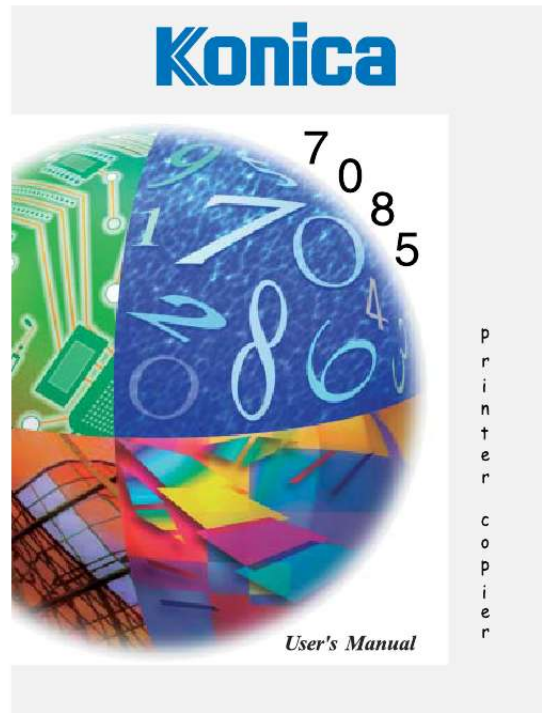




# Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for KONICA MINOLTA 7085. You'll find the answers to all your questions on the KONICA MINOLTA 7085 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

**User manual KONICA MINOLTA 7085**  
**User guide KONICA MINOLTA 7085**  
**Operating instructions KONICA MINOLTA 7085**  
**Instructions for use KONICA MINOLTA 7085**  
**Instruction manual KONICA MINOLTA 7085**



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**Manual abstract:**

@@@ See p. 2-20 for details. Automatic Shut-Off This function achieves further energy conservation by partially turning the power supply OFF, thereby reducing energy consumption to 20W or less. In the standard setting, Automatic Shut-Off follows Auto Low Power, operating automatically when 90 minutes have elapsed after completion of the last copy, with the copier remaining in the ready to copy state during that time. The time period for the Automatic Shut-Off function can be set for 30 minutes, 60 minutes, 90 minutes, 120 minutes or 240 minutes. See p. 2-20 for details. Automatic Duplex Copying To reduce paper consumption, use this function to make double-sided (duplex) copies, automatically. We recommend that you utilize the Auto Low Power function, the Automatic Shut-Off function, and the Automatic Duplex Copying function. 2002 by Konica Business Technologies, Inc.

**MAINTENANCE AGREEMENT:** The KONICA 7085 Enterprise Document System™ will give you many years of trouble-free service. To ensure high-quality copying performance and to prevent premature wear or failure of precision parts and components, schedule periodic cleaning and routine adjustments. We recommend that you contact your service center to discuss the benefits and advantages of Konica's Customer Service Maintenance Agreement and to be shown how a maintenance plan can be tailored to your individual copying needs. **NOTICE:** Konica Business Technologies, Inc. has made every effort to ensure that the information in this manual is complete and accurate.

However, constant efforts are also being made to improve and update the product. Therefore, Konica Business Technologies, Inc. shall not be liable for errors in this manual or for any consequential damage resulting from the use of this manual. The information contained herein is subject to change without notice.

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**MANUAL PART NUMBER:** OP-7085-02 **Web Site Address:** <http://www.konicabt.com> **CORRESPONDENCE:** Correspondence regarding this manual may be mailed to the address shown below. **KONICA BUSINESS TECHNOLOGIES, INC. CORPORATE PUBLICATIONS 500 DAY HILL ROAD WINDSOR, CT 06095** Contents Contents Features of the Konica 7085 Safety Information Machine Information Basic Safety Information Copying Operations 1 Section 1: Safety Information Caution Labels and Indicators .....

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13-57 Machine Specifications Advanced Information Applications Index Paper & Original Info Maintenance & Supplies vii Key Operator Mode 1 2 3 4 5 6 7  
8 9 10 11 12 13 Troubleshooting Special Original Network Function Features of the Konica 7085 All-Image Area Makes copies printed completely to the  
edges of the paper to avoid image loss. AES - Automatic Exposure Selection Automatically adjusts exposure to compensate for quality of the original. AMS -  
Automatic Magnification Selection Automatically selects an appropriate magnification ratio when Copy Size is selected manually. Automatically selected  
when the AMS key is touched. APS - Automatic Paper Selection Automatically selects copy paper size to match the original documents. ATS - Automatic Tray  
Switching Automatically switches tray to allow copying to continue without interruption if the selected tray empties while copying is in progress. Auto Layout  
The original image on the platen glass or in the document feeder is copied and centered on a sheet. Auto Low Power Automatically lowers the power after a  
specified period of copier inactivity. Auto Reset Automatically resets to auto mode defaults after a specified period of copier inactivity. Auto Shut-Off  
Automatically shuts off the main power after a specified period of copier inactivity.

Book Copy Copies both pages of an open book or book-size sheet separately onto two letter sheets in 1 1 mode or separately onto each side of one letter sheet  
in 1 2 mode. You can use the Book Copy mode with the Front or Front/Back cover mode. The cover page(s) will be scanned and copied normally before image  
division is performed on the other pages. Booklet Creates letter R or ledger size booklets from letter size originals in 1 2 or 2 2 copy mode. viii Features of the  
Konica 7085 (continued) Chapter Starts chapter pages on the right side (front pages) of the finished document.

Only duplex mode (1 2) is compatible with this feature. Combination Copies a fixed number (2, 4, or 8) of pages onto one sheet of copy paper to create a draft  
copy of a multi-page report at the same time as saving paper. Copy Density Manually selects up to 9 density levels. Copy Mode Selects the desired simplex  
mode (1 1 or 2 1); or duplex mode (1 2 or 2 2). Counter List Displays on the screen and prints the following data: total counter of the machine, copier  
counter, print counter and the date when the counter started.

Density Shift Shifts each of nine density levels in four density modes (Auto, Text, Photo, Increase Contrast) to three levels lighter or three levels darker.  
Frame/Fold Erasure Erases border and/or fold image area using Frame (1 - 300mm), Fold (1 - 99mm), or Frame & Fold. Image Insert Stores pages in  
memory from the platen glass, and inserts the pages into a document copied from the document feeder. Image Shift Creates or removes a binding margin at  
the top, bottom, right and left edges (shift amount from 0 ~ 250mm, in 1mm increments); reduces image to prevent image loss (reduce & shift amount from 0 ~  
250mm, in 1mm increments). Interrupt Copying Interrupts copying-in-progress to perform an urgent copy, using any of the copier features for the interrupt  
job. Job Memory Programs up to 30 jobs and recalls each job by job number, as needed.



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All compatible platen glass functions can be programmed into Job Memory directly after they are selected. ix Features of the Konica 7085 (continued) Job Status Displays the Job Status Screen to view the current machine status, changes the operation order of reserve jobs, deletes the unused reserve job, or displays the previous job list. Lens Mode (RE, Zoom) Selects fixed ratios, four reduction, four enlargement, and three user-set ratios. Zoom ratios can be selected from 25% ~ 400% in 1% increments.

Machine Status Confirmation Displays the current machine status on LCD for confirmation. Manual Shut-off Shuts off the machine's power when pressing [POWER SAVER ON/OFF] on the control panel. Mixed Original Copies mixed size originals from the document feeder in APS or AMS mode. APS automatically selects the paper size of each original. AMS mode allows you to select one paper size for all originals. Network Function (option) Stores the scanned image data transmitting it to a PC over a network, and manages the stored data using Web Utilities. Non-Image Area Erase When copying from the platen glass when the document cover is open, copies only the image area and not the exposed area of glass, which would otherwise copy as black. Non STD Size for Multi-Sheet Bypass Tray Enters the special paper size to be loaded on the Multi-sheet bypass tray using the touch screen keypad in order to avoid paper misfeed. Non STD Size for Original Identifies the special original size which the 7085 cannot detect, in order to select the optimal paper size for copying or printing. Output Mode for Machine with FS-111/211 Finisher Installed: Non-Sort, Sort, Staple-Sort, and Group modes using the primary (main) tray Non-Sort Face Down exit, Non-Sort Face Up exit, Group Face Down exit, and Group Face Up exit modes using the secondary (sub) tray Folding and Stapling & Folding modes using the booklet tray (FS-211 only) Selects an output tray and output mode on the Output Mode popup menu.

x Features of the Konica 7085 (continued) Output for Machine with no Finisher Installed: Non-sort, Rotation sort, Group, and Rotation group modes are available in combination with Face down or Face up exit. Selects an output mode on the Output Mode popup menu. Output for FS-111/211 Finisher with PI-108 Cover Sheet Feeder Installed: Cover Sheet mode Manual Finishing mode For details, see Section 7: Advanced Information. Overlay Scans an original image and overlays it on the pages of another document. For example, you may want to incorporate a page heading, graphic design or logo into the pages of your document.

Overlay Memory Same as for "Overlay" except the overlay image is stored in memory. Paper Capacity Total 2,600 sheets, including two 500-sheet trays, a 1,500 sheet tray, and a 100-sheet Multi-sheet bypass tray. Total 6,600 sheets, including 4,000-sheet optional large capacity tray. Platen Memory Scans documents into memory from the platen glass and/or the document feeder and inserts the pages into another document copied from the document feeder. If an incompatible function is selected in this mode, the latter function will not be selected, and an Error message will be displayed.

Power Saver Automatically turns off all but nominal power supply after a specified period of copier inactivity, for optimal efficiency. Power is returned after a brief warm up period by pressing [POWER SAVER ON/OFF] on the control panel. Program Job Scans documents into memory while designating different copy conditions for each original, then prints all the documents collectively. Proof Copy To ensure correct output before running multiple copies, run a proof copy by pressing [PROOF COPY] on the control panel or touching PROOF COPY on the Check Screen. xi Features of the Konica 7085 (continued) Punch Mode for FS-111/211 Finisher with PU-108 Punching Unit (PZ-108 Punching / Z-Folding Unit) Installed: Punches three holes in output copies. Repeat Selects the horizontal image area across the page, and repeats it down the page as many times as the repeat width setting (10 ~ 150mm) permits in manual or auto. Reserve Scans in subsequent copy jobs while the 7085 is busy printing or copying. Reverse Image Reverses the image from black-on-white to white-on-black or vice versa. Rotation Rotates the image before copying when the portrait/landscape orientation of the original is different from the orientation of the copy paper. Rotation Exit (Rotation Sort / Rotation Group) When no Finisher is installed, Rotation Exit alternately switches the horizontal and vertical orientation of each sorted set as it outputs to the exit tray.

Be sure to load both 8.5"x11" and 8.5"x11"R in separate trays (including the Multi-sheet bypass tray) before selecting this feature. Server Function (option) Stores image data in the HDD for future printing (or transmits the data to a PC over a network for editing and printing). Sheet/Cover Insertion Insert up to 30 blank or copied sheets from any tray including the Multi-sheet bypass tray, or inserts blank or copied front and back covers from any tray including the Multisheet bypass tray to enhance the presentation of multi-page documents. Stamp Prints watermark, regular stamp, date/time, page number, and numbering onto the output copies to enhance the presentation and usefulness of the copies. Staple Selects the stapling position and number of staples. STD Size (Special) Detects the standard paper sizes which cannot normally be detected when loaded in a main body tray or Multi-sheet bypass tray. xii Features of the Konica 7085 (continued) Tab Paper Copies onto tabbed sheets from tabbed originals, allowing the image on the tab part of the original to be printed on the same part of the tabbed copy paper. Tandem Mode for Two Copiers Works in tandem to distribute a large copying job in half the time of non-tandem mode. Text/Photo Enhance Enhances photo image in Photo mode, regular image in Text/Photo mode, text image in Text mode, lighter image in Increase Contrast mode. Transparency Interleave Copies onto transparency film and interleave blank or copied paper for each original copied. Trimming Mode for FS-211 Finisher with TU-108 Trimmer Unit Installed: Trim the end of folded or stapled&folded booklets. Userset Density (USERSET 1, USERSET 2) Outputs up to 16 density samples on a total of 4 pages that display 4 samples per page, then programs the desired density under USERSET 1 and/or USERSET 2. Weekly Timer Can be set according to the needs of each work environment.

Turns main body power Off/On daily or weekly, during lunch time, on holidays, and also enables the Timer Interrupt mode, which allows temporary use of the machine even when the machine is in the daily, weekly, or holiday Off mode. Wide Size Paper Copies onto paper slightly larger than the specified regular size. Z-Folded Original This feature sets the RADF to accept Z-folded originals. Z-Folding Mode for FS-111/211 Finisher with PZ-108 Punching / Z-Folding Unit Installed: Z-folds (11"x17") or double-folds (8.



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5"x14") output copies.

xiii Safety Information Basic Machine Information Copying Operations Job Memory & Help Mode Machine Specifications 1 2 3 4 5 6 Troubleshooting Safety Information 1 1 Safety Information Precautions for Installation and Use Caution Labels and Indicators .....

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.....1-2 Regulations .....

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....1-5 Requirements for Safe Use .....

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...1-6 Caution Labels and Indicators The caution labels and indicators are attached to the machine areas, as shown below, where you are advised to pay special attention to avoid any dangerous situations or serious injury. **WARNING** This internal area is very hot. To avoid getting burned, **DO NOT TOUCH**.

Cette zone interne est trs chaude. Pour viter de se brler, **NE PAS LA TOUCHER**. Esta zona interior est muy caliente. Para no quemarse **NO TOCAR**.

Alta temperatura. **NO TOQUE** nesta rea interior, pois h risco de queimadura. **DANGER ADVERTENCIA ADVERTNCIA CAUTION ATTENTION PRECAUCION CUIDADO** (Both sides of the fixing unit) **CAUTION** The fixing unit is very hot. To avoid getting burned **DO NOT TOUCH**. **WARNING** This area generates high voltage.

If touched, electrical shock may occur. **DO NOT TOUCH!** 2 1 2 (Top surface of the fixing unit) (Inside of the fixing unit) High temperature! Temperature level! Temperatura alta! Alta temperatura! (Front side of the fixing unit) **CAUTION** The conveyance fixing unit is heavy. Use care and draw it out gently; otherwise you may be injured. **CAUTION DO NOT** put your hand between the main body and developing fixing unit; otherwise you may be injured. 1-2 Caution Labels and Indicators (continued) Tray 1 Tray 2 Safety Information 1 **CAUTION DO NOT** put your hand between the main body and tray; otherwise you may be injured.

Tray 3 **CAUTION CAUTION ATTENTION VORSICHT PRECAUCION ATTENZIONE CAUTION ATTENTION PRECAUCION CUIDADO CAUTION ATTENTION VORSICHT PRECAUCION ATTENZIONE ATTENTION PRECAUCION CUIDADO (FS-111/211) CAUTION** Use care after opening the paper exit outlet. **DO NOT** put your hand into it; otherwise you may be injured. (FS-211 only) **CAUTION** Inside the lower paper exit outlet is the roller drive unit. **DO NOT** put your hand into it; otherwise you may be injured. FS-211 Finisher **CAUTION** Burns or injury may occur from touching the areas detailed in the caution labels and caution indicators. Do not remove caution labels or indicators. If any caution label or caution indicator is soiled, please clean to make legible. If you cannot make them legible, or if the caution label or indicator is damaged, please contact your service representative for replacement labels. 1-3 Caution Labels and Indicators (continued) The following indicators are used on the caution labels or in this manual to categorize the level of safety cautions.

**DANGER:** Action highly liable to cause death or serious injury.

**WARNING:** Action liable to cause death or serious injury. **CAUTION:** Action liable to cause minor injury, machine trouble or physical damage. If you find any of these indicators when removing jammed paper, adding toner, or reading the manual, be sure to follow the information. Reminder! If the safety cautions in the manual become illegible due to soilage, etc., please procure a new copy from your service representative. 1-4 Regulations FCC Regulations Warning:

The Konica 7085 generates, uses, and can radiate radio frequency energy. If it is not installed and used in accordance with the instruction manual, interference with radio communications may result. This equipment has been tested and found to comply with the limits for a Class A computing device, pursuant to Subpart B, Part 15, of FCC rules, which are designed to provide reasonable protection against interference from such equipment when it is operating in a commercial environment. Users operating this equipment in a residential area are likely to cause interference, in which case they may be required to correct the interference at their own expense. Safety Information 1 Canadian Department of Communications Regulations Le present appareil

*n'met pas de bruits radioelectriques dpassant les limites applicables aux de Classe A prescrites dans le rglement sur la brouillage radioelectrique dict par Le Ministre des Communications du Canada.*

*This equipment does not exceed the Class A limits for radio noise emissions as set out in the radio interference regulations of the Canadian Department of Communications. FDA Regulations This Copier is certified as a "Class 1" laser product under the U.S.Department of Health and Human Service (DHHS) Radiation Performance Standard according to the Radiation Control for Health and Safety Act of 1968. Since radiation emitted inside this printer is completely confined within protective housings and external covers, the laser beam cannot escape during any phase of normal user operation.*

*1-5 Requirements for Safe Use To ensure your safe use of the machine, the following describes the precautions you are required to observe without fail for the power source of the machine and during installation and routine handling. Be sure to read and observe them. Power Source CAUTION: Plug Socket A plug socket is limited in capacity. Use only a power source with the correct rating for the machine; otherwise, hazardous situations such as smoking or overheating may occur. Avoid multiple connections in the same outlet.*

*Do not use multiple outlet adaptors. CAUTION: Power Plug and Cord Be sure to insert the power plug firmly into the power socket. Otherwise an accident may occur as a result of smoking or overheating. If the inserted power plug is loose in the socket, even after it has been positively inserted, disconnect the plug and contact your electrical contractor. For plug cable equipment, the socket-outlet shall be installed near the equipment and shall be easily accessible. Do not bend or crush the power cord. If your copier power cord is bent or damaged in any way, contact your service representative immediately. Do not attempt to repair it yourself, and do not continue to operate the copier. A damaged power cord may result in overheating, a short circuit, or fire. Do not bundle or coil the power cord of the copier.*

*Otherwise an accident may occur as a result of overheating or fire. CAUTION: Connecting Multiple Loads to One Socket Outlet Prohibited Never connect multiple loads to one socket outlet using a multi-outlet extension cord or branched socket. Otherwise an accident may occur as a result of overheating or fire.*

*CAUTION: Extension Cord An extension cord must never be used with this machine. 1-6 Requirements for Safe Use (continued) Environment CAUTION: Prevention of Fire Do not install near flammable materials, curtains and volatile combustibles, that can catch or cause fire. Safety Information 1 CAUTION: Prevention of Short Circuit Do not install the copier where it could be splashed with rain water, or water from a tap, to avoid a short circuit.*



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**CAUTION: Temperature and Humidity** Keep away from direct sunlight, heat sources such as stoves, cool air from an air conditioner and hot air from a heater. Avoid any environment that is outside the range shown below: 50 to 86F (10 to 30C) in temperature 10 to 80% in humidity **CAUTION: Ventilation** Maintain the installation place well-ventilated. Keep away from dust or corrosive gases. These materials may cause poor image quality.

During the use of machine, the machine generates ozone in an insufficient amount to cause any hazard to the human body. However, if the machine is used in a poorly ventilated room, many copies are made, or more than one copier is used at the same time, an odor may be detected. Ensure adequate ventilation for a comfortable working environment. **CAUTION: Vibration** Do not install on a floor which is subject to vibration or is not level. **CAUTION: Transportation** Be sure to contact your service representative when moving or transporting the machine.

If you move the machine with the Hard disk drive or Memory unit installed, machine trouble may be caused by vibration. 1-7 Requirements for Safe Use (continued) **CAUTION: Installation Space** Allow sufficient space for facilitating copy operation, changing parts, and periodic inspection. Leave an adequate space behind the machine to let hot air out from the rear fan. Unit: inches (mm) 15.7 (400) 37.

4 (950) 30.5 (775) 4.7 (120) 18.7 (475) 34.9 (887) 15.75 (400) 61.4 (1560) 45.7 (1160) 1 2 3 69.4 (1762) 72.6 (1845) Konica 7085 Unit: inches (mm) 3.

9 (100) 3.9 (100) 12.7 (322) 21.5 (546) 34.9 (887) 15.2 (386) 15.7 (400) 37.4 (950) 30.5 (775) 4.7 (120) 61.

4 (1560) 4 1 2 3 45.7 (1160) 67.3 (1711) 92.1 (2341) 24.8 (630) 72.

6 (1845) Konica 7085 + FS-111/211 + LT-402 1-8 Requirements for Safe Use (continued) Unit: inches (mm) 5.9 (150) Safety Information 1 44.05 (1118) 21.5 (546) 6.9 (174) 34.

9 (887) 24.65 (626) 3.9 (100) 15.7 (400) 37.4 (950) 30.5 (775) 4.7 (120) 61.4 (1560) 45.7 (1160) 111.35 (2828) 141.

8 (3601) 30.45 (773) 72.6 (1845) Konica 7085 + FS-211 + PU-108/PZ-108 + TU-108 + LT-412 Reminder! Finisher primary (main) tray of FS-111/211

Finisher gradually goes down while printed materials output. DO NOT allow any object to interfere with the operation of the tray on the left side of the finisher, as any interference may cause damage to the finisher. 1-9 Requirements for Safe Use (continued) Precautions for Routine Handling **WARNING:**

**High Voltage DO NOT TOUCH** the high voltage parts indicated with **WARNING** label or described in the manual. **CAUTION: Actions in Response to Troubles** If the Service Call screen is displayed and copier operations cannot be continued anymore, stop the operation to prevent any unexpected accident. Write down the report code as stated on the 2nd line of the message, then switch off the copier and disconnect from the power socket. Contact your service representative and inform them of the report code. Do not touch the high temperature parts indicated with **CAUTION** labels or described in the manual. Do not touch the inside of the machine for any other purpose than removing jammed paper or adding toner.

If machine repair is necessary, be sure to contact your service representative. Never attempt to repair it by yourself. If any abnormal sound, smell or smoke comes from the machine, immediately stop using it, turn off the power switch, disconnect the power plug and contact your service representative. If the breaker trips or the fuse blows, turn off the power switch, reset the breaker or the fuse, and turn on the machine. If the same situation occurs again, contact your service representative.

Ensure the replacement fuse conforms with the rating of the power source. Never use a fuse with an incorrect rating. **CAUTION: Prevention of Fire** Do not use volatile combustibles, such as thinner or alcohol, near the machine. **CAUTION: Prohibition of Machine Modification** Do not modify or remove any parts by yourself. 1-10 Requirements for Safe Use (continued) **CAUTION: Prevention of Machine Troubles** Do not drop small metallic objects, such as paper clips or staples, inside the machine.

Do not place any heavy or hard objects such as a vase, books or ornaments on the machine. Safety Information 1 **CAUTION: Recommendation of Periodic Check** Be sure to periodically check the following points: (1) The main cord or the power plug does not generate abnormal heat. (2) The power plug is not inserted loosely or the cord is not cut or scratched. (3) The grounding wire is correctly connected. (4) The power plug or the power outlet is not covered with dust. If you find anything abnormal in the above items, stop using the machine and contact your service representative. **CAUTION: Toner** Keep the toner cartridge away from children. The toner is nontoxic; however if you inhale or contact with eyes by accident, flush with water and seek medical advice. Do not throw the empty toner cartridge into a fire. If it is thrown into a fire the toner may ignite and cause a dangerous situation.

**CAUTION: Paper** Check paper to be sure it conforms to the specifications outlined in Section 11. Do not use paper with staples or paper that conducts electricity (silver, carbon, etc.), otherwise an accident may occur as a result of fire. To avoid machine trouble, do not use heat-sensitive paper, paper that conducts electricity (silver, carbon, etc.), or colored OHP film. **CAUTION: Power Saver and Weekly Timer** In Power Saver mode the copier is still connected to the main power supply and power is still applied to certain areas of the machine. To avoid any unexpected troubles turn the power OFF when not using the copier for long periods of time. When the Weekly Timer function is operating, turning power OFF will disable the function. 1-11 Requirements for Safe Use (continued) **CAUTION: Inside the Booklet Mode Outlet** Inside the Booklet mode outlet is the roller drive unit. DO NOT put your hand into it, when removing the folded or stapled & folded sheet; otherwise you may be injured.

**CAUTION: Finisher Paper Exit Outlet** To avoid injury when stapling large size copies, DO NOT put your hand into the open Paper Exit Outlet. **CAUTION: Fixing Unit** The internal fixing unit is very hot. To avoid getting burned, DO NOT TOUCH. Be careful when withdrawing the fixing unit. **WARNING: Drum Unit** The internal drum unit generates a high voltage.

To avoid an electrical shock, DO NOT TOUCH. **CAUTION: Disposal of Copier** Do not dispose of this copier yourself. Contact your service representative, who can arrange for its safe disposal. If you change the place of installation, please contact your service representative. **CAUTION: Paper Capacity for the Exit Tray** The exit tray capacity is max.

150 sheets. If a copy run of more than 150 is required, be sure to remove the copies from the exit tray before the maximum capacity is reached.



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Failure to do so will cause the copier to jam. CAUTION: FS-111/211 Finisher Paper Capacity The FS-111 Finisher is equipped with two exit trays, and FS-211 Finisher is equipped with three exit trays. Select an exit tray and output mode on the Output Mode popup menu. To prevent paper misfeed, do not exceed the paper capacity of the Finisher. When the total number of copies in the copy run exceeds the capacity stated in Section 11, be sure to unload the exit tray while the copier is still copying. Failure to do so will cause the copier to jam. 1-12 Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 2 Machine Information Machine Configuration, Turning On the Power and Loading Paper Machine Configuration ..

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....2-2 Turning On the Power Switch.

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...2-17 Loading Paper ..

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2-23 Machine Configuration External Machine Items 17 Control panel 16 LCD touch screen 1 RADF 2 Work table 3 Multi-sheet bypass tray 15 Power switch 12 FS-111/FS-211 Finisher (option) 10 Front door 8 Tray 1 9 Left door 7 Tray 2 6 Tray 3 5 Right side door (not shown) 4 Tray 4: Large capacity tray LT-402 (option) 14 Cover sheet feeder PI-108 (option) 13 TU-108 Trimmer unit (option) 11 PU-108 Punching unit or PZ-108 Punching / Z-Folding unit (option) 4 Tray 4: Large capacity tray LT-412 (option) 2-2 Machine Configuration (continued) 1 RADF (Reversing Automatic Document Feeder) automatically feeds multiple originals one at a time to the platen glass for copying. 2 Work table provides a convenient workspace for documents both before and after copying. 3 Multi-sheet bypass tray used for small quantity copying onto plain paper or special paper. 4 LCT (Large Capacity Tray LT-402/LT-412) (option) holds 4,000 sheets. 5 Right side cover opens to allow removal of mishandled paper. 6 Tray 3 (universal tray) is user-adjustable and holds 1,000 sheets from 11"x17" to 5.5"x8.5". 7 Tray 2 (universal tray) is user-adjustable and holds 500 sheets from 11"x17" to 5.5"x8.5". 8 Tray 1 (universal tray) is user-adjustable and holds 500 sheets from 11"x17" to 5.5"x8.5". 9 Left side door opens together with the front door to allow removal of mishandled paper. 10 Front door opens to allow removal of mishandled paper. 11 PU-108 Punching unit (option) punches file holes in the output copies. PZ-108 Punching / Z-Folding unit (option) punches file holes and/or Z-folds the output copies. 12 FS-111/FS-211 Finisher (option) sorts, staple-sorts, and groups copies into finished sets. FS-211 also folds or staples & folds copies into booklet-styled sets.

13 TU-108 Trimmer unit (option) trims the end of booklet. 14 PI-108 Cover sheet feeder (option) loads cover sheet paper and feeds the sheet as cover. 15 Power switch turns copier power On/Off when pressed. 16 LCD Touch screen displays interactive operation screens. 17 Control panel controls copier operations and displays messages as required. Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 2-3 Machine Configuration (continued) Internal Machine Items 1 Toner cartridge 7 Reset switch 2 Toner unit 6 Fixing unit 3 Conveyance fixing unit 4 Lever A 5 Drum unit 1 Toner cartridge holds toner and is to be replaced when supplying toner. 2 Toner unit holds the toner supply. 3 Conveyance fixing unit passes the paper through the drum unit, and fuses the toner onto the copy paper, and is to be withdrawn for removal of mishandled paper. 4 Lever A can be moved to withdraw the conveyance fixing unit for removal of mishandled paper. 5 Drum unit forms the copy image. 6 Fixing unit fuses the toner onto the copy paper. 7 Reset switch used only by service representative turns machine power on/off when pressed. 2-4 Machine Configuration (continued) Standard/Optional Equipment PI-108 Cover sheet feeder VI-602 Video interface kit MU-401/402 Memory unit Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 FS-111 Finisher Konica 7085 main body LT-402 Large capacity tray IP-602 Printer controller PS-362 Postscript kit KN-306 Network Board LT-412 Large capacity tray FS-211 Finisher TU-108 Trimmer unit PU-108 Punching unit or

PZ-108 Punching / Z-Folding unit 2-5 Machine Configuration (continued) FS-111/FS-211 Finisher 6 Secondary (Sub) tray cover 5 Secondary (Sub) tray 6 Secondary (Sub) tray cover 1 Finisher door 1 Finisher door 5 Secondary (Sub) tray 4 Primary (Main) tray 4 Primary (Main) tray 2 Booklet mode outlet 3 Booklet tray FS-111 Finisher FS-211 Finisher 1 Finisher door opens to the internal Finisher to allow clearing mishandled paper and replenishing staples. 2 Booklet mode outlet (FS-211 Finisher only) outputs finished copied sets when selecting Folding mode or Stapling & Folding mode. 3 Booklet tray (FS-211 Finisher only) holds sets output in Folding mode or Stapling & Folding mode.

4 Primary (Main) tray holds sets output in Non-sort mode, Sort mode (offset), Staple-sort mode, or Group mode (offset). 5 Secondary (Sub) tray holds sets output in Non-sort mode or Group mode with face down/up mode. 6 Secondary (Sub) tray cover opens to allow clearing mishandled paper. 2-6 Machine Configuration (continued) 1 Upper lever 2 Upper knob 3 Right lever 1 Upper lever 2 Upper knob 3 Right lever Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 4 Left lever 5 Stacker unit 4 Left lever 5 Stacker unit 6 Stacker unit handle 6 Stacker unit handle 7 Lower lever 8 Knob 6 Stacker unit handle 6 Stacker unit handle 9 Cartridge housing 9 Cartridge housing FS-111 Finisher FS-211 Finisher 1 2 3 4 5 6 7 8 9 Upper lever opens upward to remove mishandled paper. Upper knob can be turned to ease removal of mishandled paper.

Right lever opens to remove mishandled paper. Left lever opens to remove mishandled paper. Stacker unit holds stapler, and also holds the device to provide Folding and Stapling & Folding mode in FS-211. Stacker unit handle withdraws unit to allow removal of mishandled paper and replacement of staple cartridge. Lower lever opens to remove mishandled paper. Knob can be turned to ease removal of mishandled paper. Cartridge housing holds staple cartridge and is to be replaced when supplying staples. 2-7 Machine Configuration (continued) PI-108 Cover Sheet Feeder 2 Cover sheet feeder 1 Manual finishing operation panel 3 Cover sheet feeder guide plate 1 Manual finishing operation panel controls cover sheet feeder operations. 2 Cover sheet feeder holds cover sheets for use in cover sheet output mode. 3 Cover sheet feeder guide plates hold cover sheets to fix the position.

2-8 Machine Configuration (continued) LT-402/LT-412 Large Capacity Tray 2 LCT left side door 1 LCT top door 2 LCT left side door 1 LCT top door Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 3 LCT lever 3 LCT lever 4 LCT paper guides 4 LCT paper guides 6 LCT bottom plate 6 LCT bottom plate 7 Rear stopper 5 Paper loading button 7 Rear stopper 5 Paper loading button LT-402 Large capacity tray LT-412 Large capacity tray LCT top door opens to allow paper loading.



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LCT left side door opens to allow removal of mishandled paper. LCT lever can be moved downward to ease removal of mishandled paper. LCT paper guides hold copy paper to fix the position. Paper loading button is pressed to lower the bottom plate to allow loading paper. LCT bottom plate goes up automatically when paper supply becomes low, and goes down when the paper loading button is pressed. 7 Rear stopper fixes the rear end of copy paper. 2-9 1 2 3 4 5 6 Machine Configuration (continued) TU-108 Trimmer Unit FS-211 Finisher 5 Trimmer stacker cover 4 Trimmer unit tray 1 Front-right cover 2 Front door 3 Trimmer stacker 1 2 3 4 5 Front-right cover opens to allow removal of mishandled paper. Front door opens to allow removal of mishandled paper or waste paper. Trimmer stacker holds sets output in Trimming mode.

Trimmer unit tray slides to the left side each time a trimmed booklet is delivered. Trimmer stacker cover opens to allow you to take out the finished sets. Reminder! DO NOT place heavy objects on the trimmer stacker or apply any weight on it, and DO NOT use it for storage. Excessive weight applied to the inside or outside of the trimmer stacker will damage the equipment. 2-10 Machine Configuration (continued) 1 Trimmer unit knob Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 3 Trimmer pressure release lever 2 Trash basket 1 Trimmer unit knob can be turned to ease removal of mishandled paper.

2 Trash basket holds waste paper cut off from the booklets. 3 Trimmer pressure release lever opens to allow removal of mishandled paper. 2-11 Machine Configuration (continued) PU-108 Punching Unit 3 Upper lever 4 Knob 2 Right lever 5 Left lever 1 Punching unit front door 6 Trash basket 1 Punching unit front door opens to allow removal of mishandled paper or waste paper. 2 Right lever opens to allow removal of mishandled paper. 3 Upper lever opens to allow removal of mishandled paper.

4 Knob can be turned to ease removal of mishandled paper. 5 Left lever opens to allow removal of mishandled paper. 6 Trash basket holds waste paper punched out. 2-12 Machine Configuration (continued) PZ-108 Punching / Z-Folding Unit Machine Information Machine Configuration Turn On/Off the Power 2 Loading Paper 4 Handle 3 Knob 2 Right lever 5 Left lever 1 Punching / Z-Folding unit front door 6 Trash basket 1 Punching / Z-Folding unit front door opens to allow removal of mishandled paper or waste paper. 2 Right lever opens to allow removal of mishandled paper. 3 Knob can be turned to ease removal of mishandled paper. 4 Handle can be withdrawn to allow removal of mishandled paper. 5 Left lever opens to allow removal of mishandled paper. 6

Trash basket holds waste paper punched out. 2-13 Machine Configuration (continued) Basic Screen The Basic Screen displays when copying operation becomes available after warm-up.

1 Folder keys 2 Notice icons 3 Message area 6 Master/ Sub/ HDD/ Original direction/ PM/ Rotation icons 5 Original count 4 Reserve job 10 STATUS key 9 Memory indicator 8 Count/Set indicator 7 TYPE/SIZE key 18 Copy mode area 16 Lens mode area 14 STORE key 19 Output mode keys 17 Copy density area 13 ROTATION OFF key 15 Copy size area 12 APPLICATION key 20 Output icon area 11 SPECIAL ORIGINAL key 1 Folder keys FREE JOB is selected to specify a copy job conditions. When scanning starts, FREE JOB changes to SCAN JOB, then changes to PRINT JOB when the machine starts printing. FREE JOB at the right side of SCAN JOB or PRINT JOB can be touched to specify a reserve job conditions. Up to 10 reserve jobs can be set. The arrow keys at the right side of folder keys are used to scroll. 2 Notice icons : ADD TONER icon is displayed when toner supply becomes low. : PM CALL icon is displayed when preventive maintenance is due. 3 Message area displays the machine status and procedure required at that time. 4 Reserve job counts the reserve jobs already specified. 5 Original count counts the original pages placed in the document feeder as they are scanned.

6 : Master icon is displayed when the TANDEM key is selected on the Output Mode popup menu. 2-14 Machine Configuration (continued) : Sub icon is displayed when the copier operates in tandem with the primary (master) copier. : HDD icon is displayed when using Image Store & Output mode of Server function. : Original direction icon indicates the original direction specified on the Special Original popup menu. : PM icon is displayed when preventive maintenance is due.

: Rotation icon is displayed when Rotation automatically functions. 7 TYPE/SIZE key is touched to specify the type and size of the paper loaded in the Multi-sheet bypass tray. 8 Count/Set indicator indicates the print quantity entered from the control panel keypad, and also indicates the print count on the left of the set count while printing. 9 Memory indicator indicates the remaining memory available for the next operation. 10 STATUS key is touched to view the current job status, to change the printing order of reserve jobs, or to cancel printing a reserve job.

11 SPECIAL ORIGINAL key is touched to specify the condition of originals to be scanned. 12 APPLI. (Application) key is touched to select various application functions. 13 ROTATION OFF key is touched to release the Rotation function. 14 STORE key is touched to store scanned images into memory. 15 Copy size area is used to select the desired copy size or APS. 16 Lens mode area is used to select the desired magnification ratio. 17 Copy density area is used to specify the desired exposure level. 18 Copy mode area is used to select the copy mode (1 1, 1 2, 2 1, or 2 2). 19 Output mode keys are used to specify the desired output mode.

20 Output icon area displays the appropriate output icon according to the selected output mode. Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 2-15 Machine Configuration (continued) Control Panel Layout 1 2 COPY SCAN / SERVER PRINT INTERRUPT POWER SAVER ON / OFF PROOF COPY TIMER 3 4 5 6 7 8 CHECK HELP STOP JOB MEMORY AUTO RESET COUNTER CLEAR QTY. START 15 14 13 12 11 10 9 1 LCD TOUCH SCREEN displays machine and copying status, help information, interactive screens, and touch keys for selecting all functions. 2 CHECK displays a screen showing all settings that are selected for the current job. 3 MODE switches the machine operation mode to copy, scan/server, and print. 4 KEYPAD enters numeric values. 5 PROOF COPY outputs a single set of copies to confirm whether the current settings are selected properly. 6 INTERRUPT stops copying in progress to allow copying from the platen glass. 7 STOP stops the copying sequence; deletes the stored memory. 8 TIMER lights when the timer function is set.

9 POWER SAVER ON/OFF activates power-saving mode for times when the copier is inactive, or activates Timer Interrupt mode when Weekly Timer function is active.



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10 **START** activates copying or scanning. 11 **[C]** (**CLEAR QTY.**) allows resetting of print quantity. 12 **[P]** (**COUNTER**) displays the Counter Screen or accesses programming modes for setting special functions.

13 **HELP** displays a screen with help for the currently selected function, or to access the Key Operator Mode Screen. 14 **AUTO RESET** restores copier to automatic mode settings or to Key Operator settings. 15 **JOB MEMORY** displays screens for selecting job store/job recall functions. 2-16 Turning On the Power Switch To Turn On the Power 1. Turn ON the power switch.

The power switch is located on the left side of the main body. Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 HINT If the copier will not be turned on by the power switch, open the left door of the main body, then check that the internal reset switch of the copier is ON. (See p. 2-4.) Be sure not to use the reset switch in usual operation. 2. The Wake-up Screen and Warm-up Screens will be displayed. A few seconds after the Wake-up Screen appears in the LCD touch screen, seven types of Warm-up Screens will be displayed in succession for approx. 6.0 minutes.

2-17 Turning On the Power Switch (continued) HINT You can set reserve jobs while the machine is warming up. Touch the LCD screen to change the Warm-up Screen to the Basic Screen, then check that the message "Ready to copy reserve" is displayed on the Basic Screen. See p. 3-8 to p. 3-9. 3. The Basic Screen will be displayed. The message on the Basic Screen will inform you that copying job is now available. DETAILS When the initial settings are changed by the Key Operator, the modified conditions will be displayed on the Basic Screen. When "Enter E.

C.M. password" is displayed, enter your password to use the machine. 2-18 Turning On the Power Switch (continued) To Turn Off the Power 1. Turn OFF the power switch.

The power switch is located on the left side of the main body. The touch screen and all the LEDs on the control panel will go out. Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 Reminder! Be sure not to use the reset switch in usual operation. DETAILS When the machine is under control of the Weekly Timer function, turning off the power switch will deactivate the function. 2-19 Turning On the Power Switch (continued) Reducing the Power in Standby Mode (Auto Low Power) This function automatically lowers the power after a specified period (initially 15 minutes) of copier inactivity.

The LCD screen becomes dark with the message "Low Power Mode / Press any key to cancel" displayed. HINT The Auto Low Power function can be set to 5 minutes/ 10 minutes/ 15 minutes/ 30 minutes/ 60 minutes/ 90 minutes/ 120 minutes/ 240 minutes in the Key Operator mode. For the Key Operator setting, see p. 13-38. To start a copying job, press any key on the control panel. The Auto low power will be released and the LCD screen recovers usual brightness. DETAILS If the Auto Shut-Off function activates at the same time, the power will be turned off without the LCD screen becoming dark. The LCD screen will not be come dark during a duplex copying job or when the Jam Position Screen is displayed. Shutting Off Automatically (Auto Shut-Off) This function automatically shuts off the power after a specified period (initially 90 minutes) of copier inactivity. To start a copying job, press **[POWER SAVER ON/OFF]**.

The copying operation will become available. HINTS The Auto shut-off can be set for 30 minutes/ 60 minutes/ 90 minutes/ 120 minutes/ 240 minutes in the Key Operator mode. For the Key Operator setting, see p. 13-38. When "Timer interrupt mode / Enter password" is displayed after pressing **[POWER SAVER ON/OFF]**, see p. 7-2 and follow the procedure to continue. INTERRUPT POWER SAVER ON / OFF PROOF COPY TIMER STOP TY. START 2-20 Turning On the Power Switch (continued) Shutting Off / Reducing the Power Manually Follow the procedure below to shut off the power manually. HINT The machine is initially set to activate the Manual Shut-Off function. The Manual Low Power can be selected in the Key Operator setting.

See p. 1339 to p. 13-44. Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 1. Press **[POWER SAVER ON/OFF]** for one second or longer, then release it.

**TIMER INTERRUPT POWER SAVER ON / OFF PROOF COPY STOP TY. START** DETAILS If Manual Low Power is selected in the Key Operator setting, the machine automatically activates the Low Power mode before releasing **[POWER SAVER ON/OFF]**. 2. The Shut-Off mode will be activated. The **[POWER SAVER ON/OFF]** LED will be lit and all other LEDs and the LCD screen will be turned off.

DETAILS Be sure to press **[POWER SAVER ON/OFF]** for one second or longer, otherwise the following message will be displayed and the Shut-Off (Low Power) mode will not be activated. Press **POWER SAVER** more than one second, then release it for shut off mode Press **POWER SAVER** continuously more than one second for low power mode To release the mode, press **[POWER SAVER ON/OFF]**. The machine will be available for copying operation. 2-21 Turning On the Power Switch (continued) Entering an ECM Password (ECM) The Electronic Copy Monitor (ECM) allows the Key Operator to monitor all copying activities by controlling ECM password accounts. Copy quantity limits for specific accounts can be set. The ECM is not factory-set. An ECM password is required only when the ECM is activated, a User Password is assigned, and "Enter E.C.M. password" is displayed on the touch screen.

Copying will be available by following procedure: HINT For details of the ECM setting, see p. 13-15 to p. 13-21. 1. Enter ECM password. Enter your 8-digit ECM password, using the keypad. HINT For setting an ECM password, see p. 13-17 to p. 13-19. DETAILS If an invalid ECM password is entered, continue by entering the correct password.

2. Press **[START]**. Your current copy count and copy limit will be displayed for 3 sec. Current count / limit 018888/025000 3. Start a copying job.

When the message changes to "Ready to copy", copying job is available on the machine. DETAILS When your copy count reaches the copy limit, the message "Copy limit reached" will be displayed. In that case, contact the Key Operator to reset your copy limit. 4. Press **[C]** while pressing **[P]**.

The initial state will be restored, with the message "Enter E.C.M. password" displayed on the screen. 2-22 Loading Paper A paper indicator is shown on each tray key of the Basic Screen to indicate the paper level of the tray. (Six levels are provided: ) When paper in a tray becomes empty, the indicator " " appears on the tray key. Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 Follow the procedure below to supply the empty tray with copy paper.



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*HINT* When **THICK** or **THIN** is displayed on the tray key of the Basic Screen, be sure to load the specified paper; otherwise mishandled paper may occur. For details, see p. 13-23 to p.

13-24. When **TAB** is displayed, see p. 2-28 for loading tabbed sheets. Loading Paper in Tray 1, 2, and 3 1. Withdraw tray 1, 2, or 3. *HINT* See p. 2-2 to check positions of each tray. *Reminder!* Do not withdraw the tray forcibly; otherwise you may be injured. 2. Open the paper feed roller.

2-23 Loading Paper (continued) 3. Place paper on the tray with any curl turning up. Load paper aligning it to the rear and right side of the tray. *Reminder!* Do not load above the tray hook level. 4.

Move the green levers (located at the front and the left side) to the edge of the paper. Release the release knob to lock the side guide plate. *Reminder!* Be sure that the rear guide plate is securely aligned to the paper; otherwise machine trouble may occur. Be sure that the green levers are securely aligned to the paper; otherwise the machine cannot detect the correct paper size, or copies may not be punched in position. 5.

6. When paper is seated properly, close the paper feed roller. Push in the tray until it locks into place. The indicator " " on the tray key will change to " *Reminder!* ". Do not bump the tray into the main body; otherwise machine trouble may be caused. 2-24 Loading Paper (continued) Loading Paper in LCT (LT-402/LT-412) 1. 2. Open the LCT top door. Press the paper loading button to lower the LCT bottom plate. LT-402 LT-412 Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 *Reminder!* Be sure that the power switch is turned on before loading paper in the LCT.

Without the power turned on, the LCT bottom plate will not function. 3. Load the paper into the LCT with the paper curl turning downward, making sure it is the same size as the tray has been set to. LT-402 LT-412 *Reminder!* Be sure to load only the paper size set for the LCT. To change the paper size of the LCT, contact your service representative. 2-25 Loading Paper (continued) 4. Repeat the steps 2 and 3 until the bottom plate will not go down any more. LT-402 LT-412 *Reminder!* Do not load above the red line on the side guide plates. Be sure that the rear stopper is correctly positioned according to the paper size to be loaded; otherwise machine trouble may occur. 5.

Close the LCT top door. 2-26 Loading Paper (continued) Loading Paper in Multi-Sheet Bypass Tray 1. Open the Multi-sheet bypass tray located on the right side of the copier. When loading large paper, withdraw the right edge of the Multi-sheet bypass tray to extend it. Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 2.

Load copy paper, and adjust the paper guides to the paper size. The loaded paper size will be indicated on the bypass tray key of the Basic Screen. *Reminder!* Load transparency film or thin/thick paper one sheet at a time; or, stack paper, up to 150 sheets 20 lb. 3. When copying is completed, close the Multi-sheet bypass tray.

2-27 Loading Paper (continued) Loading Tabbed Sheets in Tray 1, 2, or 3 When **TAB** is displayed on the tray key of the Basic Screen, follow the procedure below to supply the tray with tabbed sheets. *HINT* The tray paper type can be specified in the Key Operator setting. For details, see p. 13-23 to p. 13-24.

Example: 3 Tabbed sheets loaded in position for one finished set. Rear Front Section 3 Management 1st TAB Printed side Section 1 Introduction 2nd TAB 3rd TAB 1st TAB 2nd TAB 3rd TAB ONE FINISHED SET Example: 9 Tabbed sheets loaded in position for 3 finished sets. Rear Front Section 3 Section 3 Management Section 3 Management Management 1st TAB Section 1 Introduction 2nd TAB Section 1 Introduction Section 1 Introduction Printed side 1st TABS 2nd TABS 3rd TABS 3rd TAB 3 FINISHED SETS *Reminder!* The tab extension width should be 12.5mm or less. 1.

2. 3. 4. 5. Withdraw tray 1, 2, or 3. Open the paper feed roller. Place the tabbed sheets on the tray as illustrated above. Move the green levers (located at the front and the left side) to the edge of the paper. Close the paper feed roller, then push in the tray until it locks into place. 2-28 Loading Paper (continued) Loading Tabbed Sheets in LCT (LT-402/LT-412) Rear Example: 3 Tabbed sheets loaded in position for one finished set.

1st TAB 1st TAB Section 1 Introduction 2nd TAB Section 1 Introduction Machine Information Machine Configuration Turn On/Off the Power Loading Paper 2 Front Printed set 2nd TAB 3rd TAB 3rd TAB ONE FINISHED SET Example: 9 Tabbed sheets loaded in position for 3 finished sets. Rear 1st TAB Section 1 Section Introduction 1 Section Introduction 1 Introduction 1st TAB 2nd TAB Section 1 Introduction 2nd TAB Section 1 Introduction Section 1 Introduction Front Printed set 3rd TAB 3rd TAB THREE FINISHED SETS *Reminder!* The tab extension width should be 12.5mm or less. To load the tabbed sheets into LCT, contact your service representative to position the rear stopper for the paper size to be loaded. 1.

2. 3. 4. Open the LCT top door. Press the paper loading button to lower the LCT bottom plate.

Load the tabbed sheets into the LCT as illustrated above. Close the LCT top door. 2-29 Loading Paper (continued) Loading Tabbed Sheets in Multi-Sheet Bypass Tray Example: 3 Tabbed sheets loaded in position for one finished set. 1st TAB Rear Section 1 Introduction Printed side 1st TAB 2nd TAB 3rd TAB Section 1 Introduction 2nd TAB 3rd TAB Front ONE FINISHED SET Example: 9 Tabbed sheets loaded in position for 3 finished sets. Rear Printed side Section 1 Section Introduction 1 Section Introduction 1 Introduction 1st TABS 2nd TABS 3rd TABS 1st TAB Section 1 Introduction 2nd TAB Section 1 Introduction Section 1 Introduction Front 3rd TAB 3 FINISHED SETS *Reminder!* The tab extension width should be 12.5mm or less. 1. 2. 3. 4.

Open the Multi-sheet bypass tray located on the right side of the copier. Load tabbed sheets as illustrated above. Adjust the paper guides to the paper size. Specify the paper type as **TAB** for the Multi-sheet bypass tray. *HINT* See p. 3-30 to p. 3-33 for specifying the paper type of the Multi-sheet bypass tray. 2-30 3 Copying Operations 3 Copying Operations How to Make a Basic Copy Positioning Originals Setting Print Quantity Set Job During Warmup Stop Scan/Print Copy Size Positioning Originals...

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.....3-2 Setting Print Quantity ...

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*.3-7 Setting Job During Warm-up ....*

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*...3-8 To Stop Scanning/Printing ..*

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*...3-10 Selecting Copy Size .....*

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*. 3-11 Selecting Magnification Ratio (Lens Mode)...*

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*3-15 Selecting Density Level .....*

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*...3-19 Making Double-Sided Copies (1 2, 2 2) .....*

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...3-22 Making Single-Sided Copies from Double-Sided Originals (2 1)..

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...3-28 Copying Using Special Paper (Multi-Sheet Bypass Tray) .



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