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You can read the recommendations in the user guide, the technical guide or the installation guide for BLACKBERRY 5820. You'll find the answers to all your questions on the BLACKBERRY 5820 in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

**User manual BLACKBERRY 5820**  
**User guide BLACKBERRY 5820**  
**Operating instructions BLACKBERRY 5820**  
**Instructions for use BLACKBERRY 5820**  
**Instruction manual BLACKBERRY 5820**

## **BlackBerry Wireless Handheld**

900/1900 MHz GSM/GPRS Networks  
900/1800 MHz GSM/GPRS Networks

Handheld User Guide



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**Manual abstract:**

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*...andheld for you, or find a safe location to halt your vehicle prior to using the handheld. Do not use any charging unit as a means of storing your handheld while in a vehicle.*

*RF signals may affect improperly installed or inadequately shielded electronic systems in motor vehicles. Check with the manufacturer or its representative regarding your vehicle. You should also consult the manufacturer of any equipment that has been added to your vehicle. For Vehicles Equipped With An Air Bag An air bag inflates with great force. DO NOT place objects, including both installed or portable wireless equipment, such as the BlackBerry Wireless Handheld, in the area over the air bag or in the air bag deployment area. If invehicle wireless equipment is improperly installed and the air bag inflates, serious injury could result. 10 BlackBerry Wireless Handheld ELECTRONIC DEVICES Most modern electronic equipment is shielded from RF signals.*

*However, certain electronic equipment may not be shielded against the RF signals from your wireless handheld. Pacemakers Consult a physician or the manufacturer of your pacemaker if you have any questions regarding the effect of RF signals on your pacemaker. If you have a pacemaker, ensure that you are using the handheld in accordance with the safety requirements associated with your particular pacemaker, which may include the following: . . . Always keep the handheld more than 20 cm (six inches) from the pacemaker when the handheld is turned ON; Do not carry the handheld in a breast pocket; If the handheld has a voice option, use the ear opposite the pacemaker for making and receiving calls to minimize the potential for interference.*

*If you have any reason to suspect that interference is taking place, turn your handheld radio OFF immediately. Hearing Aids Some digital wireless devices may interfere with some hearing aids. In the event of such interference, consult your service provider or contact the manufacturer of your hearing aid to discuss alternatives. Other Medical Devices If you use any other personal medical device, consult the manufacturer of your device to determine if they are adequately shielded from external RF energy.*



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Your physician may be able to assist you in obtaining this information. Turn your handheld radio OFF in health care facilities when any regulations posted in these areas instruct you to do so. Hospitals or health care facilities may be using equipment that could be sensitive to external RF energy. Handheld User Guide 11 Important safety information Posted Facilities Turn your handheld radio OFF in any facility where posted notices so require. **BLASTING AREAS** To avoid interfering with blasting operations, turn the wireless feature of your handheld OFF when in a "blasting area" or in areas posted: "Turn off two-way radio". Obey all signs and instructions.

**POTENTIALLY EXPLOSIVE ATMOSPHERES** Turn your handheld radio OFF when in any area with a potentially explosive atmosphere and obey all signs and instructions. Sparks in such areas could cause an explosion or fire resulting in bodily injury or even death. Areas with a potentially explosive atmosphere are often, but not always, clearly marked. They include fueling areas such as gasoline/petrol stations; below deck on boats; fuel or chemical transfer or storage facilities; vehicles using liquefied petroleum gas (such as propane or butane); areas where the air contains chemicals or particles, such as grain, dust, or metal powders; and any other area where you would normally be advised to turn off your vehicle engine. **ADDITIONAL SAFETY GUIDELINES**

**Battery:** Discard the handheld properly.

As the unit contains a lithium battery, neither the handheld nor the lithium battery should be disposed of in fire. Dispose of the lithium battery in accordance with the laws and regulations in your area governing disposal of such cell types. Do not attempt to replace the internal lithium battery. If your handheld is not working and you suspect that the internal battery needs to be replaced, return it to your point of purchase. Power source: The charging unit and any other charging units should be operated only from the type of power source indicated on the marking label and are intended for indoor use only.

Do not use the travel charger or any other charging units outside or in any area exposed to the elements. Refer to the operating instructions in the Getting Started Guide for more information on the battery and power supply. 12 BlackBerry Wireless Handheld Do not overload wall outlets, extension cords, or integral convenience receptacles as this may result in a risk of fire or electric shock. To reduce the risk of damage to the cord or the plug, pull the plug rather than the cord when you disconnect the apparatus from the wall outlet or convenience receptacle. Liquids and foreign objects: Never push objects of any kind into the BlackBerry Wireless Handheld or any accessories through openings as they may short-out parts and this may result in a fire or electric shock. Do not use the handheld or any accessories near water (for example near a bathtub, or a sink, in a wet basement, near a swimming pool, etc.). Never spill liquid of any kind on the handheld or any accessories. Unplug the charging unit from the electrical outlet before cleaning the handheld. Stability: Do not place the handheld, charging unit, or any accessories on any unstable surface, such as a cart, stand, tripod, bracket, or table.

It may fall, thereby potentially causing serious injury to a child or adult, and/or serious damage to the handheld, charging unit, or any accessories. Take care when using the handheld with any charging units to place the charging unit in a secure and stable spot and route the power cord in a way that reduces the risk of injury to others, such as by tripping or choking. Care: Do not use liquid or aerosol cleaners or solvents. Clean only with a dry cloth. High heat: The handheld and any accessories should be situated away from any heat sources, such as radiators, heat registers, stoves, or other apparatus (including amplifiers) that produce heat. Power Cord: Protect the power cord from being walked on or pinched particularly at plugs, convenience receptacles, and the point where they exit from the apparatus. Unplug this apparatus during lightning storms or when unused for long periods of time. Service: Unplug the charging unit from the electrical outlet and refer the handheld, charging unit, and any accessories for service to qualified service personnel if: . . . the power supply cord, plug, or connector to the handheld is damaged liquid has been spilled or objects have fallen into the handheld, charging unit, or any electrical accessories the handheld, charging unit, or accessory has been exposed to rain or water the handheld, charging unit, or accessory becomes very hot to the touch Handheld User Guide 13 Important safety information . . . the handheld, charging unit, or accessory has been dropped or damaged in any way the handheld, charging unit, or accessory does not operate normally by following the instructions contained in this guide the handheld, charging unit, or accessory exhibits a distinct change in performance. All servicing should be undertaken by qualified service personnel. Warning: To reduce the risk of fire or electric shock, do not expose this apparatus or any accessories to rain or moisture.

Adjust only those controls that are covered in this manual. An improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the handheld, charging unit, or accessory to its normal operation. Do not attempt to disassemble the handheld, charging unit, or any accessories. Failure to observe all safety instructions contained in this guide will void the Limited Warranty, and may lead to suspension or denial of services to the offender, or legal action, or both. Important safety/compliance information For BlackBerry 5810 Wireless Handheld users **EXPOSURE TO RADIO FREQUENCY SIGNALS** Your wireless handheld portable device is a low power radio transmitter and receiver.

When it is ON, it receives and also sends out radio frequency (RF) signals. Your wireless handheld complies with U.S. Federal Communications Commission (FCC) and Industry Canada (IC) guidelines respecting safety levels of RF exposure for handheld wireless devices, which in turn are consistent with the following safety standards previously set by Canadian, U.S.

, and international standards bodies: · ANSI/IEEE C95.1-1999, IEEE Standard for Safety Levels with Respect to Human Exposure to Radio Frequency Electromagnetic Fields, 3kHz to 300 GHz 14 BlackBerry Wireless Handheld Important safety/compliance information · National Council on Radiation Protection and Measurements (NCRP) Report 86, -1986, Biological Effects and Exposure Criteria for Radio Frequency Electromagnetic Fields Health Canada, Safety Code 6, 1999, Limits of Human Exposure to Radio frequency Electromagnetic Fields in the Frequency Range from 3 kHz to 300 GHz International Commission on Non-Ionising Radiation Protection (ICNIRP) 1988, Guidelines for limiting exposure to time-varying electric, magnetic, and electromagnetic fields (up to 300 GHz) · To maintain compliance with FCC and IC RF exposure guidelines, use only RIMsupplied or approved accessories.



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The BlackBerry handheld is designed to be carried in a RIM-approved holster when carried on your body. When carrying the BlackBerry Wireless Handheld while it is switched on, use the specific holster that has been tested for compliance. If you do not use a RIM-approved holster or other body-worn accessory, ensure that the handheld is at least 7 mm from your body when it is turned on. Use of accessories not approved by RIM may violate FCC and IC RF exposure guidelines and may void your warranty. **SPECIFIC ABSORPTION RATE DATA THIS MODEL WIRELESS HANDHELD MEETS GOVERNMENT REQUIREMENTS FOR EXPOSURE TO RADIO WAVES.** Your wireless handheld is a radio transmitter and receiver. It is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission (FCC) of the U.S.

Government and Industry Canada of the Canadian Government (IC). These limits are part of comprehensive guidelines and establish permitted levels of RF energy for the general population. The guidelines are based on standards that were developed by independent scientific organizations through periodic and thorough evaluation of scientific studies. The standards include a substantial safety margin designed to assure the safety of all persons, regardless of age and health. The exposure standard for wireless mobile handhelds employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC/IC is 1.6W/kg. \* Tests for SAR are conducted using standard operating positions specified by the FCC/IC with the handheld transmitting at its highest certified power level in all tested frequency bands. Although the SAR is determined at the highest certified power level, the actual SAR level of the handheld while operating can be well below the maximum value. This is because Handheld User Guide 15 Important safety information the handheld is designed to operate at multiple power levels so as to use only the power required to reach the network.

In general, the closer you are to a wireless base station antenna, the lower the power output. Before a wireless handheld model is available for sale to the public, it must be tested and certified to the FCC/IC that it does not exceed the limit established by the government-adopted requirement for safe exposure.

The tests are performed in positions and locations (e.g., worn on the body) as required by the FCC/IC for each model.

The highest SAR value for this model handheld when tested for use when worn on the body, as described in this user guide, is 0.25 W/kg. (Body-worn measurements differ among wireless handheld and phone models, depending upon available accessories and FCC/IC requirements). While there may be differences between the SAR levels of various wireless devices and at various positions, they all meet the government requirement for safe exposure. The FCC has granted an Equipment Authorization for this model handheld with all reported SAR levels evaluated as in compliance with the FCC RF emission guidelines.

SAR information on this model handheld is on file with the FCC and can be found under the Display Grant section of <http://www.fcc.gov/oet/fccid> after searching on FCC ID L6AR1900G-1-4. Additional information on Specific Absorption Rates (SAR) can be found on the Cellular Telecommunications & Internet Association (CTIA) web-site at <http://www.wow-com.com>. \* In the United States and Canada, the SAR limit for mobile handhelds used by the public is 1.6 watts/kg (W/kg) averaged over one gram of tissue for the body or head (4.0 W/kg averaged over 10 grams of tissue for the extremities - hands, wrists, ankles and feet). The standard incorporates a substantial margin of safety to give additional protection for the public and to account for any variations in measurements.

The long term characteristics or the possible physiological effects of Radio Frequency Electromagnetic fields have not been evaluated by Underwriters Laboratories. **ANTENNA CARE** Use only the supplied integral antenna. Unauthorized antenna, modifications, or attachments could damage the handheld and may violate FCC regulations. 16 BlackBerry Wireless Handheld FCC compliance statement (USA) AIRCRAFT SAFETY Federal Aviation Administration (FAA)/FCC regulations prohibit using the radio of your handheld while in the air. Switch off your handheld's radio before boarding an aircraft. The effect of the use of your handheld's radio in an aircraft is unknown. Such use may affect aircraft instrumentation, communication and performance, may disrupt the network, may otherwise be dangerous to the operation of the aircraft, and may be illegal. All other applications of your handheld may be used in accordance with airline regulations for electronic devices. FCC compliance statement (USA) FCC Class B Part 15 This device complies with Part 15 of the FCC Rules.

Operation is subject to the following two conditions: · · This device may not cause harmful interference, and This device must accept any interference received, including interference that may cause undesired operation.

Warning: Changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate this equipment. This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the manufacturer's instructions, may cause interference harmful to radio communications.

There is no guarantee, however, that interference will not occur in a particular installation.

If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures: · · Reorient or relocate the receiving antenna. Increase the separation between the equipment and receiver. Handheld User Guide 17 Important safety information · · Connect the equipment into an outlet on a circuit different from that to which the receiver is connected. Consult the dealer or an experienced radio/TV technician for help. Industry Canada Certification This device complies with Industry Canada RSS 133, under certification number 250 333 2300A.

Class B compliance This device complies with the Class B limits for radio noise emissions as set out in the interference-causing equipment standard entitled "Digital Apparatus," ICES003 of Industry Canada. Important safety / compliance information For BlackBerry 5820 Wireless Handheld users EXPOSURE TO RADIO FREQUENCY SIGNALS Your wireless handheld portable device is a low power radio transmitter and receiver.



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When it is ON, it receives and also transmits radio frequency (RF) signals. Your wireless handheld complies with European Union (EU) guidelines respecting safety levels of RF exposure for handheld wireless devices, which in turn are consistent with the following safety standards and guidelines previously set by international standards bodies. · EN 50360, 2001, Product standard to demonstrate the compliance of mobile phones with the basic restrictions related to human exposure to electromagnetic fields (300 MHz - 3 GHz) International Commission on Non-Ionising Radiation Protection (ICNIRP) 1988, Guidelines for limiting exposure to time-varying electric, magnetic, and electromagnetic fields (up to 300 GHz) · 18 BlackBerry Wireless Handheld Important safety / compliance information · Official Journal of the European Union, 1999, Council Recommendation of 12 July 1999 on the limitation of exposure of the general public to electromagnetic fields (0 Hz to 300 GHz) To maintain compliance with EU RF exposure guidelines, use only RIM supplied or approved accessories. The RIM handheld is designed to be carried in an approved holster when carried on your body. When carrying the BlackBerry Wireless Handheld while switched on, use the specific holster that has been tested for compliance. Use of non-RIM approved accessories may violate EU RF exposure guidelines and may void your warranty. SPECIFIC ABSORPTION RATE DATA THIS MODEL WIRELESS HANDHELD MEETS THE EU REQUIREMENTS FOR EXPOSURE TO RADIO WAVES. Your wireless handheld is a radio transmitter and receiver.

It is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy recommended by The Council of the European Union. These limits are part of comprehensive guidelines and establish permitted levels of RF energy for the general population. The guidelines are based on standards that were developed by independent scientific organizations through periodic and thorough evaluation of scientific studies. The standards include a substantial safety margin designed to assure the safety of all persons regardless of age and health. The exposure standard for wireless mobile handhelds employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit recommended by The Council of the European Union is 2.0 W/kg. \* Tests for SAR are conducted using standard operating positions with the handheld transmitting at its highest certified power level, the actual SAR level of the handheld while operating can be well below the maximum value. This is because the handheld is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output.

Before a wireless handheld model is available for sale to the public, it must be tested and certified to the FCC/IC that it does not exceed the limit established by the government-adopted requirement for safe exposure. The tests are performed in positions and locations (e.g., worn on the body) as required by the FCC/IC for each model. The highest SAR value for this model handheld when tested for use when worn on the body, as described in this user guide, is 0.37 W/kg. (Body-worn measurements differ among wireless handheld and phone models, depending Handheld User Guide 19 Important safety information upon available accessories and FCC/IC requirements). While there may be differences between the SAR levels of various wireless devices and at various positions, they all meet the government requirement for safe exposure. \* In Europe, the SAR limit for mobile handhelds used by the public is 2.0 Watts/kg (W/kg) averaged over 10 grams of tissue for the body or head (4).

0 W/kg averaged over 10 grams of tissue for the extremities - hands, wrists, ankles and feet). The standard incorporates a substantial margin of safety to give additional protection for the public and to account for any variations in measurements. ANTENNA CARE Use only the supplied integral antenna.

Unauthorized antenna modifications or attachments could damage the handheld and may violate applicable laws and regulations by causing radio frequency (RF) energy to be above the recommended limits. Any such unauthorized use, modification or attachment will invalidate the warranty provided with the handheld and may be dangerous. AIRCRAFT SAFETY Switch off your handheld's radio when in an aircraft. The effect of the use of your handheld's radio in an aircraft is unknown. Such use may affect aircraft instrumentation, communication and performance, may disrupt the network, may otherwise be dangerous to the operation of the aircraft, and may be illegal. All other applications of your handheld may be used in accordance with airline regulations for electronic devices. EU REGULATORY CONFORMANCE Research In Motion Limited hereby declares that this BlackBerry Wireless Handheld device is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.

The Declaration of Conformity made under Directive 1999/5/EC is available for viewing at the following location in the EU community: 20 BlackBerry Wireless Handheld EU REGULATORY CONFORMANCE Research In Motion UK Limited 36 Station Road, Egham, Surrey TW20 9LF United Kingdom Handheld User Guide 21 Important safety information 22 BlackBerry Wireless Handheld About this guide This guide provides information and procedures for using the applications on your handheld. Audience This guide is for new handheld users who require help using handheld applications and for experienced users who want to learn more about the handheld applications, including time-saving tips and tricks. Before you use this guide, complete the procedures in the "Getting Started" chapter of the printed Getting Started Guide. You should be able to send and read a test email message. Conventions This guide uses the following conventions to describe information about your handheld: Integration with new or ISP email account Information that appears in this format, prefaced by Integration with new or ISP email account, pertains to handhelds that are configured for these integration options. You can use the features that are described in the sections that are marked with this note if you have integrated your BlackBerry Desktop Software with a new or Internet Service Provider (ISP) email account. About this guide Integration with enterprise email account Information that appears in this format, prefaced by Integration with enterprise email account, pertains to handhelds that are configured for this integration option. You can use the features that are described in the sections that are marked with this note if you have integrated your BlackBerry Desktop Software with your enterprise email account. Information that appears in this format, prefaced by Microsoft Exchange, pertains to handhelds that are set up with a Microsoft® Exchange enterprise email account.



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You have a Microsoft Exchange email account if Microsoft Outlook® is your email client and if, in Outlook, on the Tools menu, you click Services, the dialog box lists Microsoft Exchange Server as a service.

Microsoft Exchange Lotus Domino Information that appears in this format, prefaced by Lotus Domino, pertains to handhelds that are set up with a Lotus® Domino™ email account. You have a Lotus Domino email account if you use Lotus Notes® as your email client. Note: Notes contain important information on the associated topic. Tip: Tips provide optional or time-saving information on the associated topic. Warning: Warnings advise you that failure to take or avoid a specific action can result in data loss or physical damage to you or your handheld Your handheld has four font size options: 8, 10, 12, and 15-point.

The illustrations in this guide show the 10-point font size option and depict your handheld's menu items as they would appear if you integrated the desktop software with an enterprise email account. Your handheld screen size might vary from the illustrations that are depicted in this guide. Illustrations in this guide use the 160-by-160-pixel screen size. Depending on your service provider or network operator's plan, some applications might not be available on your handheld. In addition, the configuration for your Browser application might be different.

This guide assumes that you have the ability to use all the handheld applications. You can set the locale and the date and time format on your handheld. The date and time can be set to a 12-hour or 24-hour clock and the handheld status section of the screen reflects the format that you select. The illustrations in this guide use the 12-hour clock and the english (United States) locale. 24 BlackBerry Wireless Handheld Related documents The name of your service provider or network operator appears in the handheld status section of the screen. This name reflects the network to which you are currently connected. The illustrations in this guide use <service provider> to indicate this name. If you subscribe to a Home Zone or City Zone plan, an abbreviation might appear beside the service provider name to indicate your current zone. Contact your network operator or service provider for more information on Home and City Zones. Related documents This Handheld User Guide is the correct guide for you if you have set up your handheld using the Getting Started Guide.

This guide provides complete information on your handheld keys and provides procedures for using your handheld applications. Additional documentation is available for your BlackBerry Wireless Handheld: . . . Getting Started Guide -- This printed guide contains installation and setup information for your handheld. Quick Reference Card -- This card provides shortcuts and tips for using your handheld. Desktop Software Online Help -- Each tool in the desktop software offers online Help. To view procedures and information that relate to the desktop software tools, in any active window, click Help. README.txt -- This text file contains information about the features of this software release. You can read this file at the end of the desktop software installation. To read the file at a later time, open it from the directory in which you installed the desktop software. . BlackBerry Web Client Online Help -- If you have integrated your desktop software with a new email account or an existing ISP account, you can configure your email settings in the BlackBerry Web Client.

For information on configuring and using the web client, in any web client window, click Help. Handheld User Guide 25 About this guide 26 BlackBerry Wireless Handheld Chapter 1 Getting to know your handheld This section provides information on the following topics: . . . . Using the keyboard and trackwheel Activating backlighting Navigating applications Configuring handheld options Tips for using your handheld Getting to know your handheld The BlackBerry 5800 Series of Wireless Handhelds Using the keyboard and trackwheel Your handheld's keyboard provides access to the alphabetic characters. The keyboard also features nine special keys: the Delete key, the Backspace key, the Enter key, the Space key, two Shift keys, the Alt key, the Escape button, and a Power button. You can use the Power button to activate backlighting and you can generate numbers, symbols, punctuation marks, and special characters by pressing the Alt key in combination with the alphabetic keys. The trackwheel helps you navigate, view, and select items on each screen.

To scroll through menu items or text, roll the trackwheel. To select applications and menu options, click (press) the trackwheel. The following table describes special keyboard and trackwheel combinations that can help you navigate applications, type text, and configure options on your handheld. 28 BlackBerry Wireless Handheld Using the keyboard and trackwheel Key Function Turning on and turning off the power; activating backlighting . Press the Power button to turn on the handheld. . When your handheld is on, press the Power button to activate Power button backlighting.

Press it again to turn off backlighting. Backlighting turns off automatically if you do not press any keys or roll the trackwheel for twenty seconds. . Hold the Power button to turn off the handheld. Scrolling and selecting . Roll the trackwheel to scroll up and down through screen lines, fields, and menu items. . Click the trackwheel to open menus and to select options. Trackwheel Typing special characters . When you are composing a message or typing text, hold a letter and Character + roll roll the trackwheel to scroll through letters with accents, equation symbols, and other characters. When the desired character, symbol, or mark appears, release the letter. Typing Alt characters . The Alt key activates the numbers and symbols that are printed on the keys in the alternate color above the letters. the Alt key . Press the Alt key to affect the next character that you type. . Hold the Alt key to affect all the characters that you type.

An A icon appears in the upper right corner of your screen when the Alt key is activated. Scrolling horizontally and vertically, and changing options . Hold the Alt key and roll the trackwheel to move the cursor horizontally across lines. . Hold the Alt key and roll the trackwheel to scroll through field Alt key + roll options. . On the Home screen, hold the Alt key and roll the trackwheel to move the cursor vertically. Selecting text for cutting, copying, and pasting; hiding and moving icons on the Home screen . On any screen on which you can type text, hold the Alt key and click the trackwheel to enter selection mode.



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Roll the trackwheel to select the text. Alt key + click · On the Home screen, hold the Alt key and click the trackwheel to view the menu. Click Move Icon or Hide Icon. Handheld User Guide 29 Getting to know your handheld Key Function Capitalizing letters · Press either Shift key to capitalize the next character that you type. Left Shift key · Hold either Shift key while you type to capitalize all letters.

· Hold a letter to capitalize it. This feature only works when Key Rate is set to Slow or Fast on the Screen/Keyboard screen. An up arrow icon appears in the upper right corner of your screen when a Shift key is active. Right Shift key Activating CAP-lock · Press the Alt key and the Right Shift key (CAP) to activate capital letter-lock mode. Any key that you press is capitalized.

Alt key + Right Shift key (CAP) · Press either Shift key again to return to regular mode. · Press the Alt key and the Right Shift key (CAP) when connected to a phone call to activate CAP-lock mode. Any key that you press inserts the associated letter. An up arrow icon appears in the upper right corner of your screen when capital letter-lock mode is activated. Activating NUM-lock · Press the Alt key and the Left Shift key (NUM) to activate number-lock mode.

When you press a key, the character that is printed on the key in the alternate color is inserted. Alt key + Left Shift key (NUM) · Press the Alt key or either Shift key again to return to regular mode. An N icon appears in the upper right corner of your screen when number-lock mode is activated. Selecting multiple items from a list · Hold either Shift key and roll the trackwheel to select multiple items on a screen that contains a list. Shift key + roll Inserting carriage returns; choosing selected items · Press the Enter key to move your cursor to a new line. · Press the Enter key to choose a selected item. Enter key Deleting characters · Press the Backspace key to move the cursor backward and to delete characters to the left of the cursor. Backspace key 30 BlackBerry Wireless Handheld Activating backlighting Key Deleting characters Function · Press the Delete key to erase characters to the right of the cursor. · With one or more characters selected, press the Delete key to delete Delete key only those characters. · Press the Delete key to delete a selected message on the Messages screen.

If you scroll to a date on the Messages screen and press the Delete key, a dialog box appears asking if you want to delete all messages prior to that date. Exiting screens or menus · Press the Escape button to close a menu or cancel an action. · Press the Escape button to return to the Home screen. · Press the Escape button in the Browser application to return to the Escape button (under trackwheel) previous web page. · Press the Escape button on the Active Call screen to end a phone call. Inserting a space; scrolling through field options · Press the Space key to insert a space between characters while you type. Space key · Press the Space key to insert the at sign (@) and periods in Email fields. · Press the Space key to scroll through field options. · Press the Space key in the Phone application to quickly type a phone number. Opening the symbols library for extra characters · Press the Alt key and the Space key to open a symbols library, from which you can insert symbols.

In this dialog box, select a symbol by clicking the trackwheel, or by pressing the letter under the desired symbol. Alt key + Space key Activating backlighting In low light conditions, you can increase readability of the LCD screen and keyboard by using the backlighting feature. To activate backlighting, press the Power button. If you do not press any keys or use the trackwheel for twenty seconds, the backlighting turns off automatically. The handheld backlighting turns on automatically when you receive a phone call.

To turn off the backlighting manually, press the Power button. Handheld User Guide 31 Getting to know your handheld Navigating applications The LCD screen provides access to your handheld applications. When you turn on your handheld, the Home screen appears. The handheld status section at the top of the screen displays various handheld status information, including the date and time, the wireless coverage indicator, the battery power indicator, and the name of your service provider or network operator. The handheld status section also appears on the screen when you are in the Messages, Saved Messages, Search Results, Alarm, and Phone applications.

On the Home screen, you can open each of the application screens. On each application screen, you can view application menus. On some screens, you can change settings or options. To open applications The application icons appear on the Home screen. To open an application, select its icon and click the trackwheel. You can also press the Enter key to open a selected application. You can also press the underlined character in an application name to open the application. To use shortcut keys on the Home screen, in the Phone application, on the General Options screen, the Dial from Home Screen field must be set to No. Refer to "Setting general phone options" on page 151 for more information. Home screen - Messages icon 32 BlackBerry Wireless Handheld Navigating applications To navigate menus Menus provide a list of available options or actions for the current application.

To open an application screen's menu, click the trackwheel. The menu appears on the right side of the screen and covers approximately half of the LCD screen's width. Find screen menu - View item To select a menu item, use trackwheel to scroll to the item, and then click the trackwheel. If you decide not to use the menu, you can close it by pressing the Escape button. To scroll through options The handheld has several means to perform the same action, such as using shortcut keys instead of the menu or trackwheel. In particular, there are four ways to change the configurable options on your handheld. These alternatives apply to all screens on which you can change settings, such as the Date/Time, New Appointment, or Alarm screens. · Use the menu. With the cursor in an option field, click the trackwheel to view the menu. Click Change Option.

A dialog box appears in which you can scroll through your options. After you reach the option you prefer, click the trackwheel. Use the Alt key + roll. Hold the Alt key and roll the trackwheel until the preferred option appears. Use the keyboard.

You can press the letter or number that represents your choice. For example, if you are in a time field, press the first number of the hour that you want to specify. · Handheld User Guide 33 Getting to know your handheld · Use the Space key.



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Press the Space key until the preferred option appears. This guide uses the Space key method to describe how to set field options.

To use links When you receive a message, your handheld recognizes phone numbers, web site addresses, and email addresses in the body of the message and converts them into links. When you select an underlined link and click the trackwheel to view the menu, you can choose to dial the phone number, browse the web site, or send an email or SMS message to your contact, based on the link that you select. Note: Depending on your service provider's plan, you might not be able to open web sites using links in your email messages. Contact your service provider or network operator for more information. Handheld icons Icons on the handheld screen indicate wireless coverage, battery power, handheld status, and application status, denote application screens, and provide navigational aid. Application icons Note: Depending on your service provider's plan, some applications might not be available on your handheld. As a result, some of the following icons might not appear on the screen. Contact your service provider or network operator for more information on available services.

Icon Description Receive, read, reply to, compose, save, and delete email, PIN, and SMS messages. Open and view phone call logs.

Messages Store messages for future viewing. Saved Messages Locate messages with the Search Messages application. Search Messages 34 BlackBerry Wireless Handheld Navigating applications Icon Description Type and send email, SMS, and PIN messages. Compose Place and mute phone calls and put phone calls on hold. Set call forwarding, call barring, and initiate conference calls. Phone Store your personal directory of contact information, such as addresses, phone numbers, fax numbers, and email addresses. Address Book Maintain appointments using Day, Agenda, Week, or Month view. Enable wireless calendar synchronization. Calendar Add, edit, and delete tasks, and mark tasks as complete. Tasks Compose, edit, and delete notes and memos. MemoPad Perform mathematical operations and measurement conversions. Calculator Set your handheld Alarm to sound at a specific time every day or only on weekdays. Alarm Browse web pages, and view web page addresses using your service provider or network operator's Internet gateway. Save web pages and set Browser options. WAP Browser Handheld User Guide 35 Getting to know your handheld Icon Description BlackBerry Browser Browse web pages, and view web page addresses using your corporate Mobile Data Service (MDS).

Save web pages and set Browser options. Customize how the handheld notifies you of messages, saved web pages, phone calls, appointments, and alarms.

Profiles Set the password, customize AutoText, set the date and time, and program the automatic on/off feature. Options Lock your keyboard to prevent accidentally typing characters. Keyboard Lock Lock the handheld with a password so that only you can use it.

The Keyboard Lock icon changes to the Lock icon after you set a password. Lock Turn off the handheld radio when you prefer not to receive messages, or when it might interfere with other radio communications, such as when you are on an airplane. You cannot send or receive messages, place or answer phone calls (except for emergency phone calls), or browse web pages until you turn the radio on again. Turn off the handheld when you want to conserve battery power. All queued messages are delivered to your handheld after you turn it on again or when the handheld turns itself on using the Auto On/Off feature. Selecting Turn Power Off does not guarantee that the handheld radio will remain off. Use the Turn Wireless Off option to control the radio when it might interfere with other radio communications.. / Turn Wireless On / Turn Wireless Off Turn Power Off 36 BlackBerry Wireless Handheld Navigating applications Handheld status icons Icon wireless coverage indicator data is being sent data is being received Alt mode is active Shift mode is active; CAP-lock mode is active NUM-lock mode is active unread message is waiting roaming indicator If the roaming indicator appears beside the network type (such as GSM, GPRS), you are roaming into another wireless network coverage area that is not part of your home network; contact your service provider or network operator for more information. Alarm is set Description Battery status icons Icon battery power indicator Description charging indicator Handheld User Guide 37 Getting to know your handheld Network status icons Icon Description You can send and receive email, PIN, and SMS messages. You can also place and answer phone calls and browse web pages.

You can send and receive SMS messages, place and answer phone calls, and you might be able to browse web pages. You cannot send or receive email or PIN messages. You can send and receive SMS messages. You can also place and answer phone calls, but you cannot send or receive email or PIN messages or browse web pages. You are currently within an area of wireless coverage. This icon indicates the strength of that coverage. Your handheld is in an area of wireless coverage but you can only place emergency calls. You can still place emergency calls if your handheld is locked with a password or your SIM card is removed. Your handheld is not in an area of wireless coverage. You cannot send or receive email, SMS, or PIN messages, place or answer phone calls, or browse web pages.

You can continue to use the other applications on your handheld. Any pending messages are sent after you return to an area of wireless coverage. You are currently in your network Home Zone. This icon might appear if you subscribe to a Home Zone plan. Contact your service provider or network operator for more information on Home and City Zones.

Navigational icons Icon cursor position more items are available above; scroll up to view them more items are available below; scroll down to view them Description 38 BlackBerry Wireless Handheld Configuring handheld options Configuring handheld options After you are familiar with your handheld, you should configure some of its basic options. Refer to "Options" on page 233 for more information on selecting notification profiles and setting the Auto On/Off feature. Tips for using your handheld · Press the first letter of an item in an options list or menu to move directly to that item. · Press the Space key twice to insert a period when you are typing text (the letter that follows the period is capitalized automatically). · Type the first letters of the name, or the initials separated by a space, to find a specific contact on the To or Find screens.

· Press and hold a letter to capitalize it (you must have Key Rate enabled). · Press the Escape button to exit any menu, dialog box, or screen and to return to the active application.



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5. In the Subject field, type a subject and press the Enter key. Type your message. BlackBerry Wireless Handheld 46 Sending email and PIN messages 6. After your message is complete, click the trackwheel to view the menu, and then click Send. Your message is sent, addressed as you have specified.

Note: By default, the send method that was selected for the first recipient is used for all recipients. If you are sending a message to more than one PIN, the check mark changes to a D when the message has been delivered to all the recipients' handhelds. To send a message to a one-time recipient You can send a message without adding the recipient to your Address Book, by selecting the [Use Once] option. Note: By following this procedure, the recipient's address information is NOT added to your Address Book. 1. 2. On the Home screen, click the Compose icon. The To screen appears. Select [Use Once] and click the trackwheel to view the menu. Click a send method (email or PIN).

For this example, click Email. The One Time Email screen appears. To screen menu - Email item 3. 4. 5.

Type your contact's email address. Click the trackwheel to view the menu and click Continue. Type a subject in the Subject field and press the Enter key. Type your message. After your message is complete, click the trackwheel to view the menu, and then click Send.

Handheld User Guide 47 Email and PIN messages You return to the Messages screen, and you can view the status of your sent message. To send email messages using links Your handheld recognizes email addresses in the body of messages and converts them into links. You can select an underlined link and use it to send a message. 1. 2. 3. 4. 5. On the Home screen, click the Messages icon. The Messages screen appears.

Select a received message that contains a link. Click the trackwheel to view the menu, and then click Open. Select the link for the email address to which you want to send a message. Click the trackwheel to view the menu. Click Email. Type a subject in the Subject field and press the Enter key. Type your message. After your message is complete, click the trackwheel to view the menu, and then click Send. You return to the Messages screen, and you can view the status of your sent message. Note: Links can also appear in the other handheld applications.

You can send messages from any of those applications by following the procedure described above. Setting message options You can change the settings for all email or PIN messages or for only the message that you are currently composing. To set message options You can customize the following message options for all messages. · Display Time: Select whether you want the Messages screen to display the time that the message was sent or received. By default, this option is set to Yes.

Display Name: Select whether you want the Messages screen to display the name of the sender or the recipient. By default, this option is set to Yes. · 48

BlackBerry Wireless Handheld Setting message options · · · Confirm Delete: Select whether you want to be prompted before messages are deleted permanently. By default, this option is set to Yes. Consider PIN Level 1: Select whether you want PIN messages to be considered high priority.

By default, this option is set to Yes. Auto more: Select whether you want the next section of a long message to be delivered to your handheld automatically. Delete On: Select whether you want email messages to be deleted from your handheld only or deleted from both your handheld and the desktop upon manual or wireless email reconciliation. If you have integrated your desktop software with an enterprise email account, you can also set the Hide Filed Messages field. Select whether you want the Messages screen to display filed email messages. Integration with enterprise email account Note: If your handheld is enabled for wireless email reconciliation, you can also set the Wireless Reconcile and Conflicts fields. · Wireless Reconcile: Select whether you want to reconcile messages between your desktop email program and your handheld automatically. By default, this option is set to Yes. · Conflicts: Select which location dominates if a message is marked as read, unread, or moved on both your handheld and your desktop. By default, this option is set to Mailbox Wins.

To use wireless email reconciliation, your handheld must meet one of the following conditions: · If your handheld is integrated with an enterprise email account, your handheld must be enabled for wireless email reconciliation on BlackBerry Enterprise Server version 3.6 or later for Microsoft Exchange, or on BlackBerry Enterprise Server version 2.2 or later for Lotus Domino. · If your handheld is integrated with a new or existing ISP email account, your handheld must be enabled for wireless email reconciliation on version 1.7 or later of the BlackBerry Web Client. Contact your system administrator or service provider for more information on whether you can use wireless email reconciliation. 1. 2. 3. On the Home screen, click the Messages icon.

The Messages screen appears. Click the trackwheel to view the menu, and then click Options. The Message List Options screen appears. In the field that you want to set, press the Space key until the preferred option appears. Handheld User Guide 49 Email and PIN messages Message List Options screen - setting options 4.

After you edit the fields, click the trackwheel to view the menu, and then click Save. You return to the Messages screen. Tip: You can also change the Message List Options on the Saved Messages screen. To set current message options Changes that you make to the current message options apply only to the message that you are currently composing. They do not apply to all messages.

1. 2. 3. 4. On the Home screen, click the Compose icon. The To screen appears. Select a contact and click the trackwheel to view the menu. Click a send method (email or PIN). For this example, click Email. Click the trackwheel to view the menu.

Click Options. The Current Message Options screen appears. In the Importance field, press the Space key until the preferred option appears. 50 BlackBerry Wireless Handheld Inserting symbols Current Message Options screen - setting options 5. Click the trackwheel to view the menu, and then click Save. Note: If you send a message with high importance, an exclamation mark appears beside the message on the Messages screen. Inserting symbols You can insert symbols into your messages from your handheld symbols library. To insert symbols 1. 2. 3.

On the Home screen, click the Compose icon. The To screen appears. Select a contact and click the trackwheel to view the menu. Click a send method (email or PIN). For this example, click Email.

While you are composing your message, press the Alt key + the Space key. A dialog box displays the symbols that are available.



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