



Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for BLACKBERRY CURVE 9300. You'll find the answers to all your questions on the BLACKBERRY CURVE 9300 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual BLACKBERRY CURVE 9300

User guide BLACKBERRY CURVE 9300

Operating instructions BLACKBERRY CURVE 9300

Instructions for use BLACKBERRY CURVE 9300

Instruction manual BLACKBERRY CURVE 9300



[You're reading an excerpt. Click here to read official BLACKBERRY CURVE 9300 user guide](http://yourpdfguides.com/dref/3585798)

<http://yourpdfguides.com/dref/3585798>

Manual abstract:

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Troubleshooting: Shortcuts.....

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.... *Perform an action using a voice command.*

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..... *Available voice commands..*

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..... *Troubleshooting: Messages..*

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.. *Change your ring tone, notifiers, or reminders...*

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..... *Silence your device*.....

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..... *Flashing LED*.....

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.... *Turn on event sounds.....*

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... *Troubleshooting: Ring tones, sounds, and alerts..*

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..... *Customizing contacts..*

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.. *Synchronizing contacts.....*

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.... Change what appears on the screen when your device is charging.

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..... Display a second time zone on the clock.

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Turn on bedside clock mode....

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... 136 136 137 138 138 141 142 143 145 146 147 148 150 150 152 154 155 157 158 159 160 160 161 162 164 165 165 166 167 167 167 167 168 168 168
168 169 169 Set options for bedside clock mode..

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..... *Use the stopwatch.*

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..... *Use the timer..*

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..... *Change timer notification options...*

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.... *Troubleshooting: Clock.*

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... *Change the status of a task.*..

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.. *Hide completed tasks...*
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. *Show tasks in the calendar.....*

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..... *Synchronizing tasks and memos...*

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.. *About categories.....*

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.... *Categorize a contact, task, or memo.....*

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.... *Create a category for contacts, tasks, or memos.*

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.... *Turn off the prompt that appears before you delete items.*

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..... *Typing...*

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..... *Typing basics...*

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..... *Typing input methods.....*

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.... *Typing options.*

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Spelling checker.....

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..... *AutoText..*

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.... *Typing shortcuts.....*

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..... *Troubleshooting: Typing...*

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..... *Keyboard...*

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.. Change the keyboard layout...

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Change the default keyboard for portrait view....

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.. Assign an application to a Convenience key...

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... Change the default currency symbol.....

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.. Set the cursor speed..

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..... Turn on key tones..

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.... *Set the trackpad sensitivity.*

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... *Turn off trackpad sounds*.....

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... *Troubleshooting: Keyboard*.....

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..... *Language..*

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... *About typing input languages..*

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184 185 185 *Change the language..*

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..... *Use a shortcut for switching typing input languages when you are typing...*

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.. Add a display language...

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... Delete a language.....

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... Troubleshooting: Language..

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.. Screen display...

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... Set options for backlighting.

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... Use a picture as your device wallpaper..

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... Change the display font.....

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... Organizing applications on the Home screen..

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.. Add a message that appears when your device is locked..

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.. Turn on LED notification for wireless coverage.....

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..... *Troubleshooting: Display..*

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..... *GPS technology...*

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. About GPS technology.....

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... Turn on GPS technology..

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... Set the GPS receiver that you use to track your movement.....

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.... Get your GPS location.....

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.. Prevent others from tracking your location...

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..... Turn off location aiding.....

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Maps.....

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.. Map basics...

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.... *Map options.*

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.... *Troubleshooting: Maps.*

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..... *Applications*.....

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..... *About multitasking*.....

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Keep an application running in the background and switch to another application....

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Close an application so that it is not running in the background....

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.. About adding applications..

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... About social networking applications.....

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. About instant messaging applications...

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..... Require your device password before adding an application...

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..... *Delete an application...*

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View properties for an application.....

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..... *BlackBerry Device Software*.....

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..... *About updating the BlackBerry Device Software.*

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..... *Update the BlackBerry Device Software from a web site..*

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... *Update the BlackBerry Device Software using the BlackBerry Desktop Software..*

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.. *Troubleshooting: BlackBerry Device Software...*

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..... Manage Connections basics.....

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..... *Mobile network.*

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... *Wi-Fi technology*.....

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..... *Bluetooth technology*.....

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..... *Power and battery.*

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..... *Turn off your device.*

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. Set your device to turn on and turn off automatically...

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..... Reset the device...

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Check the battery power level.....

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Extend battery life.....

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Memory and media cards.....

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..... About media cards..

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..... *View the amount of available storage space on your device..*

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..... *Turn off media card support..*

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. Repair files stored on your media card or on your device....

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..... *About compression....*

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.... About file encryption.

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..... *Turn on encryption.*

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... Best practice: Conserving memory on your device..

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.... Troubleshooting: Storage and media cards.

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.... *Search for text in a message, in a file, or on a web page.*

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..... *View, change, or delete a saved search.....*

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... *About the SIM card phone book*.....

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.. *Copy a contact from your contact list to your SIM card...*
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..... *Change or delete a SIM card contact.....*

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... *Store text messages on your SIM card.....*

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..... *Change the display name for a phone number.*

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. Protect your SIM card with a PIN code.....

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..... *Change the SIM card PIN code...*

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..... *Verify security software manually..*

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Accept, delete, or restore a service book.



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[CURVE 9300 user guide](#)

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..... *Run a diagnostic report.*

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..... *View, submit, or delete a diagnostic report.*

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... *Set a default recipient for diagnostic reports..*

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... *I cannot run or submit a diagnostic report.....*

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Set options for Wi-Fi diagnostic reports.....

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270 270 Delete email on your device and in your email application on your computer.....

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Synchronize organizer data over the wireless network.....

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..... *About synchronization conflicts.*

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..... *Manage email reconciliation conflicts...*

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.... *Empty the deleted items folder on your computer from your device.*

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.... *Troubleshooting: Synchronization....*

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Typing accessibility options.....

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... *About BrickBreaker*.....

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..... *Word Mole game...*

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..... *Word Mole game basics.*

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2. Click Change Sounds and Alerts > Sounds for Selected Profile. To change your ring tone, click Phone. To change notifiers or reminders, click to expand a section. Click an option. 3. In the Ring Tone, Notifier Tone, or Reminder Tone field, do one of the following: Click a tone. To use a song that is on your BlackBerry® device or on a media card, click All Music. Find and click a song. To use a voice note that you recorded, click All Voice Notes. Find and click a voice note. To use a preloaded alert, click All Alerts. Find and click an alert. key > Save. 4.

Press the Set up an email address 1. On the Home screen, click the Setup icon. 2. In the Setup section, click the Email Accounts icon. 3. Follow the screens to set up your email address. When your email address is set up correctly, you receive a confirmation message. To view and manage your email messages, on the Home screen, click the Messages icon. Note: In some cases, you might see the following options. If so, select one of the options. Internet Mail Account: Use this option to associate your BlackBerry® device with one or more existing email accounts (for example, Windows Live™ Hotmail®) or to create a new email address for your device. Enterprise Account: If your administrator gave you an enterprise activation password, use this option to associate your device with your work email account using the BlackBerry® Enterprise Server. If you are trying to set up an Internet email account (for example, Windows Live™ Hotmail®) or a new email address for your device, and do not see this option, contact your administrator or wireless service provider. Related topics Change options for your personal email account, 64 9 User Guide Quick Help About adding applications Depending on your wireless service provider and region, you might have the option to add or update applications using the BlackBerry App World™ storefront, the BlackBerry® Desktop Software, or the Application Center. You might also be able to download applications from a web page (try visiting mobile.

blackberry.com from your BlackBerry device), or from an application offered by your wireless service provider. Additional terms and conditions might apply to software and services made available through the BlackBerry App World™ storefront, the BlackBerry Desktop Software, or the Application Center. Data charges might apply when you add or use an application over the wireless network. For more information, contact your wireless service provider. BlackBerry App World If you have BlackBerry App World on your device, you can search for and download games, social networking applications, personal productivity applications, and much more. Using an existing PayPal® account, you can buy and download items over the wireless network to your device. To download BlackBerry App World, visit www.blackberryappworld.com.

For more information about managing applications using BlackBerry App World, click the BlackBerry App World icon. Press the Help. BlackBerry Desktop Software If you have the BlackBerry Desktop Software installed on your computer, you can connect your device to your computer to add, update, remove, or restore applications. You can also add applications to your device that you have downloaded to your computer, without having to use the wireless network. To download the BlackBerry Desktop Software, visit www.blackberry.com/desktop.

For more information about managing applications using the BlackBerry Desktop Software, see the Help in the BlackBerry Desktop Software. Application Center If you have the Application Center on your device, you can add, update, or return to the previous version of a select number of applications that are hosted by your wireless service provider. Depending on your wireless service provider, this feature might not be available.

For more information about managing applications using the Application Center, click the Application Center icon. Press the Help. key > key > Download a theme Depending on your wireless service provider, this feature might not be supported. 1. On the Home screen or in a folder, click the Options icon. 2. Click Display > Screen Display. key > Download Themes. 3. Press the Use a picture as your device wallpaper 1.

On the Home screen, click the Media icon > Pictures icon. 2. Browse to a picture. 10 User Guide Quick Help 3. Press the key > Set As Wallpaper. Supported audio and video file formats Type Audio File formatmp3 .m4a .wma .wav .

mp4 .mov .3gp .3gp2 .avi . asf .wmv Video Transfer a file from your computer to your device using your device as a USB memory drive You must use the BlackBerry® Desktop Software to manage and preserve the information or the encryption that is associated with your media files when you transfer files between your BlackBerry device and your computer. 1. Connect your device to your computer using a USB cable. 2.

Do one of the following: If you want to transfer most types of files, in the dialog box that appears on your device, select the USB option.

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· If you want to transfer media files that are protected with DRM, in the dialog box that appears on your device, select the media transfer option. 3. If necessary, type a password. Your device appears as a drive on your computer. 4. Drag a file from a location on your computer to a folder on your device. To view the transferred file on your device, disconnect your device from your computer and find the file. Related topics Transfer your media files from your computer to your device using BlackBerry® Desktop Software, 128 Open, close, or switch between tabs Do one of the following: 11 User Guide Quick Help · · ·
· To open a new tab, in the browser, press the key > Tabs. Click the New Tab icon.

key > Open Link in New Tab. To open a new tab for a link on a web page, highlight the link. Press the To switch between tabs, in the browser, press the key > Tabs. Click a tab. key > Tabs. Highlight a tab. Click the icon. To close a tab, in the browser, press the Reconcile email over the wireless network You can set the Wireless Reconcile option for each email address that is associated with your BlackBerry® device. 1. On the Home screen, click the Messages icon.

2. Press the key > Options > Email Reconciliation. 3. If the Message Services field appears, set this field to the appropriate email account. 4. Select the Wireless Reconcile check box. 5. Press the key > Save. If your device is associated with a Microsoft® Outlook® email account, you must use the synchronization tool of the BlackBerry® Desktop Software to reconcile email in personal folders. For more information, see the Help in the BlackBerry Desktop Software.

Add or change your signature Depending on your wireless service plan, this feature might not be supported. 1. On the Home screen, click the Messages icon. key > Options. 2. Press the · For a work email account, click Email Preferences. If the Message Services field appears, change this field to the appropriate email account. If the Use Auto Signature check box is not selected, select it. In the field that appears, place your cursor. · For a personal email account, click Email Account Management.

Click an email account. Click Edit. 3. Type a signature. 4. Press the key > Save. Your signature is added to your email after you send it. Find important keys Find out what the keys do and learn how to move around the screen on your BlackBerry® device. About the Menu key and Escape key The Menu key on your BlackBerry® device provides you with a full list of available actions for an application. The Menu key and the Escape key help you switch between screens and applications quickly and easily.

12 User Guide Quick Help Key Menu key Actions · · · · on the Home screen or in an application, press to open the menu on the Home screen or in an application, press and hold to switch applications on a menu, press to select a highlighted menu item press to return to the previous screen press to close a menu Escape key About multitasking Your BlackBerry® device supports multitasking, which allows you to run more than one application at a time. During a call, for example, you might want to switch to the calendar application to view your appointments or switch to the contacts application to look up a contact. While you are playing a song, you might want to switch to the messages application to reply to a message. There are also shortcuts for most applications that can help you to perform common tasks quickly. Note: The more applications that you have running, the more memory and battery power your device uses.

To optimize the performance of your device, try to close applications when you are finished with them. Related topics Keep an application running in the background and switch to another application, 198 Close an application so that it is not running in the background, 198 Move around the screen with the trackpad · · To move the cursor in any direction and highlight items, slide your finger on the trackpad. To select an item, select a field or check box, or open a link, highlight the item. Click (press) the trackpad. Select commands using pop-up menus Pop-up menus are available in most applications, and appear in the center of the screen.

You can use the pop-up menu when you are viewing a message, for example, to file, forward, or reply to the message. · To open a pop-up menu, click and hold an item on the screen. · To select a command, click the icon. · To see additional commands, click the Full Menu icon. 13 User Guide Quick Help Start using your device Visit the Setup application The Setup application helps you learn about navigation and typing, change options to personalize your BlackBerry® device, and set up network connections, such as Bluetooth® connections. You can also set up email addresses and social networking accounts. The Setup application should appear automatically the first time that you turn on your device. 1. If the Setup application does not appear automatically, on the Home screen or in a folder, click the Setup icon. 2.

Click a section to change options or to complete a short series of prompts that help you set the options. Turn on or turn off a network connection You should keep network connections turned off in certain places, such as on an airplane or in a hospital. For more information, see the Safety and Product Information booklet for your BlackBerry® device. On the Home screen, click the connections area at the top of the screen, or click the Manage Connections icon. · To turn on a network connection, select the check box beside a connection type. · To turn off a network connection, clear the check box beside a connection type. · To turn on the network connections that were turned on previously, click Restore Connections. Find your phone number Do one of the following: key. · To view your active phone number, from the Home screen, press the · If you have multiple phone numbers associated with your BlackBerry® device, to view a list of your phone numbers, from the Home screen, press the key. If your wireless service plan supports text messaging, the first phone number in the list is the phone number that you use to send and receive text messages.

Related topics About multiple phone numbers, 48 Set up an email address 1. On the Home screen, click the Setup icon. 2. In the Setup section, click the Email Accounts icon. 3.

Follow the screens to set up your email address. When your email address is set up correctly, you receive a confirmation message. To view and manage your email messages, on the Home screen, click the Messages icon. Note: In some cases, you might see the following options. If so, select one of the options. · Internet Mail Account: Use this option to associate your BlackBerry® device with one or more existing email accounts (for example, Windows Live™ Hotmail®) or to create a new email address for your device.



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14 User Guide Quick Help · Enterprise Account: If your administrator gave you an enterprise activation password, use this option to associate your device with your work email account using the BlackBerry® Enterprise Server. If you are trying to set up a Internet email account (for example, Windows Live™ Hotmail®) or a new email address for your device, and do not see this option, contact your administrator or wireless service provider. Related topics Change options for your personal email account, 64 Feature availability The following items affect the availability of features on your BlackBerry® device. The features discussed are meant as examples, and are not inclusive of every feature that might or might not be available on your device. Device model Features such as GPS, the camera and video camera, and network connection options are dependent on your device model. To find feature specifications for your device model, visit www.blackberry.com/go/devices. You must purchase or change your wireless service plan through your wireless service provider.

A wireless service plan with phone or voice is required for you to use the phone application and to send and receive text messages. A wireless service plan with data is required for you to use the browser service and instant messaging applications, and to send and receive email messages and PIN messages. For more information about your plan, contact your wireless service provider. BlackBerry Internet Service and BlackBerry Enterprise Server Once you have a data plan, you must set up your email address or third-party instant messaging account in order to send and receive email messages, use third-party instant messaging applications, and use some browser options. If you are an individual user, when you set up your email address or instant messaging account, you are associating it with the BlackBerry® Internet Service. If you are a corporate user, your administrator sets up your email account by associating it with a BlackBerry® Enterprise Server. Your administrator might set options that determine the features and settings that are available on your device. To view the IT policies that Wireless service plan 15 User Guide Quick Help have been set by your administrator, on the Home screen or in a folder, click the Options icon. Click Security > Security Status Information > View IT Policy. Wireless service provider Features such as text messaging, location-based services, and some phone features are dependent on your wireless service provider's offerings.

For more information, contact your wireless service provider. The wireless network that your device is connected to might affect the availability of some features. Depending on your wireless service provider and available roaming options, different wireless networks are available. Some wireless networks do not support features such as call blocking, call forwarding, or cell broadcasting. For more information, contact your wireless service provider.

Wireless network Related topics Wireless networks that your device connects to, 205 BlackBerry Device Software, 202 Find more information, 19 Wireless synchronization Reconcile email over the wireless network You can set the Wireless Reconcile option for each email address that is associated with your BlackBerry® device. 1. On the Home screen, click the Messages icon. 2. Press the key > Options > Email Reconciliation.

3. If the Message Services field appears, set this field to the appropriate email account. 4. Select the Wireless Reconcile check box. key > Save. 5. Press the If your device is associated with a Microsoft® Outlook® email account, you must use the synchronization tool of the BlackBerry® Desktop Software to reconcile email in personal folders. For more information, see the Help in the BlackBerry Desktop Software. Synchronize organizer data over the wireless network Research In Motion recommends that you regularly create and save a backup file on your computer, especially before you update any software. Maintaining an up-to-date backup file on your computer might allow you to recover device data if your device is lost, stolen, or corrupted by an unforeseen issue.

1. In the Contacts application, Calendar application, Tasks application, or MemoPad, press the 2. If necessary, click a calendar or contact list. 3. Select the Wireless Synchronization check box. key > Options. 16 User Guide Quick Help 4. Press the key > Save. If you use the BlackBerry® Internet Service, you must use the synchronization tool of the BlackBerry® Desktop Software to synchronize calendar data. For more information, see the Help in the BlackBerry Desktop Software.

Clock and time zone Set the date and time 1. On the Home screen or in the Applications folder, click the Clock icon. 2. Press the key > Set Time. · To get the date and time from the wireless network automatically, change the Update Time field to Automatic.

Note that you must be connected to the wireless network. · To set the date and time manually, change the Update Time field to Manual. Click the Set Time or Set Date field. Change the time or date. Click Ok.

3. Do any of the following: · To receive a prompt when your device detects a new time zone, change the Auto Update Time Zone field to Prompt. · To have your device update the time zone automatically when it detects a new time zone, change the Auto Update Time Zone field to On. 4. Press the key > Save. Get the date and time from the wireless network automatically To perform this task, your BlackBerry® device must be connected to the wireless network. On the Home screen or in the Applications folder, click the Clock icon. Press the key > Set Time. Change the Set Time field to Automatic. Do one of the following: · To receive a prompt when your device detects a new time zone, change the Auto Update Time Zone field to Prompt.

· To have your device update the time zone automatically when it detects a new time zone, change the Auto Update Time Zone field to On. 5. Press the key > Save. 1. 2. 3. 4. Connect to a Wi-Fi network 1. On the Home screen, click the connections area at the top of the screen, or click the Manage Connections icon. 2.

Click Set Up Wi-Fi. 3. If you want to connect to a public hotspot or to a Wi-Fi® network that does not require authentication, select the Show Open networks only check box. 4. Click the Wi-Fi network that you want to connect to.

17 User Guide Quick Help 5. If the Wi-Fi network requires authentication, type a password for the network. The name of the Wi-Fi network appears at the top of the Home screen. Bluetooth technology options Turn on Bluetooth technology 1. On the Home screen, click the connections area at the top of the screen, or click the Manage Connections icon.

2. Select the Bluetooth check box. To turn off Bluetooth® technology, clear the Bluetooth check box.



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Pair with a Bluetooth enabled device You must pair your BlackBerry® device with a Bluetooth® enabled device before you can connect to it. For more information about preparing the Bluetooth enabled device for pairing, see the documentation that came with the Bluetooth enabled device. 1. 2. 3. 4. On the Home screen, click the connections area at the top of the screen, or click the Manage Connections icon.

Click Bluetooth Options > Add New Device > Search. Click a Bluetooth enabled device. If necessary, do one of the following: · If the Bluetooth enabled device does not have a keyboard (for example, a wireless headset), on your BlackBerry device, type the pairing passkey that either appears on the Bluetooth enabled device or is provided in the documentation that came with the Bluetooth enabled device. The passkey is most often a numeric or alphanumeric code. ·

If the Bluetooth enabled device has a keyboard (for example, a laptop), type a pairing passkey of your choice on both devices. Related topics Turn on Bluetooth technology, 18 Change the display font 1. 2. 3. 4. On the Home screen or in a folder, click the Options icon. Click Display > Screen Display. Change the font fields. Press the key > Save. Change the language 1. On the Home screen or in a folder, click the Options icon.

2. Click Typing and Input > Language. · To change the display language, change the Display Language field. · To change the typing language, change the Typing Language field. · To change the language for voice commands, change the Voice Dialing field.

18 User Guide Quick Help 3. Press the key > Save. Find more information · · · · Help on your device: Find step-by-step instructions in the user guide for your BlackBerry® device. Click Help on the Home screen or in an application menu. www.discoverblackberry.com: Find software, applications, and accessories for your device. Your wireless service provider web site: Find information about your wireless network or wireless service plan. www.blackberry.

com/go/declarationofconformity: View the Declaration of Conformity made under Directive 1999/5/EC (HG nr. 88/2003). Troubleshooting: Basics I cannot make or receive calls Try performing the following actions: · Verify that your BlackBerry® device is connected to the wireless network. · Verify that your wireless service plan includes phone or voice services. · If you cannot make calls and fixed dialing is turned on, verify that the phone number for your contact appears in your fixed dialing list or turn off fixed dialing. · If you have traveled to another country and you have not changed your smart-dialing options, dial the full phone number, including the country code and area code, for your contact. · If you are not receiving calls, verify that call blocking and call forwarding are turned off. · Your device or your SIM card might support more than one phone number, even if you only have one phone number. Verify that your phone number is set as your active phone number. · If you have more than one phone number associated with your device, verify that the phone number that you want to make calls from and receive calls to is set as your active phone number.

Related topics Fixed dialing and smart dialing, 44 Call waiting, call forwarding, and call blocking, 42 Switch the active phone number, 49 I am not receiving messages Try the following actions: · · · · Verify that your BlackBerry® device is connected to the wireless network. If you are not in a wireless coverage area, you should receive messages when you return to a wireless coverage area. Reset your device. Connect to the network and try again. If you created an email address or added an existing email address to your device using the email setup screen in the Setup application, verify that you have received an activation message on your device from the BlackBerry® Internet Service.

If you have not received an activation message (the message might take a short period of time to arrive), in the Setup application, open the email setup screen to send a service book to your device. 19 User Guide Quick Help · · · · · If you have not received a registration message from the wireless network, register your device. On the Home screen or in a folder, click the Options icon. Click Advanced Options > Host Routing Table. Press the key > Register Now.

Verify that data service is turned on. If you use email filters, verify that the options for email filters are set correctly. Verify that email forwarding is turned on and that you have selected all the email folders, including your inbox folder, that you want to receive email from. Verify that your device is not blocking messages. For more information, contact your administrator. Related topics Turn on or turn off a network connection, 14 Wireless coverage indicators, 205 Turn on or turn off data service or set roaming options, 206 Change, prioritize, or delete an email filter, 69 Forward messages from a specific email folder to your device, 63 I am not receiving text messages Depending on your wireless service plan, this feature might not be supported. Verify that your BlackBerry® device is connected to the wireless network. If you are not in a wireless coverage area, you should receive messages when you return to a wireless coverage area. I cannot save media files Your BlackBerry® device memory or media card might not have enough available memory to store media files.

@@@@@Large pictures use more memory than smaller pictures.

Related topics Delete messages, 60 Move, rename, or delete a file, 107 The battery is not charging Depending on how you charge your BlackBerry® device, try performing the following actions: · · · · Verify that the USB cable is securely connected to your device and a USB port. Try connecting your device to another USB port on your computer, a USB port on a different computer, a USB hub, or try using a travel charger. Verify that BlackBerry device USB drivers are installed on your computer. When you install BlackBerry® Desktop Software from the CD that came with your device, the correct USB drivers should be installed. You can also download the latest version of BlackBerry Desktop Software from www.blackberry.com. Verify that your computer is not in standby, hibernate, or sleep mode. · 20 User Guide Quick Help · Some USB hubs might not provide enough power. Plug the hub into a power outlet (if available) and reconnect your device.

Email is not reconciling over the wireless network Try the following actions: · Verify that your BlackBerry® device is connected to the wireless network. · Verify that wireless email reconciliation is turned on. · Reconcile email manually. On the Home screen, click the Messages icon.



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Press the key > Reconcile Now.

Organizer data is not synchronizing over the wireless network Try the following actions: · Verify that your BlackBerry® device is connected to the wireless network. · Verify that wireless data synchronization is turned on in the Contacts application, Calendar application, Tasks application, and MemoPad. · If you use the BlackBerry® Internet Service, you must use the synchronization tool of the BlackBerry® Desktop Software to synchronize calendar data. For more information, see the Help in the BlackBerry Desktop Software. The time on my device is incorrect 1.

On the Home screen or in the Applications folder, click the Clock icon. 2. Press the key > Set Time. 3. Try one of the following actions: > Update Time. · If the Set Time field is set to Automatic, press the · If you have traveled to a different time zone, set the Time Zone field to display the correct time zone. · If you are in a region that has recently made changes to daylight saving time or has switched to a different time zone, you might need key > Get Time Zone to update the time zone data on your BlackBerry® device. To update the time zone data, press the Updates. For this feature to be supported, your wireless service plan must include data services (such as email messages or browser service). If your email account uses a BlackBerry® Enterprise Server, you might not be able to update your time zone data.

For more information, contact your administrator. I cannot connect to a Wi-Fi network Depending on your BlackBerry® device model, the Wi-Fi® feature might not be supported. Try the following actions: · Verify that you have turned on the connection to the Wi-Fi network. · Verify that you are in a Wi-Fi coverage area. · Verify that the time on your device is synchronized with the network time. · If the Wi-Fi network does not appear in the Set Up Wi-Fi application, it might be hidden. If you know the network name, try connecting to the Wi-Fi network manually. · In the Set Up Wi-Fi application, verify that the options for the Wi-Fi network are correct. 21 User Guide Quick Help · If you switched Wi-Fi networks manually, switch to another Wi-Fi network or set your BlackBerry device to scan for available Wi-Fi networks. · If your wireless service provider supports UMA, verify that your connection preference is not set to Mobile Network Only.

· If your email account uses a BlackBerry® Enterprise Server, your device might prevent you from connecting to certain wireless access points. For more information, contact your administrator. · If you are using the Push Button Setup method, verify that the access point is enabled with Wi-Fi Protected Setup™, and that it has been set to send its profile. Verify that another device is not also attempting to connect at the same time, and that not more than one access point within range is in this mode. · If you use PEAP, EAP-TLS, EAP-FAST, EAP-TTLS, or EAP-SIM to connect to a Wi-Fi network, verify that you have installed the root certificate for the certificate authority server that created the certificate for the authentication server.

· If you use EAP-TLS to connect to a Wi-Fi network, verify that you have added your authentication certificate to your device. Related topics Turn on or turn off a network connection, 14 Connect to a Wi-Fi network, 17 Connect to a Wi-Fi network manually, 211 I cannot pair with a Bluetooth enabled device Try the following actions: · Verify that your BlackBerry® device is compatible with the Bluetooth® enabled device. For more information, see the documentation that came with the Bluetooth enabled device. · If you do not know the passkey for your Bluetooth enabled device, see the documentation that came with the Bluetooth enabled device. · If your BlackBerry device does not detect the Bluetooth enabled device that you want to pair with, try making your BlackBerry device discoverable for a short period of time.

Many car kits need to discover your BlackBerry device rather than your BlackBerry device discovering the car kit. On the Home screen, click the connections area at the top of the screen, or click the Manage Connections icon. Click Bluetooth Options. Click Add New Device. Click Listen. Bluetooth enabled devices can detect your BlackBerry device for 2 minutes. · Turn off encryption for Bluetooth connections between your BlackBerry device and the Bluetooth enabled device. On the Home screen, click the connections area at the top of the screen, or click the Manage Connections icon. Click Bluetooth Options. Highlight a key > Device Properties.

Clear the Encryption check box. Press the key > Save. Bluetooth enabled device. Press the Discover the Home screen Change the theme, and wallpaper, and organize with folders. Switch themes 1. 2. 3. 4. On the Home screen or in a folder, click the Options icon. Click Display > Screen Display.

In the Theme section, click a theme. Click Activate. 22 User Guide Quick Help To delete a theme, click the theme. Click Delete. Use a picture as your device wallpaper 1.

On the Home screen, click the Media icon > Pictures icon. 2. Browse to a picture. 3. Press the key > Set As Wallpaper.

Add, change, or delete a folder on the Home screen On the Home screen, do one of the following: key > Add Folder. Type a name for the folder. To change the folder icon style, click the folder icon. · To add a folder, press the Click a folder icon style. Click Add. · To change a folder, highlight a folder. Press the key > Edit Folder. Change the folder name or folder icon style. Click Save. key > Delete.

· To delete a folder, highlight a folder. Press the Find or hide an application icon Depending on your theme, you might not be able to hide some application icons. On the Home screen or in a folder, do any of the following: key > All. · To see all your application icons, press the key > Hide. · To hide an application icon, highlight the icon. Press the · To show all hidden application icons, press the key > Show All. · To stop hiding an application icon, highlight the icon. Press the key > Hide. A check mark should not appear beside the Hide field. Change what happens when you type on the Home screen Depending on your typing input language, you might not be able to use shortcut keys to open applications.

key > Options. On the Home screen, press the · To search your BlackBerry® device or the Internet when you type on the Home screen, change the Launch by Typing field to Universal Search. · To open applications when you press shortcut keys, change the Launch by Typing field to Application Shortcuts. 2. Press the key > Save.

1. Make it yours Make your BlackBerry® smartphone your own by getting apps, transferring your files, and personalizing your settings.



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23 User Guide Quick Help Automatic shutoff and lock Set a device password 1. 2. 3.

4. 5. 6. On the Home screen or in a folder, click the Options icon. Click Security > Password. Select the Enable check box. Click Set Password. Type a password. Press the key > Save. To turn off your BlackBerry® device password, clear the Enable check box.

Set your device to turn on and turn off automatically 1. 2. 3. 4. 5. 6. 7. On the Home screen or in a folder, click the Options icon. Click Device > Auto On/Off. Select the Weekday check box.

Specify the times when your BlackBerry® device should turn on and turn off on weekdays. Select the Weekend check box. Specify the times when your device should turn on and turn off on weekends. key > Save. Press the Navigation and typing Change the display font 1.

2. 3. 4. On the Home screen or in a folder, click the Options icon. Click Display > Screen Display.

Change the font fields. Press the key > Save. Change the language 1. On the Home screen or in a folder, click the Options icon. 2. Click Typing and Input > Language. · To change the display language, change the Display Language field. · To change the typing language, change the Typing Language field. · To change the language for voice commands, change the Voice Dialing field. 3.

Press the key > Save. 24 User Guide Quick Help Set the cursor speed 1. 2. 3. 4. On the Home screen or in a folder, click the Options icon. Click Typing and Input > Keyboard. Change the Key Rate field. Press the key > Save. Set the trackpad sensitivity You can set how the trackpad responds to your touch.

A high sensitivity level requires less pressure than a lower sensitivity level. 1. On the Home screen or in a folder, click the Options icon. 2. Click Typing and Input > Trackpad Sensitivity.

3. Change the Horizontal Sensitivity field and Vertical Sensitivity field. 4. Press the key > Save. Assign an application to a Convenience key Your BlackBerry® device has one or more Convenience keys on the side of the device.

Depending on your theme, you might not be able to change the application that is assigned to a Convenience key. 1. On the Home screen or in a folder, click the Options icon. 2. Click Device > Convenience Keys. 3. Change the Right Side Convenience Key Opens field or Left Side Convenience Key Opens field. 4. Press the key > Save. Add or change your signature Depending on your wireless service plan, this feature might not be supported.

1. On the Home screen, click the Messages icon. key > Options. 2. Press the · For a work email account, click Email Preferences. If the Message Services field appears, change this field to the appropriate email account. If the Use Auto Signature check box is not selected, select it. In the field that appears, place your cursor. · For a personal email account, click Email Account Management. Click an email account.

Click Edit. 3. Type a signature. key > Save. 4.

Press the Your signature is added to your email after you send it. Add a message that appears when your device is locked 1. On the Home screen or in a folder, click the Options icon. 2. Click Display > Message on Lock Screen.

3. Type the text that you want to appear on the screen when your device is locked. 25 User Guide Quick Help 4. Press the key > Save. Get apps, music, ring tones, pictures, and videos Transfer a file from your computer to your device using your device as a USB memory drive You must use the BlackBerry® Desktop Software to manage and preserve the information or the encryption that is associated with your media files when you transfer files between your BlackBerry device and your computer. 1. Connect your device to your computer using a USB cable. 2. Do one of the following: · If you want to transfer most types of files, in the dialog box that appears on your device, select the USB option. · If you want to transfer media files that are protected with DRM, in the dialog box that appears on your device, select the media transfer option.

3. If necessary, type a password. Your device appears as a drive on your computer. 4. Drag a file from a location on your computer to a folder on your device. To view the transferred file on your device, disconnect your device from your computer and find the file. Related topics Transfer your media files from your computer to your device using BlackBerry Desktop Software, 128 About adding applications Depending on your wireless service provider and region, you might have the option to add or update applications using the BlackBerry App World™ storefront, the BlackBerry® Desktop Software, or the Application Center. You might also be able to download applications from a web page (try visiting mobile.blackberry.com from your BlackBerry device), or from an application offered by your wireless service provider.

Additional terms and conditions might apply to software and services made available through the BlackBerry App World™ storefront, the BlackBerry Desktop Software, or the Application Center. Data charges might apply when you add or use an application over the wireless network. For more information, contact your wireless service provider. BlackBerry App World If you have BlackBerry App World on your device, you can search for and download games, social networking applications, personal productivity applications, and much more. Using an existing PayPal® account, you can buy and download items over the wireless network to your device.

To download BlackBerry App World, visit www.blackberryappworld.com. For more information about managing applications using BlackBerry App World, click the BlackBerry App World icon. Press the Help.

BlackBerry Desktop Software If you have the BlackBerry Desktop Software installed on your computer, you can connect your device to your computer to add, update, remove, or restore applications. You can also add applications to your device that you have downloaded to your computer, without having to use the wireless network. To download the BlackBerry Desktop Software, visit www.blackberry.com/desktop. key > 26 User Guide Quick Help For more information about managing applications using the BlackBerry Desktop Software, see the Help in the BlackBerry Desktop Software. Application Center If you have the Application Center on your device, you can add, update, or return to the previous version of a select number of applications that are hosted by your wireless service provider. Depending on your wireless service provider, this feature might not be available. For more information about managing applications using the Application Center, click the Application Center icon. Press the Help.

key > Phone options Change your ring tone, notifiers, or reminders In addition to changing the tone, you can also change options for volume, LED, vibration, and notification during calls. 1. On the Home screen, click the Sound and Alert Profiles icon. 2. Click Change Sounds and Alerts > Sounds for Selected Profile.



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· To change your ring tone, click *Phone*. · To change notifiers or reminders, click to expand a section. Click an option. 3. In the Ring Tone, Notifier Tone, or Reminder Tone field, do one of the following: · Click a tone.

· To use a song that is on your BlackBerry® device or on a media card, click *All Music*. Find and click a song. · To use a voice note that you recorded, click *All Voice Notes*. Find and click a voice note. · To use a preloaded alert, click *All Alerts*.

Find and click an alert. 4. Press the key > *Save*. Add a contact alert You can create contact alerts that allow you to customize ring tones and alerts for calls and messages from specific contacts or groups of contacts. When you receive a call or message from the contact, your BlackBerry® device uses the assigned ring tone or alert, even if you select the *Silent profile* or *Vibrate Only profile*.

If you do not want to be notified with the assigned ring tone or alert, you can select the *All Alerts Off profile*. 1. On the Home screen, click the *Sound and Alert Profiles icon*. 2. Click *Change Sounds and Alerts > Sounds for Contacts > Add Contact Alert*. 3. In the Name field, type the name of the contact alert. 4. In the Contacts field, type the name of the contact. 5.

Click a contact. 6. Change the ring tone and alert information for calls and messages. key > *Save*. 7. Press the To delete a contact alert, highlight the contact alert that you want to delete. Press the key > *Delete*. 27 User Guide Quick Help Set up speed dial for a contact 1. 2. 3.

4. 5. From the Home screen, press the *Send key*. Press the key > *View Speed Dial List*. In the Speed Dial Numbers list, click an unassigned key. Click a contact. If necessary, click a phone number for the contact. To make a call using speed dial, from the Phone application, the Home screen, a message, or a message list, press and hold the key that you assigned to the contact. Change the default volume for calls You can increase or decrease the default volume for calls. The higher you set the volume percentage, the louder the volume is.

key. 1. From the Home screen, press the 2. Press the key > *Options > In-call Settings*. 3. Change the *Default Call Volume field*. key > *Save*. 4. Press the Contact options *Add a contact* · · To add a contact using the *Contacts application*, on the Home screen, click the *Contacts icon*. At the top of the screen, click *New Contact*.

Type the contact information. Press the key > *Save*. To add a contact from a message, call log, or web page, highlight the contact name, number, or email address. Press the key > *Add key > Save*. to contacts. If necessary, add contact information. Press the *Change or delete a contact picture* 1. 2. 3. 4.

On the Home screen, click the *Contacts icon*. Highlight a contact. Press the key > *Edit*. Highlight the contact picture. · To change the contact picture, press the · To delete the contact picture, press the key > *Save*.

key > *Replace Picture*. Highlight a picture. Press the > *Delete Picture*. key > *Select*. 5.

Press the 28 User Guide Quick Help Map options Add a bookmark for a location or route 1. On the Home screen, click the *Maps icon*. 2. On a map, press the key > *Add As Favorite > OK*. Clock options Change the clock face You can set a different clock face for the clock, stopwatch and timer. 1. On the Home screen or in the Applications folder, click the *Clock icon*. 2. Press the key > *Options*. 3.

Change the *Clock Face field*, *Stopwatch Face field* or *Timer Face field*. key > *Save*. 4. Press the *Turn on the alarm* 1. 2. 3. 4. On the Home screen or in the Applications folder, click the *Clock icon*. key > *Set Alarm*. Press the On the trackpad, slide your finger up or down to highlight *On* or *Weekdays*.

Click the trackpad. At the top of the Home screen, a clock indicator appears. To set additional alarms or to set alarms for certain days of the week, you can schedule alarms through the *Calendar application*. Related topics Turn off your device, 223 29 User Guide Shortcuts Shortcuts Depending on the typing input language that you are using, some shortcuts might not be available. BlackBerry basics shortcuts Depending on the typing input language that you are using, some shortcuts might not be available.

Move the cursor Move back a screen Return to the Home screen when you are not on a call View more applications on the Home screen Open a menu in an application to access options and available actions Move to a list item or menu item Select a highlighted menu item View available values in a field Switch between the selected sound profile and the *Vibrate sound profile* Delete a highlighted item Slide your finger on the trackpad. Press the *Press the Click All* Press the key. key. key. Type the first letter of the item.

Press the key. Press the *Alt key*. Press and hold the *Q key*. Press the *Backspace/Delete key*. Phone shortcuts Depending on the typing input language that you are using, some shortcuts might not be available. Change your ring tone Check your voice mail Set up speed dial for a contact Add an extension to a phone number Type a letter in a phone number field Insert a plus sign (+) when typing a phone number From the Home screen, press the *Tones*. Press and hold 1.

From the Home screen or in the phone application, press and hold the key that you would like to assign speed dial to. Press the *Alt key* and *X*. Type the extension number.

Press the *Alt key* and the letter key. Press *O key*. Press the key > *Phone Ring* 30 User Guide Shortcuts Turn on or turn off the speakerphone during a call Stop listening to a call with a wireless headset Change the active phone number Press the key on the keyboard. Press the key on the keyboard. From the Home screen, press the the screen. Click a phone number. key. Click your phone number at the top of Message shortcuts Depending on the typing input language that you are using, some shortcuts might not be available. In a message Reply to a message Reply to all in an email or a PIN message Forward a message File an email message View or hide the email address of a contact Move to the last cursor position after you close and reopen a received email or PIN message Move to the next message Move to the previous message In your message inbox Open a message Compose a message from a message inbox Mark a message as opened or unopened Add a flag to a message View all flagged messages View received messages and received call logs View sent messages View voice mail messages View text messages View call logs View all your messages Move around your message inbox Press the *Press C* Press the *Alt key* and *U*. Press *W* Press the *Alt key* and *F*.

Press the *Alt key* and *I*. Press the *Alt key* and *O*. Press the *Alt key* and *V*. Press the *Alt key* and *S*. Press the *Alt key* and *P*.

Press the key. key. Press *R* Press *L* Press *F* Press *I* Highlight the contact in the *To* or *From* field. Press *Q*. Press *G* Press *N* Press *P* 31 User Guide Shortcuts Move up a screen Move down a screen Move to the top of a message inbox Move to the bottom of a message inbox Move to the next unopened item Move to the next related message Move to the previous related message Press the *Shift key* and the *Space key*.



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Press the Space key. Press T Press B Press U Press J Press K Typing shortcuts Depending on the typing input language that you are using, some shortcuts might not be available. To insert a period, press the Space key twice. The next letter is capitalized. To capitalize a letter, press and hold the letter key until the capitalized letter appears. To type the alternate character on a key, press the Alt key and the character key. To type an accented or special character, press and hold the letter key and slide your finger left or right on the trackpad. For example, to type ü, press and hold U and slide your finger left until ü appears. Release the letter key when the accented or special character appears. To type a number in a number field, press a number key.

You do not need to press the Alt key. To type a number in a text field, press and hold the Alt key and press the number key. To turn on NUM lock, press the Alt key and the Left Shift key. To turn off NUM lock, press the Shift key. To turn on CAP lock, press the Alt key and the Right Shift key. To turn off CAP lock, press the Shift key. Insert symbols · To insert an at sign (@) or a period (.) in an email address field, press the Space key. · To type a symbol, press the Symbol key.

Type the letter that appears below the symbol.

Work with text · To highlight a line of text, press the Shift key and slide your finger up or down on the trackpad. · To highlight text character by character, press and hold the Shift key and slide your finger left or right on the trackpad. · To cancel a text selection, press the Escape key. · To cut highlighted text when typing, press the Shift key and the Backspace/Delete key. · To copy highlighted text when typing, press the Alt key and click the trackpad.

· To paste highlighted text when typing, press the Shift key and click the trackpad. File and attachment shortcuts Depending on the typing input language that you are using, some shortcuts might not be available. 32 User Guide Shortcuts Search for text in a file or an attachment Move to the last cursor position after closing and reopening a file or an attachment In a spreadsheet Move to a specific cell View the content of a cell Switch worksheets View or hide columns or rows In a presentation Switch presentation views Move to the next slide when viewing a presentation in slide view Move to the previous slide when viewing a presentation in slide view Move to the last cursor position after closing and reopening a presentation that you were viewing in text view or in text and slide view Press F Press G Press G Press the Space key Press V. Highlight a worksheet. Press the Enter key.

Press H Press M Press N Press P Press G Media shortcuts Depending on the typing input language that you are using, some shortcuts might not be available.

@@@@ Press and hold the Volume Down key on the right side of your device. When playing an audio or a video file, press the Volume Up key until you reach the highest volume setting, and then press the Volume Up key four times quickly. Pictures Zoom in Zoom out Press 3 Press 9 33 User Guide Shortcuts Zoom to the original size Pan up Pan down Pan right Pan left Return to the center Rotate Fit to the screen size Camera and video camera Zoom in Zoom out Take a picture Change the flash setting for a picture or turn on low-light mode for a video Press 7 Press 2 Press 8 Press 6 Press 4 Press 5 Press L Press 1 Press the Volume Up key. Press the Volume Down key. Press the key. Press the Space key. Browser shortcuts Depending on the typing input language that you are using, some shortcuts might not be available. Insert a period (.) in the web address field Insert a slash mark (/) in the web address field Stop loading a web page Close the browser Clear text in a field On a web page Quickly switch between tabs Zoom in to a web page Zoom out from a web page Go to the start page Return to the home page Open the bookmark list Press W Press I Press O Press G Press H Press K Press the Space key.

Press the Shift key and the Space key. Press the Escape key. Press and hold the Escape key. Press the Shift key and the Backspace/Delete key. 34 User Guide

Shortcuts Add a bookmark View a list of web pages that you have visited recently Refresh a web page Find text on a web page Open the browser options Move around a web page Move up a screen Move down a screen Move to the top of a web page Move to the bottom of a web page Press A Press Y Press R Press F. To find the next instance of the text, press V. Press S Press the Shift key and the Space key. Press the Space key. Press T Press B Calendar shortcuts

Depending on the typing input language that you are using, some shortcuts might not be available. For shortcuts to work in Day view, press the box.

Schedule an alarm Change to Agenda view Change to Day view Change to Week view Change to Month view Move to the next week, month or day in the agenda Move to the previous week, month, or day in the agenda Move to the current date key > Options. Click Calendar Display and Actions. Clear the Enable Quick Entry check Press C Press A Press D Press W Press M Press the Space key. Press the Shift key and the Space key. Press T

Press G Search shortcuts Depending on the typing input language that you are using, some shortcuts might not be available.

35 User Guide Shortcuts Search for an item on your BlackBerry® device Search for a contact in a list of contacts Search for text in a message Search for text in a file or an attachment Search for text on a web page Search for text in a presentation Start typing on the Home screen. Type part or all of a contact name, or type initials separated by a space. Press S Press F Press F Press F Note: You can change what happens when you type on the Home screen. To search for text in a presentation, you must view the presentation in text view or in text and slide view. Troubleshooting: Shortcuts I cannot use a shortcut Depending on the typing input language that you are using, some shortcuts might not be available.

Try changing the typing input language. Related topics Change the language, 18 36 User Guide Phone Phone basics Find your phone number Do one of the following: key. · To view your active phone number, from the Home screen, press the · If you have multiple phone numbers associated with your

BlackBerry® device, to view a list of your phone numbers, from the Home key. If your wireless service plan supports text messaging, the first phone number in the list is the phone number screen, press the that you use to send and receive text messages. Related topics About multiple phone numbers, 48 Make a call 1.

Do one of the following: · If your BlackBerry® device is unlocked, press the key. · If your device is locked and you do not want to unlock it, press the key > Place Call.



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