



# Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for KONICA MINOLTA 7255. You'll find the answers to all your questions on the KONICA MINOLTA 7255 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual KONICA MINOLTA 7255  
User guide KONICA MINOLTA 7255  
Operating instructions KONICA MINOLTA 7255  
Instructions for use KONICA MINOLTA 7255  
Instruction manual KONICA MINOLTA 7255



[You're reading an excerpt. Click here to read official KONICA MINOLTA 7255 user guide](http://yourpdfguides.com/dref/593677)  
<http://yourpdfguides.com/dref/593677>



*... 1-2 Machine Labels..*

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*.. 1-2 Control Panel with Interactive Touch Screen.....*

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*. 1-2 Overview of the User's Manual .....*

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*. 1-3 Help Mode.....*

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*... 1-3 Product Overview ..*

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*.1-4 Features of the Konica 7255/7272 .....*

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*...1-5 Copier Features .....*

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*.1-12 Standard Equipment ....*

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*1-12 Optional Equipment .....*

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*1-12 Section 2: Safety Information User Instructions .....*

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*.....2-2 Machine Labels .*

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*2-3 Label Locations.....*

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*.... 2-3 Regulations .*

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*.2-8 FCC Regulations...*

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*... 2-8 Canadian Department of Communications Regulations .....*

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*..... 2-8 FDA Regulations.....*

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*.. 2-8 Machine Installation and Power Requirements ...*

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*2-9 Machine Handling and Care .....*

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*2-11 Routine Safety .....*

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*.2-12 Finisher Capacity Requirements ....*

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*...2-13 Section 3: Machine Information Machine Configuration .....*

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*....3-2 External Machine Call-outs .*

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*3-3 Internal Machine Call-outs .....*

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*..... 3-5 Optional Equipment ...*

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*.... 3-6 Site Requirements .*

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*.....3-15 Control Panel Layout .*

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*3-18 Touch Screen .....*

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*..3-20 Basic Screen.....*

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*... 3-20 Initial Settings ..*

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*3-21 Auto Reset Mode .....*

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.....3-21 Automatic Paper Selection (APS) ....

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..3-21 Automatic Magnification Selection (AMS) ...

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.....3-21 Automatic Exposure Selection (AES) ....

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..3-21 Automatic Tray Switching (ATS) ...

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.....3-21 Lead Edge Delete .....

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*3-22 Section 3: Machine Information (continued) Service Settings .....*

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*.....3-22 Finisher-Paper Capacity ..*

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*..... 3-22 Key Operator Password....*

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*..... 3-22 ECM Master Key Code .....*

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..... 3-22 Weekly Timer Master Key Code .....

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. 3-22 HDD Management Password .....

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. 3-23 Section 4: Paper Information Positioning Originals on the Platen Glass ....

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..4-2 Positioning an Original for Manual Copying.....

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... 4-2 Using the Reversing Automatic Document Feeder (RADF) .....

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.....4-3 Positioning Originals ...

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... 4-4 Positioning Mixed Originals..

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..... 4-5 Paper in Main Body Trays .

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...4-6 Paper in LT-402 Large Capacity Tray (Option) .

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..4-7 Paper in LT-412 Large Capacity Tray (Option) ...

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4-7 Paper in Automatic Duplex Unit .....

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*.4-8 Paper in Multi-Sheet Bypass Tray ....*  
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*.....4-8 Paper in FS-110/111/210 Finisher (Option) .*  
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*..4-9 FS-110/111/210 Finisher Primary (Main) Tray...*  
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*..... 4-10 FS-210 Finisher Booklet Tray .....*  
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.....4-15 Section 5: Copier Management Power Saver Mode ....

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.....5-2 Auto Low Power...

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..... 5-2 Manual Low Power .....

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... 5-2 Auto Shut-Off .....

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*5-3 Manual Shut-Off.....*

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*... 5-3 Entering an ECM Password .....*

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*.....5-4 Weekly Timer Function .....*

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*....5-5 Timer Interrupt .*

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.....6-2 The Basic Screen.....

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..... 6-2 Setting Job During Warm-up....

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.. 6-41 To Release Automatic Rotation .....

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..... 6-42 Check Mode and Proof Copy .

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.....6-43 Help Mode ...

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....6-46 Section 7: Output Modes Output Mode for Machine with Finisher .....

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...7-2 Primary (Main) Tray: ..

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..... 7-2 Secondary (Sub) Tray:.....

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*.7-12 Folding and Stapling & Folding Modes .....*

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*....7-14 Punch Mode .....*

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*.....7-17 Z-Folding Mode ..*

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*..7-20 Three-Folding Mode ...*

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*... 7-34 Section 8: Special Original Original Direction .....*

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*..8-2 Original Binding Mode .....*

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*...8-3 Text/Photo Enhance .....*

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..8-4 Special Original ...

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.....8-6 Mixed Original ..

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.... 8-6 Z-Folded Original .....

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..... 8-8 Original Form .....

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.....8-9 Section 9 : Applications Application Function Menu .

...9-2 Sheet/Cover Insertion .....

...9-3 Chapter .

..9-8 Combination ...

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*.9-10 Booklet ....*

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*...9-12 Transparency Interleave ..*

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*...9-15 Image Insert ..*

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*..9-17 Book Copy ...*



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*9-25 Repeat Image .....*

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*..9-26 Frame/Fold Erasure .....*

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*....9-29 Section 9 : Applications (continued) AUTO Layout .....*

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*.....9-31 All-Image Area ....*

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*.9-33 Image Shift ....*

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*..9-34 To Adjust Position of Copy Image...*

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*..... 9-34 To Reduce and Shift Copy Image....*

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*9-37 Stamp .....*

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.....9-39 Overlay .

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.....9-44 Overlay Memory ....

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.....9-46 To Store Overlaying Image Data in HDD.....

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..... 9-46 To Overlay Image Stored in HDD ...

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*. 9-49 Section 10 : Job Memory Job Store .....*

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*10-2 Job Recall .....*

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*..10-4 Job Memory Form ...*

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*..10-6 Section 11: Network Function To Use Server Function .....*

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.....11-2 Image Store/Delete Mode ..

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.11-4 To Store Image Data in HDD/PC ....

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..... 11-4 To Transmit Image Data to PC ....

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.... 11-7 To Delete Image Data.

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.... 11-10 Image Store & Output Mode .

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*.11-11 Image Recall Mode ....*

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*..11-13 Image Edit Mode .....*

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*.....11-16 To Use Web Utilities ...*

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*..11-18 Machine Information Mode ...*

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*.11-22 Environment Setup Mode .....*

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*...11-26 Setting E-Mail Transmission Function .....*

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*..... 11-26 Setting E.C.*

*M. Function (Environment Setup) ....*

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*.... 11-28 Setting Scan Transmission Function .....*

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*. 11-36 Transmitting/Editing Machine Setting File (Environment Setup)....*

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*..... 11-41 Section 12: Tandem Mode Tandem Mode Operation ...*

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*.12-2 To Stop Scanning/Printing ....*

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*...12-5 Troubleshooting ..*

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*.12-6 Section 13 : Key Operator Mode To the Key Operator .....*

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*...13-2 How to Access the Key Operator Mode..*

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... 13-3 System Initial Setting [1] ..

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....13-4 Date & Time Setting [1].....

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.... 13-4 Language Select Setting [2].....

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.. 13-6 IP Address Setting [3] ...

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... 13-7 E-Mail Transmission Setting [4] .

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..... 13-9 Copier Initial Setting [2] ....

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.13-11 User Setting Mode [3] ....

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...13-13 User Density Level 1 Setting [1].

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... 13-13 User Density Level 2 Setting [2].....

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Function Setting [3] .....

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.. 13-23 Lock/Delete Job Memory [5] .....

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....13-24 Paper Type / Special Size Set [6] .

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.....13-25 Panel Contrast / Key Sound Adjustment [7] ..

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..13-27 Key Operator Data Setting [8] ...

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.....13-28 Weekly Timer [9] ...

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*..13-29 How to Access the Weekly Timer Setting Mode .....*

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*.. 13-30 Weekly Timer On/Off Setting [1] ...*

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*..... 13-31 Timer Setting [2]....*

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*..... 13-32 Timer Action On/Off Setting [3] .....*

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*. 13-34 Lunch Hour Off Setting [4] .....*

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.... 13-36 Timer Interrupt Password Setting [5] .

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. 13-37 Control Panel Adjustment [10] .....

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13-38 Tray Auto Select Setting [11] .....

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.13-39 Power Save Setting [12] ....

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*13-40 Memory Switch Setting [13] .....*

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*...13-41 Machine Management List Print [14] ..*

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*.....13-49 Call Remote Center [15] ..*

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*..13-50 Side 2 Lens Adjustment [16] .....*

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*.....13-51 Finisher Adjustment [17] .*

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*..13-52 HDD Management Setting [18] .....*

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*.....13-54 Scan Transmission Setting [19] .....*

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*..13-56 Non-Image Area Erase Setting [20] ...*

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*...13-58 Background Adjustment [21] .....*

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*.....13-62 Key Operator ECM Form ....*

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*.....13-64 Indicator ( Indicator ( or ) ) Section 14 : Maintenance & Supplies Loading Paper ..*

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*.....14-2 Paper Indicator ( ).*

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*.14-11 Empty Trash Basket of PK-110/120/120 Type-A Punching Kit ....*

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*.14-12 Empty Trash Basket of PZ-108/109 Punching / Z-Folding Unit .....*

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*.....14-13 Preventive Maintenance .....*

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*.....14-14 Reading the PM Counter .*

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*.... 14-14 Printing the PM Counter.....*

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*. 14-14 Cleaning the Left Partition Glass .....*

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*....15-4 Power OFF/ON Screen .....*

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*.15-5 Clearing Mishandled Paper ....*

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*..15-6 Copying Hints ...*

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*....15-8 Section 16 : Machine Specifications Specifications .....*

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.....16-2 Section 1: Introduction To the User ....  
.....1-2 Product Overview ...  
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...1-4 Features of the Konica 7255/7272 ..  
.....1-5 Copier Features .

.....1-12 1-1 Introduction To the User Welcome to the Konica 7255/7272 Workgroup Document System™. The following topics relate to general product information and provide tips on using this manual.

*Key Operator Functions* Custom settings can be made by the Key Operator or anyone who is responsible for the machine. Access to the Key Operator mode may require a key operator password, if previously set by your authorized service representative. Use the password system to limit use of Key Operator functions to a person who is authorized to handle the responsibility. *Copier Service, Repairs & Supplies* Copier service and repairs should be performed only by an authorized service representative. To maintain personal safety and to avoid machine damage, never disassemble the machine for any reason. To ensure optimal copy quality, use only supplies that are recommended by Konica Minolta Business Solutions U.S.A., Inc. For convenience, use the form located at the end of Section 14: Maintenance & Supplies to record all service, repair, and supply orders.

*Machine Labels* Information labels are affixed to the copier to provide quick and easy instructions on basic copying, loading paper, adding toner, and clearing mishandled paper. In addition, safety labels are attached to various internal areas of the copier, to provide cautionary information that must be heeded to prevent personal injury or damage to the copier. Sample machine safety labels are shown in Section 2: Safety Information. *Control Panel with Interactive Touch Screen* The 7255/7272 control panel is user friendly and easy to operate. The far right portion of the panel displays the Timer indicator and buttons to select Power Saver On/Off, Interrupt, Proof Copy and Stop. Adjacent to this section is the keypad to select Print Quantity, Counter and Clear Quantity. The next section on the left displays the Copy/Scanner/ Server/Printer indicator and keys to select the mode as well as keys to select Check, Help, Job Memory and Auto Reset modes. To the left is the LCD screen. Copying modes, selections, and setting changes can be made from the touch screen. The upper portion of the touch panel automatically displays machine status information, as required.

In addition, the [HELP] key will display information on each function that is displayed on the screen and will provide step-by-step instructions. 1-2 Introduction To the User (continued) Overview of the User's Manual For optimal performance, read this manual before using the copier. Be sure to handle the machine and perform all copying operations only as recommended in the manual. Keep the manual located with the machine so that all users may refer to it, as needed. *Manual Organization:* This manual includes sixteen topic sections as well as product specifications. Highlights are as follows: Section 1: General product information and features. Section 2: Safety information to be read before operating this equipment. Section 3: Machine information to be used as a reference when performing all copying jobs, especially when capacities, sizes and weights are factors. Section 4: Paper information to be used as a reference when performing all copying jobs. Section 5: Copier management information to be read before operating this equipment. Section 6: Information on using the touch screen and selecting basic copying functions. Section 7: Information on output modes, including sort, staple-sort, group, face up, folding/stapling & folding, three-folding, punch, Z-folding, cover sheet feed, and manual finishing functions. Section 8: Information on special original modes. Section 9: Information on special application functions. Section 10: Information on job memory functions. Section 11: Information on network functions. Section 12: Information on tandem mode functions. Section 13: Information on Key Operator functions for customizing the machine to suit your working environment.



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The Key Operator mode should be used by an authorized person. Section 14: Information on maintaining this equipment and replenishing paper and toner.

Section 15: Troubleshooting information and instructions for clearing mishandled paper. Section 16: Machine specifications for the main body and accessories. Page Design: The page layout of this manual is designed to help you perform each operation quickly and easily. The basic format includes an introductory explanation of each function, step-by-step procedures, and illustrations to enhance many of the procedures. Caution statements specific to a topic are located on appropriate pages. Special notes are located at the bottom of the page. Help Mode Help can be obtained for any function or mode that is displayed on the screen by pressing the Help button on the control panel. 1-3 Introduction Product Overview The Konica 7255/7272 is a digital printer/copier that can be used as a stand-alone copier or as a high-speed network printer when connected to the optional IP-511 Type-A Image Processor. The Konica 7255/7272 can also be used as a print server on a network operating system. Separate user's manuals and installation instructions are included with the optional IP-511 Type-A device.

Digital technology and memory capability of the Konica 7255/7272 provide many advantages over the conventional photocopying process. In conventional photocopying, a scanned image virtually remains intact as it is represented on the drum and then copied onto the output media. While many conventional settings can be made before outputting the copies to effect image reduction, lens adjustment, image erasure and job store, etc., the conventional photocopying process cannot transform the image into bits or store image data into memory. In the Konica 7255/7272, a scanned image is electronically digitized into data bits that are represented in code form and stored into memory. Stored data can be retrieved from memory and output in various ways, as controlled by software. The digitized image is represented as pixels on a screen or as dots per inch (dpi) on hard copy. The Konica 7255/7272 resolves image in the copier/printer mode at 600 dpi. Konica 7255/7272 digital technology enables you to:

- feed originals only once to make multiple copies, thereby preserving the condition of originals
- store images in memory and perform Sheet/Cover insertion, Chapter, Combination, Booklet, Image insert, Book copy, Program job, Mixed original, Repeat, Image shift, Stamp/Overlay
- enhance photos, complex text image quality, and enhance lighter images
- reduce toner consumption and produce clean copies with Non-image area erase
- organize images into booklet format
- insert images scanned from the platen into a set scanned from the document feeder
- check copying conditions and produce a proof copy before making multiple copied sets
- confirm the current machine status
- select offset-sort or offset-group output mode using optional Shift tray (SF-101)
- select offset-sort, offset-group, staple-sort, folding, or stapling & folding output mode using optional Finisher (FS-110/111/210)
- set reserve jobs to make copies of different types in succession
- overlay stamp, watermark, or scanned images on the scanned originals
- store image data in HDD (option) for future printing

1-4 Introduction Features of the Konica 7255/7272

- All-Image Area Makes copies printed completely to the edges of the paper to avoid image loss.
- AES - Automatic Exposure Selection Automatically adjusts exposure to compensate for quality of the original.

- AMS - Automatic Magnification Selection Automatically selects an appropriate magnification ratio when Copy Size is selected manually. Automatically selected when [AMS] key is touched.
- APS - Automatic Paper Selection Automatically selects copy paper size to match the original documents.
- ATS - Automatic Tray Switching Automatically switches trays to allow copying to continue without interruption if the selected tray empties while copying is in progress.
- Auto Layout The original image on the platen glass or in the document feeder is copied and centered on a sheet.
- Auto Low Power Automatically lowers the power after a specified period of copier inactivity.
- Auto Reset Automatically resets to auto mode defaults after a specified period of copier inactivity.
- Auto Shut-Off Automatically shuts off the main power after a specified period of copier inactivity.
- Book Copy Copies both pages of an open book or book-size sheet separately onto two letter sheets in 1-1 mode or separately onto each side of one letter sheet in 1-2 mode. You can use the Book Copy mode with the Front or Front/Back cover mode.

The cover page(s) will be scanned and copied normally before image division is performed on the other pages.

- Booklet Creates letter R or ledger size booklets from letter size originals in 1-2 or 2-2 copy mode.
- Chapter Starts chapter pages on the right side (front pages) of the finished document. Only duplex mode (1-2) is compatible with this feature.
- 1-5 Introduction Features of the Konica 7255/7272 (continued)
- Combination Copies a fixed number (2, 4, or 8) of pages onto one sheet of copy paper.
- Copy Density Manually selects up to 9 density levels.
- Copy Mode Selects the desired simplex mode (1-1 or 2-1); or duplex mode (1-2 or 2-2).
- Counter List Displays on the screen and prints the following data: total counter of the machine, copier counter, print counter and the date when the counter started.
- Density Shift Shifts each of nine density levels in four density modes (Auto, Text, Photo, Increase Contrast) to three levels lighter or three levels darker.
- Frame/Fold Erasure Erases border and/or fold image area using Frame (1 - 300 mm), Fold (1 - 99 mm), or Frame & Fold.

- HDD Store While copying, stores image data in HDD (option) for future printing.
- Image Insert Stores pages in memory from the platen glass, and inserts the pages into a document copied from the document feeder.
- Image Rotation Image Rotation rotates the image before copying when the portrait/landscape orientation of the original is different from the orientation of the copy paper. In 1-2 copy mode, Rotation arranges the even pages of simplex originals so that the reverse sides of the duplex copies appear upside down. In 2-1 copy mode, Rotation rearranges the reverse sides of duplex originals, when the reverse side is upside down, so that they can be read as normal simplex copies.
- Image Shift Creates or removes a binding margin at the top, bottom, right and left edges (shift amount from 0 ~ 250 mm, in 1 mm increments); reduces image to prevent image loss (reduce & shift amount from 0 ~ 250 mm, in 1 mm increments).

1-6 Introduction Features of the Konica 7255/7272 (continued)

- Interrupt Copying Interrupts copying in progress to perform copying from the platen glass.



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· **Job Memory Programs** up to 30 jobs and recalls each job by job number, as needed. All compatible platen glass functions can be programmed into Job Memory directly after they are selected. · **Job Status Displays** the Job Status Screen to view the machine status, changes the operation order of reserve jobs, deletes the unused reserve job, or displays the previous job list.

· **Lens Mode (Preset, Zoom)** Selects Preset ratios, four reduction and four enlargement ratios. Zoom ratios can be selected from 25% ~ 400%, in 1% increments. · **Machine Status Confirmation** Displays the current machine status on LCD for confirmation. · **Magnification** Sets user-programmable ratios under User Set 1, User Set 2 and User Set 3. · **Manual Shut-off** Shuts off the main power when pressing [POWER SAVER ON/OFF] key.

· **Mixed Original Copies** mixed size originals from the document feeder in APS or AMS mode. APS automatically selects the copy size of each original. AMS mode allows you to select one paper size for all originals. · **Network Function (option)** When the machine is connected to a PC over a network, it uses a web browser on the PC to manage the stored data, to check the machine or job information, and to perform the Key Operator settings concerning the network environment. · **Non-Image Area Erase** When copying from the platen glass when the document cover is open, copies only the image area and not the exposed area of glass, which would otherwise copy as black.

**1-7 Introduction Features of the Konica 7255/7272 (continued)** · **Non STD Size for Multi-Sheet Bypass Tray** Enters the special paper size to be loaded on the Multi-sheet bypass tray using the touch screen keypad in order to avoid paper misfeed. · **Non STD Size for Original Identifies** the special original size which the 7255/7272 cannot detect, in order to select the optimal paper size for copying or printing. · **Output mode for Machine with FS-110/111/210 Finisher Installed:** Non-Sort, Sort, Staple-Sort, and Group modes using the primary (main) tray Non-Sort Face Down exit, Non-Sort Face Up exit, Group Face Down exit, and Group Face Up exit modes using the secondary (sub) tray Folding, Stapling & Folding, and 3-Folding modes using the booklet tray (FS-210 only) Selects an output tray and output mode on the Output Mode popup menu. For details of each output mode, see Section 7: Output Modes. · **Output mode for Machine with SF-101 Shift Tray Installed:** Non-sort, Sort, and Group modes are available. Selects an output mode on the Output Mode popup menu. · **Output mode for Machine with no Finisher Installed:** Non-sort, Rotation sort, Group, and Rotation group modes are available in combination with Face down or Face up exit. Selects an output mode on the Output Mode popup menu. · **Output mode for FS-110/210 Finisher with PI-110 Cover Sheet Feeder Installed:** Cover Sheet mode Manual Staple mode For details of each output mode, see Section 7: Output Modes. · **Overlay Imprints** a scanned image onto the copy image.

· **Overlay Memory** Stores the overlaying image in HDD and prints a stored image onto the copy image. **1-8 Introduction Features of the Konica 7255/7272 (continued)** · **Paper Capacity** Total 3,600 sheets, including two 500-sheet trays, a 1,500-sheet tray, a 1,000-sheet tray, and a 100-sheet Multi-sheet bypass tray. Total 7,600 sheets, including 4,000-sheet optional large capacity tray. · **Platen Memory** Scans documents into memory from the platen glass and/or the document feeder and inserts the pages into another document copied from the document feeder. If an incompatible function is selected in this mode, the latter function will not be selected, and a Error message will be displayed. · **Power Saver** Automatically turns off all but nominal power supply after a specified period of copier inactivity, for optimal efficiency. Power is returned after a brief warm up period by pressing the [POWER SAVER ON/OFF] key on the Control panel. · **Program Job** Scans documents into memory while designating a different copy condition for each original, then prints all the documents collectively. · **Proof Copy** To ensure correct output before running multiple copies, run a proof copy by touching PROOF COPY on the Check Screen or pressing [PROOF COPY] key on the Control panel. · **Punch Mode for FS-110/210 Finisher with PK-110/120 Punching Kit Installed:** Punches three holes in output copies.

· **Punch Mode for FS-110/210 Finisher with PK-120 Type-A Punching Kit Installed:** Punches two holes in output copies. · **Punch / Z-Folding Mode for FS-110/111/210 Finisher with PZ-108 Punching / Z-Folding Unit Installed:** Punches three holes in output copies and Z-fold copied sheets. · **Punch / Z-Folding Mode for FS-110/111/210 Finisher with PZ-109 Punching / Z-Folding Unit Installed:** Punches two or three holes in output copies and Z-fold copied sheets. · **Repeat Image** Selects the horizontal image area across the page, and repeats it down the page as many times as the repeat width setting (10 ~ 150 mm) permits, in manual or auto. **1-9 Introduction Features of the Konica 7255/7272 (continued)** · **Reserve Scans** in subsequent copy jobs while the 7255/7272 is busy printing or copying.

· **Reverse Image** Reverses the image from black-on-white to white-on-black or vice versa. · **Rotation Exit (Rotation Sort/ Rotation Group)** When no Finisher is installed, Rotation Exit alternately switches the horizontal and vertical orientation of each sorted set as it outputs to the exit tray. Be sure to load both 8.5"x11" and 8.5"x11"R in separate trays (including the Multi-sheet bypass tray) before selecting this feature.

· **Server Function (option)** Stores image data in the HDD for future printing (or transmits the data to a PC over a network for editing and printing). · **Sheet/Cover Insertion** Inserts up to 30 blank or copied sheets from any tray including the Multi-Sheet Bypass Tray, or inserts blank or copied front and back covers from any tray including the MultiSheet Bypass Tray. · **Stamp Imprints** a stamp, watermark, or scanned image onto the copy image. · **Staple** Selects the stapling position and number of staples (3 positions). · **STD Size (Special)** Detects standard paper sizes which cannot normally be detected (A4R and A5) when loaded in a main body tray. A5R and F4 sizes are detected when loaded in the Multi-sheet bypass tray. · **Tab Paper** Copies onto tabbed sheets from tabbed originals, allowing the image on the tab part of the original to be printed on the same part of the tabbed copy paper. · **Tandem Mode for Two Copiers** Works in tandem to distribute a large copying job in half the time of non-tandem mode. **1-10 Introduction Features of the Konica 7255/7272 (continued)** · **Text/Photo Enhance** Enhances photo image in Photo mode, regular image in Auto mode, text image in Text mode, lighter image in Increase Contrast mode.



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· Transparency Interleave Copies onto transparency film and interleave blank or copied paper for each original copied.

· Userset Density (USERSET 1, USERSET 2) Outputs up to 16 density samples on a total of 4 pages that display 4 samples per page, then programs the desired density under USERSET 1 and/or USERSET 2. · Weekly Timer Can be set according to the needs of each work environment. Turns main body power Off/ On daily or weekly, during lunch time, on holidays, and also enables the Timer Interrupt mode, which allows temporary use of the machine even when the machine is in the daily, weekly, or holiday Off Mode. · Wide Size Paper Copies onto paper slightly larger than the specified regular size. · Z-Folded Original

This feature sets the RADF to accept Z-folded originals. 1-11 Introduction Copier Features Standard Equipment Main Body with 4 Paper Trays (1,500/1,000/500/500 sheets) Reversing Automatic Document Feeder (RADF) (DF-322) Automatic Duplex Unit (ADU) Configuration Options: with Multi-Sheet Bypass Tray (100 sheets) Optional Equipment Stapler Finisher (FS-110/FS-111) This finisher is equipped with two exit trays. Secondary (sub) tray: Four output types can be specified on the Output Mode popup menu. (1) Face-down non-sort exit (2) Face-up non-sort exit (3) Face-down group exit (4) Face-up group exit Primary (main) tray: Four output types can be specified by STAPLE SORT and SORT keys on the Basic Screen and by the setting on the Output Mode popup menu. Face-up exit is not available. (1) Sort exit (2) Staple sort exit (3) Non-sort exit (4) Group exit Stapler Finisher (FS-210) This finisher is equipped with three exit trays and a cover sheet feeder (option).

Secondary (sub) tray: Four output types can be specified on the Output Mode popup menu. (1) Face-down non-sort exit (2) Face-up non-sort exit (3) Face-down group exit (4) Face-up group exit Primary (main) tray: Four output types can be specified by STAPLE SORT and SORT keys on the Basic Screen and by the setting on the Output Mode popup menu. Face-up exit is not available. (1) Sort exit (2) Staple sort exit (3) Non-sort exit (4) Group exit 1-12 Introduction Copier Features (continued) Optional Equipment (continued) Stapler Finisher (FS-210) (continued) Booklet tray: Stapled and folded, or simply folded booklets are to be delivered onto this tray. These two finishing modes can be specified on the Output Mode popup menu.

Shift Tray (SF-101) Three output types can be specified by SORT key on the Basic Screen and by the setting on the Output Mode popup menu. (1) Sort exit (2) Non-sort exit (3) Group exit Punching Kit (PK-110/120/120 Type-A) Used when selecting PUNCH on the Output Mode popup menu. Punching / Z-Folding Unit (PZ-108/109) Used when selecting PUNCH or Z-FOLD on the Output Mode popup menu. Cover Sheet Feeder (PI-110) Used when selecting COVER SHEET on the Output Mode popup menu, or when stapling copies manually. Large Capacity Tray (LT-402) (4,000 sheets) Large Capacity Tray (LT-412) (4,000 sheets) Expanded Memory Unit-64MB (MU-401)/128MB (MU-402) Image Processor (IP-511 Type-A) HDD (HD-105) PostScript 3 (PS-351 Type-A) 1-13 Introduction Copier Features (continued) Optional Equipment (continued) Incompatible Conditions with Punch Mode Using PK-110 Punching Kit The following copy conditions are incompatible with Punch mode using PK-110 Punching Kit.

If selected, the message "\*\*\*\*\* mode unavailable for punch mode" will be displayed in the message area of the Basic Screen, and printing job will become unavailable. However, these are available when PK-120 Punching Kit or PZ-108/PZ-109 Punching / ZFolding Unit is installed. · Cover Sheet Mode · Mixed Original (when APS mode is selected) · Sheet/Cover Insertion · Copy insertion mode in Chapter · Cover mode in Booklet · Program Job NOTE: The ATS functioning during Punch mode may cause punched holes to shift. 1-14 Section 2: Safety Information User Instructions .....

....2-2 Machine Labels .....

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2-3 Regulations .....

.....2-8 Machine Installation and Power Requirements .....

.....2-9 Machine Handling and Care .....

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2-11 Routine Safety .....

.....2-12 Finisher Capacity Requirements .....

....2-13 2-1 Safety Information User Instructions The following pages include important safety information, which you must read and understand before you attempt to operate the machine. If you have any concerns about safety matters, please contact your service representative. Keep this manual permanently located with the machine, so that this safety information is readily available. Machine safety labels are attached to the internal area of the machine. The purpose of safety labels is to alert you of imminent or potentially hazardous situations or conditions. Be sure to heed all safety label information. If the safety labels become illegible due to soilage, etc., please contact your service representative for information about label replacements. Sample safety labels are shown on the following page. TO AVOID GETTING BURNED do not touch any part of the machine that you are advised not to touch by a warning or caution label. DO NOT REMOVE WARNING OR CAUTION LABELS.

Clean labels as needed to maintain legibility. If any warning or caution label is removed or becomes illegible from soilage, please contact your service representative for information about label replacements. The following standard safety categories are commonly used on product labelling. DANGER: Danger indicates an imminent hazardous situation, which, if not avoided, will result in death or serious injury. Note: The DANGER category is not required for this product, and is only included here for general user information.

WARNING: Warning indicates a potentially hazardous situation, which, if not avoided, could result in death or serious injury. CAUTION: Caution indicates a potentially hazardous situation, which, if not avoided, may result in minor or moderate bodily injury. NOTICE: Notice provides information on the correct handling or use of the machine to prevent breakage of the copier or some machine part, etc. It does not indicate concern for personal safety. 2-2 Safety Information Machine Labels Label Locations CAUTION DO NOT INSERT your finger into the two RADF hinge portions; otherwise you may be injured.

WARNING This area generates high voltage. If touched, electrical shock may occur. DO NOT TOUCH. CAUTION ATTENTION CAUTION High temperature! Do not touch. Use care when clearing paper.

PRECAUCION CUIDADO ATTENTION Température élevée! Risque de brûlure. Soyez prudent en retirant la feuille coincée. CAUTION The fixing unit is very hot. To avoid getting burned, DO NOT TOUCH. CAUTION The conveyance fixing unit is heavy. Use care and draw it out gently; otherwise you may be injured. PRECAUCION ; Temperatura alta! No tocar. Tener cuidado al remover el papel. CAUTION DO NOT put your hand between the main body and developing fixing unit; otherwise you may be injured.



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*CUIDADO Alta temperatura! Não toque! Tenha cuidado ao remover o papel.*

2-3 Safety Information Machine Labels (continued) Label Locations (continued) CAUTION The shift tray moves to and fro while printing. DO NOT put your hand in between the tray and tray supporting part; otherwise you may be injured. Also, DO NOT put your hand in the paper exit outlet while the tray is moving; otherwise you may be injured. (SF-101 Shift tray) CAUTION DO NOT put your hand between the main body and tray; otherwise you may be injured.

CAUTION DO NOT put your hand between the main body and tray; otherwise you may be injured.

(Main body tray 1 and 2) (Main body tray 3 and 4) 2-4 Safety Information Machine Labels (continued) Label Locations (continued) (Finisher with PI-110

Cover Sheet Feeder only) CAUTION DO NOT insert your finger into the bottom of the upper part of the feeder when returning to its original position; otherwise you may be injured. CAUTION ATTENTION PRECAUCION CUIDADO CAUTION ATTENTION VORSICHT PRECAUCION ATTENZIONE

(FS-110/FS-210 Finisher) CAUTION To avoid injury, DO NOT put your hand on top of the printed sheets. Be sure to hold both sides of the printed sheets when removing them, and DO NOT leave your hand on the printed sheets while the primary (main) tray goes up. (FS-110/210 Finisher) (FS-210 Finisher

only) CAUTION CAUTION Use care after opening the paper exit outlet. DO NOT put your hand into it; otherwise you may be injured.

Inside the lower paper exit outlet is the roller drive unit. DO NOT put your hand into it; otherwise you may be injured. 2-5 Safety Information Machine Labels

(continued) Label Locations (continued) CAUTION CAUTION ATTENTION PRECAUCION CUIDADO CAUTION ATTENTION VORSICHT PRECAUCION

ATTENZIONE CAUTION To avoid injury, DO NOT put your hand on top of the printed sheets. Be sure to hold both sides of the printed sheets when removing them, and DO NOT leave your hand on the printed sheets while the primary (main) tray goes up. Use care after opening the paper exit outlet. DO NOT put

your hand into it; otherwise you may be injured. CAUTION ATTENTION PRECAUCION CUIDADO CAUTION ATTENTION VORSICHT PRECAUCION ATTENZIONE (FS-111 Finisher) 2-6 Safety Information Machine Labels (continued) Label Locations (continued) · Avoid getting burned. Do not touch any

machine area that you are advised not to touch by a warning/caution label. · Do not remove warning/caution labels. If any indicator warning label is removed, please contact your service representative for information about replacements.

If any warning label or caution is illegible due to soilage, clean the label. If cleaning does not render the label legible, please contact your service representative for information about label replacements. 2-7 Safety Information Regulations FCC Regulations Warning: The Konica 7255/7272 generates, uses, and can radiate radio frequency energy. If it is not installed and used in accordance with the instruction manual, interference with radio communications may result. This equipment has been tested and found to comply with the limits for a Class A computing device, pursuant to Subpart B, Part 15, of FCC rules, which are designed to provide reasonable protection against interference from such equipment when it is operating in a commercial environment. Users operating this equipment in a residential area are likely to cause interference, in which case they may be required to correct the interference at their own expense. Canadian Department of Communications Regulations Le présent appareil n'émet pas de bruits radioélectriques dépassant les limites applicables aux de Classe A prescrites dans le règlement sur la brouillage radioélectrique édicté par Le Ministère des Communications du Canada. This equipment does not exceed the Class A limits for radio noise emissions as set out in the radio interference regulations of the Canadian

Department of Communications. FDA Regulations This Copier is certified as a "Class 1" laser product under the U.S.

Department of Health and Human Service (DHHS) Radiation Performance Standard according to the Radiation Control for Health and Safety Act of 1968.

Since radiation emitted inside this printer is completely confined within protective housings and external covers, the laser beam cannot escape during any phase of normal user operation. 2-8 Safety Information Machine Installation and Power Requirements CAUTION: FAILURE TO HEED THE FOLLOWING

CAUTIONS MAY RESULT IN BODILY INJURY AND/OR MACHINE DAMAGE. FIRE PREVENTION Install machine away from flammable or volatile materials. Routinely check for abnormal heat from power cord and/or plug.

SHORT CIRCUIT FROM WATER DAMAGE Do not install or operate this equipment outdoors near a lake, pond, or river, etc.; and do not allow the machine to come in contact with splashes of rain, water, or any liquid. TEMPERATURE AND HUMIDITY Install the machine away from direct sunlight, heat sources (stoves, heaters) and cold temperatures (air conditioners). Avoid any environment that is outside 50°~86°F (10°~30°C), with 10~80% humidity.

VENTILATION Do not allow the machine to come in contact with dust or ammonia gas, or fumes from printing or cleaning solutions, etc.

; otherwise, image quality will be poor. Install the machine in a well-ventilated area, for comfort; otherwise, an ozone odor will be detected during large copy runs. When in use, the copier generates ozone in amounts too small to be hazardous to the human body. VIBRATIONS If the machine is constantly vibrated or jolted, trouble may occur. Install the machine on a level, horizontal floor, free from vibrations. SPACE ALLOTMENT Install machine in an area with

adequate space for performing copier operations, replacing supply items, and conducting preventive maintenance. See Site Requirements, Section 3.

MACHINE RELOCATION/TRANSPORTATION Be sure to contact your service representative when moving or transporting the machine. If you move the machine with the Hard disk drive or Memory unit installed, machine trouble may be caused by vibration. 2-9 Safety Information Machine Installation and

Power Requirements (continued) CAUTION: FAILURE TO HEED THE FOLLOWING CAUTIONS MAY RESULT IN MACHINE DAMAGE,

OVERHEATING, RISK OF ELECTRICAL SHOCK, AND/OR PERSONAL INJURY.

PLUG SOCKET A plug socket is limited in capacity. Use an exclusive power source for this machine; otherwise, overheating and/or smoking may occur. The

total power consumption of the main body, plus all peripherals, must not exceed the capacity of the main power supply. Be sure the socket-outlet is near the equipment and is easily accessible. PLUG AND CORD (LEAD) Unless the power plug is firmly inserted into the socket, overheating and/or smoking may

occur. Firmly insert the power cord plug into the electrical outlet before turning on the copier power switch.



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If the inserted plug is loose in the socket, disconnect it, and consult an electrician for repair; do not attempt to operate the machine. Be sure the socket-outlet is near the equipment and is easily accessible. A damaged power cord may result in overheating, short circuit or fire. Do not bend, crush, wind, kick, or strike the cord with any item.

Do not roll up the cord. If the main body power cord is bent or damaged, immediately contact your service representative; do not attempt to repair it yourself; do not continue to operate the machine. **ADAPTERS AND PLURAL LOADS** Never use adapters and never connect plural loads or a branched socket to one socket outlet; otherwise, overheating or fire may occur. **EXTENSION CORDS (LEADS)** An extension cord or lead is limited in capacity. Unless the cord or lead has adequate capacity, smoking and overheating may occur.

Should smoking and/or overheating occur, contact an electrician immediately. If you require further information about power requirements, power consumption, extension cords, adapters and connectors, please contact your service representative, and consult your electrician. 2-10 Safety Information Machine Handling and Care **WARNING: FAILURE TO HEED THE FOLLOWING WARNING MAY RESULT IN DEATH OR SERIOUS INJURY AND/OR MACHINE DAMAGE. MACHINE CONTACT** Never touch internal high voltage area, indicated with a WARNING label. Never touch the drum surface.

Never put your hand into the developing unit when removing mishandled paper. **CAUTION: FAILURE TO HEED THE FOLLOWING CAUTIONS MAY RESULT IN MACHINE DAMAGE, OVERHEATING, AND/OR PERSONAL INJURY. MACHINE CONTACT** Never touch internal high temperature or magnetism areas, indicated with a CAUTION label. Never insert your hand into the fixing unit when removing mishandled paper. Never touch the inside of the main body for any purpose except removing mishandled paper or adding toner. Use care when pulling out the conveyance fixing unit. **MACHINE CARE** Do not drop paper clips, staples or other small metallic objects into the copier, or spill water or any other liquid into the machine. Do not use the machine surface to support vases, books, etc. These items will interfere with the work space and may cause damage to the machine or to original documents.

**ABNORMAL CONDITIONS** If any abnormal sound, odor, or smoke generates from the machine, immediately stop using the copier, turn off the main power switch, disconnect the plug and contact your service representative.

If a circuit breaker is tripped, or if a fuse blows, stop using the machine and contact an electrician. If more detailed information is needed regarding the power source or power consumption of this machine, contact your service representative. **MACHINE MODIFICATION** Do not modify the machine in any way or remove any part or screw. Never attempt to perform any maintenance function that is not specifically described in this manual. Do not connect the machine with any options other than those specified. 2-11 Safety Information Routine Safety **CAUTION: FAILURE TO HEED THE FOLLOWING CAUTIONS MAY RESULT IN MACHINE DAMAGE, OVERHEATING, AND/OR PERSONAL INJURY. PERIODIC CHECK** Check for loose connections or excessive heat on power plug, damage to power cord and/or plug (creased, frayed, scratched or cut, etc.). Be sure the plug is inserted fully, and ground wire is connected correctly. If any abnormality occurs, do not continue to operate the machine.

**SERVICE MESSAGES** If a service message displays, turn the machine off, disconnect the power cord from the outlet, and report the condition to your service representative. **TONER** Check to be sure toner in storage is out of the reach of children, or anyone incapable of using supplies safely. Although toner is nontoxic, do not inhale toner or allow it to come in contact with eyes. If inhalation or eye contact occurs, immediately consult a physician. Please refer to the appropriate material safety data sheet for additional toner safety information.

**PAPER** Check paper to be sure it is according to the specifications outlined in Section 4. Do not use stapled paper or paper that conducts electricity (silver, carbon, etc.), otherwise an accident may occur as a result of fire. To avoid machine trouble, do not use heat-sensitive paper, colored transparency, or paper specifically designed for ink-jet printers, such as photo paper. **CLEANING MATERIALS** Check the type of cleaning material used on your machine to be sure it is recommended by Konica.

If necessary, check with your service representative. Never use cleaning materials for purposes other than cleaning, and be sure to keep all cleaning materials out of the reach of children or anyone who is incapable of using them safely. **POWER SAVER** Use Power Saver mode for short periods of machine inactivity.

When not using the machine for long periods of time, turn power off, unless the weekly timer function is operating. **DISPOSAL OF THE COPIER** Dispose of this copier according to your local regulations. 2-12 Safety Information Finisher Capacity Requirements **CAUTION: FAILURE TO HEED THE FOLLOWING CAUTIONS MAY RESULT IN BODILY INJURY AND/OR MACHINE DAMAGE. FINISHER PAPER CAPACITY** To prevent paper misfeed, do not exceed the paper capacity of the Finisher. FS-110/FS-111/FS-210 Finisher paper weight: 16 lb ~ 24 lb When the selected print quantity exceeds the maximum paper capacity, remove the copied sheets from the finisher while the paper is exiting. Paper capacities below are stated for 20 lb bond or the same size. This Finisher also accepts wide types of the regular sizes stated below.

Finisher FS-110/FS-111/FS-210 Primary (Main) tray: Non-sort/Sort/Group mode 500 sheets (5.5"x8.5"R) 3,000 sheets (8.5"x11", 8.5"x11"R)(FS-110/FS-111) 2,500 sheets (8.5"x11", 8.5"x11"R)(FS-210) 1,500 sheets (11"x17", 8.5"x14") The Secondary (sub) tray can be unloaded while the 7255/7272 is running. Set production is not limited by the capacity of the Secondary (sub) tray. Primary (Main) tray: Punch mode (FS-110/FS-210 with PK-110/120/120 Type-A only) 3,000 sheets (8.

5"x11") 1,500 sheets (11"x17") The Secondary (sub) tray can be unloaded while the 7255/7272 is running. Set production is not limited by the capacity of the Secondary (sub) tray. Primary (Main) tray: Staple-Sort / Staple-Sort + Z-Folding mode 1,000 sheets\* (11"x17" ~ 8.5"x11"R) \* The maximum capacity varies according to the number of copies to be stapled. See p.

4-9. When using Z-Folding mode with Staple-Sort mode, the maximum capacity varies according to the number of Z-folded sheet in one stapled set. See p. 4-13 to p. 4-14.

Secondary (Sub) tray: Non-sort mode 200 sheets max. 2-13 Safety Information Finisher Capacity Requirements (continued) **CAUTION: FAILURE TO HEED THE FOLLOWING CAUTIONS MAY RESULT IN BODILY INJURY AND/OR MACHINE DAMAGE. FINISHER PAPER CAPACITY (continued)** Booklet tray (FS-210 only) 100 sheets max.



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(11"x17", 8.5"x14") 75 sheets max. (8.5"x11"R, A4R) 50 sheets max. in Three-Folding mode (The maximum number of sheets varies, depending on the number of pages in the booklet and whether Folding or Stapling & Folding is selected. See p. 4-10.

) FS-210 FINISHER BOOKLET MODE OUTLET Inside the Booklet mode outlet is the roller drive unit. DO NOT put your hand into it when removing the folded or stapled & folded sheet; otherwise you may be injured. FS-110/FS-111/FS-210 FINISHER PAPER EXIT OUTLET To avoid injury when stapling large size copies, DO NOT put your hand into the open Paper exit outlet. FS-110/FS-111/FS-210 FINISHER PRIMARY (MAIN) TRAY When printed materials are removed from the primary (main) tray of FS-110/FS-111/FS-210 Finisher, the tray goes up automatically. To avoid injury, DO NOT put your hand on the top of the printed sheets. Be sure to hold both sides of the printed sheets when removing them, and DO NOT leave your hand onto the printed sheets while the primary tray goes up. SHIFT TRAY PAPER CAPACITY To prevent paper misfeed, do not exceed the paper capacity of the shift tray. SF-101 Shift Tray paper weight: 16 lb ~ 24 lb Paper capacities below are stated for 20 lb bond or the same size. This tray also accepts wide types of the regular sizes stated below. 100 sheets (5.

5"x8.5", 5.5"x8.5"R) 5000 sheets (11"x17", 8.5"x14") 1,250 sheets (8.

5"x11", 8.5"x11"R) 2-14 Safety Information Finisher Capacity Requirements (continued) SHIFT TRAY AND PAPER EXIT OUTLET · The shift tray moves to and fro while printing. Do not put your hand in between the tray and tray supporting part; otherwise you may be injured. · Do not put your hand in the paper exit outlet while the tray is moving; otherwise you may be injured. 2-15 Section 3: Machine Information Machine Configuration .

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...3-18 Touch Screen ..

.....3-20 Initial Settings ...

.....3-21 Auto Reset Mode ....

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3-21 Automatic Paper Selection (APS) .....

....3-21 Automatic Magnification Selection (AMS) .....

...3-21 Automatic Exposure Selection (AES) .....

..3-21 Automatic Tray Switching (ATS) ...

.....

..3-21 Lead Edge Delete .....

3-22 Service Settings .....3-22 3-1 Machine Information Machine Configuration External Machine 15 Control panel 14 LCD Touch screen 13 Sub power 1 RADF 2 Toner access door 3 Work table 4 Key counter (option) 12 FS-110 Finisher (option) 5 Multi-sheet bypass tray 11 Front doors 10 Tray 1 9 Tray 2 19 FS-111 Finisher 8 Tray 3 (option) 7 Tray 4 6 Right side door 18 LT-402 Large capacity tray (option) 17 Main power switch 16 SF-101 Shift tray (option) 3-2 Machine Information Machine Configuration (continued) External Machine Call-outs 1 RADF (Reversing Automatic Document Feeder) automatically feeds multiple originals one at a time to the platen glass for copying.

2 Toner access door opens to replenish the toner. 3 Work table provides a convenient workspace for documents both before and after copying. 4 Key counter (option) manages the number of copies made on the machine. 5 Multi-sheet bypass tray used for small quantity copying onto plain paper or special paper. 6 Right side door opens to allow removal of mishandled paper.

7 Tray 4 (universal tray) is user-adjustable and holds 500 sheets of either 11"x17"/ 8.5"x14"/8.5"x11"/8.5"x11"R or 5.5"x8.

5". 8 Tray 3 (universal tray) is user-adjustable and holds 500 sheets of either 11"x17"/ 8.5"x14"/8.5"x11"/8.5"x11"R or 5.5"x8.5". 9 Tray 2 is service-adjustable and holds 1,000 sheets of either 8.5"x11" or 5.5"x8.

5". 10 Tray 1 is service-adjustable and holds 1,500 sheets of either 8.5"x11" or 5.5"x8.5". NOTE: Tray 1, 2, 3, 4, and LCT are available for loading wide types of the regular sizes specified above. 11 Front doors (Right/Left) open to the internal copier to allow clearing of mishandled paper. 12 FS-110 Finisher (option) sorts, staple-sorts, and groups into finished sets. With PK-110/120/120 Type-A Punching kit (option) installed, file holes can be punched in the output copies. 13 Sub power switch turns copier power On/Off when pressed.

14 LCD touch screen displays interactive operation screens. 15 Control panel controls copier operations. 16 SF-101 Shift tray (option) sorts and groups into finished sets, and offsets each set upon exit. 17 Main power switch turns machine power On/Off to operate it as copier/scanner/ server/printer. 18 LCT: Large capacity tray LT-402 (option) holds 4,000 sheets.

19 FS-111 Finisher (option) sorts, staple-sorts, and groups into finished sets. 3-3 Machine Information Machine Configuration (continued) 23 PI-110 Cover sheet feeder (option) 20 LT-412 Large capacity tray (option) 22 FS-210 Finisher (option) 21 PZ-108/PZ-109 Punching/Z-folding unit (option) External Machine Call-outs (continued) 20 LCT: Large capacity tray LT-412 (option) holds 4,000 sheets. 21 PZ-108/PZ-109 Punching / Z-Folding unit (option) punches file holes and/or Z-folds the output copies. 22 FS-210 Finisher (option) sorts, staple-sorts, and groups into finished sets, folds or staple & folds copies into booklet-styled sets, and also folds max. 3 copies in three.

With PK-110/120/120 Type-A Punching kit (option) installed, file holes can be punched in the output copies. 23 PI-110 Cover sheet feeder (option) loads cover sheet paper and feeds the sheet as cover. 3-4 Machine Information Machine Configuration (continued) Internal Machine 1 Toner cartridge 7 Total counter 6 Fixing unit 2 Toner cartridge hold lever 3 Conveyance/Fixing unit 4 Lever A 5 Drum unit Internal Machine Call-outs 1 Toner cartridge holds toner and is to be replaced when supplying toner. 2 Toner cartridge holder lever can be pulled forward to withdraw the toner cartridge holder for replacing the toner cartridge. 3 Conveyance/Fixing unit passes the paper through the drum unit, and fuses the toner onto the copy paper, and is to be withdrawn for removal of mishandled paper. 4 Lever A can be moved to withdraw the conveyance fixing unit for removal of mishandled paper. 5 Drum unit forms the copy image. 6 Fixing unit fuses the toner onto the copy paper. 7 Total counter indicates the total number of copies and prints made. 3-5 Machine Information Machine Configuration (continued) Optional Equipment PK-110/PK-120/PK-120 Type-A Punching kit PI-110 Cover sheet feeder SF-101 Shift tray PS-351 Type-A Postscript 3 IP-511 Type-A Printer controller MU-401/MU-402 Memory unit HD-105 Hard disk drive FS-110 Finisher Work table Key counter FS-210 Finisher 7255/7272 main body LT-402 Large capacity tray LT-412 Large capacity tray PZ-108/PZ-109 Punching / Z-Folding unit FS-111 Finisher 3-6 Machine Information Machine Configuration (continued) Optional Equipment (continued) 2 LCT left side door 1 LCT top door 2 LCT left side door 1

*LCT top door 3 LCT lever 3 LCT lever 4 LCT paper guides 4 LCT paper guides 6 LCT bottom plate 6 LCT bottom plate 7 Rear stopper 5 Paper loading button 7 Rear stopper 5 Paper loading button LT-402 Large capacity tray LT-412 Large capacity tray 1 2 3 4 5 6 LCT top door opens to allow paper loading.*



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LCT left side door opens to allow removal of mishandled paper. LCT lever can be moved downward to ease removal of mishandled paper. LCT paper guides hold copy paper to fix the position. Paper loading button is pressed to lower the bottom plate to allow loading paper. LCT bottom plate goes up automatically when paper supply becomes low, and goes down when the paper loading button is pressed. 7 Rear stopper fixes the rear end of copy paper. 3-7 Machine Information Machine Configuration (continued) Optional Equipment (continued) 5 Secondary (Sub) tray 1 Finisher door 5 Secondary (Sub) tray 1 Finisher door 4 Primary (Main) tray 4 Primary (Main) tray 3 Booklet tray (FS-210 Finisher only) FS-110 Finisher 2 Booklet mode outlet (FS-210 Finisher only) FS-210 Finisher 1 Finisher door opens to the internal Finisher to allow clearing mishandled paper, replenishing staples, and emptying trash basket of Punching kit. 2 Booklet mode outlet (FS-210 Finisher only) ejects finished copied sets when selecting Folding mode, Stapling & Folding mode, or Three-folding mode. 3 Booklet tray (FS-210 Finisher only) holds sets ejected in Folding mode, Stapling & Folding mode, or Three-folding mode. 4 Primary (Main) tray holds sets ejected in Non-sort mode, Sort mode (offset), Staplesort mode, Group mode (offset), or Z-Folding mode.

5 Secondary (Sub) tray holds sets ejected in Non-sort mode or Group mode with face down/up mode. 3-8 Machine Information Machine Configuration (continued) Optional Equipment (continued) 4 Sub tray conveyance lever 3 Cover sheet conveyance lever 1 Entrance lever 4 Sub tray conveyance lever 5 Stacker conveyance lever 3 Cover sheet conveyance lever 2 PK-110 Punching kit (option) FS-110 Finisher 1 Entrance lever 9 Trash basket 8 Stacker unit 7 Stacker unit knob 10 Cartridge housing 11 Stacker unit handle 6 Lower lever FS-210 Finisher with PK-110/PK-120/ PK-120 Type-A Punching kit 2 PK-120/120 Type-A Punching kit (option) 1 Entrance lever opens downward to remove mishandled paper. 2 PK-110/120/120 Type-A Punching kit (option) punches file holes in the output copies. 3 Cover sheet conveyance lever opens to remove mishandled paper. 4 Sub tray conveyance lever opens to remove mishandled paper.

5 Stacker conveyance lever opens to remove mishandled paper. 6 Lower lever opens to remove mishandled paper. 7 Stacker unit knob can be turned to ease removal of mishandled paper from the Stacker unit. 8 Stacker unit folds or staples & folds copies into booklet-styled sets, and also folds max. 3 copies in three.

9 Trash basket holds waste paper punched out. 10 Cartridge housing holds staple cartridge and is to be replaced when supplying staples. 3-9 Machine Information Machine Configuration (continued) Optional Equipment (continued) 4 Secondary (Sub) tray cover 3 Secondary (Sub) tray 1 Finisher door 2 Primary (Main) tray FS-111 Finisher 1 Finisher door opens to the internal Finisher to allow clearing mishandled paper and replenishing staples. 2 Primary (Main) tray holds sets output in Non-sort mode, Sort mode (offset), Staplesort mode, or Group mode (offset). 3 Secondary (Sub) tray holds sets output in Non-sort mode or Group mode with face down/up mode. 4 Secondary (Sub) tray cover opens to allow clearing mishandled paper. 3-10 Machine Information Machine Configuration (continued) Optional Equipment (continued) 5 Upper lever 6 Upper knob 7 Right lever 10 Stacker unit handle 8 Left lever 9 Stacker unit 11 Cartridge housing 10 Stacker unit handle FS-111 Finisher 5 6 7 8 9 10 Upper lever opens upward to remove mishandled paper. Upper knob can be turned to ease removal of mishandled paper. Right lever opens to remove mishandled paper. Left lever opens to remove mishandled paper.

Stacker unit holds stapler. Stacker unit handle withdraws unit to allow removal of mishandled paper and replacement of staple cartridge. 11 Cartridge housing holds staple cartridge and is to be replaced when supplying staples. 3-11 Machine Information Machine Configuration (continued) Optional Equipment (continued) 3 Upper tray guide plates 4 Upper tray 2 Upper unit release lever 5 Lower tray 6 Lower tray guide plates 1 Cover sheet feeder control panel 1 Cover sheet feeder control panel controls cover sheet feeder operations. 2 Upper unit release lever can be moved to slide the upper unit of cover sheet feeder for removal of mishandled paper. 3 Upper tray guide plates hold cover sheets to fix the position. 4 Upper tray holds cover sheets for use in cover sheet output mode. 5 Lower tray holds cover sheets for use in cover sheet output mode or a copied set in manual stapling/punching/three-folding mode. 6 Lower tray guide plates hold cover sheets to fix the position. 3-12 Machine Information Machine Configuration (continued) Optional Equipment (continued) 4 Handle 3 Knob 2 Right lever 5 Left lever 6 Trash basket 1 Punching / Z-Folding unit front door PZ-108/PZ-109 Punching / Z-Folding unit 1 Punching / Z-Folding unit front door opens to allow removal of mishandled paper or waste paper.

2 Right lever opens to allow removal of mishandled paper. 3 Knob can be turned to ease removal of mishandled paper. 4 Handle can be withdrawn to allow removal of mishandled paper. 5 Left lever opens to allow removal of mishandled paper. 6 Trash basket holds waste paper punched out.

3-13 Machine Information Machine Configuration (continued) Optional Equipment (continued) 2 Top cover 1 Exit tray SF-101 Shift tray 1 Exit tray holds sets output in Non-sort mode, Sort mode (offset), or Group mode (offset). 2 Top cover opens to allow clearing mishandled paper. 3-14 Machine Information Site Requirements Unit: inches (mm) 18.7 18.9 (475) (480) 25.

6 (650) 15.7 (400) 37.4 (950) 30.2 (766) 4.7 (120) 63.8 (1620) 44.9 (1140) 60.0 (1525) 72.3 (1836) Konica 7255/7272 Unit: inches (mm) 3.9 (100) 18.

9 (480) 19.3 (490) 15.7 (400) 25.6 (650) 15.7 (400) 37.4 (950) 30.2 (766) 4.7 (120) 63.8 (1620) 44.9 (1140) 64.

6 (1640) 72.3 (1836) Konica 7255/7272 + SF-101 Shift tray 3-15 Machine Information Site Requirements (continued) Unit: inches (mm) 3.9 (100) 29.2 (741) 25.8 (656) 16.

1 (410) 25.6 (650) 16.9 (430) 3.9 (100) 37.4 (950) 30.

2 (766) 4.7 (120) 63.8 (1620) 39.0 44.9 (990) (1140) 63.8 (1620) 79.5 (2021) 72.3 (1836) Konica 7255/7272 + FS-110 Finisher + LT-402 Large capacity tray Unit: inches (mm) 3.9 (100) 34.1 (866) 30.

7 (781) 21.4 (544) 25.6 (650) 16.9 (430) 3.9 (100) 37.4 (950) 30.2 (766) 4.7 (120) 63.8 (1620) 44.9 (1140) 43.

1 (1095) 63.8 (1620) 84.5 (2146) 72.3 (1836) Konica 7255/7272 + FS-111 Finisher + LT-402 Large capacity tray 3-16 Machine Information Site Requirements (continued) Unit: inches (mm) 3.9 (100) 34.

1 (866) 30.7 (781) 21.4 (544) 6.9 (174) 25.6 (650) 26.

4 (670) 3.9 (100) 37.4 (950) 30.2 (766) 4.7 (120) 63.8 (1620) 44.9 (1140) 43.1 (1095) 63.8 (1620) 100.8 (2560) 72.

3 (1836) Konica 7255/7272 + PZ-108/PZ-109 Punching / Z-Folding unit + FS-111 Finisher + LT-412 Large capacity tray Unit: inches (mm) 3.



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