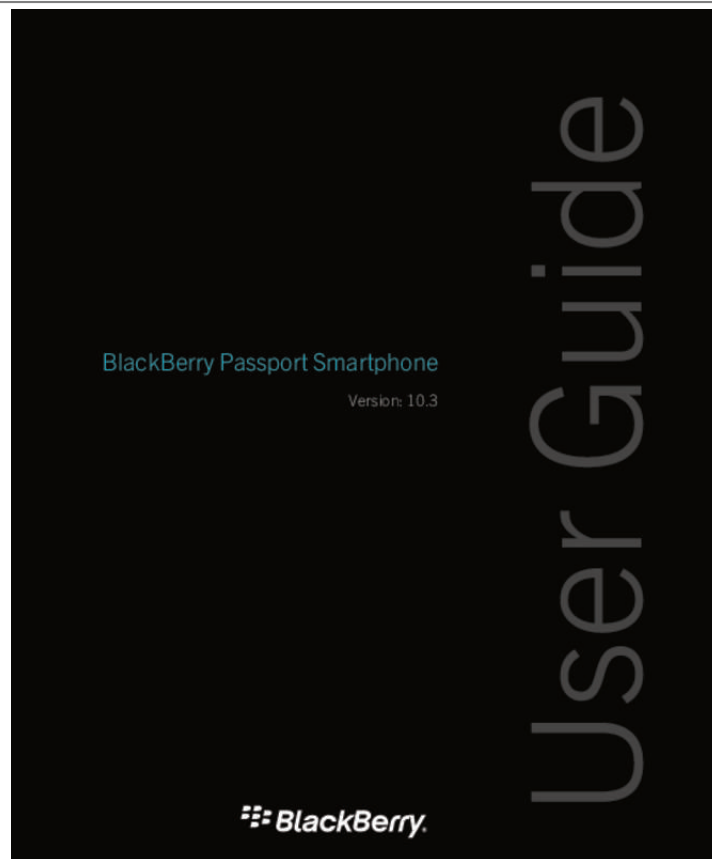




Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for BLACKBERRY PASSPORT. You'll find the answers to all your questions on the BLACKBERRY PASSPORT in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual BLACKBERRY PASSPORT
User guide BLACKBERRY PASSPORT
Operating instructions BLACKBERRY PASSPORT
Instructions for use BLACKBERRY PASSPORT
Instruction manual BLACKBERRY PASSPORT



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)
<http://yourpdfguides.com/dref/5742844>

Manual abstract:

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....20 Setting up your device.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....21 Using gestures.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

..... 23 Personalizing your device....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.31 Find customer support.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

31 Device Switch....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.. 32 BlackBerry ID.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.... 40 Phone and voice.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.. 43 Phone...

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.43 Notifications and ring tones...

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
...52 Voicemail..

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
..57 BlackBerry Hub and email...

.....
.....
.....
.....

.....
.....
.....
.....

.....

.....
.....
.....

.....
.....
.....
60 BlackBerry Hub and email.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

... 60 BBM.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.....85 Facebook.

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... *86 Media...*

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

. 89 Change the media volume....

.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....

89 Supported audio and video file extensions, formats, and codecs.....

.....

.....

.....

.....

.....

.....

.....

.....

.. 89 Troubleshooting: Media.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

..... 90 Camera.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.90 Pictures.....

.....

.....

.....

.....

.....

.....

.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.. 99 Music.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.... 106 Videos.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

..... *121 Settings..*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

..... *124 Customize your device settings..*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....
.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....

176 Accessibility.....

.....
.....

.....
.....

.....
.....

.....
.....

.....

..... 178 Media cards and storage...

.....
.....

.....
.....

.....
.....

.....
.....

.....

.178 Using your device with BlackBerry Link....

.....
.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

... 183 Applications and features.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....193 Organizing your apps....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

..... 193 About the BlackBerry Assistant.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....
.....
.....
..... *196 Calendar.*

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... *199 Contacts..*

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... *209 Clock.....*

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... 216 BlackBerry World..

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

...220 Android apps ..

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

... 223 Maps and GPS.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.. 225 *Browser*.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

. 233 *The Smart Tags application explained*.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

..... 241 *File Manager*.....

.....
.....
.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.....245 Calculator...

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

... 248 Productivity and work.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..250 Switch between your personal space and work space.....

.....
.....
.....
.....

.....
.....
.....

... 250 About BlackBerry Balance and your work space

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

. 250 BlackBerry Blend.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....255 Remember....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....

.....
257 Documents To Go.....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.... 263 Print To Go.

.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....263 BlackBerry World for Work.

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
263 Enterprise IM....

.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

. 263 Enterprise IM for Cisco.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

..... 263 BlackBerry Bridge..

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....
.....

.....
.....

.....
..264 BlackBerry Travel.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

..... 264 BlackBerry Work Drives....

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
..264 Salesforce...

.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....
.....
.....
.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

. 271 Security settings...

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

..... 272 Legal notice...

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

evice and improve your productivity within apps. In the apps installed with the BlackBerry 10 OS, the action bar at the bottom of the screen uses color to highlight the next, or next best action. Icons for key tasks remain visible in the action bar to help you stay productive and get work done. In some apps, for example Adobe Reader, the action bar disappears when you scroll, giving you a full-screen view of the content. On the home screen you can see your open apps, and when you swipe left you can see all your apps.

By default, when no apps are open, the home screen displays only your wallpaper. There is no restriction on the number of apps you can add to folders on the home screen. *Related information* Set your wallpaper,177 Add folders to the home screen,194 Turn off icon labels in the action bar,177 BlackBerry Hub With a single tap, BlackBerry Hub Instant Actions let you quickly sort and manage messages in the list view of the BlackBerry Hub! From the BlackBerry Hub, you can also file sent email messages, set how frequently an IMAP account syncs with your BlackBerry device, download and save all the attachments in an email message with a single tap, delete the text of the original email when you reply, and automatically save a draft version of an email message by leaving the BlackBerry Hub. The BlackBerry Hub has been updated to improve the relevance of suggested contacts. The BlackBerry Hub suggests contacts that are associated with the email account you are sending the email message from and that you have communicated with in the last 60 days.

Related information Manage your messages with BlackBerry Hub Instant Actions,74 File an email,73 Add an IMAP or POP email account,64 Download attachments in a message,70 Reply to or forward an email,71 Calendar The Calendar app now has an agenda view and a Meeting mode feature. The agenda view lets you see your appointments and tasks for the week. The Meeting mode feature automatically changes the notification behavior of your BlackBerry device when the device detects that you have a meeting or an event scheduled in the Calendar app. For example, you can set Meeting mode to automatically turn off all notifications or notify you for phone calls only when you are in a meeting. When the meeting ends, your notifications return to your normal settings. 8 User Guide Setup and basics The Calendar app is more closely integrated with the BlackBerry Remember app. You can create a task in the Calendar app, and view the task in the Calendar app and the BlackBerry Remember app. *Related information* View your events,200 Enable Meeting Mode,206 Add a task to the Calendar app,203 BlackBerry Remember The BlackBerry Remember app lets you quickly filter information by tapping the Tasks or Notes tab at the top of the screen. You can set tasks or notes as your default view and search for an existing task or note. You can group tasks into task lists, group notes into folders, and use tags to categorize tasks and notes.

The BlackBerry Remember app is more closely integrated with the Calendar app. You can create a task in the BlackBerry Remember app, and view the task in the BlackBerry Remember app and the Calendar app. *Related information* Change the default view in the Remember app,262 Search for an entry in the Remember app,261 Create a folder or task list in the Remember app,257 Add tags to an entry,258 Camera The Camera app lets you snap a picture, record a video, and switch between the front and back cameras from the main screen. You can even take a picture while recording a video! By default, the Camera app detects the conditions of the scene you want to take a picture or video of, and suggests the settings to use. Automatic suggestions allow you to focus less on the Camera app and more on capturing the moment! And, if you take a picture using Time Shift mode, you now have the option to save the picture and edit it later. The Camera app also has new menu options. You can create a panoramic image, and you can set a higher frame rate (60 fps) when recording a video, which is useful when recording fast-moving objects. *Related information* Take a picture while recording a video,94 Turn off the Auto Suggest feature,97 Edit Time Shift pictures later,95 Take a panoramic picture,93 9 User Guide Setup and basics BlackBerry Story Maker The BlackBerry Story Maker app takes the work out of making picture and video collections, by grouping the pictures and videos on your BlackBerry device by date, time, or location. BlackBerry Story Maker presents the stories to you in the Date view of the Pictures app. BlackBerry Story Maker can also suggest stories based on pictures and videos that are favorites, most viewed, recently viewed, and recently added.

From the BlackBerry Story Maker app, you can easily add favorite pictures and videos to your stories. You can also personalize your stories by changing the theme and editing the pictures and music, before sharing the stories with your friends, colleagues, and family. *Related information* Editing stories in BlackBerry Story Maker,115 Add to or delete media from an existing story,115 Pictures You can change how pictures are organized within albums in the Pictures app. By default, the Pictures app displays newer pictures before older pictures. The Favorites view lets you quickly see your favorite pictures.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)
<http://yourpdfguides.com/dref/5742844>

The Pictures app is more closely integrated with the BlackBerry Story Maker app. You can quickly send pictures to BlackBerry Story Maker to create a story or add to an existing story. By default, the BlackBerry Story Maker app creates automatic stories that appear across the top of your picture collections. You can turn off automatic story creation from the Pictures app. Related information About automatic stories,102 Set how pictures are organized in albums,104 Add a picture to the Favorites screen,105 Add a picture to BlackBerry Story Maker,103 Videos When you open the Videos app, videos that you recently added or played appear across the top of the screen.

The Favorites view lets you quickly see your favorite videos. And you can edit your videos so that the video, or part of the video, plays in slow motion. You can also adjust the quality of the sound in your videos by changing the equalizer options. 10 User Guide Setup and basics The Videos app is more closely integrated with the BlackBerry Story Maker app. You can quickly send videos to BlackBerry Story Maker to create a story or add to an existing story. Related information Add a video to the Favorites screen,114 Add a video to BlackBerry Story Maker,112 Add slow motion to a video,112 Turn on the equalizer in videos,114 Music A marquee banner is displayed at the top of the Music app. The marquee banner gives you details about the song that is currently playing, and lets you play, pause, and change the song. Also new in the Music app is a Favorites view which lets you quickly see your favorite songs. You can also adjust the quality of the sound played by the Music app by changing the equalizer options. Related information Add a song to the Favorites screen,108 Turn on the equalizer in the Music app,108 Device Monitor To help you track your data usage, on the Device Monitor screen you can see the total amount of data used by your BlackBerry device, including data usage while roaming, and the total amount of data used by the apps on your device.

You can also specify limits and set notifications that display on the device to help you monitor the amount of data you use. Related information Monitor your wireless data usage,158 Manage your mobile data settings,141 Set a monthly data limit notification,142 Settings menus A new gesture lets you open the Quick Settings menu when you are in an app. Use two fingers to swipe down from the top of the screen to open the Quick Settings menu. And you can now rearrange the options in the Settings menu. Move options that you access frequently to the top of the Setting menu to make them more accessible to you. 11 User Guide Setup and basics Related information Customize your device settings,124 Show the menus,25 Advanced interactions Advanced interactions are designed to improve the battery life of your BlackBerry device and to help you do things faster. Advanced interactions let you control the behavior of your device when you move it in a certain manner. For example, you can set up your device so that the screen turns off and the device goes into standby mode when you place the device face down on a flat surface. Related information Advanced interactions,29 Security To improve the security of information on your BlackBerry device, you can control what appears in notifications on the screen when your device is locked. For example, you can change your settings so that only the name of the sender of a message appears; the subject line and other message details are not displayed.

You can also change your wallpaper settings so that a different wallpaper is displayed when your device is locked. Related information About Lock Screen Notifications,55 Set Lock Screen Notifications to only display the sender info,56 Set your wallpaper,177 Your device at a glance 12 User Guide Setup and basics 1. 2. 3. 4.

5. 6. 7. 8. Headset jack Lock screen (Press); Power on/off (Press and hold); Reset (Press and hold for 10 seconds) Notification LED Front camera Volume up Mute (Press); BlackBerry Assistant (Press and hold) Volume down Multi-function port (supports USB and HDMI) What's different about the BlackBerry 10 OS? If you're new to a BlackBerry 10 device, you might be eager to learn more about what makes it different from other BlackBerry devices.

Find information about the home screen, menus, settings, messages, notifications, and apps. Learn where to find your phone number and PIN and find out how to cut, copy, and paste text. 13 User Guide Setup and basics How do I get back to the home screen? To get back to the home screen at any time, swipe up from the bottom of the screen. How do I get to the menu? There is no Menu key (menus.) on your BlackBerry 10 device. You can find more features and options by exploring the To see more actions that you can perform in an app, tap or . 14 User Guide Setup and basics How do I change my settings and options? Do any of the following: • To find the settings and help for an app, swipe down from the top of the screen. Settings. • To find the settings for the device, swipe down from the top of screen. Tap Note: In an app, to find the device settings, use two fingers and swipe down from the top of the screen.

Tap Settings. 15 User Guide Setup and basics Where is my email or other messages? All of your email, text messages, social networking notifications, missed calls, and voice mail messages can be found in the BlackBerry Hub. The BlackBerry Hub isn't like other apps on your BlackBerry device. It's at the core of the BlackBerry 10 experience, and it's always running so that you stay connected no matter what you're doing on your device. You can peek at the BlackBerry Hub or open it from anywhere on your device. From the bottom of the screen, slide your finger up and to the right. Where are the phone keys and my notification settings? To answer a call, touch the circle at the bottom of the screen and slide your finger to the left. Release your finger when the circle covers . To decline a call, touch the circle at the bottom of the screen and slide your finger to the right. Release your finger when the circle covers .

To make a call, in the Phone app, tap . Dial a number. Tap Call. The BlackBerry 10 OS includes the following built-in notification modes: Normal, Phone Calls Only, Vibrate Only, Silent, and All Alerts Off. 16 User Guide Setup and basics •••To quickly turn on Silent mode, on the home screen, swipe down from the top of the screen and tap .

You can set custom ring tones when you add or edit a contact in the Contacts app. To set notifications for particular types of messages, on the home screen, swipe down from the top of the screen and tap Settings > Notifications > Applications. Where are my apps? Some of the apps that you used on your old BlackBerry device might not be available on your BlackBerry 10 device. In the BlackBerry World storefront, you can check if your old apps are available for download on the My World screen or find new apps.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)

<http://yourpdfguides.com/dref/5742844>

How do I edit or move text? There is no trackpad or trackball on your BlackBerry 10 device.

You can use the touch screen to select, cut, copy, and paste text or move the cursor. Select text Touch and hold a character or word. •• To cancel your selection, tap anywhere on the screen. To change your text selection, drag the handles. Move text 1. Touch and hold your finger on a word or in a text field. 2. Release your finger from the screen. 3. Tap an option.

17 User Guide Setup and basics Tip: If you aren't sure what a menu icon means, touch and hold the icon to see what it does. Slide your finger off the icon to avoid selecting it. Move the cursor 1. Tap a word or text field to show the cursor. 2. Do any of the following: •• To move the cursor to another spot, drag the circle. To move the cursor one character at a time, tap the top, bottom, left or right of the circle. Tip: Make sure that you place your finger on the outer part of the circle so that you can still see the cursor. Where are my tasks, memos, and voice notes? •• If you used BlackBerry Link to transfer the files from your old BlackBerry device to your new device, your tasks, memos, and voice notes should be in the new BlackBerry Remember app. If you previously used tasks in BBM Groups, you still have access to those tasks in BBM.

Where do I find my files? You can find your files in the File Manager app. If you added a work account to your BlackBerry device and your administrator turned on BlackBerry Balance technology, your device data, apps, and network access are divided into a work space and a personal space. The separate spaces help you to avoid accidentally copying work data into a personal 18 User Guide Setup and basics app, or displaying confidential work data during a BBM Video chat. To switch between your work space and personal space, drag your finger down on the middle of the home screen and tap Personal or Work.

Where can I find my device info and passwords? Where can I find my PIN? In BBM, tap your profile picture.

On your profile page, your PIN appears under your barcode. In an email or text message, you can also type mypin to display your PIN. How do I find my own phone number? On the home screen, tap the icon. In the Calls or Contact view, in the center of the screen, swipe down, and your phone number appears at the top of the screen. In an email or text message, you can also type mynumber to display your phone number.

Where is Password Keeper? You can download the Password Keeper app from the BlackBerry World storefront. If you used BlackBerry Link or a media card to transfer data from your old BlackBerry device, you can restore your Password Keeper passwords after you download and open the Password Keeper app.

Where can I find details about my device software version and hardware? On the home screen, swipe down from the top of the screen. Tap information displayed, tap an option in the drop-down list. Settings > About. To change the type of In a message, note, or task, you can type myver followed by a space, to see your device model and the BlackBerry 10 OS version it is running. This feature might not be supported by your input language. How do I search? If you want to find something on your BlackBerry device, such as a message, a song, or an app, or if you want to search the Internet, you can say or type your search in the BlackBerry Assistant. To open the BlackBerry Assistant, on the home screen, tap . What is BlackBerry Link? BlackBerry Link is software that you can install on your computer to link data, media files, and applications on your BlackBerry device to your desktop computer.

BlackBerry Link is the latest version of BlackBerry Desktop Software and can be used with your BlackBerry 10 device. To download BlackBerry Link, on your computer, visit www.blackberry.com/BlackBerryLink and select the Windows or Mac option. 19 User Guide Setup and basics Notification icons The notification icons show you that you have new or unopened items for your accounts in the BlackBerry Hub. When you have a new item, the indicator appears on the notification icon. You can peek at your notifications by sliding your finger up from the bottom of the screen from anywhere on your BlackBerry device.

Icon Description Email message Text message BBM message Facebook message Twitter message LinkedIn message Phone call Voice mail message Notification messages from apps and services such as BlackBerry World Menu icons Tip: If you aren't sure what a menu icon means, touch and hold the icon to see what it does. Slide your finger off the icon to avoid selecting it. Here's a description of the most common menu icons: Icon Description Open a menu of actions Open a list of ways to navigate or filter information Compose a message View attachments 20 User Guide Setup and basics Icon Description Share an item, such as a picture, with someone Reply to an email Reply to all recipients of an email Forward an email Record a voice note Add a new entry in the

Remember app and the Calendar app Setting up your device To set up your BlackBerry 10 device, you need a nano SIM card.

If you don't have a SIM card or don't have the right type of SIM card, contact your service provider. If you want more storage for pictures, videos, music, and documents, insert a media card (microSD card). When you're ready, open the Setup app. This app helps you transfer content from your old device, and add your email, BBM, instant messaging, and social networking accounts. Insert the SIM card Depending on your service provider and where you purchased your BlackBerry device, the SIM card might already be inserted.

1. With the back of your device facing you, use the indentation on the top of the device to pull the top part of the cover toward you. 2. With the metal contacts facing away from you, insert the nano SIM card into the right slot as shown. 21 User Guide Setup and basics Insert a media card 1.

With the back of your BlackBerry device facing you, use the indentation on the top of the device to pull the top part of the cover toward you. 2. With the metal contacts facing away from you, insert the media card into the left slot. 22 User Guide Setup and basics Set up your device using the Setup app If your device is connected to a mobile network or a Wi-Fi network, you can use the Setup app to do any of the following: •••• Add your email, BBM, instant messaging, and social networking accounts Set up your payment options for purchases you make from the BlackBerry World storefront Learn how to transfer content from your old device Customize your device settings The Setup app prompts you to enter an existing BlackBerry ID or create a new one. If you are not sure whether you already have a BlackBerry ID, on your computer, visit www.blackberry.com/blackberryid. To open the Setup app, on the home screen, tap . Using gestures Take a moment to find out how to navigate your BlackBerry device using touch screen gestures.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)

<http://yourpdfguides.com/dref/5742844>

0 or later SIM card •••SIM card Previous device must be running BlackBerry 10 or later Back up your device data Using a computer and BlackBerry Link, you can back up and restore most of the data on your BlackBerry device. You can back up your settings, phone history, fonts, saved searches, messages, organizer data, browser bookmarks, and media files. You should regularly create and save a backup file on your computer, especially before you update any software.

Maintaining a current backup file on your computer might allow you to recover device data if your device is lost, stolen, or corrupted by an unforeseen issue. Note: If your device is activated on an Enterprise Mobility Management solution from BlackBerry, contact your administrator to verify if you are able to back up and restore your device data. 33 User Guide Setup and basics See which version of device software is installed on your previous device If you're switching from a BlackBerry device, to see which version of software is installed on your previous device, on the home screen of your previous device, do one of the following: ••Click Options > About. Click Options > Device > About Device Versions. Switching from a device running BlackBerry Device Software 5 or BlackBerry 6 If you're transferring data from a device running BlackBerry Device Software 5 or BlackBerry 6, several data transfer methods are available to you.

•••Use BlackBerry Link on your computer Download and use the Device Switch app Add email accounts to your new device Switching from a device running BlackBerry 7 If you're transferring data from a BlackBerry device running a version of BlackBerry 7, the following data transfer methods are available to you. ••••Use BlackBerry Link on your computer Download and use the Device Switch app Use a media card Add email accounts to your new device Switching from a BlackBerry 10 device If you're transferring data from a BlackBerry 10 device to a new BlackBerry 10 device, the following data transfer methods are available to you. •••Use BlackBerry Link on your computer Use a SIM card Add email accounts to your new device 34 User Guide Setup and basics Switching from an iPhone or Android device If you're transferring data from an iPhone or Android device to a BlackBerry 10 device, several data transfer methods are available to you. You can use the Device Switch app to transfer data, including contact info, calendar entries, pictures, and videos from your iPhone or Android device. When you add your email accounts to your new device, you can sync the contact and calendar info to your new device. Transfer data using the Device Switch app You can use the Device Switch app to transfer data from a BlackBerry, an iPhone, or an Android device to your new BlackBerry 10 device. In order to use the Device Switch app, both of your devices should be connected to the same Wi-Fi network. 1. 2. 3. 4. On your BlackBerry 10 device, go to BlackBerry App World and download the Device Switch app. On your previous device, go to BlackBerry App World and download the Device Switch app. Connect both of your devices to the same Wi-Fi network. To transfer your data, complete the on-screen instructions.

Note: Only data saved locally on your device storage space is transferred. Any data that is wirelessly backed up or synchronized with an online account isn't transferred to your new device. Also, any information saved to your media card isn't transferred when you use the Device Switch app. Transfer data to a new device using a computer and BlackBerry Link You can use BlackBerry Link to transfer supported data and settings such as phone history, media files, browser bookmarks, and so on to your new BlackBerry 10 device. BlackBerry Link is designed to move the data in your personal space but not the data in your work space. If your previous device is running any of the following versions of device software, you can use BlackBerry Link to transfer data: ••••BlackBerry Device Software 5 BlackBerry 6 BlackBerry 7 or BlackBerry 7.1 BlackBerry 10 or later Only the data saved locally in your device storage space is transferred. Any data that is wirelessly backed up or synchronized with an online account isn't transferred to your new device. 1. On your computer, download and install BlackBerry Link from www.blackberry.com/BlackBerryLink. 2. 3. 4.

5. 6. Open BlackBerry Link. Connect your current BlackBerry device to your computer using a USB cable. Complete the instructions on the screen. When prompted, connect your new BlackBerry 10 device using a USB cable. Complete the instructions on the screen. Transfer data using a media card This data transfer option is available if you're switching from a BlackBerry device running a version of BlackBerry 7. When you switch to a new BlackBerry 10 device using a media card, you can move alarm settings, BBM contacts, BlackBerry Browser bookmarks, text messages (SMS and MMS), phone history, and wireless connection profiles. This feature is designed to move the data in your personal space but not the data in your work space. Only the data saved locally in your device storage space is transferred. Any data that is wirelessly backed up or synchronized with an online account isn't transferred to your new device. 1. 2. 3.

4. 5. 6. On your previous device, click Setup > Device Switch. Click Using a Media Card > Save Data. Complete the instructions on the screen. When the backup is complete, remove the media card from your previous device and insert it into your BlackBerry 10 device. On your BlackBerry 10 device, on the home screen, tap Complete the instructions on the screen. > . Transfer contact info using a SIM card Your BlackBerry Passport device uses a nano SIM card. As such, this data transfer method is only available if you're switching from a BlackBerry Passport to another BlackBerry Passport. 1. 2. 3. 4. 5. 6. 7. 8. 9.

On your previous device, tap Contacts. Swipe down from the top of the screen. Tap . Under SIM Card, tap Copy Contacts from Device to SIM Card. When your contacts are copied to your SIM card, remove the SIM card and insert it into your new device. On your new device, tap Contacts. Swipe down from the top of the screen. Tap . Under SIM Card, tap Import Contacts from SIM Card. 36 User Guide Setup and basics Note: If you have BlackBerry Balance installed on your device, contact information saved in your work space may not be copied to your SIM card.

Add an email account to your new device To transfer calendar and contact information that is associated with an email account, add that email account to your new BlackBerry 10 device. 1. 2. 3. 4. 5. 6. 7. 8. On the home screen of your new device, swipe down from the top of the screen. Tap Settings. Tap Accounts. Tap Email, Calendar and Contacts. Enter the email address for the account that you want to add.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)
<http://yourpdfguides.com/dref/5742844>

Tap Next.

Enter the email account password. Tap Next. After you add the email account, any calendar and contact information associated with that account is accessible on your new BlackBerry 10 device. After you switch devices After you finish switching to your new BlackBerry 10 device, consider doing the following:

••• If you have a media card, move it from your previous device to your new device. Wipe your previous device to delete all of your data. Download apps from the BlackBerry World storefront. Explore the Help app on your new device and discover tips and tricks. For information about returning your previous BlackBerry device for recycling and safe disposal, visit www.blackberry.com/recycling. The recycling and trade-up program is only available in certain areas. Add accounts to your new device After you transfer data from your previous device, you can add your social networking accounts to your new BlackBerry 10 device. 1. 2. 3.

4. On the home screen, swipe down from the top of the screen. Tap Settings. Tap Accounts. Tap Facebook, Twitter, LinkedIn, or Evernote. 37 User Guide Setup and basics 5. 6. 7. Enter your account information. If necessary, change any sync settings.

Tap Done. If necessary, tap Authorize. Wipe your BlackBerry device to delete the data After you transfer data to your new BlackBerry 10 device, consider deleting all of the data on your previous BlackBerry device. A security wipe is designed to permanently delete your data so it can't be recovered. This includes email accounts, downloaded apps, media files, documents, browser bookmarks, and settings.

When the security wipe is complete, your device turns off automatically. To turn on your device, press the Power/Lock key. Devices running BlackBerry 7 or later 1. 2. 3.

4. 5. On the home screen of your previous device, click the Options app. Click Security > Security Wipe. Select all of the items that you want to delete. Type blackberry. Tap Wipe Data. Devices running BlackBerry 10 OS 1. 2. 3.

4. 5. On your previous device, swipe down from the top of the screen. Tap Settings. Tap Security and Privacy > Security Wipe. Type blackberry. Tap Delete Data. If you're planning to give away or recycle your device, remember to also remove your SIM card and media card. Download your apps from BlackBerry World Apps and games that you buy can be downloaded again as many times as you want to on the same BlackBerry device, and on up to four additional devices without your having to pay for the items again. 1.

2. 3. 4. 38 On your new BlackBerry 10 device, tap BlackBerry World. Enter your BlackBerry ID username and password.

Tap . Tap My World > My Apps & Games. User Guide Setup and basics 5. Tap Available. • To reinstall one app or game, tap you want to reinstall.

Tap . next to the app or game that you want to install. > . Tap the apps and games that • To reinstall multiple apps and games, at the bottom of the screen, tap Troubleshooting: Device Switch I can't switch my SIM card to my new BlackBerry 10 device The BlackBerry Passport device uses a nano SIM card. To get a nano SIM card for your new device, contact your service provider. Some of the data from my previous device isn't on my new device The type of device you transferred data from and the version of device software on your previous device determines what data can be transferred to your new device. For a list of the type of data that is transferred, visit www.blackberry.com/deviceswitch. Try any of the following: •••• Check that your personal email accounts have been set up.

Email accounts aren't transferred and need to be set up in the BlackBerry Hub on the device. Check that your work email accounts have been set up. For a Microsoft Exchange ActiveSync email account on a BlackBerry Enterprise Server, contact your administrator for the information required to activate the account. Look for memos and tasks in the BlackBerry Remember app. Transfer apps by downloading them from the BlackBerry World storefront. I can't transfer items using my media card Try any of the following: • Back up items from your media card to another source, such as your BlackBerry device built-in media storage or your desktop computer. Format your media card or purchase a new media card. Save the items that you backed up to the media card and then try transferring the items again. Use BlackBerry Link to transfer your info from one device to another. To download BlackBerry Link, on your computer, visit www.blackberry.com/BlackBerryLink and select the Windows or Mac option. • 39 User Guide Setup and basics BlackBerry ID A BlackBerry ID gives you convenient access to multiple BlackBerry products and services. After you create a BlackBerry ID, you can use your email address and password to log in to any BlackBerry product that supports BlackBerry ID. With BlackBerry ID, you can manage apps that you downloaded from the BlackBerry World storefront and download the apps when you switch devices.

You should sign in with the same BlackBerry ID on all of your BlackBerry devices. If you previously created a BlackBerry ID, you must use it when you set up your new device instead of creating a new BlackBerry ID. You can log in to both a tablet and smartphone using the same BlackBerry ID. Set up a new BlackBerry ID Tip: It's important to choose a password that you can remember. For your BlackBerry ID username, be sure to use an email address that you use frequently.

Recovery details can be sent to the email address that you use as your BlackBerry ID username if you forget your BlackBerry ID password. The email address that you use as a BlackBerry ID username doesn't have to be associated with your BlackBerry device. 1. 2. To create a new BlackBerry ID when you set up your BlackBerry device, on the BlackBerry ID screen, tap Create New. Complete the instructions on the screen. Confirm your BlackBerry ID username When you create a BlackBerry ID, you receive an email message that allows you to confirm the email address that you use as your BlackBerry ID. If you forget your BlackBerry ID password, you can reset it easily if you confirmed the email address that you use as your BlackBerry ID username. If you didn't confirm the email address that you use as your BlackBerry ID username when you created your BlackBerry ID, you can receive a new confirmation email message. 1.

2. 3. 4. On the home screen, swipe down from the top of the screen. Tap Settings > BlackBerry ID. Tap Confirm. An email message is sent to the email address that you use as your BlackBerry ID. Open the email message and follow the instructions on the screen. Change your BlackBerry ID password 1. 2. 40 On the home screen, swipe down from the top of the screen. Tap Settings > BlackBerry ID. User Guide Setup and basics 3. Tap Change Password. Change your BlackBerry ID information You can change your username, screen name, first name, or last name.

1. 2. 3. On the home screen, swipe down from the top of the screen.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)

<http://yourpdfguides.com/dref/5742844>

Tap Tap Settings > BlackBerry ID.

. Using your BlackBerry ID to switch devices Using your BlackBerry ID on a new device When you switch to a new BlackBerry device, during setup, you will be prompted to enter your BlackBerry ID username and password. It's important to use the same BlackBerry ID that you used on your previous device, since many of your apps and settings are associated with your BlackBerry ID. For instance, when you use your existing BlackBerry ID on your new device, you can reinstall apps that you downloaded on your previous device from the BlackBerry World storefront, if a version of that app exists for your new device. Find your BlackBerry ID on your old device If you have previously created a BlackBerry ID and are switching to a new BlackBerry device, it's important to sign in using your existing BlackBerry ID, as many of your apps and settings are associated with it. 1. 2. On the home screen of your old device, click Options. Depending on your device, do one of the following: •••Click Third Party Applications > BlackBerry ID. Click Device > BlackBerry ID.

Click BlackBerry ID. How do I reset my lost or forgotten BlackBerry ID password? You can have the instructions about resetting your BlackBerry ID password sent to the email address that you use as your BlackBerry ID username. For security reasons, your BlackBerry ID password can't be reset for you. Do one of the following: 41 User Guide Setup and basics ••To reset your password on a computer, visit www.blackberry.com/blackberryid. Click Reset your password. Complete the instructions on the screen. To reset your password on your BlackBerry device, when you are prompted to sign in with your BlackBerry ID, click Forgot Password. Answer your security question and complete the instructions on the screen.

Once you have completed the steps above, you will receive a password reset email. If you complete the steps to reset your password on a computer, the password reset email can only be viewed on a computer and isn't delivered to your device. If you follow the steps to reset your password on your device, the password reset email will be delivered to your device. Complete the instructions in the email to reset your BlackBerry ID password. 42 User Guide Phone and voice Phone and voice Phone While on a call, you can switch between the speakerphone, headset, and handset; mute a call; or start a conference call by making another call.

You can also open the dial pad, make notes while on a call, and move a call to BBM Video. Phone icons Incoming calls Icon Description To answer a call, touch and hold the circle and slide your finger to the left. To decline a call, touch and hold the circle and slide your finger to the right. Send a message with the Reply Now feature. Silence the ring tone.

During a call Icon Description Turn on the speakerphone Mute a call Take notes during a call Start a conference call Show the dial pad Merge calls to start a conference call 43 User Guide Phone and voice Icon Description Split a conference call into multiple calls Move a call to BBM Video Making and receiving calls Make a call 1. 2. 3. In the Phone app, tap Dial a number. Tap Call. . Tip: To make a call on the home screen, type a contact name or phone number. Tap Call <name> or Call <number>. Call a recent number or speed dial contact 1. 2.

In the Phone app, tap . Tap a name, number, or swipe down from the top of the screen and tap a speed dial contact. > . Tip: To send a text message to a recent number, beside the number, tap To call a contact from your keyboard speed dial list, on the home screen, press and hold the key that you associated with the contact. Call someone from your contact list 1. 2. 3. In the Phone app, tap Tap a contact. If you have multiple phone numbers for a contact, tap the number that you want to call. For example, tap Home or Mobile.

. Answer or decline a call Do one of the following: •To answer a call, touch and hold the circle in the middle of the screen and slide your finger to the left. Release your finger when the circle covers . 44 User Guide Phone and voice •To decline a call, touch and hold the circle in the middle of the screen and slide your finger to the right. Release your .

finger when the circle covers Use Reply Now to send a message to a caller You never have to excuse yourself from a meeting or conversation to answer the phone again. With the Reply Now feature, you can send a caller a brief message instead of answering an incoming call. By default, if the caller is a BBM contact, the Reply Now message is sent as a BBM message. If the caller isn't a BBM contact, the Reply Now message is sent as a text message. Depending on the recipient of the Reply Now message, additional text messaging charges might apply.

1. 2. When you receive an incoming call, tap Do any of the following: ••To send one of the default Reply Now messages, tap a message. To compose a new message, tap Custom Message. Type a message and tap Send. or . Silence the ring tone when you receive a call If you receive a call while your sound or vibration notifications are turned on, you can quickly silence your ring tone and stop your device from vibrating. When you silence the ring tone, you can still answer or decline the call. When you receive an incoming call, tap . Put a call on hold While on a call, press and hold until Call Held appears on the screen.

Take notes during a call While on a call, you can take notes that are saved as entries in BlackBerry Remember. Tip: You can turn on the speakerphone before taking notes, so that your hands are free to use the keyboard. 1. 2. 3. While on a call, tap Tap Save. . Type your notes and include information such as a title, due date, and tags. Answering calls automatically You can set up your BlackBerry device to automatically answer calls when you have a Bluetooth headset connected, or when you remove your device from a case or holster. 45 User Guide Phone and voice Automatically answer or end a call using a case or holster 1.

2. 3. In the Phone app, swipe down from the top of the screen. Tap ••> Holster. Do any of the following: Turn on the Answer a Call by Removing Device From Holster switch.

Turn on the End Call by Putting Device Back in Holster switch. Automatically answer a call when a Bluetooth headset is connected 1. 2. 3. In the Phone app, swipe down from the top of the screen.

Tap > Bluetooth. Turn on the Automatically Answer a Call When Connected to a Headset switch. When you turn on this feature and you have a Bluetooth headset connected to your BlackBerry device, your calls are automatically answered after 5 seconds. Move a call from your headset to your device When you have a headset connected to your BlackBerry device, incoming calls are automatically received on your headset. You can manually move the call back to the device. To manually move the call back to your device, while on a call, tap To move a call back to the headset, tap > Handset.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)
<http://yourpdfguides.com/dref/5742844>

. Tap the name of your headset. Move a call to BBM Video See who you're talking to by moving a call to BBM Video. To move a phone call to BBM Video, the person you're talking to must have access to BBM Video as well.

If you try to start a BBM Video chat with someone who isn't a BBM contact, you are asked to add the person to BBM before you start your BBM Video chat.

While on a call, tap . Start a conference call 1. 2. While on a call, make or answer another call. To merge the calls, tap . 46 User Guide Phone and voice Answer a second call while already on a call 1. If you're using the call waiting feature, when you receive a call while already on a call, you can do one of the following: • To put the first call on hold and answer the second call, tap Hold Current Call. Touch and hold the circle in the middle of the screen and slide your finger to the left. Release your finger when the circle covers .

• To end the first call and answer the second call, tap End Current Call. Touch and hold the circle in the middle of the screen and slide your finger to the left. Release your finger when the circle covers . 2. If you put the first call on hold, to merge both calls and start a conference call, tap .

To add more people to the conference call, repeat steps 1 and 2. Make another call while already on a call When you make another call while you're already on a call, your first call is automatically put on hold. 1. 2. While on a call, tap Do any of the following: • Tap a phone number, name, or speed dial contact.

. Tap a contact. . Dial a number. . • Tap • Tap 3. . To merge both calls and start a conference call, tap To add more people to the conference call, repeat steps 1 to 3. Remove people from a conference call 1. 2.

While in a conference call, to view the conference call participants, tap Do one of the following: • To remove a person from the conference call and hang up, tap . . > . • To remove a person from the conference call and keep them in a separate call, tap Add a contact or number to your speed dial list There are two different speed dial lists that you can add contacts or numbers to. You can add a total of 12 contacts or numbers to the speed dial list at the top of the Calls screen. You can also add contacts or numbers to the keyboard speed 47 User Guide Phone and voice dial list, so that you can dial a number by pressing and holding a single key on your keyboard. By default, your voicemail access number is included in your speed dial list. 1. 2. 3.

In the Phone app, tap Tap . or . Touch and hold a contact or phone number. Add a contact to your keyboard speed dial list 1. 2.

3. 4. In the Phone app, swipe down from the top of the screen. Tap > Keypress Speed Dial. Press the key on your keyboard that you want to associate with the contact.

Tap the contact that you want to associate with the key on your keyboard. To call a contact from your keyboard speed dial list, on the home screen, press and hold the key that you associated with the contact. Delete a contact or number from your speed dial list on the Calls screen 1. 2. 3. In the Phone app, tap Tap .

In your speed dial list, touch and hold a contact or number. Delete a contact from your keyboard speed dial list 1. 2.

3. 4. In the Phone app, swipe down from the top of the screen. Tap Tap > Keypress Speed Dial. . Touch and hold a contact or number. Hide your speed dial list on the Calls screen 1. 2. 3. In the Phone app, tap Tap .

. Swipe down from the top of the screen. 48 User Guide Phone and voice Call waiting, call forwarding, and call blocking Block calls When you block calls, you can block all incoming or all outgoing calls, and all incoming or all outgoing calls when roaming. Contact your wireless service provider for more info on blocking specific phone numbers. Depending on your wireless service provider, this feature might not be supported.

1. 2. 3. In the Phone app, swipe down from the top of the screen. Tap > Call Blocking.

Turn on any of the switches. The first time that you turn on call blocking, you are prompted to create a password to lock your call blocking settings. To change your call blocking password, complete steps 1 and 2, and tap . Turn on or turn off call waiting Depending on your wireless service provider, this feature might not be supported. 1. 2. 3. In the Phone app, swipe down from the top of the screen. Tap > Call Waiting. Turn on or turn off Call Waiting.

Set up call forwarding Depending on your wireless service provider, this feature might not be available. 1. 2. 3. 4. In the Phone app, swipe down from the top of the screen. Tap > Call Forwarding. Turn on any of the switches. To change the number that your calls are forwarded to, tap the drop-down list under a switch and type a number. 49 User Guide Phone and voice Phone options Turn on Priority Calling If you have multiple phone lines, you can make calls with the phone line you want using the Priority Calling feature.

With Priority Calling, you can assign a phone line or app to use when you make calls. 1. 2. 3. In the Phone app, swipe down from the top of the screen.

Tap > Priority Calling. Turn on the Use Priority Calling switch. To choose your phone line when you make a call, on the Calls screen, tap the Select Line drop-down list. To use a specific phone line, tap a phone line. To automatically use your mobile line when you're connected to a mobile network, tap Use the Priority Line.

Change your default Reply Now messages You can select one of the three default Reply Now messages to send to a caller instead of answering an incoming call. You can change the default messages or compose a new Reply Now message. 1. 2. 3. 4. In the Phone app, swipe down from the top of the screen. Tap > Reply Now. Tap the message you want to change. Type a new Reply Now message.

To prevent the Reply Now icon from appearing when you receive an incoming call, turn off the Reply Now switch. Show or hide your number on outgoing calls Depending on your wireless service provider, this feature might not be supported. 1. 2. 3. In the Phone app, swipe down from the top of the screen. Tap > Show my Number. Turn on the Allow My Number to Appear When Calling switch. Adjust the bass and treble of your calls 1. 2.

50 In the Phone app, swipe down from the top of the screen. Tap > Call Audio. User Guide Phone and voice Set a default area code or country code You can use smart dialing to set a default area code and country code that is applied automatically to the phone numbers that you call, so that you don't have to dial the country code or area code when you make a call within your own country or area code. 1. 2.

In the Phone app, swipe down from the top of the screen. Tap ••> Smart Dialing. To change the default country code, tap Country Code. Tap a country. To change the default area code, in the Area Code field, type an area code.

Tap any of the drop-down lists to change other smart dialing options. Limit the phone numbers that you can call When you set up and use fixed dialing numbers, you can only make calls and send text messages to the phone numbers that you added to the fixed dialing numbers list.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)
<http://yourpdfguides.com/dref/5742844>

For example, if you give your BlackBerry device to your child to use, you can limit the phone numbers that your child can call. To use fixed dialing numbers, your service provider must set up your SIM card for this feature. Depending on your wireless service provider, this feature might not be supported. 1. 2. 3. 4. 5.

6. 7. In the Phone app, swipe down from the top of the screen. Tap > Fixed Dialing Numbers. Turn on the Fixed Dialing Numbers switch. Enter the SIM security code provided to you by your service provider. Tap OK. Tap Edit List. Type a name and phone number. View your call summary If you're concerned about your wireless voice usage, you can monitor the time you have spent on the phone on the Call Summary screen.

1. 2. In the Phone app, swipe down from the top of the screen. Tap > Call Summary. .

> . To reset the call times on your Call Summary screen, tap Tip: To see the details of a specific call, tap . Next to a contact name or phone number, tap 51 User Guide Phone and voice Find your own phone number 1. 2. In the Phone app, tap .

Anywhere on the screen, touch and slide your finger down. Your phone number appears at the top of the screen. Tip: To include your own phone number in a message to someone, in an email, a BBM message, or a text message, type mynumber followed by the space bar. Troubleshooting: Phone I can't put a call on hold to answer an incoming call While on a call, if you answer an incoming call from a different app, your first call might be disconnected instead of being put on hold. For example, while on a phone call, if you answer an incoming BBM Voice call, your current phone call ends. A message appears on your device to notify you that answering another call will end your current call. Notifications and ring tones You can personalize your BlackBerry device by customizing your notifications and ring tones. You can also turn off all notifications or set your notifications to vibrate. The Instant Previews and Lock Screen

Notifications features allow you to stay up-to-date and manage your inbox without having to leave the app that you're in when you receive your messages.

About notifications and ring tones The global notification settings on your BlackBerry device work like a master switch that either turns on or turns off the customized notifications that are currently set for apps or contacts.

Customized contact notifications override customized app notifications. For example, if sound is turned off for the Phone app but is turned on in a customized notification for a contact, the phone still rings when the contact calls you. If you want to customize how you receive priority messages in your BlackBerry Priority Hub, you can create a rule so that messages sent from specific accounts, with a specific subject, or with other criteria are sent to your BlackBerry Priority Hub. You can also turn on a Level 1 alert for specific messages so that you receive a custom notification for these messages. Note: Level 1 alerts override existing notification settings. 52 User Guide Phone and voice Change your notifications or ring tones In the Notifications settings, you can change the settings for your sounds, notifications, and ring tones. You can also set the volume level of the notifications, number of vibrations, and more. 1. 2. 3.

On the home screen, swipe down from the top of the screen. Tap ••Settings > Notifications. To change your global notification settings, do any of the following: In the Mode drop-down list, tap a setting. Change the Sound, Vibrate, LED, Instant Previews, or Volume settings. How do I turn off all sounds and ring tones except for calls? 1.

2. 3. On the home screen, swipe down from the top of the screen. Tap Settings > Notifications. In the Mode drop-down list, tap Phone Calls Only.

Tip: You can turn on the ring tone for calls while your BlackBerry device is in bedside mode. In the Clock app, swipe down from the top of the screen. Tap .

Turn on the Phone Calls in Bedside Mode switch. Customize notifications for a contact Notifications that you customize for contacts override notifications that you set for specific apps. For example, if sound is turned on for phone notifications for a contact but the sound is turned off for the phone, the phone still rings when the contact calls you. 1. 2. 3. 4.

5. 6. On the home screen, swipe down from the top of the screen. Tap Tap Settings > Notifications. . At the bottom of the Notifications screen, tap Contacts. Tap a contact. Do any of the following: ••Tap Phone Calls. Tap Email Messages. 53 User Guide Phone and voice •••7.

8. Tap BBM. Tap Text Messages. Tap Other Messaging, which includes apps like Facebook, Twitter, LinkedIn, and more. until the Contacts Notifications screen appears.

Change the Tone, Vibrate, LED, or Instant Previews settings. Tap Contacts that you set customized notifications for are listed on the Contacts Notifications screen. Customize notifications for an app 1. 2. 3.

4. 5. 6. On the home screen, swipe down from the top of the screen. Tap Settings > Notifications. At the bottom of the Notifications screen, tap Applications. Tap an application. Change the Sound, Tone, Vibrate, LED, or Instant Previews settings. Tap until the Notifications screen appears. Turn off all notifications and ring tones 1.

2. 3. On the home screen, swipe down from the top of the screen. Tap Settings > Notifications. In the Mode drop-down list, tap All Alerts Off. Change the notification settings for Level 1 alerts To change the notification settings for Level 1 alerts, in the BlackBerry Priority Hub settings you need to first add a rule and select the Enable Level 1 Alert check box on the Add Rule screen. 1. 2. 3. 4.

On the home screen, swipe down from the top of the screen. Tap Settings > Notifications. Under Customization, tap Level 1. Do any of the following: ••Turn on the Sound, LED, or Instant Previews switch. Change the Tone or Vibrate settings.

. Tip: To test the changes that you made to the Level 1 notification settings, at the bottom of the screen, tap 54 User Guide Phone and voice View and respond to Instant Previews You can use the Instant Previews feature to view previews of incoming email messages, BBM messages, text messages (SMS and MMS), and more from any application on your BlackBerry device. When a preview appears at the top of the screen, do one of the following: ••To view the message in the BlackBerry Hub, tap the preview. . .

To ignore the preview, wait a few seconds until it disappears. • To dismiss the preview, tap • To reply to a BBM message or text message without leaving the app that you're currently in, tap Turn off Instant Previews By default, the Instant Previews feature is turned on. 1. 2. 3. On the home screen, swipe down from the top of the screen. Tap Settings > Notifications. Turn off the Instant Previews switch. Tip: For some apps, you can change your notification settings to only display the priority messages in an app as Instant Previews.



[You're reading an excerpt. Click here to read official BLACKBERRY PASSPORT user guide](http://yourpdfguides.com/dref/5742844)
<http://yourpdfguides.com/dref/5742844>