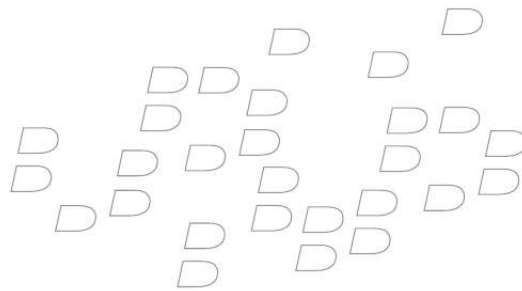




# Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for BLACKBERRY 7130. You'll find the answers to all your questions on the BLACKBERRY 7130 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

**User manual BLACKBERRY 7130**  
**User guide BLACKBERRY 7130**  
**Operating instructions BLACKBERRY 7130**  
**Instructions for use BLACKBERRY 7130**  
**Instruction manual BLACKBERRY 7130**



**BlackBerry 7100**  
**BlackBerry 7130**  
Version 4.1

User Guide



[You're reading an excerpt. Click here to read official BLACKBERRY 7130 user guide](http://yourpdfguides.com/dref/429948)

<http://yourpdfguides.com/dref/429948>

**Manual abstract:**

All Rights Reserved. @@@@ and any use of such marks by Research In Motion Limited is under license. IBM, Lotus, Domino, and Lotus Notes are either registered trademarks or trademarks of International Business Machines Corporation in the United States, other countries, or both. JavaScript is a trademark of Sun Microsystems, Inc. in the United States and other countries. Microsoft, Outlook, PowerPoint, and Windows are either registered trademarks or trademarks of Microsoft Corporation in the United States and/or other countries. Novell and GroupWise are either registered trademarks or trademarks of Novell, Inc. in the United States and other countries. @@@@ Other patents are registered or pending in various countries around the world. Visit [www.rim.com/patents.shtml](http://www.rim.com/patents.shtml) for a list of RIM [as hereinafter defined] patents. This document is provided "as is" and Research In Motion Limited and its affiliated companies ("RIM") assume no responsibility for any typographical, technical or other inaccuracies in this document. RIM reserves the right to periodically change information that is contained in this document; however, RIM makes no commitment to provide any such changes, updates, enhancements or other additions to this document to you in a timely manner or at all.

RIM MAKES NO REPRESENTATIONS, WARRANTIES, CONDITIONS OR COVENANTS, EITHER EXPRESS OR IMPLIED (INCLUDING WITHOUT LIMITATION, ANY EXPRESS OR IMPLIED WARRANTIES OR CONDITIONS OF FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, MERCHANTABILITY, DURABILITY, TITLE, OR RELATED TO THE PERFORMANCE OR NON-PERFORMANCE OF ANY SOFTWARE REFERENCED HEREIN OR PERFORMANCE OF ANY SERVICES REFERENCED HEREIN). IN CONNECTION WITH YOUR USE OF THIS DOCUMENTATION, NEITHER RIM NOR ITS RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES OR CONSULTANTS SHALL BE LIABLE TO YOU FOR ANY DAMAGES WHATSOEVER BE THEY DIRECT, ECONOMIC, COMMERCIAL, SPECIAL, CONSEQUENTIAL, INCIDENTAL, EXEMPLARY OR INDIRECT DAMAGES, EVEN IF RIM HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, INCLUDING WITHOUT LIMITATION, LOSS OF BUSINESS REVENUE OR EARNINGS, LOST DATA, DAMAGES CAUSED BY DELAYS, LOST PROFITS, OR A FAILURE TO REALIZE EXPECTED SAVINGS. This document might contain references to third party sources of information, hardware or software, products or services and/or third party web sites (collectively the "Third-Party Information"). RIM does not control, and is not responsible for, any Third-Party Information, including, without limitation the content, accuracy, copyright compliance, compatibility, performance, trustworthiness, legality, decency, links, or any other aspect of Third-Party Information. The inclusion of Third-Party Information in this document does not imply endorsement by RIM of the Third Party Information or the third party in any way.

Installation and use of Third Party Information with RIM's products and services may require one or more patent, trademark or copyright licenses in order to avoid infringement of the intellectual property rights of others. Any dealings with Third Party Information, including, without limitation, compliance with applicable licenses and terms and conditions, are solely between you and the third party. You are solely responsible for determining whether such third party licenses are required and are responsible for acquiring any such licenses relating to Third Party Information. To the extent that such intellectual property licenses may be required, RIM expressly recommends that you do not install or use Third Party Information until all such applicable licenses have been acquired by you or on your behalf. Your use of Third Party Information shall be governed by and subject to you agreeing to the terms of the Third Party Information licenses. Any Third Party Information that is provided with RIM's products and services is provided "as is". RIM makes no representation, warranty or guarantee whatsoever in relation to the Third Party Information and RIM assumes no liability whatsoever in relation to the Third Party Information even if RIM has been advised of the possibility of such damages or can anticipate such damages. Certain features outlined in this document require a minimum version of BlackBerry Enterprise Server Software, BlackBerry Desktop Software, and/or BlackBerry Handheld Software and may require additional development or third-party products and/or services for access to corporate applications. Research In Motion Limited 295 Phillip Street Waterloo, ON N2L 3W8 Canada Published in Canada Research In Motion UK Limited Centrum House, 36 Station Road Egham, Surrey TW20 9LF United Kingdom Contents 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 Enterprise activation..

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

...9 Phone..

.....

.....

.....

.....

.....





.....

.....

.....

.....

.....

.....

.....

.....

.....

*35 Attachments .....*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

*.. 37 Synchronizing data ...*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

*...41 Backing up and restoring device data .....*

.....

.....

.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

*.43 Typing .....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

*....45 Browser.....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

*.... 49 Downloading .*

.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....

*53 Contacts .....*

.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*.... 57 Calendar.....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

... *61 Tasks* .....

.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....

.. *65 Memos* ...

.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

.....*67 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 Alarm.*

.....



.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
*... 69 Calculator..*

.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*.71 Bluetooth.....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

.....

.....

.....

.....

.....

.....

.....

.....

..... 73 *Date and time.*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

..... 75 *Profiles.*

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

. 77 *Screen display ....*

.....

.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
*.81 Language...*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

*....85 Power and battery .*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
*.87 Network coverage ....*

.....  
.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

*.. 89 SIM card .....*

.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

*. 91 Security ....*

.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*.93 Third-party program control.....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*..... 99 BrickBreaker .....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*..... 103 Service books.....*

.....  
.....  
.....  
.....

.....

.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

... 105 Frequently asked questions.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

..... 107 General -- frequently asked questions..

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

...109 Phone -- frequently asked questions..

.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

.....  
.....  
.....  
.....  
.....

*...111 Email and PIN messages -- frequently asked questions .....*

.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....

*... 115 SMS messages -- frequently asked questions..*

.....

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*.. 121 37 38 39 40 41 42 43 44 45 46 MMS messages -- frequently asked questions .....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*... 123 Attachments -- frequently asked questions .....*

.....  
.....  
.....  
.....

.....  
.....  
.....  
.....

.....  
.....  
.....

*..... 125 Synchronization -- frequently asked questions.*

.....  
.....  
.....

.....  
.....  
.....

.....  
.....  
.....

..... 129 Browser -- frequently asked questions.

.....  
.....  
.....

.....  
.....  
.....

.....  
.....  
.....

.....

.... 133 Contacts -- frequently asked questions .

.....  
.....

.....  
.....  
.....

.....  
.....  
.....

.....  
.....  
.....

.....137 Calendar -- frequently asked questions..

.....  
.....  
.....

.....  
.....  
.....

.....  
.....  
.....

..... press the Send key to make a call. Related topics Add pauses or waits (See page 59.

) Can I use the phone when the device or keyboard is locked? (See page 111.) Make emergency calls You should be able to make emergency calls even if your BlackBerry® device is locked or the SIM card is not inserted. If your device is not connected to the wireless network, it should connect automatically when the



emergency call is initiated. If you are outside of a wireless network coverage area and the SOS coverage indicator appears, you can only call emergency numbers. User Guide To make an emergency call, perform one of the following actions: · Unlocked keyboard or device: In the phone, type the emergency number. Press the Send key. · Locked keyboard or device: Click the trackwheel. Click Emergency Call. Click Yes. Note: Emergency calls can only be made using letters To type letters when dialing a phone number, use the multi-tap input method.

Hold the Alt key. To type the first letter on the key, press the key once. To type the second letter on the key, press the key twice. Assign speed dial numbers to keys 1. In the phone, click the trackwheel.

2. Click View Speed Dial List. 13 User Guide 3.



[You're reading an excerpt. Click here to read official BLACKBERRY](http://yourpdfguides.com/dref/429948)

[7130 user guide](http://yourpdfguides.com/dref/429948)

<http://yourpdfguides.com/dref/429948>

Click an unassigned key. 4.

Click New Speed Dial. 5. Click a contact. 6. Click Add Speed Dial To <contact name>. Note: To assign a contact or phone number from the phone to a speed dial key, select a contact or phone number. Hold an unassigned key. Click OK. Related topic Change speed dial numbers (See page 14.) If you do not want any call logs to appear in a messages list, select None.

Press the Space key. Related topics About call logs Manage call logs (See page 14.) Can I set the phone to display frequently called numbers? (See page 113.)

How do I change how long messages and phone call logs remain in a messages list? (See page 118.) Manage call logs In the phone, or in a messages list, open a call log. Click the trackwheel. Perform one of the following actions: · To add notes to the call log, click Add Notes. · To edit call log notes, click Edit Notes. · To forward call log notes, click Forward. · To delete call log notes, in the open call log, click the trackwheel.

Click Edit Notes. Click the trackwheel. Click Clear Field. Change speed dial numbers In the phone, click the trackwheel. Click View Speed Dial List. Click a contact or phone number. Perform one of the following actions: · To change the contact that is assigned to a speed dial key, click Edit. Click a new contact. Click Add Speed Dial To <contact name>. · To assign the contact to a different speed dial key, click Move.

Roll the trackwheel to move the contact. Click the trackwheel. · To delete a contact from the speed dial list, click Delete. Block calls 1. In the phone options, click Call Barring. 2. Click the trackwheel. 3. Click Enable. 4.

Click the trackwheel. 5. Click Save. Related topics About call logs Call logs appear when you open the phone. Missed call logs also appear in a messages list.

Depending on your theme, missed calls might also appear on the Home screen. Log calls To set whether call logs appear in a messages list, in the phone options, click Call Logging. Select the call log type that you want to appear in a messages list. Press the Space key. Change the call blocking password (See page 14.

) Can I block calls? (See page 112.) Change the call blocking password 1. In the phone options, click Call Barring. 14 2: Phone 2. Click the trackwheel. 3. Click Change Password. 4. Type your current password. 5.

Click the trackwheel. 6. Type your new password. 7. Click the trackwheel. 8. Type your new password again. 9. Click the trackwheel. Related topic Can I block calls? (See page 112.

) Add call forwarding phone numbers 1. On the Call Forwarding screen, click a type of calls to forward. 2. Click New Number. 3. Type a phone number. 4. Press the Enter key. 5. Click the trackwheel.

6. Click Close. Related topic How do I edit the phone number to which my calls are forwarded? (See page 112.) Forward calls 1. In the phone options, click Call Forwarding.

2. Click the type of calls to forward. 3. Click Do Not Forward or the current forwarding phone number. 4.

Click Change Number. 5. Click a forwarding phone number. 6. Click the trackwheel. 7. Click Save. Note: Before you enable call forwarding, verify that you have call forwarding phone numbers added. Depending on your SIM card, the phone numbers for your call forwarding profiles might already be specified. You might not be able to change them or add new ones.

Contact your service provider for more information. Related topics Add call forwarding phone numbers (See page 15.) Delete call forwarding phone numbers (See page 15.) Can I use call forwarding? (See page 112.) How do I edit the phone number to which my calls are forwarded? (See page 112.) Delete call forwarding phone numbers On the Call Forwarding screen, click the current call forwarding number. Click Edit Numbers. Click a phone number. Click Delete. Related topic How do I edit the phone number to which my calls are forwarded? (See page 112.

) Set call waiting In the phone options, click Call Waiting. Set the Call Waiting Enabled field to Yes. Click the trackwheel. Click Save. Related topic Can I use call waiting? (See page 112.

) About smart dialing You can specify default country and area codes so that any numbers that are specified as links, or any numbers in your address book that do not contain these codes, are dialed correctly. 15 User Guide If you call a corporation frequently, you can also set your smart-dialing options so that you do not have to type the main number for the corporation. To call a contact in the corporation, you only need to press the X key and type the extension number. Related topic About smart dialing (See page 15.) Set voice mail options In the phone options, click Voicemail.

Type a voice mail access number and any additional numbers, such as a password or extension. Click the trackwheel. Click Save. Notes: If your SIM card is provisioned for voice mail, the voice mail access number might already appear on the screen. If your BlackBerry device is configured to enable you to edit the voice mail number on your SIM card, the edits are saved on your SIM card. Contact your service provider for more information about voice mail for your SIM card. If your SIM card is not provisioned for voice mail, you can type the access number for a different voice mail system. Set default country and area codes 1. In the phone options, click Smart Dialing. 2.

Set the Country Code and Area Code fields. 3. In the National Number Length field, set the default length for phone numbers in your country. 4. Click the trackwheel. 5. Click Save. Note: When you calculate the default length for phone numbers, include your area code and local number, but do not include your country code or the National Direct Dialing prefix. Warning: If you roam to another country and you change your smart-dialing options, phone numbers for contacts in your address book might not be dialed correctly. Related topic About smart dialing (See page 15.

) About TTY You can use text telephone (TTY) to make calls to, and receive calls from, other TTY devices. If you connect your BlackBerry® device to a TTY device, calls that you receive on your device are converted to text. When TTY is enabled, an indicator appears in the device status section of the screen. Note: The TTY option is only available on some BlackBerry® devices. Contact your service provider for more information.

Set corporate extension dialing 1. In the phone options, click Smart Dialing. 2. In the Number field, type the main phone number for a corporation. 3. Set how long the BlackBerry® device waits before dialing an extension. 4. In the Extension Length field, set the default length for extensions. 5. Click the trackwheel. 6. Click Save. 16 Set the TTY option In the phone options, click TTY. Set the TTY Mode field. Click the trackwheel.

Click Save. 2: Phone Related topics About TTY (See page 16.) Can I use a TTY device with my device? (See page 112.) About fixed dialing If you enable fixed dialing number (FDN) mode, your device only makes calls to contacts on your FDN list.



[You're reading an excerpt. Click here to read official BLACKBERRY](http://yourpdfguides.com/dref/429948)

[7130 user guide](http://yourpdfguides.com/dref/429948)

<http://yourpdfguides.com/dref/429948>

Your device can dial emergency numbers in FDN mode, even if the numbers are not in the FDN list. If your service provider plan includes SMS, you can also send SMS messages to contacts on your FDN list. About telecoil mode Depending on your BlackBerry® device, you might be able to turn on telecoil mode. In telecoil mode, the magnetic signal of the BlackBerry® device is modified to an appropriate level and frequency response to be picked up by hearing aids that are equipped with telecoils. When telecoil mode is turned on, an indicator (H-T) appears in the device status section of the screen. Turn on fixed dialing 1.

In the phone options, click FDN Phone List. 2. Click the trackwheel. 3. Click Enable FDN mode.

4. Type the PIN2 code provided by your service provider. 5. Click the trackwheel. Related topics About fixed dialing (See page 17.)

) Add contacts to the FDN list (See page 17.) Manage fixed dialing entries (See page 18.) Can I use FDN mode on my device? (See page 112.) Turn on telecoil mode Depending on your BlackBerry® device, you might be able to turn on telecoil mode. In the phone options, click Hearing Aid Mode. Set the Mode Enabled field to Telecoil. Click the trackwheel. Click Save. Related topic About telecoil mode (See page 17.) About default call volume You can specify a default volume level that is used for all calls, even if you adjusted the volume during a previous call.

Add contacts to the FDN list 1. In the phone options, click FDN Phone List. 2. Click the trackwheel. 3. Click New. 4. Type the PIN2 code provided by your service provider. 5. Click the trackwheel.

6. Type a name and a phone number. 7. Click the trackwheel. 8.

Click Save. Related topic Can I use FDN mode on my device? (See page 112.) 17 Set the default call volume In the phone options, click General Options. Set the Default Call Volume field. Click the trackwheel.

Click Save. Related topic About default call volume (See page 17.) User Guide Manage fixed dialing entries On the FDN list, click a contact. Click one of the following menu items: · Edit · Delete To move to the top of the call log list in the phone, press the Space key. To insert a wait when typing a phone number, press the exclamation point (!) key. To insert a pause when typing a phone number, press the comma (,) key. To insert a plus sign (+) when typing a phone number, hold 0. Reset call timers 1. In the phone, click the trackwheel. 2.

Click Status. 3. Click Last Call or Total Calls. 4. Click Clear Timer. 5. Click the trackwheel. 6. Click Save. Phone shortcuts To open the phone, press the Send key.

To end a call, press the End key. To call a selected contact or phone number, press the Send key. To call a speed dial number, hold the assigned key. To add an extension to a phone number, press the X key. Type the extension number.

To call your voice mail access number, hold 1. To type a letter in a number field, hold the Alt key. To type the first letter on a key, press the letter key once. To type the second letter on a key, press the letter key twice. To turn on or turn off mute using the Mute button, press the Mute button.

To turn on or turn off mute using the keypad, press the exclamation point (!) key. To turn speakerphone on and off during a call, press the period (.) key. To change the volume during a call, roll the trackwheel. 18 3 Email messages Open messages Send email messages Save draft messages Add multiple contacts to a message Set the importance level Resend sent messages Resend pending messages Manage messages File messages View filed messages Delete multiple

messages at one time Mark messages as opened or unopened Search the messages list Save a copy of messages sent from the device Add an auto signature Set an out-of-office reply Create filters Set folder redirection Show or hide the number of new or unread messages Hide the unread message indicator Messages shortcuts Email and PIN messages -- frequently asked questions Note: If your BlackBerry® device is integrated with more than one email account, you might be able to open messages from the message list for a specific email account. Send email messages 1. In a messages list, click the trackwheel. 2. Click Compose

Email. 3.

In the To field, type an email address or a contact name. 4. Click the trackwheel. 5. Type a message. 6. Click the trackwheel. 7. Click Send. Notes: If a list of names appears as you type a contact name, click a name to add that contact to your message.

If your BlackBerry® device is integrated with more than one email account, you can select an account to send the message from. At the top of the message, in the Send Using field, press the Space key until the preferred email account appears. You might also be able to send messages from the message list for a specific email account. Related topic Search for contacts in your company address book (See page 59.) Open messages An unopened message appears in a messages list with a closed envelope icon.

After you open the message, the closed envelope changes to an open envelope. User Guide Save draft messages To save a draft of a message, click the trackwheel. Click Save Draft. Resend pending messages Messages that appear in a messages list with a clock icon are pending and should be resent automatically. To manually resend the message, in the open message, click the trackwheel.

Click Resend. If your message cannot be sent after a period of time, you receive a message indicating that the message was not sent successfully. Add multiple contacts to a message To add multiple contacts to a message, in a blank To or CC field, type an email address, PIN number, or a contact name. To add a blind carbon copy (BCC) recipient, click the trackwheel. Click Add Bcc. To attach a contact to a message, click the trackwheel. Click Attach Address. Manage messages Open a message. Click the trackwheel. Click one of the following menu items: · Save Reply Forward Forward As Reply To All Delete · · · · Set the importance level 1.

When composing a message, click the trackwheel. 2. Click Options. 3. Set the Importance field to High or Low. 4. Click the trackwheel. 5. Click Save. Resend sent messages To change the text in a sent message and resend it, in the open message, click the trackwheel.

Click Edit. Change the text. Send the message. To change the recipient of a sent message and resend it, in the open message, click the trackwheel. Click Edit. Click a contact. Click Change Address. Click a new contact. Send the message. To resend your message to the same contact, in the open message, click the trackwheel.

Click Resend. Notes: To remove the original message from a reply, click the trackwheel. Click Delete Original Text. If your BlackBerry® device is integrated with more than one email account, you might be able to manage messages from the message list for a specific email account. File messages To file a message, click the message. Click File. Click a folder. Click File. Notes: To expand a folder, click a folder with a plus sign (+) beside it.



[You're reading an excerpt. Click here to read official BLACKBERRY  
7130 user guide  
http://yourpdfguides.com/dref/429948](http://yourpdfguides.com/dref/429948)

Click Expand.

To collapse a folder, click a folder with a minus sign (-) beside it. Click Collapse. 20 3: Email messages Related topics Can I file messages? (See page 117.) View filed messages (See page 21.) Save a copy of messages sent from the device In the messages options, click Email Settings. Set the Save Copy In Sent Folder field to Yes. Click the trackwheel. Click Save. Note: Copies of sent messages are stored in the Sent Items folder in your desktop email program. View filed messages To display all filed messages in a messages list, in the messages options, click General Options.

Set the Hide Filed Messages field to No. Click the trackwheel. Click Save. To view messages that are stored in a specific folder, in a messages list, click the trackwheel. Click View Folder.

Click a folder. Click Select Folder. About auto signatures Your auto signature is added to your email messages after you send them. The auto signature does not appear on your BlackBerry® device when you compose the message. To add an auto signature from your device, your device must be integrated with an account that uses BlackBerry Enterprise Server™ version 4.

0 or later. Delete multiple messages at one time To delete multiple messages, hold the Shift key and select messages. Press the Backspace/Delete key. To delete messages that you sent or received prior to or on a specific date, click a date field. Click Delete Prior. Note: When your email messages are reconciled between your BlackBerry® device and your desktop email program, any messages that you have deleted from your device using the Delete Prior option are not deleted from your desktop email program. Related topic Reconcile deleted messages (See page 41.) Add an auto signature 1. In the messages options, click Email Settings. 2.

Set the Use Auto Signature field to Yes. 3. Type an auto signature. 4. Click the trackwheel. 5. Click Save. Note: You can also add an auto signature in the BlackBerry Desktop Software. If you use the BlackBerry Internet Service™, log in to your account using a desktop browser to add an auto signature. Related topic About auto signatures (See page 21.)

) Mark messages as opened or unopened To change the status of a message, click a message. Click Mark Opened or Mark Unopened. To change the status of multiple unread messages to read, click a date field. Click Mark Prior Opened. 21 User Guide About out-of-office replies The out-of-office reply should be sent automatically to a contact the first time that contact sends you an email message.

To set an out-of-office reply on your BlackBerry® device, your device must be integrated with an account that uses BlackBerry Enterprise Server™ version 4.0 or later. If the message does not meet any filter criteria and should not be forwarded, set the If no filters apply, send email to handheld field to No. Filters are applied to messages based on the order in which they appear. If you create multiple filters that could apply to the same message, you must decide which one should be applied first by placing that filter higher in the list.

To create filters on your device, your device must be integrated with an account that uses BlackBerry Enterprise Server™ version 4.0 or later. Set an out-of-office reply 1. In the messages options, click Email Settings. 2. Set the Use Out Of Office Reply field to Yes. 3. Type a reply. 4. If you use an IBM® Lotus Notes® desktop email program, in the Until field, set the date on which the out-of-office reply should be turned off.

5. Click the trackwheel. 6. Click Save. Note: You can also set an out-of-office reply in your desktop email program. If you use the BlackBerry Internet Service™, log in to your account using a desktop browser to set an out-of-office reply. Related topic About out-of-office replies (See page 22.) Create filters 1. In the messages options, click Email Filters. 2.

Click the trackwheel. 3. Click New. 4. Set the filter information.

5. Click the trackwheel. 6. Click Save. Notes: To add a contact to the From or Sent to fields, click the trackwheel.

Click Select Name. Click a name. Click Continue. To make the filter detect messages from multiple contacts, use semicolons to separate contacts in the From or Sent to fields. You can also use the BlackBerry Desktop Software to create filters. If you use the BlackBerry Internet Service™, log in to your account using a desktop browser to create filters. Related topics About filters (See page 22.) Manage filters (See page 23.) Create filters quickly (See page 23.) About filters You can create filters to specify which email messages are forwarded to your BlackBerry® device and which messages remain in your desktop email program.

To forward messages to your device, when creating a filter, select Forward with Level 1 Notification (sends messages with higher priority) or Forward header only (sends messages with only the To, Sent, and From fields). 22 3: Email messages Manage filters Click a filter. Perform one of the following actions: · · · To turn on the filter, select a filter. Press the Space key. To view and edit a filter, click a filter. Click Edit. To move the filter higher or lower in the list, click the filter. Click Move. Roll the trackwheel to move the filter. Click the trackwheel.

To delete the filter, click a filter. Click Delete. 6. Click Save. Notes: Make sure that you select the Inbox check box.

If you do not select the Inbox check box, messages are not forwarded from this folder. To select all your folders for redirection, including your Sent Items folder, select the Select All check box. Messages that are sent from your desktop email program also appear on your BlackBerry® device. You can also use the BlackBerry Desktop Software to specify folder redirection settings. If you use the BlackBerry Internet Service™, log in to your account using a desktop browser to specify folder redirection settings.

Related topics About folder redirection (See page 23.) How do I stop messages that are sent from my desktop email program from appearing on my device? (See page 119.) How do I make changes to the folders on my device? (See page 119.) · Create filters quickly In a messages list, click a message on which to base your filter. Perform one of the following actions: · To create a filter based on the sender, click Filter Sender. Type a title. Click the trackwheel. Click Save. To create a filter based on the subject, click Filter Subject. Type a title.

Click the trackwheel. Click Save. · About folder redirection If rules within your desktop email program direct new messages into different folders, you must specify which folders should forward messages to your BlackBerry® device. To set folder redirection on your device, your device must be integrated with an account that uses BlackBerry Enterprise Server™ version 4.0 or later. Show or hide the number of new or unread messages Unread messages are messages that you have not opened. New messages are messages that your BlackBerry® device has received since you last opened the messages list.



[You're reading an excerpt. Click here to read official BLACKBERRY 7130 user guide](http://yourpdfguides.com/dref/429948)  
<http://yourpdfguides.com/dref/429948>

1. In a message list, click the trackwheel. 2.

Click Options. 3. Click General Options. 4. In the Display Message Count field, perform one of the following actions: · To display counts for new messages, select New.

Set folder redirection 1. In the messages options, click Email Settings. 2. Click the trackwheel. 3.

Click Folder Redirection. 4. Select the check boxes beside the folders from which messages should be forwarded. 5. Click the trackwheel. 23 User Guide · To display counts for unread messages, select Unread. To never display counts, select None. To view received messages or call logs for incoming phone calls, in the messages list, press the Alt key + 3. To view voice mail messages, in the messages list, press the Alt key + 7. To move to the last cursor position in a received message, press 5.

5. Click the trackwheel. 6. Click Save. Note: Your theme might override the option that you set in the Display Message Count field. Hide the unread message indicator 1. In a message list, click the trackwheel. 2. Click Options. 3.

Click General Options. 4. Set the Display New Message Indicator field to No. 5. Click the trackwheel.

6. Click Save. Note: The Display New Message Indicator field appears only if the Display Message Count field is set to Unread. Messages shortcuts To open a selected message, press the Enter key. To compose a message from the messages list, press the comma (,) key.

To reply to a message, press the exclamation point (!) key. To forward a message, press the period (.) key. To reply to all, press the question mark (?) key. To move down a page, press 9. To move up a page, press 3. To view sent messages or call logs for outgoing phone calls, in the messages list, press the Alt key + the period (.) key. 24 4 PIN messages About PIN messages Find your PIN Open messages Send PIN messages Save draft messages Add multiple contacts to a message Resend sent messages Manage PIN messages Delete multiple messages at one time Mark messages as opened or unopened Search the messages list

Show or hide the number of new or unread messages Hide the unread message indicator Messages shortcuts Email and PIN messages -- frequently asked questions Find your PIN In the device options, click Status. Note: If your BlackBerry® device is integrated with an account that uses BlackBerry Enterprise Server™ version 4.

0 or later, your PIN appears on the Enterprise Activation screen. Send PIN messages 1. In a messages list, click the trackwheel. 2. Click Compose PIN. 3. In the To field, type a PIN or a contact name. 4. Type a message. 5.

Click the trackwheel. 6. Click Send. Note: If a list of names appears as you type a contact name, click a name to add that contact to your message. About PIN messages A personal identification number (PIN) uniquely identifies each BlackBerry® device on the network.

If you know the PIN of another BlackBerry device user, you can send a PIN message to that person. PIN messages are not routed through an existing email account. When your PIN message is delivered to the recipient, in a messages list, a D appears with a check mark beside the PIN message. Manage PIN messages Open a message. Click the trackwheel.

Click one of the following menu items: · · · · · Save Reply Forward Forward As Reply To All Delete User Guide Note: To remove the original message from a

reply, click the trackwheel. Click Delete Original Text. 26 5 SMS messages About SMS messages Find your SMS number Type an SMS number Open SMS messages Send SMS messages Add contacts to an SMS message Save draft messages Manage SMS messages Resend sent SMS messages Enable cell broadcast messages Manage cell broadcast channels Delete multiple messages at one time Mark messages as opened or unopened Search the messages list Search for PIM items Leave SMS messages on a SIM card Show or hide the number of new or unread messages Hide the unread message indicator Messages shortcuts SMS messages -- frequently asked questions You can send SMS messages to contacts who have SMS-compatible phone numbers. You can also forward SMS messages as PIN or email messages. Find your SMS number In the phone, the My Number field displays your phone number. If your BlackBerry® device is enabled for SMS, this number is also your SMS number. Type an SMS number When you type an SMS-compatible number, include the country code and the area code. Note: In the phone options, set your smart-dialing options to avoid typing the country code and area code. Related topic About smart dialing (See page 15.) Open SMS messages An unopened SMS message appears in a messages list with a closed italic envelope icon.

After you open the message, the closed italic envelope changes to an open italic envelope. About SMS messages With an SMS-compatible phone number, you can send and receive short message service (SMS) messages. An SMS-compatible number is a phone number that your service provider enables for SMS. Send SMS messages 1. In a messages list, click the trackwheel. 2. Click Compose SMS. 3. Click [Use Once]. 4.

Click SMS. User Guide 5. Type the SMS-compatible phone number. 6. Click the trackwheel.

7. Click Continue. 8. Type a message. 9.

Click the trackwheel. 10. Click Send. Note: If you have added contacts to the address book, you can select a contact from the list after you click Compose SMS. To send an SMS message quickly from the phone, type an SMS-compatible phone number. Click the trackwheel. Click SMS<XXXXXXX>. Related topic Why can't I send SMS messages? (See page 121.) Note: To remove previous SMS messages from a reply message, click the trackwheel. Click Remove History.

Resend sent SMS messages To resend an SMS message to the same contact, in the message, click the trackwheel. Click Resend. Note: If you send an SMS message to multiple contacts and the message does not reach one or more contacts, click Resend to resend the message to the contacts who did not receive it initially. About cell broadcast messages If your service provider supports cell broadcasting and provides you with access to a cell broadcasting channel, you can receive broadcast messages from the wireless network. These SMS messages can communicate information about weather, sports, traffic, or other news directly to your device. Contact your service provider for more information about cell broadcasting. The cell broadcast channels that you subscribe to determine the kind of cell broadcast messages that you receive. Contact your service provider for more information. Add contacts to an SMS message When composing an SMS message, click the trackwheel. Click Add Recipient.

Note: You can send an SMS message to up to ten recipients. Related topic Type an SMS number (See page 27.) Enable cell broadcast messages Manage SMS messages Open a message. Click the trackwheel. Click one of the following menu items: · · · · · Save Reply Forward Forward As Delete Related topic About cell broadcast messages (See page 28.



[You're reading an excerpt. Click here to read official BLACKBERRY 7130 user guide](http://yourpdfguides.com/dref/429948)

<http://yourpdfguides.com/dref/429948>



) 1. In the device options, click **Advanced Options**. 2. Click **Cell Broadcast**. 3.

Set the **Cell Broadcasting Service** field to **On**. 4. Click the trackwheel. 5. Click **Save**. 28 5: SMS messages **Manage cell broadcast channels** In the device options, click **Advanced Options**. Click **Cell Broadcast**. Click a channel in the list. Perform one of the following actions: . . . To receive messages from a channel, click **Add Channel**. To set a name for the selected channel, click **Set Nickname**.

To stop receiving messages from the selected channel, click **Disable**. To delete the selected channel, click **Delete Channel**. Note: To specify the languages for cell broadcast messages, click a cell broadcast language. Click **Enable**. Related topic **About cell broadcast messages** (See page 28.) 29 User Guide 30 6 MMS messages **About MMS messages** Find your MMS number **Open MMS messages** Send MMS messages **Send MMS messages from the browser, pictures list, or calendar** Save draft messages **Add multiple contacts to a message** Set the importance level **Set delivery and read notification** **Manage MMS message attachments** Show or hide the number of new or unread messages **Hide the unread message indicator** **Messages shortcuts** **Manage MMS messages** You can add one or more images that are not copyright protected to an MMS message, but the message cannot exceed 300 KB. You can only send non-recurring appointments in MMS messages. If you attach a meeting, the attendees are removed. Find your MMS number In the phone, the **My Number** field displays your phone number. If your BlackBerry® device is enabled for MMS, this number is also your MMS number.

**Open MMS messages** An unopened MMS message appears in a messages list with a closed italic envelope icon. After you open the message, the closed italic envelope changes to an open italic envelope. If MMS content does not appear when you open the message, click the trackwheel. Click **Retrieve**. **About MMS messages** With an MMS-compatible number, you can send and receive multimedia message service (MMS) messages.

An MMS-compatible number is a phone number that your service provider enables for MMS. If your service provider supports MMS, you can send MMS messages that contain .jpg, .gif, .wbmp, .png, .smil, .midi, .adp, .vcf (vCard®), or .vcs (vCalendar®) content and receive MMS messages that contain .jpg, .gif, .wbmp, .png, .

midl, .adp, .txt, .vcf, .vcs, or .smil content. Send MMS messages 1. In a messages list, click the trackwheel. 2. Click **Compose MMS**.

3. Click **[Use Once]**. 4. Click **MMS**. 5.

Select a send method. 6. Type an MMS-compatible phone number or an email address. 7. Click the trackwheel.

8. Click **Continue**. User Guide 9. Type a message. 10. Click the trackwheel. 11. Click **Attach Address**, **Attach Appointment**, **Attach Picture**, or **Attach Audio**. 12. Click a contact, appointment, image, or audio file.

13. Click **Continue**. 14. Click the trackwheel. 15. Click **Send**. Notes: If you have added contacts to the address book, you can select a contact from the list after you click **Compose MMS**. To send an MMS message quickly from the phone, type an MMS-compatible phone number. Click the trackwheel. Click **MMS<XXXXXXXX>**.

If you attach image files, you can set the duration that each picture displays when the recipient opens the MMS message. In a **Slide Duration** field, press the **Space** key. Related topic **Can I send and receive MMS messages?** (See page 123.) Set delivery and read notification 1. When composing an MMS message, click the trackwheel.

2. Click **Options**. 3. Set the **Confirm Delivery** and **Confirm Read** fields. 4.

Click the trackwheel. 5. Click **Save**. Related topic **Can I configure notification for all MMS messages?** (See page 123.) **Manage MMS message attachments** In an open message, click an image or a vCalendar or vCard attachment. Click **View Image**, **View Appointment**, or **View Address**. Click the trackwheel. Click one of the following menu items: . . . **Save** **Add To Calendar** **Add Contact Notes**: Images are saved in the pictures list. To play an audio file, click **Play**. Roll the trackwheel to increase or decrease the volume.

To stop playing the file, click the trackwheel. To adjust the volume in an MMS message that contains .smil content, click the volume field in the top right corner of the slide. Click **Change Option**. Click a volume level. Send MMS messages from the browser, pictures list, or calendar 1. In the browser or pictures list, click an image. In the calendar, click an appointment. 2. Click **Send As MMS**.

3. Add a contact. 4. Type a message. 5.

Click the trackwheel. 6. Click **Send**. **Manage MMS messages** In an open MMS message, click the trackwheel. Click one of the following menu items: . . . **Save Reply** 32 6: MMS messages . . . **Forward Reply To All** **Delete Notes**: When you reply to an MMS message, the previous message is not included.

You cannot edit the content of an MMS message that you forward. You can only forward an MMS message if the content is not copyright protected. Additional options might also be available if the message contains .smil content. 33 User Guide 34 7 Search **About search** Search the messages list **Recall searches** **Manage saved searches** Search for messages from a specific contact Search for messages with a specific subject Search for PIM items Search shortcuts **Related topics** **Recall searches** (See page 35.) **Manage saved searches** (See page 35.) Search for messages from a specific contact (See page 36.) Search for messages with a specific subject (See page 36.) Search for PIM items (See page 36.) Notes: To save a search after setting the search criteria, click the trackwheel.

Click **Save**. Add a title and a shortcut key for your search. Click the trackwheel. Click **Save**. If your BlackBerry® device is integrated with more than one email account, and you want to search for messages in a specific email account, set the **Service** field. **About search** In a messages list, you can search using criteria that you set and you can save the search criteria for future use. You can also search for contacts or search for all messages that contain the same subject. You can use the search program to search messages and personal information management (PIM) items, such as tasks, memos, contacts, and calendar entries, on your BlackBerry® device. You can also manage PIM items from the search results list. **Recall searches** To view your saved searches, in a messages list, click the trackwheel.

Click **Search**. Click the trackwheel. Click **Recall**. Search the messages list 1. In a messages list, click the trackwheel.

2. Click **Search**. 3. Set the search criteria. 4.

Click the trackwheel. 5. Click **Search**. **Manage saved searches** In the list of saved searches, click a search. Click one of the following menu items: . . . **Select Search** **Edit Search** **Delete Search** User Guide Note: To view the criteria of your last search quickly, in the list of searches, click the trackwheel. Click **Last**. Related topic **Recall searches** Search for PIM items 1. In the search program, in the **Text** field, type text to search for.



[You're reading an excerpt. Click here to read official BLACKBERRY](http://yourpdfguides.com/dref/429948)

[7130 user guide](http://yourpdfguides.com/dref/429948)

<http://yourpdfguides.com/dref/429948>

2. In the Name field, type a contact name to search for.

3. Select one or more programs. 4. Click the trackwheel. 5. Click Search. Notes: If you type more than one word in the Text or Name field, all the words must appear for the search to be successful. File attachments are not searched when you search PIM items. Related topic [How do I search for text in a file attachment?](#) (See page 126.) Search for messages from a specific contact To search for all messages received from a specific sender, in a messages list, click a message.

Click Search Sender. To search for all messages sent to a specific recipient, in a messages list, click a message. Click Search Recipient. Note: If your BlackBerry® device is integrated with more than one email account, you might be able to start a search from the message list for a specific email account. The device searches only for messages in that list.

To search all email accounts for messages from a specific contact, search from the main messages list. Search shortcuts To search for text in a specific program, in the program, click the trackwheel. Click Find. Type the text. To search for a contact, in a list of contacts, type the contact name or initials separated by a space.

To stop a search that is in progress, press the Escape button. Search for messages with a specific subject To search for all messages with the same subject, click a message. Click Search Subject. Note: If your BlackBerry® device is integrated with more than one email account, you might be able to start a search from the message list for a specific email account. The device searches only for messages in that list. To search all email accounts for messages with a specific subject, search from the main messages list. 36 8 Attachments About attachments Open a file attachment Open embedded content View tables in attachments View attachment information Navigate spreadsheet attachments Navigate image attachments View presentations Navigate presentation attachments Manage vCard address book attachments Attachments shortcuts Attachments -- frequently asked questions Open a file attachment 1. In a message, click the trackwheel. 2. Click Open Attachment.

3. Click the attachment. 4. Click Expand. 5. Perform one of the following actions: · · To open a table of contents for the file attachment, click Table of Contents. To open the file attachment, click Full Content. 6. Click Retrieve. Note: To reopen an image attachment quickly, in the message, click the attachment image.

Click Open Attachment. About attachments You can view several types of file attachments on your BlackBerry® device, including .zip, .htm, .html, .doc, .dot, .ppt, .pdf, .wpd, .txt, .vcf, and .xls files. You can also view .bmp, .gif, .jpg, .png, and .tif image attachments. If your device is integrated with an account that uses BlackBerry Enterprise Server™ version 4.

1 or later, you can view .wmf files on your device. In a messages list, a paper clip icon appears beside messages with attachments. Related topic [Can I view file attachments on my device?](#) (See page 125.) Open embedded content In an attachment, click a content link. Click Retrieve. To return to the attachment, press the Escape button. Examples of embedded content include tables, images, footnotes, text boxes, or comments. View tables in attachments To preview a table that is embedded in a document, click the table link. Click Retrieve.

To view the full table in the table preview, click the Table Link link. Click Retrieve. User Guide View attachment information To view the size, author, publication date, and other information about the attachment, open the attachment. Click the file name. Perform one of the following actions: · · If you have opened the complete file attachment, click View Info.

If you have not opened the complete file attachment, click Retrieve Info. To zoom into or out of an image, click the trackwheel. Click Zoom In or Zoom Out. To zoom to the original image size, click the trackwheel. Click Zoom 1:1.

To turn an image 90 degrees in a clockwise direction, click the trackwheel. Click Rotate. To view an image in more detail after zooming in, click the trackwheel. Click Enhance. To view an image at a higher resolution, click the trackwheel. Click Full Image. To view the previous page in a multiple-page image, click the trackwheel. Click Prev Page. To view the next page in a multiple-page image, click the trackwheel. Click Next Page.

If the next page has not yet been retrieved, in the attachment, click the trackwheel. Click More. To switch to a different page in a multiple-page image, click the trackwheel. Click Table of Contents. In the table of contents, click a page. Perform one of the following actions: · · If the page has been retrieved (underlined with a solid line), click View. If the page has not been retrieved (underlined with a dashed line), click Retrieve. Navigate spreadsheet attachments To scroll horizontally in a spreadsheet, hold the Alt key and roll the trackwheel. To move to a specific cell in a spreadsheet, click the trackwheel. Click Go to Cell.

Type the cell coordinates. Click the trackwheel. To display the contents of a cell in a spreadsheet, click the trackwheel. Click View Cell. To view the previous worksheet in a workbook, click the trackwheel.

Click Prev Sheet. To view the next worksheet in a workbook, click the trackwheel. Click Next Sheet. If the next worksheet has not yet been retrieved, in the attachment, click the trackwheel. Click More.

To switch to a different worksheet in a workbook, click the trackwheel. Click Table of Contents. In the table of contents, click a worksheet. Perform one of the following actions: · · If the worksheet has been retrieved (underlined with a solid line), click View. If the worksheet has not been retrieved (underlined with a dashed line), click Retrieve. To view all the pages in the table of contents, click the trackwheel. Click More. View presentations To view a Microsoft® PowerPoint® presentation in its original format, in the presentation, click the trackwheel. Click View Slides. To view a PowerPoint presentation as a slide show, in the presentation, click the trackwheel.

Click Slide Show. If a slide is not downloaded automatically, click the trackwheel. Click Retrieve. To view only text in a PowerPoint presentation, in the presentation, click the trackwheel. Click View Text. To view both text and slides, in the presentation, click the trackwheel. Click View Both. To view all the worksheets in the table of contents, click the trackwheel. Click More. Navigate image attachments To pan horizontally across an image, hold the Alt key and roll the trackwheel.

36 8: Attachments Note: To view more than the text of a PowerPoint presentation, your BlackBerry® device must be integrated with an account that uses BlackBerry Enterprise Server™ version 4.1 or later. Related topic [Navigate presentation attachments](#) (See page 39.) Manage vCard address book attachments To view a vCard® attachment, in an open message, click the attachment.



[You're reading an excerpt. Click here to read official BLACKBERRY 7130 user guide](#)





Click View Attachment.

To add the contact information to your address book, in an address book attachment, click the trackwheel. Click Add to Address Book. To update contact information, in an address book attachment, click the trackwheel. Click Update Address. Related topic About vCard address book attachments (See page 39.)

) Navigate presentation attachments To view the next slide in a presentation, click the trackwheel. Click Next Slide. To view the previous slide in a presentation, click the trackwheel. Click Prev Slide. To stop a slide show, click the trackwheel. Click Close. To zoom, rotate, enhance, or save a slide, in slide view or text and slide view, click a slide. Click View. Click the trackwheel. Click a menu item.

Note: You can only navigate presentation attachments if your BlackBerry® device is integrated with an account that uses BlackBerry Enterprise Server™ version 4.1 or later. Attachments shortcuts To change the column size, press the exclamation point (!) key. To move to a specific cell, press 5. To display the contents of a cell, press the Space key. To zoom into an image, press 3. To continue zooming into an image, hold the Shift key and roll the trackwheel. To zoom out of an image, press 9. To continue zooming out of an image, hold the Shift key and roll the trackwheel. To zoom to the original image size, press 5. To rotate an image, press the period (.) key. To view the next slide in a presentation, press 6. To view the previous slide in a presentation, press 4. To view a presentation as a slide show, press the question mark (?) key.

To stop a slide show, hold the Escape button. To move between presentation views, in a presentation, press the Symbol key. About vCard address book attachments Address book attachments (vCard@.vcf files) contain contact information for a specific user. When you add a vCard attachment to your email message, recipients of your message can view and add your contact information to their BlackBerry® device address books.

When you open a message that contains a vCard attachment, a book icon appears at the bottom of the message with the name of the attached contact. 39 User Guide 40 9 Synchronizing data About email reconciliation Turn on wireless email reconciliation Reconcile deleted messages About PIM synchronization Turn on wireless PIM synchronization Synchronization -- frequently asked questions Related topic Can I reconcile email messages over the wireless network? (See page 129.) Note: Set the wireless reconcile option for each email account that is integrated with your BlackBerry® device. About email reconciliation If you turn on email reconciliation, any messages that you file or delete on your BlackBerry® device should also be filed or deleted in your desktop email program.

Likewise, any changes that you make to messages in your desktop email program should be reflected on your device. If your device integration option supports wireless email reconciliation, changes are reconciled over the wireless network. If your device integration option does not support wireless email reconciliation, changes can be reconciled using the BlackBerry Desktop Software. See the BlackBerry Desktop Software Online Help for more information about manual email reconciliation. Related topic Can I reconcile email messages over the wireless network? (See page 129.) Reconcile deleted messages To set how deleted messages are reconciled between your BlackBerry® device and desktop email program, in the messages options, click Email Reconciliation.

Set the Delete On field. Click the trackwheel. Click Save. Note: Set the email reconciliation option for each email account that is integrated with your device. Related topic Delete multiple messages at one time (See page 21.) About PIM synchronization You can synchronize personal information management (PIM) items such as tasks, memos, contacts, and calendar entries so that the entries on your BlackBerry® device and in your desktop email program are similar. Turn on wireless email reconciliation In the messages options, click Email Reconciliation. Set the Wireless Reconcile field to On. Click the trackwheel. Click Save.

User Guide If your device is integrated with an account that uses BlackBerry Enterprise Server™ version 4.0 or later and wireless PIM synchronization is turned on, PIM items should be synchronized over the wireless network. You can turn wireless PIM synchronization on and off using the device. If your device is integrated with an account that uses BlackBerry Enterprise Server™ version 2.1 or later and wireless calendar synchronization is enabled, calendar entries should be synchronized over the wireless network.

You can synchronize all other PIM items using the BlackBerry Desktop Software. See the BlackBerry Desktop Software Online Help for more information about synchronizing PIM items manually or configuring wireless calendar synchronization using the BlackBerry Desktop Software. Related topic Can I synchronize PIM items over the wireless network? (See page 129.) Related topic Can I synchronize PIM items over the wireless network? (See page 129.)

Turn on wireless PIM synchronization In the tasks, memo, address book, or calendar options, set the Wireless Synchronization field to Yes.

Click the trackwheel. Click Save. If the Wireless Synchronization option does not appear on the BlackBerry® device, you can set wireless calendar synchronization using the BlackBerry Desktop Software. See the BlackBerry Desktop Software Online Help for more information. Notes: If you have been using your device with wireless PIM synchronization turned off or you are turning on wireless PIM synchronization for the first time, synchronize your device using the BlackBerry Desktop Software before you turn on wireless PIM synchronization. If you turn on wireless PIM synchronization on the device, you cannot synchronize PIM items using the BlackBerry Desktop Software. 42 10 Backing up and restoring device data About backing up and restoring device data Restore device data 5. Click Activate. About backing up and restoring device data If your BlackBerry® device is integrated with an account that uses BlackBerry Enterprise Server™ version 4.0 or later, settings on your device that are not saved in your desktop email program should be backed up over the wireless network.

These settings include fonts, bookmarks, and other device settings. Information that is saved as part of personal information management (PIM) synchronization or wireless email reconciliation is not backed up. If you are using the BlackBerry Desktop Software with your device, you can back up and restore your device data using the Backup and Restore tool. See the BlackBerry Desktop Software Online Help for more information about backing up and restoring device data manually. If your device is integrated with an account that uses BlackBerry Enterprise Server™ version 4.0 or later and your device data is lost or erased, you should be able to restore your device data (but not message data) using enterprise activation.



[You're reading an excerpt. Click here to read official BLACKBERRY](http://yourpdfguides.com/dref/429948)

[7130 user guide](http://yourpdfguides.com/dref/429948)

<http://yourpdfguides.com/dref/429948>

Restore device data 1. In the device options, click Advanced Options. 2. Click Enterprise Activation.

3. Type your corporate email address and the password supplied by your system administrator. 4. Click the trackwheel. User Guide 44 11 Typing Type text Cut or copy text Paste text About AutoText Use AutoText Create AutoText entries Manage AutoText entries Add entries to the custom word list Manage the custom word list Set the cursor speed Typing shortcuts Typing -- frequently asked questions · To choose a selection from the list and continue typing the same word, press the Enter key or click the trackwheel.

· To choose a selection from the list and begin typing a new word, press the Space key. · To delete letters that you have typed, press the Backspace/Delete key. Related topic Typing shortcuts (See page 47.) Cut or copy text 1. Click the trackwheel.

2. Click Select. 3. Select text. 4. Click the trackwheel. 5. Click Cut or Copy. Type text To type in most fields, use the SureType™ input method. Press each letter key once until you have typed an entire word.

When you use SureType technology, the letters on the screen should change automatically until the word is complete. For example, to type the word run, press ER + UI + BN. Press the Space key. If you type all the letters in a word and the word does not appear correctly, or if more than one word is available for the keys that you pressed, use the list that appears on the screen to build a word. · To move through selections in the list, press the Next key. You can also roll the trackwheel to move forward and backward in the list. Paste text Place the cursor where you want to insert the cut or copied text. Click the trackwheel. Click Paste. Related topic Copy and paste calculations (See page 71).

) About AutoText AutoText is designed to replace specific text that you type with the appropriate AutoText entry. Use AutoText to correct spelling and to replace abbreviations with complete words. User Guide Your BlackBerry® device has built-in AutoText entries that correct common mistakes. For example, AutoText changes hte to the. You can create AutoText entries for your common typing mistakes or for abbreviations.

For example, you might create an AutoText entry that replaces ttil with talk to you later. Manage AutoText entries In the device options, click AutoText. Click an AutoText entry. Click one of the following menu items: · Edit · Delete Related topic Use AutoText To use AutoText, type an AutoText entry. Press the Space key.

Related topics About AutoText (See page 45.) Create AutoText entries (See page 46.) Turn off AutoText for SMS messages (See page 46.) Turn off AutoText for SMS messages (See page 46.) Turn off AutoText for SMS messages In the device options, click SMS. Set the Disable AutoText field to Yes. Click the trackwheel. Click Save. About the custom word list When you type, the BlackBerry® device displays possible words and letter combinations in a list below the text. If you type a word or letter combination that the device does not recognize, the word or letter combination is added to the custom word list.

The next time that you type the word or letter combination, you can select it from the list that appears. You can also add entries manually to the custom word list. If you do not use the words on the custom word list, they are deleted after a period of time. Create AutoText entries 1. In the device options, click AutoText. 2. Click the trackwheel. 3. Click New. 4.

In the Replace field, type the text to replace. 5. In the With field, type the text that should appear. 6. In the Using field, set whether the entry is capitalized exactly as typed (Specified Case) or whether the entry is capitalized according to its context (SmartCase).

7. Set the language. 8. Click the trackwheel. 9.

Click Save. Related topic What is the Insert Macro menu item? (See page 48.) Turn off AutoText for SMS messages (See page 46.) Add entries to the custom word list 1. In the device options, click Custom Wordlist. 2. Click the trackwheel. 3. Click New. 4.

Type a word or letter combination. 5. Click the trackwheel. 6. Click the trackwheel. 7. Click Save. 46 11: Typing Related topic About the custom word list (See page 46.) To insert the at sign (@) and periods in an Email field, press the Space key. To turn on NUM lock, press the Shift key + the Alt key.

To turn off NUM lock, press the Alt key. To switch between the SureType and multi-tap input methods in a text field, hold the \* key. To type a number in a number field, press a number key. You do not need to press the Alt key. To type a letter in a number field, hold the Alt key and use the multi-tap input method. To type the first letter on a key, press the letter key once. To type the second letter on a key, press the letter key twice. To type a password, use the multi-tap input method. To type the first letter on a key, press the letter key once. To type the second letter on a key, press the letter key twice.

To type a number in a password field, hold the Alt key and press the number key. To switch between NUM lock and the multi-tap input method in a number or password field, hold the Shift key. Manage the custom word list In the device options, click Custom Wordlist. Click an entry. Click one of the following menu items: · Edit · Delete · Clear Custom Wordlist Set the cursor speed In the device options, click Screen/Keyboard. Set the Key Rate field. Click the trackwheel.

Click Save. Typing shortcuts To type words quickly using the SureType™ input method, type the entire word before you attempt to make a correction. To scroll through the list that appears when you type, press the Next key or roll the trackwheel.

To choose a selected item in the list that appears when you type, press the Enter key or click the trackwheel. To finish typing a word and begin typing a new word, press the Space key. To insert a period, press the Space key twice. The next letter is capitalized. To capitalize a letter, hold the letter key until the capitalized letter appears. To type the alternate character on a key, press the Alt key and press the character key. To type a symbol, press the Alt key + the Symbol key. To view more symbols, press the Symbol key again. Type the letter that appears below the symbol. To type an accent or special character, hold the letter key and roll the trackwheel.

Click a selected character. Typing -- frequently asked questions Can I turn off address book name recognition when I type? Can I prevent words from being added to my custom word list automatically? Can I change the order of items in the list that appears when I type? How do I type a word that my device does not recognize? Can I change the input method for my device? What is the Insert Macro menu item? How do I undo an AutoText change? When I type words, an indicator appears at the end of the word list. What does this indicator mean? 47 User Guide Can I turn off address book name recognition when I type? Your BlackBerry® device should recognize the names of contacts when you type them.



[You're reading an excerpt. Click here to read official BLACKBERRY](http://yourpdfguides.com/dref/429948)

[7130 user guide](http://yourpdfguides.com/dref/429948)

<http://yourpdfguides.com/dref/429948>