describes fax functionality. Describes how to authenticate to the machine using the ID card. Describes how to access the machine from a computer via a Web browser to check and change settings. Describes how to install the printer driver and use printer functionality. Describes how to install and use the network fax driver in order to use network fax functionality. Describes how to use functionality for printing PDF files without launching Adobe Acrobat or Reader. Describes how to monitor the network printing system with KMnet Viewer. Describes the native printer language (PRESCRIBE commands). Describes PRESCRIBE command functionality and control for each type of emulation.

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.. 1-15 This chapter explains the following topics: 1-1 Preface > Notice Notice Safety Conventions in This Guide The sections of this guide and parts of the machine marked with symbols are safety warnings meant to protect the user, other individuals and surrounding objects, and ensure correct and safe usage of the machine. The symbols and their meanings are indicated below. WARNING: Indicates that serious injury or even death may result from insufficient attention to or incorrect compliance with the related points. CAUTION: Indicates that personal injury or mechanical damage may result from insufficient attention to or incorrect compliance with the related points. Symbols The symbol indicates that the related section includes safety warnings. Specific points of attention are indicated inside the symbol. ..

. [General warning] ... [Warning of high temperature] The symbol indicates that the related section includes information on prohibited actions. Specifics of the prohibited action are indicated inside the symbol. ... [Warning of prohibited action] .

.. [Disassembly prohibited] The symbol indicates that the related section includes information on actions which must be performed. Specifics of the required action are indicated inside the symbol. .

.. [Alert of required action] ...

[Remove the power plug from the outlet] ... [Always connect the machine to an outlet with a ground connection] Please contact your service representative to order a replacement if the safety warnings in this Operation Guide are illegible or if the guide itself is missing (fee required). NOTE An original which resembles a bank note closely may not be copied properly in some rare cases because this machine is equipped with a counterfeiting prevention function. 1-2 Preface > Notice Environment The service environmental conditions are as follows: · · Temperature: 50 to 90.



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5 °F (10 to 32.5 °C) Humidity: 15 to 80 % However, adverse environmental conditions may affect the image quality. It is recommended to use the machine at a temperature: around 60.8 to 80.

6 °F or less (16 to 27 °C), humidity: around 36 to 65%. In addition, Avoid the following locations when selecting a site for the machine. . . . . Avoid locations near a window or with exposure to direct sunlight. Avoid locations with vibrations. Avoid locations with drastic temperature fluctuations. Avoid locations with direct exposure to hot or cold air. Avoid poorly ventilated locations. If the floor is delicate against casters, when this machine is moved after installation, the floor material may be damaged. During copying, some ozone is released, but the amount does not cause any ill effect to one's health. If, however, the machine is used over a long period of time in a poorly ventilated room or when making an extremely large number of copies, the smell may become unpleasant.

To maintain the appropriate environment for copy work, it is suggested that the room be properly ventilated. Precautions for Use Cautions when handling consumables CAUTION Do not attempt to incinerate the toner container or the waste toner box. Dangerous sparks may cause burns. Keep the toner container and the waste toner box out of the reach of children. If toner happens to spill from the toner container or the waste toner box, avoid inhalation and ingestion, as well as contact with your eyes and skin.

. . . . . If you do happen to inhale toner, move to a place with fresh air and gargle thoroughly with a large amount of water. If coughing develops, contact a physician. If you do happen to ingest toner, rinse your mouth with water and drink 1 or 2 cups of water to dilute the contents of your stomach. If necessary, contact a physician. If you do happen to get toner in your eyes, flush them thoroughly with water.

If there is any remaining tenderness, contact a physician. If toner does happen to get on your skin, wash with soap and water. Do not attempt to force open or destroy the toner container or the waste toner box. Other precautions Return the exhausted toner container and waste toner box to your dealer or service representative. The collected toner container and waste toner box will be recycled or disposed in accordance with the relevant regulations. Store the machine while avoiding exposure to direct sunlight. Store the machine in a place where the temperature stays below 40 °C while avoiding sharp changes of temperature and humidity. If the machine will not be used for an extended period of time, remove the paper from the cassette and the Multi Purpose (MP) Tray, return it to its original package and reseal it. 1-3 Preface > Notice Laser Safety (Europe) Laser radiation could be hazardous to the human body. For this reason, laser radiation emitted inside this machine is hermetically sealed within the protective housing and external cover.

In the normal operation of the product by user, no radiation can leak from the machine. This machine is classified as Class 1 laser product under IEC/EN 60825-1:2007. Caution: Performance of procedures other than those specified in this manual may result in hazardous radiation exposure. These labels are attached to the laser scanner unit inside the machine and are not in a user access area. The label shown below is attached on the right side of the machine. 1-4 Preface > Notice SAFETY OF LASER BEAM (USA) 1. Safety of laser beam This machine has been certified by the manufacturer to Class 1 level under the radiation performance standards established by the U.S.DHHS (Department of Health and Human Services) in 1968. This indicates that the product is safe to use during normal operation and maintenance.

The laser optical system, enclosed in a protective housing and sealed within the external covers, never permits the laser beam to escape. 2. The CDRH Act A laser-product-related act was implemented on Aug. 2, 1976, by the Center for Devices and Radiological Health (CDRH) of the U.S.

Food and Drug Administration (FDA). This act prohibits the sale of laser products in the U.S. without certification, and applies to laser products manufactured after Aug. 1, 1976.

The label shown below indicates compliance with the CDRH regulations and must be attached to laser products marketed in the United States. On this machine, the label is on the right. 205c 255c 3. Optical unit When checking the optical unit, avoid direct exposure to the laser beam, which is invisible. Shown at below is the label located on the cover of the optical unit. 4. Maintenance For safety of the service personnel, follow the maintenance instructions in the other section of this manual. 5. Safety switch The power to the laser unit is cut off when the front cover is opened. 1-5 Preface > Notice Safety Instructions Regarding the Disconnection of Power Caution: The power plug is the main isolation device! Other switches on the equipment are only functional switches and are not suitable for isolating the equipment from the power source.

Attention: Le débranchement de la fiche secteur est le seul moyen de mettre l'appareil hors tension. Les interrupteurs sur l'appareil ne sont que des interrupteurs de fonctionnement: ils ne mettent pas l'appareil hors tension. WARNING This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 and Part 18 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures: . . . . . Reorient or relocate the receiving antenna. Increase the separation between the equipment and receiver. Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

Consult the dealer or an experienced radio/TV technician for help.

The use of a non-shielded interface cable with the referenced device is prohibited. CAUTION -- The changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment. This device contains the module (FCC ID: E522K0A0540, IC: 1059B-2K0A0540), which complies with Part 15 of FCC Rules and RSS-Gen of IC Rules. Operation is subject to the following two conditions; (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.



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*Radio Tag Technology In some countries the radio tag technology used in this equipment to identify the toner container may be subject to authorization and the use of this equipment may consequently be restricted.*

*Other precautions (for users in California, the United States) This product contains a CR Coin Lithium Battery which contains Perchlorate Material - special handling may apply. See [www.dtsc.ca.gov/hazardouswaste/perchlorate](http://www.dtsc.ca.gov/hazardouswaste/perchlorate).*

*1-6 Preface > Notice Warranty (the United States) 205c/255c MULTIFUNCTIONAL PRODUCT LIMITED WARRANTY Kyocera Mita America, Inc. and Kyocera Mita Canada, Ltd. (both referred to as "Kyocera") warrant the Customer's new Multifunctional Product (referred to as "MFP"), and the new accessories installed with the initial installation of the MFP, against any defects in material and workmanship for a period of one (1) year, or 200,000 copies/prints from date of installation, whichever first occurs. In the event the MFP or an accessory is found to be defective within the warranty period, Kyocera's only obligation and the Customer's exclusive remedy shall be replacement of any defective parts. Kyocera shall have no obligation to furnish labor.*

*This warranty covers Maintenance Kits and the components of Maintenance Kits included with the original MFP for a period of one year or 200,000 copies/prints, whichever first occurs. Maintenance Kits consist of the developing unit, the drum unit, the transfer belt, and the fixing unit. Replacement Maintenance Kits have a 90 day Limited Warranty. This warranty is valid only for the original retail purchaser (referred to as the "Customer") of a new Kyocera MFP in the United States of America or Canada, based upon the country of purchase. In order to obtain performance of this warranty, the Customer must immediately notify the Authorized Kyocera Dealer from whom the product was purchased.*

*If the Kyocera Dealer is not able to provide service, write to Kyocera at the address below for the name and address of the Authorized Kyocera Dealer in your area, or check Kyocera's website at <http://www.kyoceramita.com>. This warranty does not cover MFPs or accessories which: (a) have become damaged due to operator negligence, misuse, accidents, improper storage or unusual physical or electrical stress, (b) have used parts or supplies which are not genuine Kyocera brand parts or supplies, (c) have been installed or serviced by a technician not employed by Kyocera or an Authorized Kyocera Dealer, or (d) have had the serial number modified, altered, or removed. This warranty gives the Customer specific legal rights. The Customer may also have other rights, which vary from state to state, or province to province. Neither the seller, nor any other person, is authorized to extend the time period or expand this warranty on behalf of Kyocera. THIS WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESS OR IMPLIED, AND KYOCERA SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THIS WARRANTY SHALL NOT EXTEND TO, AND KYOCERA SHALL NOT BE LIABLE FOR, ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES WHICH MAY ARISE OUT OF THE USE OF, OR INABILITY TO USE, THE MFP. 1-7 Preface > Notice Legal Restriction on Copying/Scanning It may be prohibited to copy/scan copyrighted material without permission of the copyright owner.*

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1-11 Preface > Legal and Safety Information Energy Saving Control Function The device comes equipped with a Low Power Mode where energy consumption is reduced after a certain amount of time elapses since the device was last used, as well as a Sleep where printer and fax functions remain in a waiting state but power consumption is still reduced to a minimum when there is no activity with the device within a set amount of time. Sleep The device automatically enters Sleep when 30 minutes have passed since the device was last used.

The amount of time of no activity that must pass before Sleep is activated may be lengthened. For more information refer to Sleep and Auto Sleep on page 2-21. Low Power Mode The device automatically enters Low Power Mode when 3 minutes have passed since the device was last used. The amount of time of no activity that must pass before Low Power Mode is activated may be lengthened. For more information refer to Low Power Mode and Auto Low Power Mode on page 2-20.

Automatic 2-Sided Copy Function This device includes 2-sided copying as a standard function. For example, by copying two 1-sided originals onto a single sheet of paper as a 2-sided copy, it is possible to lower the amount of paper used. For more information refer to Duplex on page 4-8. Paper Recycling This device supports the recycled paper which reduces the load on the environment. Your sales or service representative can provide information about recommended paper types. Energy Star (ENERGY STAR®) Program We have determined as a company participating in ENERGY STAR that this product has earned the ENERGY STAR. 1-12 Preface > About this Operation Guide About this Operation Guide This Operation Guide contains the following chapters. Chapter 1 2 3 4 5 6 7 8 Preface Preparation before Use Common Operations Copying Printing Sending Document Box Status / Job Cancel Contents Includes information about operating precautions, trademarks, and this manual. Provides information about part names, connecting cables, and setting up and configuring the machine. Explains overall machine operation, including loading paper and originals and logging in and out.

Describes the functions you can use when copying. Provides information about functionality that is available when using the machine as a printer. Describes the functions you can use when sending originals. Provides a basic guide to using document boxes. Explains how to check the job status and job history and how to cancel jobs being printed or waiting to print. Also explains how to check the remaining paper and device status and how to cancel fax transmission. Explains system menu functionality related to overall machine operation, job accounting, and user management. Explains how to respond to error indications such as when the machine runs out of toner and problems such as paper jams. Explains how to enter characters, and lists the machine specifications.

Introduces the convenient optional equipment available for this machine.

Provides information on media types and paper sizes. Also includes a glossary of terms. 9 10 11 Setup, Registration, and User Management Troubleshooting Appendix Conventions in This Guide The following conventions are used depending on the nature of the description. Convention Bold [Regular] Italic

Description Indicates the operation panel keys or a computer screen. Indicates the touch panel keys.

Indicates a message displayed on the touch panel. Used to emphasize a key word, phrase or references to additional information. Example Press the Start key. Press [OK]. Ready to copy is displayed.

For more information refer to Sleep and Auto Sleep on page 2-21. NOTE Indicates supplemental information or operations for reference. NOTE

IMPORTANT Indicates items that are required or prohibited so as to avoid problems. IMPORTANT Caution Indicates what must be observed to prevent injury or machine breakdown and how to deal with it. Caution 1-13 Preface > About this OPERATION Guide Job types for which each function can be set are shown with icons. Icon Copy Description This function can be set while copying a document. Ready to copy. (Full Color) Copy Paper Selection Auto 100% Zoom Normal 0 10:10 Copies Density Icon Print from USB Description This function can be set while printing from USB memory. Ready to print from Box.

Print Paper Selection A4 Collate Collate/ Offset 1-sided 10:10 Copies Duplex Duplex 1-sided>>1-sided Functions Off Combine Collate Collate/ Offset GB0001\_01 GB0097\_00 Favorites Functions Cancel Copy Screen This function can be set while sending a document.

Ready to send. Send Recall 10:10 Dest. : Check Print Screen This function can be set while saving a file to USB memory. Ready to store in Box. Store File File Format PDF 1-sided 2-sided/ Book 10:10 Send Scan to USB Scan Resolution 300x300dpi One Touch Key Address Book Ext Address Book 1/2 Density GB0055\_00 File Name Entry GB0096\_00 E-mail Functions Folder FAX Favorites Normal 0 Functions doc Cancel Send Screen Store File Screen In this guide, steps where touch panel keys are used are outlined in red. E.g.) Select [Zoom]. Ready to copy. (Full Color) Copy Paper Selection Auto 100% Zoom Normal 0 10:10 Copies Density Duplex 1-sided>>1-sided Functions Off Combine Collate Collate/ Offset GB0001\_01 Favorites Procedures consisting of a series of operation panel and/or touch panel operations are numbered as follows: E.

g.) Select [Functions] and then [EcoPrint]. Ready to copy. (Full Color) Copy Paper Selection Auto 100% Zoom Normal 0 10:10 Copies Density Original Image EcoPrint Ready to copy. (Full Color) Functions Color Selection Full Color 10:10 2 Text+Photo 2/5 Off GB0001\_01 Functions Favorites Close Add/Edit Shortcut Use [ ] or [ ] to scroll up and down.

1-14 GB0002\_01 1-sided>>1-sided 1 Duplex Off Combine Collate Collate/ Offset Hue Adjustment 0 Preface > About this Operation Guide Originals and Paper Sizes This section explains the notation used in this guide when referring to sizes of originals or paper sizes.



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As with A4, B5 and Letter, which may be used either in the horizontal or vertical direction, horizontal direction is indicated by an additional letter R in order to indicate the orientation of the original/paper. Placement direction Vertical direction Indicated size\* A4, B5, A5, Letter, Statement Original Paper For the originals/paper, dimension A is longer than B. Horizontal direction A4-R, B5-R, A5-R, Letter-R, Statement-R Original Paper For the originals/paper, dimension A is shorter than B. \* The size of the original/paper that can be used depends on the function and source tray. For further details, refer to the page detailing that function or source tray. Icons on the Touch Panel The following icons are used to indicate originals and paper placement directions on the touch panel. Placement direction Vertical direction Originals Paper Horizontal direction 1-15 Preface > About this Operation Guide 1-16 2 Preparation before Use Part Names .....

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..... *2-7 Determining the Connection Method and Preparing Cables* ...

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*2-8 Connection Example* .....

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*.. 2-11 Connecting the Power Cable ...*

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*..... 2-11 Power On/Off .....*

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*... 2-12 Power On .....*

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.... *2-12 Installing Software* .

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..... *2-14 Installing Printer Driver* .

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*.. 2-14 Setting TWAIN Driver ...*

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*.. 2-18 Setting WIA Driver ...*

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*..... 2-19 Energy Saver function ....*

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*2-20 Low Power Mode and Auto Low Power Mode .....*

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*..... 2-20 Sleep and Auto Sleep ...*

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*. 2-21 Machine Setup Wizard ....*

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.... 2-22 COMMAND CENTER (Settings for E-mail) .....

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..... 2-23 Sending E-mail ....

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2-24 This chapter explains the following topics: 2-1 Preparation before Use > Part Names Part Names Machine 1 3 4 5 6 7 8 2 9 10 11 12 1 Document Processor 2 Platen 3 Original Size Indicator Plates 4 Slit Glass 5 Operation Panel 6 Inner Tray 7 Front Cover 8 Cassette 1 9 USB Memory Slot (A1) 10 Right Cover 1 11 Handles 12 Job Separator Tray 2-2 Preparation before Use > Part Names 13 16 17 18 19 20 21 14 15 13 Original Width Guides 14 Original Table 15 Cleaning Cloth Compartment 16 Original Loaded Indicator 17 Toner Container (Black) 18 Toner Container (Magenta) 19 Toner Container (Cyan) 20 Toner Container (Yellow) 21 Waste Toner Box 22 25 24 23 22 Paper Width Guide 23 Paper Length Guide 24 Multi Purpose Tray 25 Paper Width Guide 2-3 Preparation before Use > Part Names 31 26 27 29 33 32 28 30 34 33 26 Option Interface Slot 2 27 Network Interface Connector 28 USB Interface Connector (A2) 29 USB Port (B1) 30 Option Interface Slot 1 31 Scanner Lock 32 Main Power Switch 33 Handles 34 Cassette Heater Switch 2-4 Preparation before Use > Part Names 36 37 35 40 38 39 35 Top Cover 36 Tray Extension 37 Document Finisher Tray 38 Staple Cover 39 Staple Cartridge Holder 40 Bridge Unit Cover 2-5 Preparation before Use > Part Names Operation Panel Displays the System Menu/Counter screen. Displays the Status/Job Cancel screen. Displays the Favorites screen. Displays the Document Box screen. Select the color mode. Auto Color: Automatically recognizes whether a document is color or black & white and then scans the document. Full Color: Scans all documents in full color. Black & White: Scans all documents in black & white. Displays the Copy screen. Displays the Interrupt Copy screen.

Ends operation (logs out) on the Administration screen. Puts the machine into Low Power Mode. Puts the machine into Sleep Mode. Recovers from Sleep if in Sleep Mode. Lit when the machine's main power is on. Displays the screen for sending. Displays the FAX screen. Ready to copy. (Full Color) Copy Paper Selection Auto 100% Zoom Normal 0 10:10 Copies Density Duplex 1-sided>>1-sided Functions Off Combine Collate Collate/ Offset Favorites Lights when there is paper in the job separator tray. Touch panel.

Displays buttons for configuring machine settings. Processing: Blinks while printing or sending. Memory: Blinks while the machine is accessing the fax memory or USB memory (generalpurpose item). Attention: Lights or blinks when an error occurs and a job is stopped. Numeric keys.

Enter numbers and symbols. Clears entered numbers and characters. Returns settings to their default states. Specifies registered information such as address

numbers and user IDs by number. Finalizes numeric key entry, and finalizes screen during setting of functions.

Operates linked with the on-screen [OK]. Cancels or pauses the printing job in progress. Starts copying and scanning operations and processing for setting operations. 2-6 Preparation before Use > Part Names Touch Panel Displays the status of the equipment as well as necessary operation messages. Displays available functions. Ready to copy. (Full Color) Copy Paper Selection Auto 100% Zoom Normal 0 GB0001\_04 10:10 Copies Density Displays the time and number of copies. Duplex 1-sided>>1-sided Off Shortcut 1 Combine Collate Shortcut 2 Collate/ Offset Configures more advanced function settings. Functions Favorites Displays Favorites. Displays shortcuts.

Displays the status of the equipment as well as necessary operation messages. Displays available functions and settings. Return to the previous screen. Ready to copy. (Full Color) Functions Original Size Auto Original Orientation Top Edge on Top 10:10 1/5 Mixed Size Originals Off Paper Output Inner tray Close Add/Edit Shortcut Scrolls up and down when the list of values cannot be displayed in its entirety on a single screen. Registers functions as shortcuts. 2-7 GB0002\_00 Preparation before Use > Determining the Connection Method and Preparing Cables Determining the Connection Method and Preparing Cables Check the method to connect the equipment to a PC or network, and prepare the necessary cables for your environment. Connection Example Determine the method to connect the equipment to a PC or network by referring to the illustration below. Connecting a scanner to your PC network with a network cable (1000BASE-T, 100BASE-TX or 10BASE-T) COMMAND CENTER Network settings, Scanner default settings, User and destination registration Network Send E-mail Sends the image data of scanned originals to the desired recipient as a file attached to an E-mail message. 6-18 Administrator's PC MFP Printing USB Network Send SMB Saves the scanned image as a data file on your PC. Network 6-19 Network FAX (Option) Network Network Send FTP Sends the scanned image as a data file on the FTP. 6-19 FAX (Option) Network FAX Network WIA Scanning TWAIN and WIA are standardized interface for communication between software applications and image acquisition devices. TWAIN Scanning 2-8 Preparation before Use > Determining the Connection Method and Preparing Cables Preparing Necessary Cables Prepare the necessary cables according to the interface you use.



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Connection Environment Connect a LAN cable to the machine. Connect a USB cable to the machine.

Function Printer/Scanner/Scanner (TWAIN/WIA) Printer Necessary Cable LAN (10Base-T, 100Base-TX, or 1000BASE-T Shielded) USB2.0 compatible cable (Hi-Speed USB compliant, Max. 5.0 m, Shielded) 2-9 Preparation before Use > Connecting Cables Connecting LAN Cable The equipment can be connected with a network cable and used as a network printer or network scanner. 1 Power Off.

Check that the indicators are off. 2 Connect the machine. 1 Connect the LAN cable to the network interface located on left side of the body. 2 Connect the other end of the cable to the hub. 3 Set up the machine. Configure the network settings. For details, refer to Machine Setup Wizard on page 2-22. 2-10 Preparation before Use > Connecting Cables Connecting USB Cable The equipment can be connected with a USB cable and used as a printer or scanner in an environment where there is no network. 1 Power Off. Check that the indicators are off.

2 Connect the machine. 1 Connect the USB cable to the appropriate interface located on the left side of the body. 2 Connect the other end of the cable to the PC. Connecting the Power Cable Connect one end of the supplied power cable to the machine and the other end to a power outlet. IMPORTANT Only use the power cable that comes with the machine. 2-11 Preparation before Use > Power On/Off Power On/Off Power On When the main power indicator is lit...

(Recovery from sleep) Main Power indicator Press the Power key. When the main power indicator is off.

.. Turn the main power switch on. IMPORTANT When turning off the main power switch, do not turn on the main power switch again immediately. Wait more than 5 seconds, and then turn on the main power switch.

Power Off When not turning off the main power switch (sleep) Main Power indicator Press the Power key. The Power key light will go out, and the Main Power indicator will light up. 2-12 Preparation before Use > Power On/Off When turning off the main power switch Note that when the main power switch is turned off, the machine will be unable to automatically receive print data from computers or faxes. 1 Press the Power key. Main Power indicator Check that the indicators are off.

Verify that the Power key light has gone out and that the Main Power indicator is lit up. 2 Turn the main power switch off. NOTE When the Processing indicator or Memory indicator is lit up, the machine is operating. Turning off the main power switch while the machine is operating may cause it to malfunction. In case of not using the machine for an extended period of time CAUTION If this machine will be left unused for an extended period (e.g. overnight), turn it off at the main power switch. If the machine will not be used for an even longer period of time (e.g. vacation), remove the power plug from the outlet as a safety precaution.

If the optional Fax kit is installed, note that turning the machine off at the main power switch disables fax transmission and reception. IMPORTANT Remove paper from the cassettes and seal it in the paper storage bag to protect it from humidity. 2-13 Preparation before Use > Installing Software Installing Software Install appropriate software on your PC from the included Product Library CD-ROM (Product Library) if you want to use the printer function of this machine or perform TWAIN / WIA transmission or Network FAX transmission from your PC. NOTE Installation on Windows must be done by a user logged on with administrator privileges. Plug and Play is disabled on this device when in Sleep. Wake the device from Low Power Mode or Sleep before continuing. Refer to Low Power Mode and Auto Low Power Mode on page 2-20 and Sleep and Auto Sleep on page 221. The optional Fax Kit is required in order to make use of fax functionality. WIA driver cannot be installed on Windows XP. Installing Printer Driver Ensure the machine is plugged in and connected to the PC before installing the printer driver from the CD-ROM.

Installing Printer Driver in Windows If you are connecting this machine to a Windows PC, follow the next steps to install the printer driver. The example shows you how to connect your machine to a Windows 7 PC. NOTE If the Welcome to the Found New Hardware Wizard dialog box displays, select Cancel. If the autorun screen is displayed, click Run Setup.exe.

If the user account management window appears, click Allow. You can use either Express Mode or Custom Mode to install the software. Express Mode automatically detects connected machines and installs the required software. Use Custom Mode if you want to specify the printer port and select the software to be installed. For details, refer to Custom Installation in the Printer Driver User Guide on the CD-ROM.

1 Insert the CD-ROM. 2 Display the screen. 1 2 3 Click View License Agreement and read the License Agreement. 2-14 Preparation before Use > Installing Software 3 Install using Express Mode. 1 Select the print system to be installed. 1 2 3 2 Customize the print system name if the print system is connected via a network. 1 2 3 Start installing. NOTE The machine cannot be detected unless it is on. If the computer fails to detect the machine, verify that it is connected to the computer via a network or USB cable and that it is turned on and click Reload. If the Windows security window appears, click Install this driver software anyway.

4 Finish the installation. This completes the printer driver installation procedure. Follow the on-screen instructions to restart the system, if required. The TWAIN driver and WIA driver can be installed if the machine and computer are connected via a network. You can install the WIA driver using Custom Mode.

2-15 Preparation before Use > Installing Software If you are installing the TWAIN driver or WIA driver, continue by configuring the TWAIN driver (2-18) or WIA driver (2-19). Installing Printer Driver in Macintosh The machine's printer functionality can be used by a Macintosh computer. NOTE When printing from a Macintosh computer, set the machine's emulation to "KPDLL" or "KPDLL(Auto)". For details about the configuration method, refer to Printer on page 9-16. If connecting by Bonjour, enable Bonjour in the machine's network settings.

For details, refer to Network on page 9-18. In the Authenticate screen, enter the name and password used to log in to the operating system. 1 Insert the CD-ROM. Double-click the CD-ROM icon. 2 Display the screen.

1 2 Double-click Double-click Double-click either OS X 10.2 and 10.3 Only, OS X 10.4 Only or OS X 10.5 or higher depending on your Mac OS version. 3 Install Printer Driver. Install the printer driver as directed by the instructions in the installation software.



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