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You can read the recommendations in the user guide, the technical guide or the installation guide for DELONGHI BCO 261 B. You'll find the answers to all your questions on the DELONGHI BCO 261 B in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

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Thank you for choosing this coffee machine. To get the very best out of your new coffee machine it is advisable to read these instructions before using the appliance. This is the only way to ensure optimum results and maximum safety.

DESCRIPTION OF THE APPLIANCE (see page 3)
The following terms are used throughout the instruction manual.

- A Selector knob for espresso coffee or steam
- B Steam light
- C Espresso coffee on light
- D "OK" light for espresso coffee or steam
- E Drip coffee on/off switch
- F Drip coffee on/off light
- G Water tank for espresso coffee
- H Water tank for drip coffee
- I Drip coffee "Flavour System" selector
- J Lid for water tank
- K Filter holder for drip coffee
- K1 Flavour Saver
- K2 Permanent filter (if supplied)
- L Hot plate for drip coffee
- M Coffee tamper
- N Drip tray
- O Cup tray for espresso coffee
- P Steam delivery tube
- P1 Milk frother
- P2 Steam nozzle
- Q Espresso boiler outlet
- R Steam release knob for cappuccino
- S Coffee measuring spoon
- T Large filter for 2 cups ground coffee
- U Filter holder for espresso coffee
- V Small filter for 1 cup ground coffee or pods (if present)
- W Jug for drip coffee

SAFETY WARNINGS

- This machine has been built to "make coffee" and to "reheat beverages"; please be careful to avoid burns from the spray of hot water or steam and avoid any improper use.
- When the appliance is in use, do not touch any of the machine's hot surfaces.
- After unpacking, make sure that the machine is complete and undamaged. In case of doubt, do not use the appliance and seek the advice of a qualified service professional.
- Packaging materials (plastic bags, foam polystyrene, etc.) should not be left within the reach of children as this could be a potential source of danger.
- This appliance is to be utilised for domestic use only. Any other use is to be considered improper and therefore, dangerous.
- The manufacturer takes no responsibility for damage derived from improper use.
- Never touch the appliance with wet or damp hands.
- The appliance is not intended for use by young children or infirm persons without supervision.

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• Young children should be supervised to ensure that they do not play with the appliance.

• In case of breakdown or malfunctioning, turn off the appliance immediately and do not touch it. For repairs, please contact a Service Centre authorised by the manufacturer and request the use of original replacement parts only. The lack of respect for this point may compromise the safe use of the appliance.

• If the supply cord is damaged, it must be replaced by the manufacturer, its service agent or similarly qualified persons, in order to avoid a hazard.

• When the appliance is not in use, turn off and disconnect the plug from the socket.

• As with any electrical appliance, whilst the instructions aim to cover as many essentials as possible, caution and common sense should be applied when operating your appliance, particularly in the vicinity of young children.

IMPORTANT INFORMATION FOR CORRECT DISPOSAL OF THE PRODUCT IN ACCORDANCE WITH EC DIRECTIVE 2002/96/EC:

At the end of its working life, the product must not be disposed of as urban waste. It must be taken to a special local authority differentiated waste collection centre or to a dealer providing this service.

Disposing of a household appliance separately avoids possible negative consequences for the environment and health deriving from inappropriate disposal and enables the constituent materials to be recovered to obtain significant savings in energy and resources. As a reminder of the need to dispose of household appliances separately, the product is marked with a crossed-out wheeled dustbin.

INSTALLATION

- Place the coffee maker on a flat work surface at a safe distance from taps and sinks.
- Check that the voltage corresponds to that indicated on the appliance rating plate. The appliance must always be connected to a well-earthed socket rated at 10 A minimum. The manufacturer is not liable for damage caused by inadequate earthing of the appliance.
- In the event of incompatibility between the plug on the appliance and the socket, have the plug replaced with another of the right type by a qualified professional. If the cable is damaged or requires replacing, contact a service centre authorised by the manufacturer only.
- Never install the machine in an environment that can reach a temperature less than or equal to 0°C (if the water in it freezes, the coffee maker may be damaged).
- When the machine is in operation, any additional cables can be stored in the machine by inserting it back into the cable supply outlet.
- In the event of breakdowns or malfunctioning, do not tamper with the appliance and switch it off by unplugging it.



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Manual abstract:

To get the very best out of your new coffee machine it is advisable to read these instructions before using the appliance. This is the only way to ensure optimum results and maximum safety. **DESCRIPTION OF THE APPLIANCE** (see page 3) The following terms are used throughout the instruction manual A Selector knob for espresso coffee or steam B Steam light C Espresso coffee on light D "OK" light for espresso coffee or steam E Drip coffee on/off switch F Drip coffee on/off light G Water tank for espresso coffee H Water tank for drip coffee I Drip coffee "Flavour System" selector J Lid for water tanks K Filter holder for drip coffee K1 Flavour Saver K2 Permanent filter (if supplied) L Hot plate for drip coffee M Coffee tamper N Drip tray O Cup tray for espresso coffee P Steam delivery tube P1 Milk frother P2 Steam nozzle Q Espresso boiler outlet R Steam release knob for cappuccino S Coffee measuring spoon T Large filter for 2 cups ground coffee U Filter holder for espresso coffee V Small filter for 1 cup ground coffee or pods (if present) W Jug for drip coffee · Young children should be supervised to ensure that they do not play with the appliance. · In case of breakdown or malfunctioning, turn off the appliance immediately and do not touch it. For repairs, please contact a Service Centre authorised by the manufacturer and request the use of original replacement parts only. The lack of respect for this point may compromise the safe use of the appliance. · If the supply cord is damaged, it must be replaced by the manufacturer, its service agent or similarly qualified persons in order to avoid a hazard. · When the appliance is not in use, turn off and disconnect the plug from the socket. · As with any electrical appliance, whilst the instructions aim to cover as many eventualities as possible, caution and common sense should be applied when operating your appliance, particularly in the vicinity of young children. **IMPORTANT INFORMATION FOR CORRECT DISPOSAL OF THE PRODUCT IN ACCORDANCE WITH EC DIRECTIVE 2002/96/EC.**

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Any other use is to be considered improper and therefore, dangerous. · The manufacturer takes no responsibility for damage derived from improper use. · Never touch the appliance with wet or damp hands. · The appliance is not intended for use by young children or infirm persons without supervision. 12 · Place the coffee maker on flat work surface at a safe distance from taps and sinks.

· Check that the voltage corresponds to that indicated on the appliance rating plate. The appliance must always be connected to a well-earthed socket rated at 10 A minimum. The manufacturer is not liable for damage caused by inadequate earthing of the appliance. · In the event of incompatibility between the plug on the appliance and the socket, have the plug replaced with another of the right type by a qualified professional. If the cable is damaged or requires replacing, contact a service centre authorised by the manufacturer only. · Never install the machine in an environment that can reach a temperature less than or equal to 0°C (if the water in it freezes, the coffee maker may be damaged). · When the machine is in operation, any additional cable can be stored in the machine by inserting it back into the cable supply outlet. · In the event of breakdowns or malfunctioning, do not tamper with the appliance and switch it off by unplugging it. **HOW TO PREPARE DRIP COFFEE PREPARING THE DRIP COFFEE** · Lift the lid and remove the water tank located on the right (Fig. 1).

· Fill the tank with fresh and clean water to the level marker corresponding to the number of cups of coffee being prepared, making sure not to exceed the MAX mark (Fig. 2). · Replace the tank in the machine, pressing it slightly so as to open the valve at the bottom of the tank. The tank can alternatively be left in place and filled using the drip coffee jug, which also has the level markings (Fig. 3). · Open the filter holder door by turning it to the right (Fig. 4). · Place the permanent filter (if supplied) or paper filter, into the filter holder (fig. 5). · Place the ground coffee in the filter using the measuring spoon supplied, making sure it is uniformly level (Fig.

6). As a general rule, use one level measuring spoonful of coffee (about 7 grams) for each cup of coffee (for example, use 10 measures to make 10 cups of coffee). · Close the filter holder door and place the jug, with the lid on, on the hot plate. · Select the desired flavour as described in the paragraph "HOW TO CHOOSE THE FLAVOUR of the drip coffee" Note: the coffee maker features the Flavour Saver device inside the filter holder for drip coffee; this increases the coffee brewing time and improves extraction, giving the coffee a full and intense flavour. · Press the DRIP COFFEE ON/OFF switch (Fig.

7). The DRIP COFFEE ON light above the switch will come on to indicate that the drip coffee maker is on. · The coffee will start to come out after a few seconds. It is completely normal for the appliance to release a little steam while the coffee is percolating. To keep the coffee hot after percolation, place the jug on the hot plate and leave the machine on (drip coffee light on): the coffee in the jug will be kept at the right temperature.

· To switch the machine off, press the DRIP COFFEE ON/OFF switch. **HOW TO SELECT THE AROMA OF THE FILTER COFFEE** With the Flavour System, it is possible to select the aroma of the filter coffee depending on personal taste. By turning the aroma regulation knob of the coffee filter (fig. 8), the coffee machine can be programmed for a strong flavour (STRONG position) or a lighter flavour (LIGHT position). The Flavour System feature changes the flavour of the coffee, more or less strong, while the true taste of the coffee remains unchanged. **HOW TO PREPARE ESPRESSO COFFEE FILLING THE WATER TANK:** Lift the lid and remove the water tank located on the left (Fig. 1) by pulling it upwards. Fill the tank with cold, clean water. Replace the tank by connecting the valve at the bottom of the tank with the hole in the base on the machine. The tank may also be filled without removing it, simply by pouring water into it directly from a jug.

Note: Do not operate the appliance without water in the tank and always remember to fill the tank when the level goes below 2 cm. **PREHEATING THE COFFEE MACHINE** To obtain espresso coffee at the right temperature, the coffee maker must be preheated.



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Turn the selector knob to the position (Fig. 9) at least half an hour before making the coffee, making sure that the filter holder is attached to the appliance (check that the steam release knob is closed). To attach the filter holder, place it under the boiler outlet with the handle towards the left. Push upwards and at the same time turn the handle as far to the right as possible (fig. 10). To avoid leaks of water, rotate firmly. @@@@9). @@@@3.

Wait until the orange "OK" light comes on (fig. @@@12). @@@@@@@13. @@@@10). @@@@@@@15).

@@@@@@@Rotate firmly (fig. @@@@13. 3.Insert a pod, centring it as far as possible on the filter (fig. 19).

Always follow the instructions on the pod pack to position the pod on the filter correctly. 4.Attach the filter holder to the appliance. Always rotate as far as it will go (fig. 10). 5.Proceed as in points 5, 6 and 7 in the previous paragraph. HOW TO MAKE CAPPUCCINO 1.Prepare espresso coffee, using cups that are large enough for cappuccinos 2.urn the selector knob to the position (fig.

22); the steam light comes on (fig. 22). 3.Wait until the "OK" light comes on (fig. 11) to indicate that the boiler has reached the ideal temperature for producing steam. 4.In the meantime, fill a container with approximately 100 gr. of milk for each cappuccino to be prepared. The milk must be cold from the refrigerator (not warm!). In choosing the container, bear in mind that the volume of the milk will increase by 2 or 3 times.

NOTE: We suggest you used semi-skimmed milk at refrigerator temperature. 5.Remove the milk frother by pulling it forwards and turning it to the left (Fig.

23): during this operation, avoid touching the boiler outlet, as it is hot. Then position the container with the milk underneath the milk frother.

6.Immerse the cappuccino maker nozzle about 2 cm deep into the milk and turn the steam knob in an anti-clockwise direction, fig. 23 (by turning the knob 5.Place the cup or cups (cu). Make sure the holes in the metal filter are not blocked.

If necessary, clean with a pin (see fig. 31). · Replace the filter and gasket on the plastic disk as shown in figure 32. Make sure to insert the pin on the plastic disk into the hole in the gasket indicated by the arrow in fig. 32. · Replace the assembly into the steel filter container (fig. 33), making sure the pin is inserted into the hole in the support (see arrow in fig. 33). · Finally, screw on the cap (fig. 34).

Failure to clean as described above invalidates the guarantee. 15 CLEANING THE FILTER HOLDER FOR PODS (IF SUPPLIED) About every 300 coffees, clean the filter holder for pods as follows: · Push the filter holder button, remove the filter (fig. 35) and the frother if fitted. Clean the inside of the filter holder. Never wash in a dishwasher. · Clean the filter thoroughly in hot water using a brush. Make sure the holes in the metal filter are not blocked. If necessary, clean with a pin (see fig. 30). · Replace the filter.

Failure to clean as described above invalidates the guarantee. CLEANING THE ESPRESSO BOILER OUTLET About every 300 coffees, the espresso boiler outlet must be cleaned as follows: · check that the coffee machine is not warm and the plug is detached from the mains; · using a screwdriver, unscrew the screw that holds the outlet of the espresso boiler (fig. 36); · clean the boiler with a damp cloth (fig. 21); · clean the outlet thoroughly in hot water using a brush. Make sure the holes are not blocked.

If necessary, clean with a pin. · rinse the outlet under the tap, still scrubbing it; · replace the outlet of the espresso boiler. Failure to clean as described above invalidates the guarantee. 8.Turn the selector knob to the position and allow all of the remaining solution in the tank to flow out.

9.Turn the selector knob to the position and repeat operations 7 and 8 one more time. Repairs for malfunctioning caused by problems of calcium build-up are not covered by the guarantee if the descaling process described above is not carried out regularly. DESCALING THE DRIP COFFEE SECTION The lime-scale contained in the water will over time cause blockages that affect the correct operation of the appliance. The coffee maker should be descaled around every 40 times it is used. Perform the descaling operations using the special scale removers for drip coffee makers available on the market. If such products are not available, proceed as follows: 1. Pour 4 cups of water into the jug; 2. Dissolve 2 spoonfuls (around 30 grams) of citric acid (available from pharmacies) in the water; 3. Place the jug on the hot plate; 4.

Press the drip coffee on/off switch, then percolate the equivalent of one cup and turn the appliance off; 5. Allow the solution to act for 15 minutes. Repeat steps 4 and 5. 6. Turn the coffee maker on and deliver water until the tank is completely empty. 7. Rinse by operating the appliance with water only at least 3 times (3 complete tanks of water). The warranty is void if the cleaning operations described above are not performed regularly. DESCALING THE ESPRESSO SECTION It is advisable to clean the calcium from the machine every 300 cups of coffee. It is recommended that specific (store-bought) products for descaling of espresso coffee machines be used.

If such products are not available, it is possible to proceed as follows: 1.Fill the tank with water using 1 litre of water; 2.Dissolve 2 spoonfuls (about 30 grams) of citric acid in the water (available from chemists); 3.Turn the selector knob to the position and wait until the 'OK' light comes on. 4. Check that the filter holder is not attached and place a container under the outlet of the machine; 5.urn the selector knob to the position and allow half of the solution in the tank to flow out (fig 12). Then stop the flow by turning the selector to the "O" position. (fig. 18).

6.Allow the solution to act for about 15 minutes, then start up the flow again until the tank is completely empty; 7.To eliminate the remains of the solution and the calcium, rinse the tank well, fill it with clean water and replace. 16 PROBLEM Coffee percolation takes longer. The coffee has an acid flavour PROBABLE CAUSES The filter coffee machine must be descaled Inadequate rinsing after descaling SOLUTION Descal as described in the paragraph "DESCALING THE FILTER COFFEE SECTION" Rinse the appliance as described in the chapter s"DESCALING" The espresso coffee is cold. The 'OK' pilot light was not on when the coffee delivery switch was pressed. Wait until the OK pilot light comes on. The preheating was not carried out. Carry out the preheating as indicated in the "Preheating the coffee unit" section. Preheat the cups by rinsing them in hot water.

Fill the water tank. Clean the holes in the spouts. The cups were not preheated. Espresso coffee no longer comes out. Lack of water in the tank. @@@The gasket of the espresso boiler has lost elasticity. @@@@Fill the tank.



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*Tamper the ground coffee down more. Increase the quantity of coffee. Only use coffee specifically ground for espresso coffee machines.
Press the coffee less. Decrease the quantity of ground coffee. @@Only use coffee specifically ground for espresso coffee machines Always use milk at
refrigerator tem perature. Carefully clean the pinholes in the milk frother The pump is too noisy. The coffee cream is lightcoloured (the coffee comes out
quickly from the spout).*

*The water tank is empty The ground coffee has not been pressed enough. The quantity of ground coffee is scarce. The coffee is not ground finely enough. The
coffee cream is dark (the coffee comes out slowly from the spout). The ground coffee is too tightly pressed.*

*The quantity of ground coffee is too much. The espresso boiler outlet is blocked. The coffee is too finely ground. The milk does not froth when making a
cappuccino. The milk is not cold enough. The cappuccino maker is dirty. 17 .*



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