



Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for BROTHER MFC-260C. You'll find the answers to all your questions on the BROTHER MFC-260C in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual BROTHER MFC-260C
User guide BROTHER MFC-260C
Operating instructions BROTHER MFC-260C
Instructions for use BROTHER MFC-260C
Instruction manual BROTHER MFC-260C



[You're reading an excerpt. Click here to read official BROTHER MFC-260C user guide](http://yourpdfguides.com/dref/2323372)
<http://yourpdfguides.com/dref/2323372>

Manual abstract:

i Table of Contents Section I 1 General 2 General Information Using the documentation

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....2 Symbols and conventions used in the documentation ...

.....
.....
.....

...2 Accessing the Software User's Guide

.....
.....
.....

.....
.....
.....

.....

2 Viewing Documentation

.....
.....

.....
.....
.....

.....
.....
.....

...2 MFC-260C Control panel overview.....

.....
.....
.....

.....
.....
.....

.....
.....

4 2 Loading documents and paper 6 Loading documents

.....
.....
.....
.....

.....
.....
.....
.....

6 Using the ADF (MFC-260C only).....

.....
.....
.....
.....

.....
.....
.....

.....6 Using the scanner glass .

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.7 Scannable area

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.....7 Acceptable paper and other media

.....
.....
.....
.....

.....
.....
.....
.....

.....8 Recommended media ..

.....
.....
.....

.....
.....

.....
.....
.....
.....
.....

...8 Handling and using media

.....
.....
.....
.....
.....
.....
.....
.....

..9 Choosing the right media.....

.....
.....
.....
.....
.....
.....
.....

.10 Loading paper and other media...

.....
.....
.....
.....
.....
.....
.....

.....12 Loading envelopes and post cards

.....
.....
.....
.....
.....
.....
.....

14 Removing small printouts from the machine

.....
.....
.....
.....

....15 Printable area .

.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.....16 3 General setup 17 Power Save mode

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

17 Putting your machine in Power Save mode.....

.....
.....
.....

.....
.....
.....

.17 Bringing your machine out of Power Save mode

.....
.....
.....
.....

...17 Power Save setting.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.17 Mode Timer.....

.....
.....
.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....
..18 Paper settings ...

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....18 Paper Type .

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....18 Paper Size .

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

18 Volume Settings.....

.....

.....

.....

.....
.....
.....
.....

.....
.....
.....

.....19 Ring Volume .

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....19 Beeper Volume ...

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....19 Speaker Volume

.....
.....

.....
.....
.....

.....
.....
.....

.....19 Setting Daylight Savings Time ..

.....
.....

.....
.....
.....

.....
.....
.....
.....

20 LCD display

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....

20 LCD Contrast

.....
.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

..20 4 Security features 21 TX Lock.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

....21 Setting and changing the TX lock password .

.....
.....

.....
.....
.....
.....

...21 Turning the TX Lock on/off

.....

.....
.....

.....
.....
.....

.....
.....

.....22 ii Section II Fax 5 Sending a fax 24 Entering Fax mode .

.....
.....
.....
.....

.....
.....
.....

.....
.....
.....

...24 Faxing from the ADF (MFC-260C only)

.....
.....
.....

.....
.....

....24 Faxing from the scanner glass .

.....
.....
.....
.....

.....
.....
.....

.....24 Faxing Letter size documents from the scanner glass .

.....
.....
.....

... 25 Colour fax transmission

.....
.....
.....

.....
.....
.....

.....
.....
.....

.... 25 Cancelling a fax in progress

.....
.....
.....
.....
.....
.....
.....
.....

..... 25 Broadcasting (Monochrome only)..

.....
.....
.....
.....
.....
.....
.....
.....

25 Cancelling a Broadcast in progress

.....
.....
.....
.....
.....
.....
.....

...26 Additional sending operations.....

.....
.....
.....
.....
.....
.....
.....

. 26 Sending faxes using multiple settings

.....
.....
.....
.....
.....

26 Contrast

.....
.....
.....
.....
.....

.....
.....
.....

.....
.....
.....

..... 27 Changing fax resolution

.....
.....
.....

.....
.....
.....

.....
.....

. 27 Dual access (Monochrome only)

.....
.....
.....
.....

.....
.....

... 28 Real time transmission

.....
.....
.....

.....
.....
.....

.....
.....

28 Overseas Mode

.....
.....
.....
.....

.....
.....
.....

.....
.....

... 29 Checking and cancelling waiting jobs..

.....
.....
.....
.....

.....
.....
.....
... 29 Sending a fax manually ..
.....

.....
.....
.....
.....

..... 29 Out of Memory message .

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

..... 29 6 Receiving a Fax 30 Receive modes ..

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... 30 Choosing the Receive Mode ..

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.30 Using receive modes

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....
.....
.. 31 Fax only

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... 31 Fax/Tel...

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.... 31 Manual.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

. 31 External TAD

.....
.....
.....
.....

.....
.....
.....

.....
.....

.....
.....
.....

.....
.....

... 31 Receive mode settings ..

.....
.....
.....

.....
.....
.....

.....
.....

. 32 Ring Delay

.....
.....
.....

.....
.....
.....

.....
.....

.....32 F/T Ring Time (Fax/Tel mode only) ...

.....
.....
.....

.....
.....
.....

32 Fax Detect

.....
.....

.....
.....
.....

.....
.....
.....

.....
..33 Additional receiving operations....

.....
.....

.....
.....
.....

.....
.....
.....

..... 33 Printing a reduced incoming fax ...

.....
.....
.....

.....
.....
.....

.....33 Receiving faxes into memory

.....
.....
.....

.....
.....
.....

.....
.....

.. 34 7 Telephone and External devices 35 Voice Operations ...

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.... 35 Tone or pulse (Not available in New Zealand)

.....
.....
.....

.....
.....

35 Fax/Tel mode

.....
.....
.....

.....
.....
.....

.....
.....
.....
.....

.....
.....

...35 Fax/Tel mode in Power Save mode ...

.....

.....
.....
.....
.....

.....
.....

... 35 Telephone Service for Australia..

.....

.....
.....
.....
.....

.....
.....
.....
.....

...36 Telstra® FaxStream® Duet® (Distinctive Ring)

.....
.....
.....

.....
.....

.... 36 Caller ID.

.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.... 38 How Does the Caller ID Work?.....

.....
.....
.....

.....
.....
.....

.....

.....
.....
....38 The Caller ID is Stored in Your Machine Memory .

.....
.....

.....
.....
.....

..... 38 Viewing Caller ID List

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....

....39 iii Telephone Service for New Zealand .

.....
.....

.....
.....
.....
.....

.....
.....
.....

.....39 FaxAbility

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....39 Caller ID.

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....43 Connecting an external TAD (telephone answering device).

.....
.....
.....
.....

.44 Connections.....

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

44 Recording an outgoing message (OGM) on an external TAD

.....
.....

...44 External and extension telephones.....

.....
.....
.....
.....
.....
.....

...45 Connecting an external or extension telephone ..

.....
.....
.....
.....
.....

.....45 Operation from extension telephones...

.....
.....
.....
.....
.....
.....

.....46 Using remote codes...

.....
.....
.....
.....
.....
.....

.....
.....
.....
.....46 8 Dialling and storing numbers 47 How to Dial

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

.....
47 Manual dialling.....

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

.....
47 Speed Dialling

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

.....
47 Search

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

.....
.....
.....

.....47 Fax Redial ...

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....

...48 Storing numbers ..

.....
.....
.....
.....

.....
.....
.....

.....
.....

.....48 Storing a pause

.....
.....
.....

.....
.....

.... 69 Borderless printing.

.....
.....
.....
.....

.....
.....
.....

.....
.....

...69 Understanding the Error Messages ..

.....
.....
.....
.....

..... 69 12 Printing photos from a camera 70 Printing photos directly from a PictBridge camera...

.....
.....
.....
.....
.....
.....
.....

....70 PictBridge requirements .

.....
.....
.....
.....
.....
.....
.....
.....

....70 Setting your digital camera

.....
.....
.....
.....
.....
.....
.....
.....

70 Printing Images.....

.....
.....
.....
.....
.....
.....
.....
.....

....71 DPOF printing

.....
.....
.....
.....
.....
.....

.....
.....
.....
.....

71 Printing photos directly from a digital camera (without PictBridge).....

.....
.....

.. 72 Printing Images.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.....72 Understanding the Error Messages

.....
.....
.....
.....

.....
.....
.....
.....

..... 73 Section V Software 13 Software features 76 v Section VI Appendixes A Safety and Legal 78 Choosing a location

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....78 To use the machine safely ..

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.79 IMPORTANT-For Your Safety

.....

.....
.....

.....
.....
.....

..82 Important Information for Australia ...

.....
.....

.....
.....
.....

.....
.....
.....

..83 Important safety instructions.....

.....
.....
.....

.....
.....
.....

.....83 Important Information for New Zealand

.....
.....
.....

.....
.....
.....

.....84 Important Safety Instructions .

.....
.....
.....

.....
.....
.....

.....
.....
.....

..84 Important Information for Some Countries.....

.....
.....
.....

.....
.....
.....

.86 Important Safety Instructions

.....
.....
.....
.....
.....
.....
.....
.....

....86 Legal limitations for copying

.....
.....
.....
.....
.....
.....
.....
.....

....88 Trademarks.....

.....
.....
.....
.....
.....
.....
.....
.....

89 B Troubleshooting and Routine Maintenance 90 Troubleshooting

.....
.....
.....
.....
.....
.....
.....
.....

....90 If you are having difficulty with your machine .

.....
.....
.....
.....

.....90 Error messages ...

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.96 Transferring your faxes or Fax Journal report

.....
.....
.....
.....

...99 Document jam (MFC-260C only)

.....
.....
.....
.....
.....
.....

.....100 Printer jam or paper jam ...

.....
.....
.....
.....
.....
.....

.....100 Dial Tone detection.....

.....
.....
.....
.....
.....
.....

.102 Telephone line interference

.....
.....
.....

.....
.....
.....
.....
.....

...103 Routine maintenance

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

...103 Replacing the ink cartridges

.....
.....
.....

.....
.....
.....
.....

.....
.....

103 Cleaning the outside of the machine

.....
.....
.....
.....
.....

...105 Cleaning the scanner.

.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....106 Cleaning the machine printer platen ...

.....
.....
.....

.....
.....
.....
.....

.....107 *Cleaning the Paper Pick-up Roller ...*

.....
.....
.....
.....
.....
.....
.....

.....107 *Cleaning the print head .*

.....
.....
.....
.....
.....
.....
.....

.....108 *Checking the print quality ..*

.....
.....
.....
.....
.....
.....
.....

....108 *Checking the print alignment .*

.....
.....
.....
.....
.....
.....
.....

.....110 *Checking the ink volume*

.....
.....
.....
.....
.....
.....
.....

..110 *Machine Information ...*

.....
.....
.....
.....

.....
.....

.....
.....
.....
.....

..111 Checking the serial number ...

.....
.....

.....
.....
.....

.....
.....
.....

.....111 Packing and shipping the machine

.....
.....
.....

.....
.....
.....

...111 C Menu and Features 114 On-screen programming

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....114 Menu table ...

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....114 Memory storage....

.....
.....
.....

.....
.....
.....
.....
.....
.....
.....
.....

.....114 Menu keys ...

.....
.....
.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

..114 Menu Table.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....116 Entering Text ...

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

..123 vi D Specifications 124 General...

.....
.....

.....

.....
... 129 PhotoCapture Center™ ..

.....
.....

.....
.....
.....

.....
.....
.....

.....130 PictBridge ..

.....
.....

.....
.....

.....
.....

.....
.....

....131 Scanner

.....
.....

.....
.....

.....
.....

.....
... 132 Printer ..

.....
.....

.....
.....

.....
.....

.....
.....
.....
.....

..... 133 Interfaces

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.. 134 Computer requirements

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....

..135 Consumable items ...

.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

136 E F Glossary Index 137 141 vii viii Section I General General Information Loading documents and paper General setup Security features I 2 6 17 21 I
General Information Accessing the Software User's Guide This User's Guide does not contain all the information about the machine such as how to use
Printer, Scanner and PC Fax. When you are ready to learn detailed information about these operations, read the Software User's Guide that is on the CD-
ROM. I I Using the documentation Thank you for buying a Brother machine! Reading the documentation will help you make the most of your machine. I I
Symbols and conventions used in the documentation The following symbols and conventions are used throughout the documentation. **Bold** typeface
identifies specific keys on the machine's control panel. *Italicized* typeface emphasizes an important point or refers you to a related topic. Text in the *Courier*
New font identifies messages on the LCD of the machine. Viewing Documentation Viewing Documentation (For Windows®) To view the documentation, from
the Start menu, point to Brother, MFC-XXXX (where XXXX is your model name) from the programs group, and then choose User's Guides in HTML format. If
you have not installed the software, you can find the documentation by following the instructions below: I I *Italics* *Courier New* Warnings tell you what to do
to prevent possible personal injury. Electrical Hazard icons alert you to possible electrical shock.

Cautions specify procedures you must follow or avoid to prevent possible damage to the machine or other objects. Notes tell you how you should respond to a
situation that may arise or give tips about how the operation works with other features. Improper Setup icons alert you to devices and operations that are not
compatible with the machine. a b c Turn on your PC.



[You're reading an excerpt. Click here to read official BROTHER
MFC-260C user guide
http://yourpdfguides.com/dref/2323372](http://yourpdfguides.com/dref/2323372)

Insert the Brother CD-ROM into your CD-ROM drive. If the model name screen appears, click your model name. If the language screen appears, click your language. The CD-ROM main menu will appear. 2 General Information Note If this window does not appear, use Windows® Explorer to run the start.exe program from the root directory of the Brother CD-ROM.

Viewing Documentation (For Macintosh®) 1 a Turn on your Macintosh ®. Insert the Brother CD-ROM into your CD-ROM drive. The following window will appear. 1 d e Click Documentation. Click the documentation you want to read.

HTML documents: Software User's Guide in HTML format. This format is recommended for viewing on your computer. PDF documents: User's Guide for stand-alone operations, Software User's Guide in PDF format. This format is recommended for printing the manuals. Click to go to the Brother Solution Center, where you can view or download the PDF documents.

(Internet access and PDF Reader software are required.) b c d e 1 Double-click the Documentation icon. Double-click your language folder. Double-click the top page file to view the Software User's Guide in HTML format. Click the documentation you want to read. Software User's Guide How to find Scanning instructions There are several ways you can scan documents. You can find the instructions as follows: Software User's Guide Scanning (For Windows® 2000 Professional/Windows® XP and Windows Vista™) ControlCenter3 (For Windows ® 2000 Professional/Windows® XP and Windows Vista™) Scansoft™ PaperPort™ 11SE with OCR How-to-Guides The complete ScanSoft™ PaperPort™ 11SE with OCR How-to-Guide can be viewed from the Help selection in the ScanSoft™ PaperPort™ 11SE with OCR application. How to find Scanning instructions There are several ways you can scan documents. You can find the instructions as follows: Software User's Guide Scanning (For Mac OS® X 10.2.

4 or greater) ControlCenter2 (For Mac OS® X 10.2.4 or greater) Presto!® PageManager® User's Guide Instructions for scanning directly from Presto!® PageManager®. The complete Presto!® PageManager® User's Guide can be viewed from the Help selection in the Presto!® PageManager® application. 1 3 Chapter 1 MFC-260C Control panel overview The MFC-235C and MFC-260C have the same control panel keys. 1 Note Most of the illustrations in this User's Guide show the MFC-260C. 1 Fax keys: Redial/Pause Redials the last number called. It also inserts a pause when programming quick dial numbers. Hook Press before dialling if you want to make sure a fax machine answers, and then press Start. Also, press this key after you pick up the handset of an external telephone during the F/T ring (fast doublerings).

Dial Pad Use these keys to dial telephone and fax numbers and as a keyboard for entering information into the machine. The # key lets you temporarily switch the dialling mode during a telephone call from Pulse to Tone. (Not Available in New Zealand) 3 Mode keys: Fax Lets you access Fax mode. Scan Lets you access Scan mode. Copy Lets you access Copy mode.

PhotoCapture Lets you access PhotoCapture Center™ mode. 4 Fax Resolution Lets you temporarily change the resolution when sending a fax. Ink Management Lets you clean the print head, check the print quality, and check the available ink volume. 2 5 4 General Information 1 6 Start keys: Colour Start Lets you start sending faxes or making copies in full colour. Also lets you start a scanning operation (in colour or mono, depending on the scanning setting in the ControlCenter software).

Mono Start Lets you start sending faxes or making copies in monochrome. Also lets you start a scanning operation (in colour or mono, depending on the scanning setting in the ControlCenter software). Volume keys dc In Fax mode, you can press these keys to adjust the ring volume. d Press to scroll backward to a menu selection. a or b Press to scroll through the menus and options. Clear/Back Press to cancel the current setting. OK Lets you choose a setting. 9 Copy Options Lets you temporarily change the copy settings when in copy mode. 7 8 Stop/Exit Stops an operation or exits from a menu. Menu keys: Menu Lets you access the main menu to program the machine.

a Speed Dial Lets you store, look up, and dial numbers in the memory. 10 LCD (liquid crystal display) Displays messages on the screen to help you set up and use your machine. 11 Power Save Lets you put the machine into Power Save mode. 5 2 Loading documents and paper How to load documents 2 2 Loading documents You can send a fax, make copies, and scan from the ADF (automatic document feeder) and from the scanner glass. 2 CAUTION DO NOT pull on the document while it is feeding. DO NOT use paper that is curled, wrinkled, folded, ripped, stapled, paper clipped, pasted or taped. DO NOT use cardboard, newspaper or fabric. Using the ADF (MFC-260C only) The ADF can hold up to 10 pages and feeds each sheet individually. Use standard 80 gsm paper and always fan the pages before putting them in the ADF. 2 Recommended environment Temperature: Humidity: Paper: 20 to 30° C 50% to 70% 80 gsm A4 2 Make sure documents written with ink are completely dry.

a Fan the pages well. Make sure you put the documents face down, top edge first in the ADF until you feel them touch the feed roller. Adjust the paper guides to fit the width of your documents. Unfold the ADF Document Output Support Flap (1). Document Sizes Supported Length: Width: Weight: 148 to 355. 6 mm 148 to 215.9 mm 64 to 90 gsm 2 b c 1 CAUTION DO NOT leave thick documents on the scanner glass. If you do this, the ADF may jam. 6 Loading documents and paper Using the scanner glass You can use the scanner glass to fax, copy or scan pages of a book or one page at a time. 2 CAUTION If you are scanning a book or thick document, DO NOT slam the cover or press on it.

Document Sizes Supported Length: Width: Weight: Up to 297 mm Up to 215.9 mm Up to 2 kg 2 2 Scannable area The scannable area depends on the settings in the application you are using. The figures below show the areas you cannot scan on Letter and A4 paper. 2 How to load documents Note To use the scanner glass, the ADF must be empty. 2 1 3 4 a b Lift the document cover. Using the document guidelines on the left, center the document face down on the scanner glass. 2 Usage Fax Copy Scan Document Top (1) Size Bottom (2) Letter A4 Letter A4 Letter A4 3 mm 3 mm 3 mm 3 mm 3 mm 3 mm Left (3) Right (4) 4 mm 1 mm 3 mm 3 mm 3 mm 0 mm c Close the document cover. 7 Chapter 2 Acceptable paper and other media The print quality can be affected by the type of paper you are using in the machine. To get the best print quality for the settings you have chosen, always set the Paper Type to match the type of paper you load.



[You're reading an excerpt. Click here to read official BROTHER MFC-260C user guide](http://yourpdfguides.com/dref/2323372)
<http://yourpdfguides.com/dref/2323372>

Slide the paper side guides (1) and paper length guide (2) to fit the size of the envelopes or post cards. 1 2 14 Loading documents and paper If you have problems when printing on envelopes, try the following suggestions: 2 a b c Open the envelope flap. Make sure the open flap is either to the side of the envelope or to the back edge of the envelope when printing. Adjust the size and margin in your application. 2 Removing small printouts from the machine When the machine ejects small paper onto the output paper tray you may not be able to reach it. Make sure printing has finished, and then pull the tray completely out of the machine. 2 15 Chapter 2 Printable area The printable area depends on the settings in the application you are using.

The figures below show the unprintable areas on cut sheet paper and envelopes. The machine can only print in the shaded areas when the Borderless print feature is available and turned on. Cut Sheet Paper Envelopes 2 1 3 4 1 3 4 2 Top (1) Cut Sheet Envelopes 3 mm 12 mm Bottom (2) 3 mm 24 mm Left (3) 3 mm 3 mm 2 Right (4) 3 mm 3 mm Note The Borderless feature is not available for envelopes. 16 3 General setup Power Save setting You can customize the machine's Power Save key. The default mode is Fax Receive:On. Your machine can receive faxes or calls even when the machine is in Power Save mode. If you do not want your machine to receive faxes or calls, turn this setting to Fax Receive:Off. (See Power Save mode on page 17.) 3 Power Save mode When the machine is idle, you can put the machine into Power Save mode by pressing the Power Save key. You can still receive telephone calls in Power Save mode. For further information on receiving faxes in the power save condition, please see the table on page 17. If you want to do other operations, you must take the machine out of Power Save mode. 3 3 3 Note If you have connected an external telephone or TAD, it is always available. a b Press Menu, 1, 6. Press a or b to choose Fax Receive:On, or Fax Receive:Off.

Press OK. Press Stop/Exit. Receive mode Fax Only External TAD Manual Fax/Tel 2 Available operations Fax Receive Fax Detect Fax Detect Putting your machine in Power Save mode c 3 a Press and hold down the Power Save key. The LCD will show Shutting Down. The LCD will stay on for a few seconds before going off.

On/Off setting Fax Receive: On 1 (factory setting) Bringing your machine out of Power Save mode 3 a Fax Receive: Off -- Press the Power Save key. Note · Even if you have put the machine into Power Save mode, it will periodically clean the print head to preserve print quality. · If you unplug the AC power cord, no machine operations will be available. · You can customize Power Save mode so that, apart from automatic head cleaning, no machine operations are available. (See Power Save setting on page 17.) 1 No machine operations will be available other than cleaning the print head. You cannot receive a fax with Mono Start or Colour Start. You cannot receive a fax automatically if you have set the receive mode to Fax/Tel. 2 17 Chapter 3 Mode Timer The machine has four temporary mode keys on the control panel: Fax, Scan, Copy and PhotoCapture. You can change the amount of time the machine takes after the last Scan, Copy or PhotoCapture operation before it returns to Fax mode.

If you choose Off, the machine stays in the mode you used last. 3 Paper settings Paper Type To get the best print quality, set the machine for the type of paper you are using. 3 3 a b Press Menu, 1, 2. Press a or b to choose Plain Paper, Inkjet Paper, Brother Photo, Other Photo or Transparency. Press OK. Press Stop/Exit. a b Press Menu, 1, 1. Press a or b to choose 0 Sec, 30 Secs, 1 Min, 2 Mins, 5 Mins or Off. Press OK. Press Stop/Exit.

c Note The machine ejects paper with printed surfaces face up onto the paper tray in front of the machine. When you use transparencies or glossy paper, remove each sheet at once to prevent smudging or paper jams. c Paper Size You can use five sizes of paper for printing copies: Letter, Legal, A4, A5, and 10 × 15 cm and three sizes for printing faxes: Letter, Legal and A4. When you change the size of paper you load in the machine, you will need to change the paper size setting at the same time so your machine can fit an incoming fax on the page. 3 a b c Press Menu, 1, 3.

Press a or b to choose Letter, Legal, A4, A5 or 10x15cm. Press OK. Press Stop/Exit. 18 General setup Volume Settings Ring Volume You can choose a range of ring volume levels, from High to Off. While in Fax mode, press d or c to adjust the volume level.

The LCD shows the current setting, and each key press will change the volume to the next level. The machine will keep the new setting until you change it. You can also change the volume through the menu, by following the instructions below: 3 Beeper Volume When the beeper is on, the machine will beep when you press a key, make a mistake or after you send or receive a fax. You can choose a range of volume levels, from High to Off. 3 3 a b c Press Menu, 1, 4, 2. Press a or b to choose Low, Med, High or Off. Press OK. Press Stop/Exit. 3 Speaker Volume 3 3 Setting the Ring Volume from the menu You can choose a range of speaker volume levels, from High to Off. a b c Press Menu, 1, 4, 1.

Press a or b to choose Low, Med, High or Off. Press OK. Press Stop/Exit. a b c Press Menu, 1, 4, 3. Press a or b to choose Low, Med, High or Off. Press OK. Press Stop/Exit. 19 Chapter 3 Setting Daylight Savings Time You can set the machine to change automatically for daylight savings time. It will reset itself forward one hour in the Spring and backward one hour in the Autumn. Make sure you have set the correct date and time in the Date&Time setting.

LCD display 3 3 LCD Contrast You can adjust the LCD contrast for a sharper and more vivid display. If you are having difficulty reading the LCD, try changing the contrast setting. 3 a b c Press Menu, 1, 5. Press a or b to choose On or Off. Press OK. Press Stop/Exit. a b c Press Menu, 1, 7. Press a or b to choose Light or Dark. Press OK. Press Stop/Exit.

20 4 Security features Setting and changing the TX lock password Note If you have already set the password, you will not need to set it again. 4 TX Lock TX Lock lets you prevent unauthorized access to the machine. While TX Lock is On, the following operations are available: Receiving faxes While TX Lock is On, the following operations are NOT available: Sending faxes Copying PC printing Scanning PhotoCapture Operation from Control panel 4 4 4 Setting up the password 4 a b c d a b c d e f Press Menu, 2, 0, 1. Enter a 4-digit number for the password. Press OK. When the LCD shows Verify:, re-enter the password. Press OK.



[You're reading an excerpt. Click here to read official BROTHER MFC-260C user guide](http://yourpdfguides.com/dref/2323372)
<http://yourpdfguides.com/dref/2323372>

Press Stop/Exit. 4 Note If you forget the TX Lock password, please call your Brother dealer for service. Changing the TX Lock password Press Menu, 2, 0, 1.

Press a or b to choose Set Password. Press OK. Enter a 4-digit number for the current password. Press OK. Enter a 4-digit number for a new password. Press OK. When the LCD shows Verify:, re-enter the password. Press OK. Press Stop/Exit. 21 Chapter 4 Turning the TX Lock on/off Turning TX Lock on 4 4 a b c Press Menu, 2, 0, 1.

Press a or b to choose Set TX Lock. Press OK. Enter the registered 4-digit password. Press OK. The machine goes offline and the LCD shows TX Lock Mode. 4 Turning TX Lock off a b Press Menu. Enter the registered 4-digit password. Press OK. TX lock is automatically turned off. Note If you enter the wrong password, the LCD shows Wrong Password and stays offline.

The machine will stay in TX Lock mode until the registered password is entered. 22 Section II Fax Sending a fax Receiving a Fax Telephone and External devices Dialling and storing numbers Printing Reports II 24 30 35 47 51 5 Sending a fax a b c d 5 5 Entering Fax mode To enter fax mode, press the key will glow green. (Fax), and 5 Make sure you are in Fax mode Load your document on the scanner glass. Dial the fax number. Press Mono Start or Colour Start. If you press Mono Start, the machine starts scanning the first page. Go to step e. If you press Colour Start, the machine starts sending the document. Faxing from the ADF (MFC-260C only) a b c d Make sure you are in Fax mode .

Put the document face down in the ADF. (See Loading documents on page 6.) Dial the fax number using the dial pad. Press Mono Start or Colour Start. The machine starts scanning the document. e Do one of the following: To send a single page, press 2 to choose No (or press Mono Start again). The machine starts sending the document. To send more than one page, press 1 to choose Yes and go to step f. Note To cancel, press Stop/Exit. If you send a black & white fax when the memory is full it will be sent in real time.

f Faxing from the scanner glass 5 You can use the scanner glass to fax pages of a book one at a time. The documents can be up to letter or A4 size. You cannot send multiple pages for colour faxes. Put the next page on the scanner glass. Press OK.

The machine starts scanning the page. (Repeat step e and step f for each additional page.) Note (MFC-260C only) Since you can only scan one page at a time, it is easier to use the ADF if you are sending a multiple page document. 24 Sending a fax Faxing Letter size documents from the scanner glass When documents are Letter size, you need to set Scan Size to Letter. If you do not, the side portion of the faxes will be missing.

5 Broadcasting (Monochrome only) Broadcasting is when the same fax message is automatically sent to more than one fax number. You can include Groups, Speed Dial numbers and up to 50 manually dialled numbers in the same broadcast. After the broadcast is finished, a Broadcast Report will be printed. 5 a b c d Make sure you are in Fax mode Press Menu, 2, 2, 0. Press a or b to choose Letter. Press OK. Press Stop/Exit. a b c Make sure you are in Fax mode Load your document. Enter a number.

Press OK. You can use either a Speed Dial, a Group or a manually entered number using the dial pad. 5 Colour fax transmission Your machine can send a colour fax to machines that support this feature. Colour faxes cannot be stored in the memory. When you send a colour fax, the machine will send it in real time (even if Real Time TX is set to Off). 5 d e 5 Repeat c until you have entered all the fax numbers you wish to broadcast to. Press Mono Start. Cancelling a fax in progress If you want to cancel a fax while the machine is scanning, dialling or sending, press Stop/Exit. Note If you did not use up any of the numbers for Groups, you can broadcast faxes to as many as 90 different numbers.

The available memory will vary depending on the types of jobs in the memory and the number of locations used for broadcasting. If you broadcast to the maximum numbers available, you will not be able to use dual access. If the memory is full, press Stop/Exit to stop the job. If more than one page has been scanned, press Mono Start to send the portion that is in the memory. 25 Chapter 5 Cancelling a Broadcast in progress 5 Additional sending operations Sending faxes using multiple settings When you send a fax you can choose any combination of these settings: resolution, contrast, overseas mode and real time transmission.

5 a Press Menu, 2, 4. The LCD will show the fax number being dialled. XXXXXXXX 5 b c d e Press OK. The LCD will show the job number: 1. Clear 2. Exit Press 1 to clear. The LCD will then show the Broadcast job number and 1. Clear 2. Exit. To cancel the Broadcast, press 1. Press Stop/Exit. a b c d e Make sure you are in Fax mode Load your document. Choose a setting you want to change in the Setup Send menu (Menu, 2, 2). Press OK.

Choose the option you want for the setting. Press OK. Do one of the following: Next 1. Yes 2. No Press 1 to change another setting. Press 2 when you have finished choosing your settings. f Send the fax as normal. 26 Sending a fax Contrast If your document is very light or very dark, you may want to change the contrast. For most documents the default setting Auto can be used. It automatically chooses the suitable contrast for your document.

Use Light when sending a light document. Use Dark when sending a dark document. 5 To change the default fax resolution 5 a b c Make sure you are in Fax mode Press Menu, 2, 2, 2. Press a or b to choose the resolution you want. Press OK.

a b c d Note Make sure you are in Fax mode Load your document. Press Menu, 2, 2, 1. Press a or b to choose Auto, Light or Dark. Press OK.

You can choose four different resolution settings for monochrome faxes and two for colour. Monochrome Standard Fine Suitable for most typed documents. Good for small print and transmits a little slower than Standard resolution. Good for small print or artwork and transmits slower than Fine resolution. Use when the document has varying shades of grey or is a photograph. This has the slowest transmission. 5 Note Even if you choose Light or Dark, the machine will send the fax using the Auto setting in any of the following conditions: When you send a colour fax. When you choose Photo as the Fax Resolution. S.

Fine Photo Changing fax resolution The quality of a fax can be improved by changing the fax resolution. Resolution can be changed for the next fax or for all faxes. Colour 5 Standard Fine Suitable for most typed documents. Use when the document is a photograph. The transmission time is slower than Standard resolution. To change the fax resolution for the next fax 5 a b c Make sure you are in Fax mode Load your document.



[You're reading an excerpt. Click here to read official BROTHER MFC-260C user guide](http://yourpdfguides.com/dref/2323372)
<http://yourpdfguides.com/dref/2323372>

Press Fax Resolution then a or b to choose the resolution. Press OK. . If you choose S.

Fine or Photo and then use the Colour Start key to send a fax, the machine will send the fax using the Fine setting. 27 Chapter 5 Dual access (Monochrome only) You can dial a number and start scanning the fax into memory--even when the machine is sending from memory, receiving faxes or printing PC data.

The LCD shows the new job number and available memory. The number of pages you can scan into the memory will vary depending on the data that is printed on them. Sending in real time for all faxes 5 5 a b Make sure you are in Fax mode Press Menu, 2, 2, 3.

3.Real Time TX Realtime TX:On . c Press a or b to choose On (or Off). Press OK. Note If the Out of Memory message appears while scanning documents, press Stop/Exit to cancel or Mono Start to send the scanned pages.

Sending in real time for the next fax only 5 a b c d e Make sure you are in Fax mode Press Menu, 2, 2, 3. Press a or b to choose Next Fax Only. Press OK. . Real time transmission When you are sending a fax, the machine will scan the documents into the memory before sending. Then, as soon as the telephone line is free, the machine will start dialling and sending. If the memory is full or you are sending a colour fax, the machine will send the document in real time (even if Real Time TX is set to Off). Sometimes, you may want to send an important document immediately, without waiting for memory transmission. You can set Real Time TX to On for all documents or Next Fax Only for the next fax only. 5 Press a or b to choose Next Fax:Off or Next Fax:On.

Press OK. Note In real time transmission, the automatic redial feature does not work when using the scanner glass. Note In Real Time Transmission, the automatic redial feature does not work when using the scanner glass. 28 Sending a fax Overseas Mode If you are having difficulty sending a fax overseas due to possible interference on the telephone line, we recommend that you turn on the Overseas mode. After you send a fax using this feature, the feature will turn itself off. 5 Sending a fax manually Manual transmission lets you hear the dialling, ringing and fax-receiving tones while sending a fax. 5 a b c d e Make sure you are in Fax mode Load your document. Pick up the handset of an external telephone and listen for a dial tone. Dial the fax number you want to call. When you hear the fax tone, press Mono Start or Colour Start.

If you load the document on the scanner glass, press 1 to send the fax. . a b c d Make sure you are in Fax mode Load your document. Press Menu, 2, 2, 4.

Press a or b to choose On (or Off).

Press OK. . 5 Checking and cancelling waiting jobs You can check which jobs are still waiting in the memory to be sent and cancel a job. (If there are no jobs, the LCD shows No Jobs Waiting.) 5 1.

Send 2.Receive f Replace the handset. Out of Memory message If you get an Out of Memory message while scanning the first page of a fax, press Stop/Exit to cancel the fax. If you get an Out of Memory message while scanning a subsequent page, you will have the option to press Mono Start to send the pages scanned so far, or to press Stop/Exit to cancel the operation. 5 a b c Press Menu, 2, 4. Any waiting jobs appear on the LCD. Press a or b to scroll through the jobs and choose the job you want to cancel. Press OK. Do one of the following: Press 1 to cancel it. Press 2 to exit without cancelling.

Note If you get an Out of Memory message while faxing and you do not want to delete your stored faxes to clear the memory, you can send the fax in real time.

(See Real time transmission on page 28.) d When you have finished, press Stop/Exit. 29 6 Receiving a Fax 6 Receive modes You must choose a receive mode depending on the external devices and telephone services you have on your line. 6 Choosing the Receive Mode By default, your machine will automatically receive any faxes that are sent to it. The diagram below will help you choose the correct mode. For more detailed information on the receive modes see Using receive modes on page 31 and Receive mode settings on page 32. Do you want to use the telephone features of your machine (if available) or an external telephone or external telephone answering device connected on the same line as the machine? Yes No 6 Are you using the voice message function of an external telephone answering device? No Fax Only Manual Fax/Tel External TAD Do you want the machine to answer fax and telephone calls automatically? No Yes Yes To set a receive mode follow the instructions below. a b c Press Menu, 0, 1. Press a or b to choose Fax Only, Fax/Tel, External TAD or Manual.

Press OK. Press Stop/Exit. The LCD will display the current receive mode. 12/10 11:53 Fax 1 1 Current receive mode Fax: Fax Only 30 Receiving a Fax Using receive modes Some receive modes answer automatically (Fax Only and Fax/Tel). You may want to change the ring delay before using these modes see Ring Delay on page 32.

6 External TAD External TAD mode lets an external answering device manage your incoming calls. Incoming calls will be dealt with in one of the following ways: Faxes will be automatically received. Voice callers can record a message on the external TAD. For more information see Connecting an external TAD (telephone answering device) on page 44. 6 Fax only Fax only mode will automatically answer every call.

If the call is a fax your machine will receive it. 6 Fax/Tel Fax/Tel mode helps you automatically manage incoming calls, by recognising whether they are fax or voice calls and dealing with them in one of the following ways: Faxes will be automatically received. Voice calls will start the F/T ring to tell you to pick up the line. The F/T ring is a fast double ring made by your machine. Also see F/T Ring Time (Fax/Tel mode only) on page 32 and Ring Delay on page 32. 6 6

Manual To receive a fax in manual mode lift the handset of an external telephone or press Hook. When you hear fax tones (short repeating beeps), press Mono Start or Colour Start. You can also use the Fax Detect feature to receive faxes by lifting a handset on the same line as the machine. Also see Fax Detect on page 33. 6 31 Chapter 6 Receive mode settings Ring Delay The Ring Delay sets the number of times the machine rings before it answers in Fax Only or Fax/Tel mode.

If you have external or extension telephones on the same line as the machine, choose the maximum number of rings. (See Operation from extension telephones on page 46 and Fax Detect on page 33.) 6 F/T Ring Time (Fax/Tel mode only) If you set the Receive Mode to Fax/Tel, you need to decide how long the machine will signal you with its special pseudo/double-ring when you have a voice call. If it's a fax call, the machine receives the fax. This pseudo/double-ring happens after the initial ringing from the telephone company.



[You're reading an excerpt. Click here to read official BROTHER](http://yourpdfguides.com/dref/2323372)

[MFC-260C user guide](http://yourpdfguides.com/dref/2323372)

<http://yourpdfguides.com/dref/2323372>

Only the machine rings and no other telephones on the same line will ring with the special pseudo/double-ring. However, you can still answer the call on any telephone on the same line as the machine. (See Operation from extension telephones on page 46.) 6 6 a b Press Menu, 2, 1, 1. Press a or b to choose how many times the line rings before the machine answers (02-10 for Australia, 01-10 for New Zealand, 00-10 for some countries).

Press OK. If you choose 00, the line will not ring at all. Press Stop/Exit. a b Press Menu, 2, 1, 2. Press a or b to choose how long the machine will ring to alert you that you have a voice call (20, 30, 40 or 70 seconds for Australia and some countries, 20, 30, 40 or 55 seconds for New Zealand).

Press OK. Press Stop/Exit. c c Note Even if the caller hangs up during the pseudo/double-ringing, the machine will continue to ring for the set time. 32 Receiving a Fax Fax Detect If Fax Detect is On: The machine receives a fax call automatically, even if you answer the call. When you see Receiving on the LCD or when you hear 'chirps' through the handset you are using, just replace the handset.

Your machine will do the rest. 6 Additional receiving operations Printing a reduced incoming fax If you choose On, the machine automatically reduces each page of an incoming fax to fit on one page of A4, Letter or Legal size paper. 6 6 6 If Fax Detect is Off: If you are at the machine and answer a fax call by lifting the handset, press Mono Start or Colour Start, then press 2 to receive the fax. If you answered at an extension telephone, press 1 5 1 (1 9 1 for New Zealand). (See Operation from extension telephones on page 46.) 6 The machine calculates the reduction ratio by using the page size of the fax and your Paper Size setting (Menu, 1, 3). a b c d Make sure you are in Fax mode Press Menu, 2, 1, 5. 5.Auto Reduction Press a or b to choose On or Off. Press OK.

Press Stop/Exit. . 6 Note . If this feature is set to On, but your machine does not connect a fax call when you lift an extension or external telephone handset, press the Remote Activation Code 1 5 1 (1 9 1 for New Zealand). At the machine, press Mono Start or Colour Start. . If you send faxes from a computer on the same telephone line and the machine intercepts them, set Fax Detect to Off. a b c Press Menu, 2, 1, 3. Press a or b to choose On (or Off). Press OK. Press Stop/Exit. 33 Chapter 6 Receiving faxes into memory As soon as the paper tray becomes empty during fax reception, the screen will display No Paper Fed, asking you to put paper in the paper tray.

(See Loading paper and other media on page 12.) If you are unable to put paper in the paper tray the following will happen: 6 If Memory Receive is On: The machine will carry on receiving the fax, with the remaining pages being stored in memory, if enough memory is available. Further incoming faxes will also be stored into memory until the memory is full. When the memory is full the machine will stop automatically answering calls. To print the faxes, put fresh paper in the tray.

6 If Memory Receive is Off: The machine will carry on receiving the fax, with the remaining pages being stored in memory, if enough memory is available. The machine will then stop automatically answering calls until fresh paper is put in the paper tray. To print the last fax you received, put fresh paper in the tray. 6 a b c d Make sure you are in Fax mode Press Menu, 2, 1, 6. .

Press a or b to choose On or Off. Press OK. Press Stop/Exit. 34 7 Telephone and External devices Fax/Tel mode in Power Save mode When the machine is in Power Save mode you can receive faxes if the Power Save setting is Fax Receive:On. (See Power Save setting on page 17.) Fax/Tel mode does not work in power save mode. The machine will not answer telephone or fax calls and will keep ringing. If you are at an external or extension telephone, lift the handset and talk. If you hear fax tones, hold the handset until Fax Detect activates your machine. If the other party says they want to send you a fax, activate the machine by pressing 1 5 1 (1 9 1 for New Zealand).

7 Voice Operations Tone or pulse (Not available in New Zealand) If you are using an external telephone and have a pulse dialling service, but need to send tone signals (for example, for telephone banking), follow the instructions below. If you have Touch Tone service, you will not need this feature to send tone signals. 7 7 7 a b Lift the handset of the external telephone. Press # on the control panel of your machine. Any digits dialled after this will send tone signals. When you hang up, the machine will return to the pulse dialling service. 7 Fax/Tel mode When the machine is in Fax/Tel mode, it will use the F/T Ring Time (pseudo/double-ringing) to alert you to pick up a voice call. If you are at an external telephone, lift the handset of the external telephone, and then press Hook to answer. If you are at an extension telephone, you'll need to lift the handset during the F/T Ring Time and then press # 5 1 (# 9 1 for New Zealand) between the pseudo/double-rings. If no one is on the line, or if someone wants to send you a fax, send the call back to the machine by pressing 1 5 1 (1 9 1 for New Zealand).

7 35 Chapter 7 Telephone Service for Australia Telstra® FaxStream® Duet® (Distinctive Ring) Telstra® FaxStream® Duet® is an enhanced Public Switched Telephone Service (PSTN) offered by Telstra® that allows you to have an additional number on one phone line, with its own distinctive ring pattern. Telstra® FaxStream® Duet® is a call handling feature that helps users distinguish voice and facsimile calls. With FaxStream® Duet®, incoming calls to a fax number are announced by a different, distinctive ring signal. Only one call can be answered (or made) at any one time and while this call is in progress, incoming calls to either number will be presented with a busy tone. Your machine has a Distinctive Ring function, allowing you to dedicate one phone number just for receiving faxes.

What is the Advantage of using Telstra® FaxStream® Duet® Function? 7 7 7 Using Telstra® FaxStream® Duet® is the most efficient way to receive both fax and telephone calls on the same line. When the voice call comes in, all phones (extension and external) and the fax machine will ring to alert you to pick it up. If a fax call comes in, the fax machine will answer automatically without ringing, whereas the extension and external phones will ring twice with a distinctive ring pattern. It is also a more efficient way of operating a Fax machine with an extension phone as you do not have to use the remote activation codes. It gives you two independent numbers without the higher cost of a second line.

Note After you have set the Distinctive Ring feature to On, the receive mode is set to Manual automatically.



[You're reading an excerpt. Click here to read official BROTHER MFC-260C user guide](http://yourpdfguides.com/dref/2323372)
<http://yourpdfguides.com/dref/2323372>

If you don't have a TAD or Voice Mail set up on the Distinctive Ring number, Manual mode means you must answer all the voice calls yourself. You can not change the receive mode from Manual mode while the Distinctive Ring is set to on. 36 Telephone and External devices How does Telstra® FaxStream® Duet® Work? Incoming calls to the voice number, will have the standard ring pattern of long, long tone, followed by a pause, repeated, while the new fax number will have a different ring pattern of three short bursts of ring, repeated at regular intervals. When FaxStream® Duet® is On and you receive a voice call all extension and external phones will ring with a standard ring pattern. The fax machine will ring on the third ring with a standard ring pattern. All external and the extension phones will continue to ring, until you or a telephone answering device can answer the voice number. When FaxStream Duet is On and you receive a fax call on the Duet® number the Fax machine will answer and automatically receive the fax message without ringing. On the other hand, all extension and external phones will ring twice with a distinctive ring pattern. Do not answer the phone as you are receiving a fax message.

Flowchart Sequence of Incoming call Incoming Call (either Voice or Fax) ® ® 7 Registering the Distinctive Ring pattern Very Important! After you have set the Distinctive Ring feature to on, the receive mode is set to Manual automatically. Unless you have a TAD or Voice Mail set up on the Distinctive Ring number, Manual mode means you must answer all the calls yourself. You cannot change the receive mode to another mode while the Distinctive Ring is set to on. 7 a Press Menu, 2, 0, 3. 0.Miscellaneous 3.Distinctive b c Press a or b to choose On. Press OK. Press Stop/Exit. Distinctive Ring is now set to on. 7 7 Turning off Distinctive Ring a Press Menu, 2, 0, 3. 0.Miscellaneous 3.Distinctive All extension phones ring, fax machine is silent. Registered Duet (Fax) Number Fax machine automatically receives and prints fax message without ringing.

Main number (Voice Number) Fax machine begins ringing on third ring. b c Press a or b to choose Off. Press OK. Press Stop/Exit. Note If you turn off Distinctive Ring, the machine will stay in Manual receive mode.

You will need to set the Receive Mode again. (See Choosing the Receive Mode on page 30.) You answer the call at an external phone or an extension phone or at the machine's handset. Telephone Answering Device (TAD) answers the call. 37 Chapter 7 Caller ID Caller ID is a telephone service that allows the subscriber to see a display of the caller's phone number or name as the telephone rings. It is a fast way to screen your calls. You can respond quickly to calls you missed, because Caller IDs are received and stored in your machine memory. 7 How Does the Caller ID Work?7 The Caller ID Appears on the Display When Your Telephone Rings As your telephone rings, the display shows you the caller's phone number or name if the name has stored in the One-Touch and Speed-Dial. Once you press Hook and answer the call, the caller's ID disappears. You will see up to the first 16 characters of the number on the display.

7 Note To get the Caller ID Service: apply for the Caller ID service at your local telephone company, if available. Note 7 Advantages of Caller ID For Business All businesses profit from a quicker response to customer calls. Businesses that provide mail order services, money-lending services or provide confidential information, can protect themselves from false orders or acceptance of false identification. At Home Residential customers can protect themselves from unwanted calls. · If ID Unknown appears on the display, it means that the call came from outside your caller ID service area or a public phone. 1 · If ID Withheld appears on the display, it means the caller intentionally blocked the transmission of his/her ID. 1 1 Depends on network function. The Caller ID is Stored in Your Machine Memory The machine can store a maximum of the last 30 incoming caller IDs in the memory, along with the time and date of reception. The 31st call will cause the oldest ID to be erased. The Caller ID information stored in the memory can be used for the following.

Printing the Caller ID List. You can review calls you received by checking the Caller IDs in memory. This report will list the Date, Time, Phone Number (Caller ID) name, and type of Call (Comment) if available. 7 38 Telephone and External devices Viewing Caller ID List 7 a Press Menu, 2, 0, 4. 0. Miscellaneous 4.Caller ID Telephone Service for New Zealand FaxAbility FaxAbility is a service offered by Telecom that allows you to have an additional number on one phone line, with its own distinctive ring pattern. This way, when you get an incoming call, you can identify the number being called by its ring. 7 7 b Press a or b to choose Display#. Press OK.

The Caller ID of the last call will appear on the display. If no ID is stored, the beeper will sound and No Caller ID will appear on the display. Press a or b to scroll through the Caller ID memory to choose the Caller ID you want to view. Press OK. The LCD shows the caller's number, the date, and time of the call.

Do one of the following: To return to the Caller ID listing, press a or b. To finish viewing, press Stop/Exit. c How Will the Fax Machine Treat All Other Numbers? FaxAbility mode ensures that the machine will answer calls to the FaxAbility (secondary) number. When a call comes in to your main number, all the phones will ring. You can set an external answering device (TAD) to answer calls on the other number(s).

(See the chart in the following page.) 7 7 d What is the Advantage of Using the FaxAbility Function? 7 7 Printing Caller ID List a Press Menu, 2, 0, 4. 0.Miscellaneous 4.Caller ID b Press a or b to choose Print Report. Press OK. If no ID is stored, the beeper will sound and No Caller ID will appear on the LCD. Press Start. When the printing has finished, press Stop/Exit. Using FaxAbility is the most efficient way to receive both fax and telephone calls on the same line.

It is much easier for your callers who dial manually. The fax machine will answer with receiving tones so they will not have to press an activation code. And the people who call to talk on your main number will not have to talk to your fax machine. Basically, it gives you two independent numbers without the higher cost of a second line. c d 39 Chapter 7 How Does FaxAbility Work? Your telephone number will have the standard ring pattern of long, long tone, while the new number will have a ring pattern of long, silence, long, etc.

When FaxAbility is On, you will not hear the first ring of all incoming calls on the fax machine. Extension phones will ring as usual. If the fax machine recognizes the ring pattern, all ringing will stop and the fax machine will answer and automatically receive the fax message.



[You're reading an excerpt. Click here to read official BROTHER MFC-260C user guide](http://yourpdfguides.com/dref/2323372)
<http://yourpdfguides.com/dref/2323372>

Otherwise, you will hear the extension phones and the fax machine continue to ring. The fax machine always listens to the ring pattern before it answers, so do not pick up the phone during that time.

You will quickly learn to recognize the ring pattern for faxes, so you will not be tempted to answer that number. Either you or a telephone answering device can answer the main number(s). Flowchart Sequence of Incoming call Incoming Call (either Voice or Fax) 7 How to Turn FaxAbility OFF or ON The FaxAbility function is designed to accommodate the FaxAbility service provided by Telecom. To change the setting, repeat steps a-c; Step b is where you can choose either On or Off. Call Waiting beeps caused by incoming calls on your main number can affect fax transmissions. If you have FaxAbility Service but don't have Call Waiting, you need do nothing at this stage. If you do have Call Waiting as well as FaxAbility, set the Call Waiting menu option to On. See below. 7 a Press Menu, 2, 0, 3, 0.

Miscellaneous 3.Faxability b Press a or b to set FaxAbility to On (or Off). If you have FaxAbility service, choose On. Press OK. Press a or b to set Call Waiting to On (or Off). If you have Call Waiting service, choose On to avoid the trouble caused by Call Waiting. Press OK. Press Stop/Exit. All extension phones ring, fax machine is silent. Registered Duet (Fax) Number Fax machine automatically receives and prints fax message without ringing. Main number (Voice Number) Fax machine begins ringing on third ring. c d Telephone Answering Device (TAD) answers the call. You answer the call at an external phone or an extension phone or at the machine's handset. Caller ID Caller ID is a telephone service that allows the subscriber to see a display of the caller's phone number and name if available as the telephone rings. It is a fast way to screen your calls.

You can respond quickly to calls you missed, because Caller IDs are received and stored in your machine memory. 7 Note After you have set the FaxAbility feature to On, the receive mode is set to Manual automatically. Unless you have a TAD or Voice Mail set up on the FaxAbility number, Manual mode means you must answer all the call yourself. You can not change the receive mode to the other mode while the FaxAbility is set to on. Note To get the Caller ID Service, apply for the Caller ID service at your local telephone company, if available.

40 Telephone and External devices Advantages of Caller ID For Business All businesses profit from a quicker response to customer calls. Businesses that provide mail order services, money-lending services or provide confidential information, can protect themselves from false orders or acceptance of false identification. At Home Residential customers can protect themselves from unwanted calls. 7 b Press a or b to choose Display#. Press OK. The Caller ID of the last call will appear on the display. If no ID is stored, the beeper will sound and No Caller ID will appear on the display. Press a or b to scroll through the Caller ID memory to choose the Caller ID you want to view. Press OK. The LCD shows the caller's number, the date, and time of the call.

Do one of the following: To return to the Caller ID listing, press a or b. To finish viewing, press Stop/Exit. c How Does the Caller ID Work?7 The Caller ID Appears on the Display When Your Telephone Rings As your telephone rings, the display shows you the caller's phone number or name if available. Once you press Hook and answer the call, the caller's ID disappears. You will see up to the first 16 characters of the number and name if available on the display. d 7 Printing Caller ID List 7 7 a Press Menu, 2, 0, 4. 0.Miscellaneous 4.Caller ID Note · If ID Unknown appears on the display, it means that the call came from outside your caller ID service area. 1 · If ID Withheld appears on the display, it means the caller intentionally blocked the transmission of his/her ID. 1 1 b Press a or b to choose Print Report. Press OK. If no ID is stored, the beeper will sound and No Caller ID will appear on the LCD. Press Start. When the printing has finished, press Stop/Exit.

c d Depends on network function. Note 7 Viewing Caller ID List Your machine stores information for the last thirty calls in the Caller ID list. You can view or print this list. When the thirty-first call comes in to the machine, it replaces information about the first call. a Press Menu, 2, 0, 4.

0.Miscellaneous 4.Caller ID If you use the Caller ID for Dial back; · Please be sure that you use appropriate dialling procedures for local and national call. · Please be sure that you make sure of the details of the exact number to be called back, and the need to insert prefix(es) for manual dialling. · Please understand that your machine may not display precisely the digits to be called. 41 Chapter 7 Telephone Service for Some Countries Distinctive Ring (For Singapore and Hong Kong) This machine feature lets you use the Distinctive Ring subscriber service offered by some telephone companies, which allows you to have several telephone numbers on one phone line. Each phone number has its own Distinctive Ring pattern, so you will know which phone number is ringing. This is one way you can have a separate phone number for your machine. Your machine has a Distinctive Ring function, allowing you to dedicate one phone number just for receiving faxes. You will need to set Distinctive Ring to On.

Registering the Distinctive Ring pattern 7 7 Very Important! After you have set the Distinctive Ring feature to on, the receive mode is set to Manual automatically. Unless you have a TAD or Voice Mail set up on the Distinctive Ring number, Manual mode means you must answer all the calls yourself. You cannot change the receive mode to another mode while the Distinctive Ring is set to on. 7 a Press Menu, 2, 0, 3. 0.Miscellaneous 3.Distinctive b c Press a or b to choose On. Press OK. Press Stop/Exit. Distinctive Ring is now set to on.

7 Note You can switch it off temporarily, then turn it back on. When you get a new fax number, make sure you reset this function. · The machine will answer only calls to the Distinctive Ring number. Turning off Distinctive Ring a Press Menu, 2, 0, 3, 0.

Miscellaneous 3.Distinctive Note After you have set the Distinctive Ring feature to On, the receive mode is set to Manual automatically. Unless you have a TAD or Voice Mail set up on the Distinctive Ring number, Manual mode means you must answer all the call yourself. You can not change the receive mode to the other mode while the Distinctive Ring is set to on. b c Press a or b to choose Off.

Press OK. Press Stop/Exit. Note If you turn off Distinctive Ring, the machine will stay in Manual receive mode. You will need to set the Receive Mode again. (See Choosing the Receive Mode on page 30.)



[You're reading an excerpt. Click here to read official BROTHER](http://yourpdfguides.com/dref/2323372)

[MFC-260C user guide](http://yourpdfguides.com/dref/2323372)

<http://yourpdfguides.com/dref/2323372>