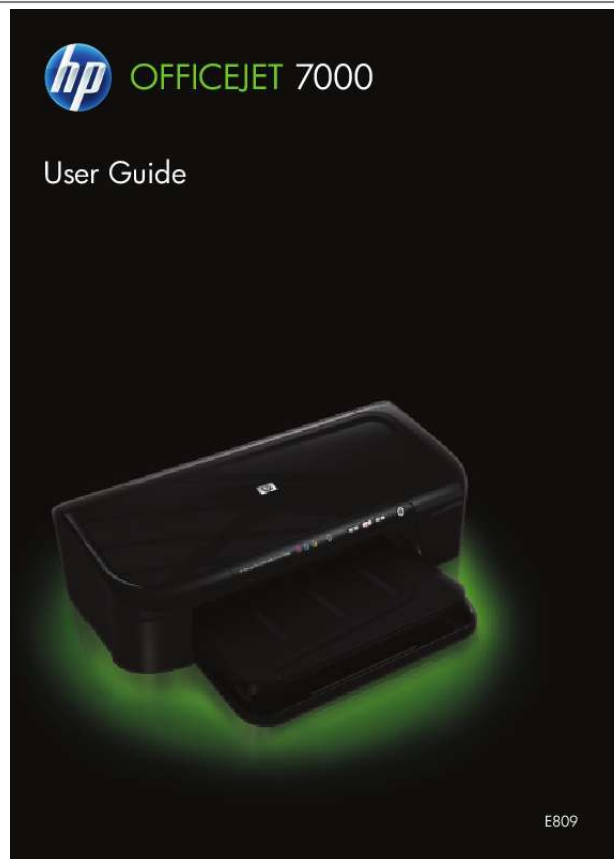




Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for COMPAQ OFFICEJET 7000. You'll find the answers to all your questions on the COMPAQ OFFICEJET 7000 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual COMPAQ OFFICEJET 7000
User guide COMPAQ OFFICEJET 7000
Operating instructions COMPAQ OFFICEJET 7000
Instructions for use COMPAQ OFFICEJET 7000
Instruction manual COMPAQ OFFICEJET 7000



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Manual abstract:

@@@ Nothing herein should be construed as constituting an additional warranty. HP shall not be liable for technical or editorial errors or omissions contained herein. Acknowledgements Windows and Windows XP are U.S. registered trademarks of Microsoft Corporation. Windows Vista is either a registered trademark or trademark of Microsoft Corporation in the United States and/or other countries. ENERGY STAR is a registered mark owned by the U.S. government. Safety information Always follow basic safety precautions when using this product to reduce risk of injury from fire or electric shock.

1. Read and understand all instructions in the documentation that comes with the device.
2. Observe all warnings and instructions marked on the product.
3. Unplug this product from wall outlets before cleaning.
4. Do not install or use this product near water, or when you are wet.
5. Install the product securely on a stable surface.
6. Install the product in a protected location where no one can step on or trip over the line cord, and the line cord cannot be damaged.
7. If the product does not operate normally, see Maintain and troubleshoot.
8. There are no user-serviceable parts inside. Refer servicing to qualified service personnel.
9. Use only the external power adaptor/ battery provided with the device. Contents 1 Get started Find other resources for the product .

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.....6 Find the device model number..

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.....7 Accessibility...

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7 Understand the device parts.....

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.....8 *Front view*.....

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...8 *Control panel*.....

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...9 *Back view*.....

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.....10 Connection information...

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.....10 Turn off the device....

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..10 Eco-Tips.....

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...11 Use the device Select print media.....

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.12 Recommended papers for printing.....

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.....12 Recommended papers for photo printing....

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.14 Tips for selecting and using print media...

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.....14 Understand specifications for supported media..

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...15 Understand supported sizes.....

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..16 Understand supported media types and weights.....

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.....17 Set minimum margins.

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....18 Load media.

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.19 Change print settings.....

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...20 To change settings from an application for current jobs (Windows)..

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...20 To change default settings for all future jobs (Windows)..

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21 To change settings (Mac OS X).....

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.....21 Print on special and custom-sized media.

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21 Print borderless.....

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.22 To print a borderless document (Windows).....

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...22 To print a borderless document (Mac OS X)..

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...23 Print a Web page (Windows only).....

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.....23 Cancel a print job.....

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...24 Configure and manage Manage the device.....

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...25 Monitor the device..

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.....26 Administer the device..

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...26 2 3 1 Use device management tools.....

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27 Embedded Web server.....

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...27 To open the embedded Web server..

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28 Embedded Web server pages.....

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.....29 Toolbox (Windows)...

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29 Open the Toolbox.....

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30 Toolbox tabs

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..30 Network Toolbox.....

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.....31 Use the HP Solution Center (Windows).

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.....31 HP Utility (Mac OS X)...

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..31 Open the HP Utility....

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....32 HP Utility.....

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...32 Understand the printer status page.....

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...32 Understand the network configuration status report.....

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.....34 Configure the device (Windows)..

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...35 Direct connection.....

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.....35 To install the software before connecting the device (recommended).....

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35 To connect the device before installing the software.....

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..35 To share the device on a locally shared network...

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.....36 Network connection.

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.....36 Install the device on a network...

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..37 Install the device software on client computers.....

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..37 Install the printer driver using Add Printer.....

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38 Configure the device (Mac OS X).....

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...38 To install the software for network or direct connection.....

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.....38 To share the device on a locally shared network....

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.....38 Configure your firewall to work with HP devices (Windows only).

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.....39 Advanced firewall information.

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...40 Uninstall and reinstall the software.....

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....41 4 Maintain and troubleshoot Work with ink cartridges.....

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..43 Information on ink cartridges and the printhead...

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..43 Check the estimated ink levels...

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...44 Replace the ink cartridges..

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.....45 Usage information collection....

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47 Print and evaluate a print quality report.....

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....48 To print a print quality report.....

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.....48 To evaluate the Print Quality Diagnostic Page.

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.....49 Ink Levels....

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....49 Good color bars.....

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..50 Ragged, irregularly streaked, or faded bars.....

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.....50 Regular white streaks in the bars...

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...52 Bar colors are not uniform..

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52 Large Black Font Text.....

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.....53 Alignment Patterns.

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..53 If you see no defects..

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..54 Troubleshooting tips and resources.....

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.54 2 Contents Solve printing problems.....

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.....55 *The device shuts down unexpectedly.*

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55 *Device takes a long time to print.....*

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.....55 *Blank or partial page printed..*

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...56 *Something on the page is missing or incorrect.....*

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56 Placement of the text or graphics is wrong.....

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...57 Print troubleshooting.....

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.57 Envelopes print incorrectly...

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...58 The product is not responding.....

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.....58 The product prints meaningless characters.....

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.....61 Nothing hs to be missing or damaged...

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.....96 Incompatible Printhead.....

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.....96 Printhead problem and advanced printhead maintenance..

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.....96 Printhead problem - The following printhead has a problem...

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.....97 Advanced printhead maintenance...

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.....97 Device Disconnected...

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.102 Ink Alert.....

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.....103 HP recommends you have a replacement available for when print quality becomes no longer acceptable....

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....103 The amount of ink in the following cartridge may be low enough to cause poor print quality and cartridge changes may be required soon. HP recommends you have replacement cartridges available to install when print quality is no longer acceptable.....

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.....103 Ink Service Capacity Warning.

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...103 Ink system failure.....

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.....104 Cartridge Problem...

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.....104 The following cartridge appears to be missing or damaged....

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.....104 Cartridge(s) in Wrong Slot - The following cartridges are in the wrong slots.....

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....104 Cartridge Problem.

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.....104 Paper Mismatch..

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105 The cartridge cradle cannot move.....

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....105 Paper Jam.....

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....105 The printer is out of paper.....

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.....106 Printer Paused.....

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.....106 Document failed to print.

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.....106 Ink Service Capacity Warning.

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.....106 Previously used genuine HP cartridge.

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.....107 General printer error....

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.107 5 Control-panel lights reference Interpreting control-panel lights...

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108 A HP supplies Order printing supplies online....

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..114 Supplies.....

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..114 Ink cartridges.....

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.....114 HP media..

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115 B Support and warranty Obtain electronic support.....

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...116 4 Contents Obtain HP telephone support.

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.117 Before you call.....

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117 Support process.....

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.....117 HP support by phone....

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118 Phone support period.....

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.....118 Telephone support numbers..

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....119 Placing a call.....

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120 After the phone support period.....

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.....120 Additional warranty options..

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..120 HP Korea customer support..

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120 Hewlett-Packard limited warranty statement.....

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.....121 Ink cartridge warranty information.

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.....122 Prepare the device for shipment.

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..122 C Device specifications Physical specifications.....

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123 Product features and capacities.....

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...123 Processor and memory specifications.....

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..123 System requirements...

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...127 Toxic and hazardous substance table.....

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.....127 LED indicator statement..

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...128 Regulatory model number..

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.....128 Declaration of conformity.....

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.....129 *Environmental product stewardship program.*

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..130 *Paper use.....*

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...130 *Plastics.....*

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.....130 *Material safety data sheets..*

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...130 Recycling program.



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.130 HP inkjet supplies recycling program.....

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130 Disposal of waste equipment by users in private households in the European Union.....

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...131 Power consumption..

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Accessibility The device provides a number of features that make it accessible for people with disabilities.

Visual Accessibility 7 Chapter 1 The device software is accessible for users with visual impairments or low vision through the use of your operating system's accessibility options and features. It also supports most assistive technology such as screen readers, Braille readers, and voice-to-text applications. For users who are color blind, colored buttons and tabs used in the software and on the control panel have simple text or icon labels that convey the appropriate action.

Mobility For users with mobility impairments, the device software functions can be executed through keyboard commands. The software also supports Windows accessibility options such as StickyKeys, ToggleKeys, FilterKeys, and MouseKeys. The device doors, buttons, paper trays, and paper guides can be operated by users with limited strength and reach. Support For more details about the accessibility of this product and HP's commitment to product accessibility, visit HP's Web site at www.hp.com/accessibility. For accessibility information for Mac OS X, visit the Apple Web site at www.apple.com/accessibility.

Understand the device parts · · · Front view Control panel Back view Front view 6 7 5 1 2 3 8 4 8 Get started 1 2 3 4 5 6 7 8 Control panel Output tray Input tray Width guides Top cover Ink cartridges Printhead latch Printhead Control panel For more information about interpreting control-panel lights, see Control-panel lights reference. 3 5 4 2 1 1 2 3 4 5 Power button and light Resume button and light Cancel button Network button and light Ink cartridge lights Understand the device parts 9 Chapter 1 Back view 1 2 3 4 1 2 3 4 Rear universal serial bus (USB) port Ethernet network port Power input Rear access panel Connection information Description Recommended number of connected computers for best performance One computer connected with a USB cable to the rear USB 2.0 high-speed port on the device. Up to five computers connected to the device using a hub or router. Supported software features Setup instructions USB connection All features are supported. See Configure the device (Windows) or Configure the device (Mac OS X). Follow the instructions in To share the device on a locally shared network in this guide for further instructions. Follow the instructions in To share the device on a locally shared network.

Ethernet (wired) connection All features are supported. Printer sharing Up to five computers. The host computer must be turned on at all times, or the other computers cannot print to the device. All features resident on the host computer are supported. Only print is supported from the other computers.

Turn off the device Turn off the HP product by pressing the Power button located on the product. Wait until the Power light turns off before unplugging the power cord or turning off a power source. 10 Get started If you improperly turn off the HP product, the print carriage might not return to the correct position, which might cause problems with the printhead and print quality issues. *Eco-Tips* HP is committed to helping customers reduce their environmental footprint.

HP has provided the Eco-Tips below to help you focus on ways to assess and reduce the impact of your printing choices.

In addition to specific features in this product, please visit the HP Eco Solutions Web site for more information on HP's environmental initiatives.

www.hp.com/hpinfo/globalcitizenship/environment/ · Smart Web printing: The HP Smart Web Printing interface includes a Clip Book and Edit Clips window where you can store, organize, or print clips you have gathered from the Web.



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For more information, see *Print a Web page (Windows only)*. Energy savings information: To determine the ENERGY STAR® qualification status for this product, see *Power consumption*. Recycled materials: For more information regarding recycling of HP products, please visit: www.hp.com/hpinfo/globalcitizenship/environment/recycle/ · · Eco-Tips 11 2 Use the device This section contains the following topics: · · · · · Select print media Load media Change print settings Print on special and custom-sized media Print borderless Print a Web page (Windows only) Cancel a print job Select print media The device is designed to work well with most types of office media. It is best to test a variety of print media types before buying large quantities.

Use HP media for optimum print quality. Visit the HP Web site at www.hp.com for more information about HP media. HP recommends plain papers with the ColorLok logo for printing everyday documents. All papers with the ColorLok logo are independently tested to meet high standards of reliability and print quality, and produce documents with crisp, vivid color, bolder blacks & dry faster than ordinary plain papers. Look for papers with the ColorLok logo in a variety of weights and sizes from major paper manufacturers. This section contains the following topics: · · · · · Recommended papers for printing Recommended papers for photo printing Tips for selecting and using print media Understand specifications for supported media Set minimum margins Recommended papers for printing If you want the best print quality, HP recommends using HP papers that are specifically designed for the type of project you are printing. Depending on your country/region, some of these papers might not be available. HP Brochure Paper HP Superior Inkjet Paper HP Bright White Inkjet Paper These papers are glossy-coated or matte-coated on both sides for twosided use.

They are the perfect choice for near-photographic reproductions and business graphics for report covers, special presentations, brochures, mailers, and calendars. HP Bright White Inkjet Paper delivers high-contrast colors and sharp text. It is opaque enough for two-sided color usage with no show-through, which makes it ideal for newsletters, reports, and flyers. It features ColorLok Technology for less smearing, bolder blacks and vivid colors. HP Printing Paper HP Printing Paper is a high-quality multifunction paper.

It produces documents that look and feel more substantial than documents printed on standard multipurpose or copy paper. It features ColorLok Technology for less smearing, bolder blacks and vivid colors. It is acidfree for longer lasting documents. HP Office Paper is a high-quality multifunction paper. It is suitable for copies, drafts, memos and other everyday documents.

It features ColorLok Technology for less smearing, bolder blacks and vivid colors. It is acid-free for longer lasting documents HP Office Recycled Paper is a high-quality multifunction paper made with 30% recycled fiber. It features ColorLok Technology for less smearing, bolder blacks and vivid colors. It is acid-free for longer lasting documents. These papers are heavy two-sided matte papers perfect for presentation, proposals, reports and newsletters. They are heavyweight for an impressive look and feel. HP Premium Inkjet Transparency Film makes your color presentations vivid and even more impressive. This film is easy to use and handle and dries quickly without smudging. This thick photo paper features an instant-dry finish for easy handling without smudging. It resists water, smears, fingerprints, and humidity.

Your prints have a look and feel comparable to a store processed photo. It is available in several sizes, including A4, 8.5 x 11 inch, 10 x 15 cm (4 x 6 inch), 13 x 18 cm (5 x 7 inch) and two finishes glossy or soft gloss (satin matte). It is acid-free for longer lasting documents. Print colorful, everyday snapshots at a low cost, using paper designed for casual photo printing. This affordable, photo paper dries quickly for easy handling. Get sharp, crisp images when you use this paper with any inkjet printer. Available in semi-gloss finish in 8.5 x 11 inch, A4, 10 x 15 cm, (4 x 6 inch). It is acid-free for longer lasting documents.

HP Iron-on Transfers (for color fabrics or for light or white fabrics) are the ideal solution for creating custom T-shirts from your digital photos. HP Office Paper HP Office Recycled Paper HP Premium Presentation Paper HP Professional Paper HP Premium Inkjet Transparency Film HP Advanced Photo Paper HP Everyday Photo Paper HP Iron-On Transfers To order HP papers and other supplies, go to www.hp.com/buy/supplies. If prompted, choose your country/region, follow the prompts to select your product, and then click one of the shopping links on the page.

NOTE: At this time, some portions of the HP Web site are available in English only. HP Photo Value Packs: HP Photo Value Packs conveniently package Original HP ink cartridges and HP Advanced Photo Paper to save you time and take the guesswork out of printing affordable professional photos with your HP printer. Original HP inks and HP Advanced Photo Paper have been designed to work together so your photos are long lasting and vivid, print after print.

Great for printing out an entire vacation's worth of photos or multiple prints to share. Select print media 13 Chapter 2 Recommended papers for photo printing If you want the best print quality, HP recommends using HP papers that are specifically designed for the type of project you are printing. Depending on your country/region, some of these papers might not be available. HP Advanced Photo Paper This thick photo paper features an instant-dry finish for easy handling without smudging. It resists water, smears, fingerprints, and humidity. Your prints have a look and feel comparable to a store processed photo. It is available in several sizes, including A4, 8.5 x 11 inch, 10 x 15 cm (4 x 6 inch), 13 x 18 cm (5 x 7 inch) and two finishes glossy or soft gloss (satin matte). It is acid-free for longer lasting documents. HP Everyday Photo Paper Print colorful, everyday snapshots at a low cost, using paper designed for casual photo printing. This affordable, photo paper dries quickly for easy handling. Get sharp, crisp images when you use this paper with any inkjet printer.

Available in semi-gloss finish in 8.5 x 11 inch, A4, 10 x 15 cm. (4 x 6 inch). It is acid-free for longer lasting documents. HP Photo Value Packs: HP Photo Value Packs conveniently package Original HP ink cartridges and HP Advanced Photo Paper to save you time and take the guesswork out of printing affordable professional photos with your HP printer. Original HP inks and HP Advanced Photo Paper have been designed to work together so your photos are long lasting and vivid, print after print.



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Great for printing out an entire vacation's worth of photos or multiple prints to share. To order HP papers and other supplies, go to www.hp.com/buy/supplies.

If prompted, choose your country/region, follow the prompts to select your product, and then click one of the shopping links on the page. NOTE: At this time, some portions of the HP Web site are available in English only. Tips for selecting and using print media · · Always use media that conforms to the device specifications. For more information, see Understand specifications for supported media. Load only one type of media at a time into a tray.

If you place a special media on top of a plain media, you may end up with a paper jam or an incorrect print. Load media print-side down, aligned against the back of the tray. Align the media to the right side of the input tray and adjust the paper-width guide. For more information, see Load media. Do not overload the trays.

For more information, see Understand specifications for supported media. HP recommends loading special media no higher than 3/4 full. To prevent jams, poor print quality, and other printing problems, avoid the following media: Multipart forms Media that is damaged, curled, or wrinkled Media with cutouts or perforations · · 14 Use the device Media that is heavily textured, embossed, or does not accept ink well Media that is too lightweight or stretches easily Cards and envelopes · Avoid envelopes that have a very slick finish, self-stick adhesives, clasps, or windows. Also avoid cards and envelopes with thick, irregular, or curled edges, or areas that are wrinkled, torn, or otherwise damaged. · Use tightly constructed envelopes, and make sure the folds are sharply creased. · Load envelopes aligned according to the graphic. Photo media · Use the Best mode to print photographs. Note that in this mode, printing takes longer and more memory is required from your computer. · Remove each sheet as it prints and set it aside to dry. Allowing wet media to stack up may cause smearing.

Transparencies · Insert transparencies with the rough side down and the adhesive strip pointing towards the back of the device. · Remove each sheet as it prints and set it aside to dry. Allowing wet media to stack up may cause smearing. Custom-sized media · Use only custom-sized media that is supported by the device. · If your application supports custom-sized media, set the media size in the application before printing the document. If not, set the size in the printer driver. You might need to reformat existing documents to print them correctly on custom-sized media. Understand specifications for supported media Use the Understand supported sizes and Understand supported media types and weights tables to determine the correct media to use with your device and determine the features that will work with your media. Always use the correct media-type setting in the printer driver, and configure the trays for the correct media type.

HP recommends testing any paper before buying it in large quantities.

· · Understand supported sizes Understand supported media types and weights Select print media 15 Chapter 2 Understand supported sizes Media size Standard media sizes U.S. Letter* (216 x 279 mm; 8.5 x 11 inches) U.S.

Legal (216 x 356 mm; 8.5 x 14 inches) A4* (210 x 297 mm; 8.3 x 11.7 inches) U.S.

Executive (184 x 267 mm; 7.25 x 10.5 inches) B5* (JIS) (182 x 257 mm; 7.17 x 10.12 inches) B5 (ISO) (176 x 250 mm; 6.9 x 9.8 inches) A5* (148 x 210 mm; 5.8 x 8.3 inches) A6* (105 x 148 mm; 4.13 x 5.

83 inches) HV*(101 x 180 mm; 4.0 x 7.1 inches) 13 x 18 cm* (5 x 7 inches) B size 11 x 14 inches* 12 x 12 inches* B4 (JIS) (257 x 364 mm) Tabloid* (11 x 17 inches) Super B* (13 x 19 inches) A3* (297 x 420 mm; 11.69 x 16.54 inches) A3+* (330 x 483 mm; 12.99 x 18.98 inches) Envelopes U.S. #10 Envelope (105 x 241 mm; 4.12 x 9.

5 inches) C6 Envelope (114 x 162 mm; 4.5 x 6.4 inches) Japanese Envelope Chou #3 (120 x 235 mm; 4.7 x 9.3 inches) Japanese Envelope Chou #4 (90 x 205 mm; 3.

5 x 8.1 inches) Kakou Envelope #2 (240 x 332 mm; 9.45 x 13.07 inches) Monarch Envelope (3.88 x 7.

5 inches) Card Envelope (111 x 162 mm; 4.4 x 6 inches) No. 6 3/4 Envelope (91 x 165 mm; 3.6 x 6.5 inches) Cards Index card (76.2 x 127 mm; 3 x 5 inches) Index card (102 x 152 mm; 4 x 6 inches) 16 Use the device (continued) Media size Index card (127 x 203 mm; 5 x 8 inches) A6 card* (105 x 148.5 mm; 4.13 x 5.83 inches) Hagaki+* (100 x 148 mm; 3.9 x 5.

8 inches) Photo media 4 x 6* (102 x 152 mm; 4 x 6 inches) 5 x 7* (13 x 18 cm; 5 x 7 inches) 8 x 10* (8 x 10 inches) 10 x 15 tab* (10 x 15 cm) Photo L (89 x 127 mm; 3.5 x 5 inches) 2L (178 x 127 mm; 7.0 x 5.0 inches) B5* (182 x 257 mm; 7.2 x 10.1 inches) 4 x 6 tab* (102 x 152 mm; 4 x 6 inches) 4 x 8 tab* (10 x 20 cm) Cabinet size* (120 x 165 mm; 4.7 x 6.5 inches) Ofuku hagaki+ (200 x 148 mm; 7.9 x 5.8 inches) Other media Custom-sized media between 76.

2 to 330.2 mm wide and 101 to 1117 mm long (3 to 13 inches wide and 4 to 43.9 inches long) * Borderless printing supported. + The device is compatible with plain and inkjet hagaki from Japan Post only. It is not compatible with photo hagaki from Japan Post.

Understand supported media types and weights Tray Input tray Type Paper Weight 60 to 105 g/m 2 Capacity Up to 150 sheets of plain paper (15 mm or 0.59 inch stacked) (16 to 28 lb bond) Transparencies Up to 55 sheets (15 mm or 0.59 inch stacked) Photo media 280 g/m2 (75 lb bond) Up to 40 sheets (12 mm or 0.47 inch stacked) Up to 100 sheets Labels Select print media 17 Chapter 2 (continued) Tray Type Weight Capacity (17 mm or 0.67 inch stacked) Envelopes 75 to 90 g/m2 (20 to 24 lb bond envelope) Cards Up to 200 g/m2 (110 lb index) Output tray All supported media Up to 15 sheets (10 mm or 0.

39 inch stacked) Up to 40 cards (10 mm or 0.39 inch stacked) Up to 100 sheets of plain paper (text printing) Set minimum margins The document margins must match (or exceed) these margin settings in portrait orientation. NOTE: These margin settings might differ depending on the selected print mode. Media U.S. Letter U.S. Legal A4 U.S. Executive B5 A5 Cards Custom-sized media Photo media 11 x 14 Inches 12 x 12 Inches B4 (JIS) (1) Left margin 3.

3 mm (0.13 inch) (2) Right margin 3.3 mm (0.13 inch) (3) Top margin * 3.3 mm (0.13 inch) (4) Bottom margin * 3.3 mm (0.13 inch) 5 mm (0.197 inch) 5 mm (0.197 inch) 5 mm (0.197 inch) 18 Use the device (continued) Media Tabloid Super B A3 A3+ Envelopes 3.3 mm (0.13 inch) 3.3 mm (0.

13 inch) 3.3 mm (0.13 inch) 14.9 mm (0.59 inch) (1) Left margin (2) Right margin (3) Top margin * (4) Bottom margin * * To achieve this margin setting on a computer running Windows, Click the Advanced tab in the printer driver, and select Minimize Margins.

Load media This section provides instructions for loading media into the device. Load input tray 1. Lift the output tray.



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2. Slide the media guide out to the widest setting. *NOTE: If you are loading larger sized media, pull the input tray to extend it.* 3. Insert the media print-side down along the right of the tray. Make sure the stack of media aligns with the right and back edges of the tray and does not exceed the line marking in the tray. *NOTE: Do not load paper while the device is printing.*

Load media 19 Chapter 2 4. Slide the media guide in the tray to adjust it for the media size that you have loaded, and then lower the output tray. 5. Pull out the extension on the output tray. Change print settings You can change print settings (such as paper size or type) from an application or the printer driver. Changes made from an application take precedence over changes made from the printer driver. However, after the application is closed, the settings return to the defaults configured in the driver. *NOTE: To set print settings for all print jobs, make the changes in the printer driver. For more information about the features of the Windows printer driver, see the online help for the driver. For more information about printing from a specific application, see the documentation that came with the application.*

· · · To change settings from an application for current jobs (Windows) To change default settings for all future jobs (Windows) To change settings (Mac OS X) To change settings from an application for current jobs (Windows) 1. Open the document that you want to print. 2. On the File menu, click Print, and then click Setup, Properties, or Preferences. (Specific options may vary depending on the application that you are using.

) 3. Click Feature tab, change the desired settings according to your print job. 20 Use the device To change default settings for all future jobs (Windows) 1. Click Start, then click Printers or Printers and Faxes. - Or Click Start, click Control Panel, and then double-click Printers.

NOTE: If prompted, enter the computer administrator's password. 2. Right-click the printer icon, then click Print Preferences, or Printing Preferences, and then click Features tab. 3. Change the settings that you want, and then click OK. To change settings (Mac OS X) 1. On the File menu, click Page Setup.

NOTE: In Mac OS X (v10.5), some applications do not have a Page Setup menu, it is part of the Print menu. 2.

Change the settings that you want (such as paper size), and then click OK. 3. On the File menu, click Print to open the printer driver. 4. Change the settings that you want (such as media type), and then click OK or Print. Print on special and custom-sized media To print on special or custom-sized media (Windows)

1. Load the appropriate media. For more information, see Load media. 2. With a document open, click Print on the File menu, and then click Setup, Properties, or Preferences.

3. Click the Features tab. 4. Select the media size from the Size drop-down list. If you do not see the media size, create a custom media size.

a. Select Custom from the drop-down list. b. Type a name for the new custom size. c.

In the Width and Height boxes, type the dimensions, and then click Save. d. Click OK twice to close the Properties or Preferences dialog box. Open the dialog box again. e. Select the new custom size. 5. Select the paper type in the Paper type drop-down list. 6. Select the media source from the Paper source drop-down list.

7. Change any other settings, and then click OK. 8. Print your document. Print on special and custom-sized media 21 Chapter 2 To print on special or custom-sized media (Mac OS X) 1. Load the appropriate media. For more information, see Load media. 2. On the File menu, click Page Setup. *NOTE: Some Mac OS X 10.*

5 applications do not have a Page Setup menu, it is included in the Print menu. 3. Verify that you have selected the HP device. 4. Select the media size.

5. To set a custom media size: a. Click Manage Custom Sizes in the Paper Size pull-down menu. b. Click New and type a name for the size in the Paper Size Name box.

c. (Optional) In the Width and Height boxes, type the dimensions and set the margins, if desired. d. Click Done or OK, and then click Save. 6. On the File menu, click Page Setup, and then select the new custom size. *NOTE: Some Mac OS X (v10.5) applications do not have a Page Setup menu, it is included in the Print menu.* 7. Click OK.

8. On the File menu, click Print. 9. Open the Paper Handling panel. 10. Under Destination Paper Size, click the Scale to fit paper size tab, and then select the customized paper size. 11. Change any other settings, and then click OK or Print. Print borderless Borderless printing lets you print to the edges of certain photo media types and a range of standard media sizes. *NOTE: Open the file in a software application and assign the image size.*

Make sure the size corresponds to the media size on which you are printing the image. You can also gain access to this feature from the Printing Shortcuts tab (Windows only). Open the printer driver, select the Printing Shortcuts tab, and select the printing shortcut for this print job from the drop-down list. *NOTE: Not all applications support borderless printing.* · · To print a borderless document (Windows) To print a borderless document (Mac OS X) To print a

borderless document (Windows) 1.

Load the appropriate media. For more information, see Load media. 2. Open the file that you want to print. 22 Use the device 3.

From the application, open the printer driver: a. Click File, and then click Print. b. Click Properties, Setup, or Preferences. 4. Select the print settings shortcut you want to use. 5. Change any other print settings, and then click OK. 6. Print the document.

7. If you printed on photo media with a tear-off tab, remove the tab to make the document completely borderless. To print a borderless document (Mac OS X) 1. Load the appropriate media. For more information, see Load media. 2. Open the file that you want to print. 3. Click File, and then click Page Setup. *NOTE: Some Mac OS X (v10.*

Some Mac OS X (v10.

5) applications do not have a Page Setup menu, it is included in the Print menu. Select the borderless media size, and then click OK. Click File, and then click Print. Open the Paper Type/Quality panel. Click the Paper tab, and then select the media type from the Paper type drop-down list.

8. Check the Borderless Printing tab and make sure Borderless is selected, and change the Borderless Expansion if you want. 9. If you are printing photos, select Best from the Quality drop-down list. Alternatively, select Maximum dpi, which provides up to 4800 x 1200 optimized dpi.

For color printing and 1200 input dpi. This setting might temporarily use a large amount of hard disk space (400 MB or more) and will print more slowly. 10. Select the media source. 11. Change any other print settings, and then click Print. 12. If you printed on photo media with a tear-off tab, remove the tab to

make the document completely borderless. 4. 5.

6. 7. Print a Web page (Windows only) You can print a Web page from your Web browser on the HP Printer.



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If you use Internet Explorer 6.0 or higher for Web browsing, you can use HP Smart Web Printing to ensure simple, predictable Web printing with control over what you want and how you want it printed. You can access HP Smart Web Printing from the toolbar in Internet Explorer. For more information about HP Smart Web Printing, see the help file provided with it. Print a Web page (Windows only) 23 Chapter 2 To print a Web page 1. Make sure that you have paper loaded in the input tray. 2.

On the File menu in your Web browser, click Print. TIP: For best results, select HP Smart Web Printing from the File menu. A check mark appears when it is selected. The Print dialog box appears. 3.

Make sure that the product is the selected printer. 4. If your Web browser supports it, select the items on the Web page that you want to include in the printout. For example, in Internet Explorer, click the Options tab to select options such as As laid out on screen, Only the selected frame, and Print all linked documents. 5.

Click Print or OK to print the Web page. TIP: To print Web pages correctly, you might need to set your print orientation to Landscape. Cancel a print job You can cancel a print job using one of the following methods: Control panel: Press the Cancel button. This clears the job that the device is currently processing.

It does not affect jobs waiting to be processed. Windows: Double-click the printer icon that appears in the lower-right corner of the computer screen. Select the print job, and then press the Delete key on the keyboard. Mac OS X: Click the printer icon in the Dock, select the document, and then click Delete. 24 Use the device 3 Configure and manage This information is intended for the administrator or individual who is responsible for managing the device. This section contains information about the following topics: Manage the device Use device management tools Understand the printer status page Understand the network configuration status report Configure the device (Windows) Configure the device (Mac OS X) Configure your firewall to work with HP devices (Windows only) Advanced firewall information Uninstall and reinstall the software Manage the device The following common tools can be used to manage the device.

For information about accessing and using the tools, see Use device management tools. NOTE: Specific procedures might include other methods. Windows · Device control panel · Printer driver · Toolbox · Network Toolbox · Embedded Web server Mac OS X · Device control panel · HP Utility · Embedded Web server This section contains the following topics: · · Monitor the device Administer the device Configure and manage 25 Chapter 3 Monitor the device Use this tool... Device control panel to obtain the following information... Obtain information about the status of jobs that are being processed, the operating status of the device, and the status of ink cartridges. Embedded Web server · · Printer status information: Click the Information tab, and then click a selection in the left pane.

Accumulated ink and media usage: Click the Information tab, and then click Usage Report in the left pane. Toolbox (Windows) Ink cartridge information: Click the Estimated Ink Levels tab to view the ink-level information, and then scroll to display the Cartridge Details button. Click the button to view information about replacement cartridges.* Ink cartridge information: Click Supplies Status. * Provides current status of the device.

HP Utility (Mac OS X) HP Solution Center * Ink level alerts and indicators provide estimates for planning purposes only. When you receive a low-ink alert, consider having a replacement cartridge available to avoid possible printing delays. Administer the device This section provides information about administering the device and modifying settings. Use this tool..

. Control panel to do the following... Reset the network settings: Press and hold the Power button, press Network button two times, press the Cancel button three times, and release the Power button. For more information, see Troubleshooting tips and resources. Embedded Web server · · · Set embedded Web server password: Click the Settings tab, and then click Security in the left pane. Perform device maintenance tasks: Click the Settings tab, and then click Device Services in the left pane. Language or country/region: Click the Settings tab, and then click International in the left pane. Configure network settings: Click the Networking tab, and then click an option in the left pane.

26 Configure and manage (continued) Use this tool... to do the following... · · Toolbox (Windows) Order supplies: On any tab, click the Order Supplies button, and then follow the onscreen instructions. Support: On any tab, click the Support button, and then select a support option. Perform device maintenance tasks: Click the Device Services tab. Configure network settings: Click the Network Settings tab, and then click Change Settings to launch the Network Toolbox.

· · Network Toolbox (Windows) View and change network settings. From the Toolbox, click the Network Settings tab. · · · Change settings: click the Change Settings button. Run a network diagnostic (to check the network printer connection): If the printer is not connected, click Change Settings, and then click Run Network Diagnostic. If the printer is connected, when the toolbox opens, click the Utilities tab, and then click Run Network Diagnostic.

Change the printer's IP address: In the Network Settings tab, click Wired tab, depending on the connection, edit the IP Settings, and then click OK. Change the printer's DNS setting: In the Network Settings tab, click Wired tab, depending on the connection, edit the DNS Settings, and then click OK. HP Printer Utility (Mac OS X) Perform device maintenance tasks: Open the Information and Support panel, and then click the option for the task that you want to perform. Use device management tools The following lists common tools that can be used to manage the device. · · · Embedded Web server Toolbox (Windows) Use the HP Solution Center (Windows) HP Utility (Mac OS X) Embedded Web server When the device is connected to a network, you can use the embedded Web server to view status information, change settings, and manage it from your computer.

Use device management tools 27 Chapter 3 NOTE: For a list of system requirements for the embedded Web server, see Embedded Web server specifications. Some settings might be restricted by the requirement for a password. You can open and use the embedded Web server without being connected to the Internet; however, some features will not be available.



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The embedded Web server (EWS) places very small text files (cookies) on your hard drive when you are browsing. These files let the EWS recognize your computer the next time you visit. For example, if you have configured the EWS language, a cookie helps remember which language you have selected so that the next time you access the EWS, the pages are displayed in that language. Though some cookies are cleared at the end of each session (such as the cookie that stores the selected language), others (such as the cookie that stores customer-specific preferences) are stored on the computer until you clear them manually. You can configure your browser to accept all cookies, or you can configure it to alert you every time a cookie is offered, which allows you to decide which cookies to accept or refuse. You can also use your browser to remove unwanted cookies. NOTE: Depending on your device, if you chose to disable cookies, you will disable one or more of the following features: . . . Automatically refreshing the existing page Starting where you left the application (especially useful when using setup wizards) Preventing other users from modifying the same settings while you are making changes Remembering the EWS browser language setting For information about how to change your privacy and cookie settings and how to view or delete cookies, see the documentation available with your Web browser.

. . . To open the embedded Web server Embedded Web server pages To open the embedded Web server NOTE: The device must be on a network and must have an IP address. 28 Configure and manage You can open the embedded Web server by using these methods: . Web browser: In a supported Web browser on your computer, type the IP address or hostname that has been assigned to the device. For example, if the IP address is 123.123.123.123, type the following address into the Web browser: http://123.123.123.123. The IP address and hostname for the device are listed on the status report.

For more information, see Understand the network configuration status report. After opening the embedded Web server, you can bookmark it so that you can return to it quickly. Windows taskbar: Right-click the HP Digital Imaging Monitor icon, point to the device you wish to view, and then click Network Settings (EWS). Windows Vista: In the Network list of devices, right-click the device icon and then select View device webpage. . Embedded Web server pages The embedded Web server contains pages that you can use to view product information and change device settings.

The pages also contain links to other e-services. Pages/buttons Information page Contents Shows status information about the device, its ink supplies and usage, and a log of device events (such as errors). NOTE: Ink level alerts and indicators provide estimates for planning purposes only. When you receive a low-ink alert, consider having a replacement cartridge available to avoid possible printing delays. @@Settings page Shows the settings that have been configured for the device and gives you the ability to change these settings.

Shows network status and the network settings that have been configured for the device. These pages only appear if the device is connected to a network.

Support provides a number of support services. Order Supplies connects you to online ordering of supplies. Networking page Support and Order Supplies buttons Toolbox (Windows) The Toolbox provides maintenance information about the device. NOTE: The Toolbox can be installed from the installation CD by selecting the full installation option if the computer meets the system requirements. Use device management tools 29 Chapter 3 This section contains the following topics: . . . Open the Toolbox Toolbox tabs Network Toolbox Open the Toolbox . From the HP Solution Center, click the Settings menu, point to Print Settings, and then click Printer Toolbox. - Or . Right-click the HP Digital Imaging Monitor in the taskbar, point to Printer Model Name and then click Display Printer Toolbox. - Or 1. Open the document that you want to print.

2. On the File menu, click Print, and then click Setup, Properties, or Preferences. (Specific options may vary depending on the application that you are using.)

3. Click Feature tab and click Printer Services button. Toolbox tabs The Toolbox contains the following tabs. Tabs Estimated Ink Level Contents . Ink Level Information: Shows estimated ink level for each cartridge. NOTE: Ink level alerts and indicators provide estimates for planning purposes only. When you receive a low-ink alert, consider having a replacement cartridge available to avoid possible printing delays. . . . Device Services Shop Online: Provides access to a Web site from which you can order printing supplies for the device online.

Order by Phone: Shows telephone numbers that you can call to order supplies for the device. Telephone numbers are not available for all countries/regions.

Cartridge Details: Shows order numbers of the installed ink cartridges. Printer Status Page: Allows you to print the printer status page of the device. This page contains information about the device and the supplies.

For more information, see Understand the printer status page. Print a Print Quality Diagnostic Page: Allows you to print the print-quality diagnostic report of the device. This page contains information about the device and ink cartridges. . . 30 Configure and manage (continued) Tabs Contents . . . Align

Printheads: Guides you through aligning the printheads. For more information, see Align the printhead.

Clean Printheads: Guides you through cleaning the printheads. For more information, see Clean the printhead. Network Settings Gives information on the network settings. Click Change Settings to open the Network Toolbox and change some network settings. Network Toolbox The Network Toolbox allows you to view and change some network settings. You can change the IP address, and perform tests. NOTE: The Network Toolbox is only available if you have set up the device on a network. To open the Network Toolbox 1. Open the Toolbox. 2.

Click the Network Settings tab. 3. Click the Change Settings... button. 4. Do one of the following: . To change wired network settings, click Wired Settings. . To run a diagnostic test, click Utilities. Use the HP Solution Center (Windows) Use the HP Solution Center to change print settings, order supplies, and access the onscreen Help.

The features available in the HP Solution Center vary depending on the devices you have installed. The HP Solution Center is customized to show icons that are associated with the selected device. If the selected device is not equipped with a particular feature, then the icon for that feature does not appear in the HP Solution Center. To open the HP Solution Center . Double-click the HP Digital Imaging Monitor in the taskbar.



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· Double-click the Solution Center desktop icon.

· Click Start, point to All Programs, click HP followed by HP Solution Center HP Utility (Mac OS X) The HP Utility contains tools to configure print settings, calibrate the device, order supplies online, and find Web site support information. Use device management tools 31 Chapter 3 This section contains the following topics: · · Open the HP Utility HP Utility Open the HP Utility To open the HP Utility Click the HP Utility icon in the Dock. NOTE: If the icon does not appear in the Dock, click the Spotlight icon on the right side of the menu bar, type HP Utility in the box, and then click the HP Utility entry. HP Utility · Supplies Status: Shows the information about currently installed ink cartridges. NOTE: Ink level alerts and indicators provide estimates for planning purposes only.

When you receive a low-ink alert, consider having a replacement cartridge available to avoid possible printing delays. @@ · · · · · Supply Info: Displays information about the ink cartridges. Device Information: Displays information about the model and serial number. This page contains information about the device and the supplies. Print Quality Diagnostics: Prints a Print Quality Diagnostic page. Clean Printheads: Guides you through cleaning the printhead. Align: Guides you through aligning the printhead. HP Support: Gain access to HP Web site where you can find support for the device, register the device, and find information about returning and recycling used printing supplies. Print Status Report: Prints a printer status report. For more information, see Understand the printer status page · Understand the printer status page Use the Printer Status page to: · · View current device information and ink cartridge status Help troubleshoot problems 32 Configure and manage If you need to call HP, it is often useful to print the Printer Status page before calling.

1. Printer Information: Shows device information (such as the product name, model number, serial number, and firmware version number), and the number of pages printed from the trays. 2. Ink Cartridge Status: Shows the estimated ink levels (represented in graphical form as gauges) and the part numbers and expiration dates of the ink cartridges. NOTE: Ink level alerts and indicators provide estimates for planning purposes only. When you receive a low-ink alert, consider having a replacement cartridge available to avoid possible printing delays. @@3. Printhead Status: Shows the colors, printhead health, part numbers, first install dates, warranty dates, and accumulated ink usages. To print the Printer Status page · Control panel: Press and hold Cancel button for 3 seconds. · Toolbox (Windows): Click the Device Services tab, and then click Print a Printer Status Report.

· HP Utility (Mac OS X): Click Device Information and then click Print Configuration Page. · Embedded Web server: Click Settings, under Device in the left pane, click Device Services, and select Printer Status Report from the drop-down menu under Reports, and then click Print. Understand the printer status page 33 Chapter 3 Understand the network configuration status report The network configuration status report shows the network settings for the device. 1. General Information: Shows information about the current status and connection type of the network, and other information, such as the URL of the embedded Web server and the hardware address of the device.

Network Status: This setting can be 'Ready' or 'Offline'. When the setting is 'Offline', it implies either that the IP is being assigned or negotiated by the DHCP server, or that the AutoIP or the network is not available. 2. 802.3 Wired: Shows information about your wired network connection, such as the hostname, IP address, subnet mask, default gateway, and server.

Link Configuration: The possible values are '10T/100T HalfDplx/FullDplx', '10T HalfDplx', '100T FullDplx', and '100T HalfDplx'. 3. Miscellaneous: Shows information, such as the administrator details. · mDNS: Shows information about the active Multicast Domain Name System (mDNS) connection. mDNS services are typically used on small networks for IP address and name resolution (through UDP port 5353) where a conventional DNS server is not used. ·

SLP: Shows information about the current Service Location Protocol (SLP) connection. SLP is used by network management applications for device management. The device supports SNMPv1 protocol on IP networks. To print the network configuration page from the device control panel Press the Network button 34 Configure and manage Configure the device (Windows) You can connect the device directly to a computer, or you can share the device among other users on a network. NOTE: Microsoft Internet Explorer 6.

0 or higher must be installed on the computer system to run the installation program. Also, you must have administrator privileges to install a printer driver on Windows XP, or Windows Vista. When setting up the device, HP recommends that you connect it after you install the software because the installation program is designed to provide you with the easiest setup experience. However, if you have connected the cable first, see To connect the device before installing the software. Direct connection You can connect the device directly to your computer using a USB cable. NOTE: If you install the device software and connect the device to a computer running Windows, you can connect additional devices to the same computer with USB cables without reinstalling the device software. When setting up the device, HP recommends that you connect the device when prompted by the installation software because the installation program is designed to provide you with the easiest setup experience. However, if you have connected the cable first, see To connect the device before installing the software. To install the software before connecting the device (recommended) 1. Close any applications that are running.

2. Insert the installation CD into the CD drive. The CD menu runs automatically. If the CD menu does not start automatically, double-click the setup icon on the installation CD. 3.

On the CD menu, click an installation option and follow the onscreen instructions. NOTE: You can also share the device with other computers using a simple form of networking known as locally shared networking. For more information, see To share the device on a locally shared network. To connect the device before installing the software If you connected the device to the computer before installing the device software, the Found New Hardware wizard displays on the computer screen. NOTE: If you turned on the device, do not turn it off or unplug the cable from the device while the installation program is running.



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If you do so, the installation program will not finish. Configure the device (Windows) 35 Chapter 3 1. In the Found New Hardware dialog box that displays methods for locating the printer driver, select the Advanced option, and then click Next. NOTE: Do not allow the Found New Hardware wizard to perform an automatic search for the printer driver. 2. Select the check box for specifying the driver location, and ensure that the other check boxes are clear. 3. Insert the installation CD into the CD drive. If the CD menu appears, close it. 4.

Browse to locate the root directory on the installation CD (for example, D), and then click OK. 5. Click Next and follow the onscreen instructions. 6. Click Finish to close the Found New Hardware wizard. The wizard automatically starts the installation program (this might take a short while). 7. Complete the installation process. NOTE: You can also share the device with other computers using a simple form of networking known as locally shared networking. For more information, see To share the device on a locally shared network.

To share the device on a locally shared network In a locally shared network, the device is connected directly to the USB connector of a selected computer (known as the server) and is shared by other computers (clients). NOTE: When sharing a directly connected device, use the computer with the newest operating system as the server. Use this configuration only in small groups or when usage is low. The connected computer is slowed down when many users print to the device. 1.

Click Start, then click Printers or Printers and Faxes. - Or Click Start, click Control Panel, and then double-click Printers. 2. Right-click the device icon, click Properties, and then click the Sharing tab. 3.

Click the option to share the device, and give it a share name. Network connection If the device has network capability, it can be shared in a network environment by connecting it directly to the network. This type of connection offers the ability to manage the device using the embedded Web server from any computer on the network. NOTE: Microsoft Internet Explorer 6.0 or higher must be installed on the computer system to run the installation program. 36

Configure and manage Choose the installation option for the type of network you have: · Client/server network: If your network has a computer acting as a dedicated print server, install the device software on the server, and then install the device software on the client computers. For more information see Install the device on a network and Install the device software on client computers. This method does not allow you to share the full functionality of the device. Client computers can only print from the device. Peer-to-peer network: If you have a peer-to-peer network (a network without a dedicated print server), install the software on the computers that will be using the device.

For more information, see Install the device on a network. · In addition, you can connect to a network printer on both types of networks using the Add Printer wizard in Windows. For more information, see Install the printer driver using Add Printer. Install the device on a network Use the following steps to install the device software in the following networking scenarios: You have a peer-to-peer network (a network without a dedicated print server) 1. Remove the protective cover from the device's network port and connect the device to the network. 2. Close any third-party firewall and any applications that are running on the computer system that are acting as the print server. 3. Insert the installation CD into the CD drive. The CD menu starts automatically.

If the CD menu does not start automatically, browse to the CD drive of the computer and double-click Setup.exe. 4. On the CD menu, click an installation option, and then follow the onscreen instructions. 5.

On the Connection Type screen, select Network Device, and then click Next. 6. Follow the onscreen instructions to complete the installation. NOTE: To share the device with Windows client computers, see Install the device software on client computers and To share the device on a locally shared network. Install the device software on client computers After printer drivers are installed on the computer that is acting as the print server, the printing functionality can be shared.

Individual Windows users who want to use the network device must install the software on their computers (clients). A client computer can connect to the device in the following ways: · In the Printers folder, double-click the Add Printer icon and follow the instructions for a network installation. For more information, see Install the printer driver using Add Printer. On the network, browse to the device and drag it to your Printers folder. Add the device and install the software from the INF file on your network. On the installation CD, the INF files are stored in the root directory of the CD. · · Configure the device (Windows) 37 Chapter 3 Install the printer driver using Add Printer 1. Click Start, then click Printers or Printers and Faxes. - Or Click Start, click Control Panel, and then double-click Printers. 2.

Double-click Add Printer, and then click Next. 3. Select Network Printer or Network Printer Server. 4. Click Next. 5. Do one of the following: Type in the network path or queue name of the shared device, and then click Next. Click Have Disk when prompted to select the device model. Click Next and locate the device in the list of shared printers. 6.

Click Next and follow the onscreen instructions to complete the installation. Configure the device (Mac OS X) You can use the device with a single Macintosh computer using a USB cable, or you can share it among other users on a network. This section contains the following topics: · · To install the software for network or direct connection To share the device on a locally shared network To install the software for network or direct connection NOTE: If you are installing the device on a wired network, connect the Ethernet cable before installing the software. 1. 2.

3. 4. Insert the installation CD into the CD drive. Double-click the Install HP Software icon. Click Install Software and follow the onscreen instructions. When prompted, connect the device to your computer. If necessary, share the device with other Macintosh computer users. · Direct connection: Share the device with the other Macintosh computer users. For more information, see To share the device on a locally shared network. · Network connection: Individual Macintosh computer users who want to use the device on the network must install the device software on their computers. To share the device on a locally shared network When you connect the device directly, you can share it with other computers using a simple form of networking known as locally shared networking. Use this configuration only in small groups or when usage is low. The connected computer is slowed down when many users print to the device.



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