



Your PDF Guides

You can read the recommendations in the user guide, the technical guide or the installation guide for ASUS TRANSFORMER PAD TF303K-1D013A. You'll find the answers to all your questions on the ASUS TRANSFORMER PAD TF303K-1D013A in the user manual (information, specifications, safety advice, size, accessories, etc.). Detailed instructions for use are in the User's Guide.

User manual ASUS TRANSFORMER PAD TF303K-1D013A
User guide ASUS TRANSFORMER PAD TF303K-1D013A
Operating instructions ASUS TRANSFORMER PAD TF303K-1D013A
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ASUS Tablet

e-MANUAL

ASUS



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.... 136 6 Conventions used To highlight key information in this manual, some text are presented as follows: **IMPORTANT!** This message contains vital information that must be followed to complete a task. **NOTE:** This message contains additional information and tips that can help complete tasks. **CAUTION!** This message contains important information that must be followed to keep you safe while performing tasks and prevent damage to your ASUS Tablet data and components. Care and safety Guidelines Road safety comes first. We strongly recommend not to use your device when driving or operating any type of vehicle. This device should only be used in environments with ambient temperatures between 5°C (41°F) and 35°C (95°F).

Turn off your device in restricted areas where the use of mobile devices is prohibited. Always obey rules and regulations when in restricted areas, such as, in aircraft, movie theater, in hospitals or near medical equipment, near gas or fuel, construction sites, blasting sites and other areas. Use only AC adapters and cables approved by ASUS for use with this device. Refer to the rating label on the bottom of your device and ensure that your power adapter complies with this rating. Do not use damaged power cables, accessories, and other peripherals with your device. Keep your device dry. Do not use or expose your device near liquids, rain, or moisture. You can put your device through x-ray machines (such as those used in conveyor belts for airport security), but do not expose the device to magnetic detectors and wands. The device screen is made of glass. If the glass gets broken, stop using the device and do not touch the broken glass parts.

Immediately send device for repair to ASUS-qualified service personnel. Do not listen at high volume levels for long periods to prevent possible hearing damage. Disconnect the AC power before cleaning your device. Use only a clean cellulose sponge or chamois cloth when cleaning your device screen. Send device for repair to ASUS-qualified service personnel only.

7 Proper disposal Risk of explosion if battery is replaced by an incorrect type. Dispose of used batteries according to the instructions. Do not throw your device in municipal waste. This product has been designed to enable proper reuse of parts and recycling. The symbol of the crossed out wheeled bin indicates that the product (electrical, electronic equipment and mercury-containing button cell battery) should not be placed in municipal waste.

Check local regulations for disposal of electronic products. Do not throw the battery in municipal waste. The symbol of the crossed out wheeled bin indicates that the battery should not be placed in municipal waste. **DO NOT** throw the device in fire. **DO NOT** short circuit the contacts. **DO NOT** disassemble the device. 8 1 Get your Zen ready! Parts and features Get your Zen ready! 1 Take a hold of your device and have it up and running in a jiffy. Power/lock button Microphone Front camera Ambient light sensor Rear camera Micro HDMI port Volume keys Audio speaker MicroSD card slot Headphone jack Micro-USB connector Hinge hole Dock port Hinge hole Audio speaker Touch screen **IMPORTANT!** Keep the device, particularly the touch screen, dry all the time. Water or other liquids can cause the touch screen to malfunction. Chapter 1: Get your Zen ready! 9 Installing a memory card Your ASUS Tablet supports a microSD™, microSDHC™, and microSDXC™ memory card with up to 64 GB of capacity.

NOTE: Some memory cards may not be compatible with your ASUS Tablet. Ensure that you use only compatible memory cards to prevent loss of data, damage to your device, or memory card, or both. **CAUTION!** Be extra careful when handling a memory card. ASUS is not responsible for any data loss or damage incurred to your memory card. To install a memory card: 1. Orient your device as shown. 2. Align a memory card with its metal contacts facing up and insert it into the memory card slot. 3. Push the memory card all the way into the slot until it is seated firmly in place.

NOTE: After installing a formatted memory card, you can access its contents from File Manager > MicroSD. 10 Chapter 1: Get your Zen ready! Removing memory card **CAUTION!** •Be extra careful when handling a memory card. ASUS is not responsible for any data loss or damage incurred to your memory card. •Eject the memory card properly to safely remove it from device.



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To eject the memory card, go to Home > All Apps > Settings > Storage > Unmount external storage.

To remove a memory card: 1. Orient your device as shown. 2. Press the memory card to eject. Chapter 1: Get your Zen ready! 11 3.

Pull out the memory card. 12 Chapter 1: Get your Zen ready! Charging your ASUS Tablet Your ASUS Tablet comes partially charged but you must charge it fully before using it for the first time. Read the following important notices and cautions before charging your device. **IMPORTANT!** • Use only the bundled AC power adapter and micro-USB cable to charge your ASUS Tablet. Using a different AC power adapter and cable may damage your device. • Peel off the protective film on the AC power adapter and micro-USB cable before using it with your device. • Ensure to plug the AC power adapter to a compatible power outlet. You can plug the AC power adapter to any compatible 100~240 V outlet. • The output voltage of the AC power adapter for this device is DC 5 V, 2 A. • When using your ASUS Tablet while plugged-in to a power outlet, the power outlet must be near your device and easily accessible.

• To conserve electricity, unplug the AC power adapter from the power outlet when not in use. • Do not place heavy objects on top of your ASUS Tablet. **CAUTION!** • While charging, your ASUS Tablet can become warm. This is normal, however, if your device becomes unusually hot, disconnect the micro-USB cable from your device and send the device, including the AC power adapter and cable to an ASUS-qualified service personnel. • To prevent any damage to your ASUS Tablet, AC adapter, or micro-USB cable. Ensure that the microUSB cable, AC adapter, and your device are connected properly before charging. Chapter 1: Get your Zen ready! 13 To charge your ASUS Tablet: 1. Connect the micro USB cable to the AC power adapter. 2. Connect the micro USB cable to your ASUS Tablet.

3. Plug the AC power adapter to a grounded power outlet. **IMPORTANT!** • Charge your ASUS Tablet for eight (8) hours before using it in battery mode for the first time. • The status of battery charge is indicated by the following icons: Low Not Charging Charging Full 4. When fully-charged, disconnect the USB cable from your ASUS Tablet first before unplugging the AC power adapter from the power outlet.

NOTES: • You can use your device while charging but it may take longer to fully charge the device. • Charging your device via USB port of a computer may take longer to fully charge the device. • If your computer does not provide enough power for charging via USB port, charge your ASUS Tablet using the AC power adapter plugged to a power outlet instead. 14 Chapter 1: Get your Zen ready! Turning your ASUS Tablet on or off Turning your device on To turn your device on, press and hold the power button until your device vibrates and starts up. Turning your device off To turn your device off: 1.

If your screen is turned off, press the power button to turn it on. If your screen is locked, unlock the device screen. 2. Press and hold the power button, then when prompted, tap Power off then tap OK. Sleep mode To put your device in sleep mode, press the power button once until the screen turns off. Chapter 1: Get your Zen ready! 15 Basics Explore the intuitive simplicity of ASUS Zen UI! ASUS Zen UI is a charming and intuitive interface exclusively for ASUS ASUS Tablets. It provides you with special apps, which are integrated in or with other apps, to fit your unique individual needs and make your life easier while letting you have fun with your ASUS Tablet. Camera With PixelMaster technology, capture those precious moments in vivid and high-quality photos and videos. Do It Later Get hold and act on your important emails, interesting websites, or other important tasks when it is more convenient for you to do so. What's Next View meeting details, emails, and other event alerts or notifications at a glance right from your Home screen, Lock Screen, or What's Next app.

ZenLink Get maximum productivity from ZenLink, which comprises of Remote Link, Share Link, PC Link, and Party Link apps. Use any of these apps to connect with other devices for sharing and receiving files. **NOTE:** Availability of the ZenLink apps vary with ASUS Tablet models. **NOTE:** Availability of ASUS Zen UI apps vary per region and ASUS Tablet model. Tap Home screen to check the apps available on your ASUS Tablet. from your 16 Chapter 1: Get your Zen ready! Starting for the first time When you turn your ASUS Tablet on for the first time, Setup Wizard will guide you through the setup process. Follow the onscreen instructions to select your language, select input methods, set up your mobile network and Wi-Fi, sync accounts, and configure your location services. Use your Google or ASUS account to set up your device, if you do not have a Google or ASUS account yet, go ahead and create one. Google Account Using a Google Account allows you to fully utilize these Android OS features: ••• Organize and see all your information from anywhere. Automatically backup all your data.

Leverage Google services conveniently from anywhere. ASUS Account Having an ASUS Account gets you to enjoy the following perks: ••• Personalized ASUS support service and warranty extension for registered products. Free 5 GB of Cloud storage space. Receive the latest device and firmware updates. **NOTE:** You can also use the Setup Wizard to reconfigure your device, any time at your convenience.

From the Home screen tap > Setup Wizard. Chapter 1: Get your Zen ready! 17 Battery power conservation tips The battery charge is the lifeline of your ASUS Tablet. Here are some battery power conservation tips that helps preserve the power of your ASUS Tablet's battery. – When not in use, press the power button to put the device in sleep mode. – Activate Smart Saving in Power Saver app.

– Set audio to Power Saving mode. – Decrease brightness of display. – Keep the speaker volume to a low level. – Disable Wi-Fi feature. – Disable Bluetooth feature. – Disable Miracast feature. – Disable GPS. – Disable the screen auto-rotate feature. – Disable all auto-sync features in your device. 18 Chapter 1: Get your Zen ready! Using the optional ASUS Mobile dock If you purchased an optional ASUS Mobile dock, you can connect your ASUS Tablet to support additional features such as keyboard, touchpad, and USB 2.

0 functions. Parts and features Latch hook Dock connector Latch hook Release button Hinge USB 2.0 port Touchpad Keyboard Chapter 2: There's no place like Home 19 Docking your ASUS Tablet Triangle mark Triangle mark To dock your ASUS Tablet: 1. Put the ASUS Mobile dock in a flat and stable surface. 2. Align the ASUS Tablet with the ASUS Mobile dock. **NOTE:** Use the triangle mark of the ASUS Tablet and the triangle mark on the ASUS Mobile dock's release button to align both devices.



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3. Firmly insert the ASUS Tablet into the hinge of the ASUS Mobile dock. Ensure that the latch hooks are fully inserted to the hinge holes of your ASUS Tablet.

IMPORTANT! Always pick up the entire assembly from the bottom when your ASUS Tablet is attached to the ASUS Mobile dock. 20 Chapter 2: There's no place like Home Using the special keys The special keys on your ASUS Mobile dock have stand-alone functions and some must be used with the function key <Fn>. NOTE: The location of the special keys may vary with country or region. Returns to previous page. Activates sleep mode.

Toggles the wireless LAN ON or OFF. Toggles the touchpad ON or OFF. Decreases the display brightness. Increases the display brightness. Captures the screen image.

Launches the Settings app. Fn Fn PgUp PgUp Home PgDp Home PgDp End PgUp Deletes text. Returns to the previous track when playing music. PgUp PgUp PgUp Home PgDp End Fn Home PgDp End Fn PgDp Home Starts playing music from your playlist. It also resumes or pauses the current playback. PgUp End n Fast forwards or skips to the next track during playback. PgUp Home PgDp End Mutes the speaker. PgUp Home PgDp End Decreases the speaker volume. PgUp Home PgDp End Increases the speaker volume. PgUp Home PgDp End Returns to Home Screen.

PgUp Home PgDp End Activates the properties menu and is equivalent to or PgUp Home PgDp End on the screen. Home PgUp PgDp End PgUp PgUp Home PgDp End Fn PgUp Press <Fn> and the arrow keys to scroll up and down or scroll to the start and end of a document or web page. End Home Home PgDp Home PgDp PgDp End End Home PgDp End Chapter 2: There's no place like Home 21 Using the touchpad Perform these gestures to activate and move the pointer on screen. Finger slide Slide your finger across the touchpad to move the pointer. Tap/Double tap Single tap to select an item. Double-tap to launch an item. Drag and drop Select an item then press and hold the left-click button. Using your other finger, slide down the touchpad to drag and drop the item to a new location. Two-finger scroll (left/right) Slide two fingers to scroll left or right. 22 Chapter 2: There's no place like Home Two-finger scroll (up/down) Slide two fingers to scroll up or down.

Two-finger tap and hold Use two fingers to hold a selected item. Chapter 2: There's no place like Home 23 Undocking your ASUS Tablet To undock your ASUS Tablet: 1. Put the entire assembly in a flat and stable surface. 2. Press the release button on the ASUS Mobile dock to release the ASUS Tablet.

3. Lift the ASUS Tablet to detach it from the ASUS Mobile dock. NOTE: The input voltage of the ASUS Mobile dock is DC 3.75 V, 0.8 A.

24 Chapter 2: There's no place like Home 2 There's no place like Home There's no place like Home Zen Home features Home screen 2 Get reminders of important events, app and system updates, weather forecasts, and text messages from people who really matter to you, right from your Home screen. Tap to open Google Search page Swipe down this area to display System notifications Swipe down this area to display Quick settings Tap to open Voice Search Tap to display Time settings Tap to open Supernote app Tap to add contacts Tap to open Music screen Tap to open All Apps screen Tap to open an app Tap to update Weather settings Swipe the Home screen to the left or right to display the extended Home screen. NOTE: To add more pages to your Home screen, see Extended Home screen. Chapter 2: There's no place like Home 25 Understanding notification icons These icons are shown on the status bar and will guide you of the current status of your ASUS Tablet. Wi-Fi Shows the signal strength of your Wi-Fi connection. Battery life Shows the battery status of your ASUS Tablet. MicroSD card Shows that a microSD card is inserted in your ASUS Tablet. Screenshots Shows that you took screenshots of your ASUS Tablet.

Airplane mode Shows that your ASUS Tablet is on Airplane mode. Wi-Fi Hotspot Shows that Wi-Fi hotspot of your ASUS Tablet is enabled.

Smart Saving mode Shows that Smart Saving mode is enabled. NOTE: For more details, see Power Saver. Mute mode Shows that Mute mode is enabled. Download status Shows the download status of an app or file. Reading Mode Shows that Reading mode is enabled. NOTE: For more details, see Reading Mode. 26 Chapter 2: There's no place like Home Personalizing your Home screen Stamp your own personality on your Home screen. Select an attractive design as your wallpaper, add shortcuts for quick access to your favorite apps, and add widgets for a quick review of important info. You can also add more pages so you can add and quickly access or view more apps or widgets on your Home screen. App shortcuts App shortcuts make it easier to quickly-access your often-used or favorite apps from your Home screen.

You can add, remove, or group your apps into one folder. Adding app shortcuts Add shortcuts to quickly access your often-used apps right from your Home screen. 1. Tap and hold an empty area on your Home screen and select Apps. 2.

From the All Apps list, tap and hold an app, then drag it to an empty area on your Home screen. Removing app shortcuts From your Home screen, tap and hold an app, then drag it to X Remove on top of your screen. The app that you've removed from your Home screen will remain in the All Apps screen. Chapter 2: There's no place like Home 27 Grouping your app shortcuts in a folder Create folders to organize your app shortcuts on your Home screen. 1.

On your Home screen, tap and drag an app onto another app and a folder will appear. 2. Tap the new folder and tap Unnamed Folder to assign a name to this folder. Widgets You can put widgets, which are small dynamic apps, on your Home screen. Widgets provide you with quick-views of the weather forecast, calendar events information, battery status, and more. Adding widgets To add a widget: 1. Tap and hold an empty area on your Home screen and select Widgets. 2. From the Widgets screen, tap and hold a widget, then drag it to an empty area on your Home screen. Removing widgets From your Home screen, tap and hold a widget, then drag it to X Remove on top of your screen.

NOTE: You can also tap on your Home screen to view All Apps and Widgets. 28 Chapter 2: There's no place like Home Wallpapers Let your apps, icons, and other Zen elements sit on an attractively designed wallpaper. You may add a translucent background tint to your wallpaper for readability and clarity. You can also select an animated wallpaper to make your screen come alive. Move the slider to adjust the transparency of the wallpaper Tap to select the background tint Tap to select a wallpaper Tap to apply the wallpaper settings Tap to apply a background tint Applying wallpaper and background tint To apply wallpaper and background tint: 1. Tap and hold an empty area on your Home screen and select Wallpapers. 2. Select where you want your wallpaper: on your Home screen, Lock screen, or Home screen and Lock screen.



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If you do not want to add a background tint to your wallpaper, skip to step 5. 3.

Tick Background tint, then adjust the transparency level. 4. Tap then select a color. 5. Select a wallpaper, then tap Apply.

NOTE: Apply a background tint to your Home screen, or Home screen and Lock screen. Chapter 2: There's no place like Home 29 Applying an animated wallpaper To apply an animated wallpaper: 1. Tap and hold an empty area on your Home screen and select Wallpapers. 2. Select where you want your wallpaper: on your Home screen, or Home Screen and Lock screen.

3. Select an animated wallpaper, then tap Apply. NOTE: You can also set up your wallpaper settings from > Settings > Display. Extended Home screen Extending your Home screen You can add more pages to extend your Home screen and put more app shortcuts and widgets on it. 1. Tap and hold an empty area on your Home screen and select Edit page. 2. Tap to add a new page. If you wish to delete an extended Home screen, select then drag . and drop it into 30 Chapter 2: There's no place like Home Setting up the date and time By default, the date and time displayed on your Home screen automatically syncs with your mobile provider's settings.

To change the date and time settings: 1. Launch the Settings screen by doing any of the following: •• Launch Quick settings then tap •• Tap > Settings. . 2. Scroll down the Settings screen and select Date & time. 3. Deselect Automatic date & time and Automatic time zone. 4. Select the time zone and manually set the date and time. 5.

You can opt to use the 24-hour format, if you prefer. 6. Select the date format that you want to display. NOTE: See also Clock. Setting up your ringtone and alert sounds Set up the sound for your phone ringtone, notifications such as text messages, emails, and event alerts.

You can also choose to enable or disable te dial pad touch tones, touch sounds, screen lock sound, or you can choose to have your ASUS Tablet vibrate when you tap on it. To set up the sound settings: 1. Launch the Settings screen by doing any of the following: •• Launch Quick settings then tap •• Tap > Settings. . 2.

Scroll down the Settings screen and select Sound. 3. Set up your preferred sound settings. Chapter 2: There's no place like Home 31 Quick settings The Quick settings panel provides a one-tap access to some of the wireless features and settings of your ASUS Tablet. Each of these features are represented by a button. To launch the Quick settings panel, swipe down from the upper right corner of your ASUS Tablet. NOTE: A blue button indicates that the feature is currently enabled while a gray button indicates a disabled feature. The green buttons refer to individual utilities that you can quickly access via the Quick Settings Notification Panel. Tap to open Settings. Tap to view current System notifications.

Tap to enable/disable features in Quick settings. Slide left or right to adjust the screen's brightness. Tap these buttons to quick-launch these utilities. Tap these buttons to enable or disable their functions. 32 Chapter 2: There's no place like Home Adding or removing buttons To add or remove existing buttons from the ASUS Quick Settings notification panel: 1. Launch Quick settings then tap . 2. Tap the box beside the feature to add or remove it from the ASUS Quick Setting Notification Panel. NOTE: A checked box indicates that the feature's button is accessible via the ASUS Quick Settings Notification Panel while an unchecked box means the opposite. 3.

Tap to go back and view the current ASUS Quick Settings notification panel. System notifications From System notifications, you can see the latest updates done and system changes made on your ASUS Tablet. Most of these changes are data and system-related. To launch the System notifications panel, swipe down from the upper left corner of your ASUS Tablet. Tap this to delete all of the listed notifications.

Swipe the notification to the left or right to remove it from the list. Tap on the notification to view its details. Chapter 2: There's no place like Home 33 Lock Screen By default, the lock screen appears after turning on your device and while waking it up from sleep mode. From the lock screen, you can proceed to your device's Android® system by swiping on your touch screen panel. Your device's lock screen can also be customized to regulate access to your mobile data and apps.

Customizing your lock screen If you want to change your lock screen settings from the default Swipe option, refer to the following steps: 1. Launch Quick settings then tap . 2. From the Settings screen, tap Lock screen then tap Screen lock. 3. Tap the screen lock option you would like to use. NOTE: For more details, see Securing your ASUS Tablet. 34 Chapter 2: There's no place like Home Customizing the quick access buttons By default, your lock screen includes quick access buttons for these apps: Camera, Email, and Browser. Change this default settings and customize these buttons to launch other apps on the lock screen using the following steps: 1. Launch Quick settings then tap .

2. Select Lock screen then slide the bar from OFF to ON beside Quick Access under Display to enable this feature. 3. Tap Quick Access. 4. Under the Quick Access screen, select which button you would like to customize. 5. Tap the app you would like to preset on the quick access button you chose to configure. NOTE: Scroll up or down to view the current list of apps you can preset. Chapter 2: There's no place like Home 35 Voice Search Make voice commands to your ASUS Tablet then watch it listen and take action using the Voice Search app.

Using Voice Search, you can make voice commands to accomplish the following: ••• Search for data and information online or on your ASUS Tablet Launch apps inside your ASUS Tablet Get directions going to a location IMPORTANT! Your ASUS Tablet must be connected to the Internet to be able to use this feature. Launching Voice Search 1. Launch the Voice Search app by doing any of the following: •• Tap •• Tap on the Google search bar. > Voice Search. 2. Once the mic icon turns red, start saying your voice command. NOTE: Speak clearly and use concise phrases when talking to your ASUS Tablet. It also helps to start your commands with a verb related to the ASUS Tablet feature you want to use. 36 Chapter 2: There's no place like Home Customizing voice search results from the Tablet search group If you want to set parameters for the voice search results gathered from your Google account and your ASUS Tablet's data, you may do so using the following steps: 1. On your ASUS Tablet's home screen, tap 2.

Tap > Settings. > Voice Search. 3. Tap Tablet search then tick the box of the search groups you would like to include as source when using Voice Search. Chapter 2: There's no place like Home 37 3.



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Tap Tablet search. 4. Tick the box of the search groups you would like to include as source when using Voice Search. 38 Chapter 2: There's no place like Home 3 Keeping in touch Managing contacts Keeping in touch 3 Organize your contacts and easily stay in touch with them via emails or social networks. Group your contacts as Favorites to quickly get in touch with them, or group them as VIPs to get notified about any upcoming events or unread emails.

You can also sync your contacts with your email or social network accounts, link contacts' info for easy access in one place, or filter the contacts you want to keep in touch with. Launching the Contacts app From your Home screen, do any of the following to launch the Contacts app: • Tap ASUS > Contacts Tap >

Contacts Contacts Settings Select how you would want to display your contacts from the Contacts settings. Such display options include sorting list by first/last name, or viewing contact names as first/last names first. You can also choose which of these tabs to display on your Contacts screen: Favorites, Groups, VIP. To set up your Contacts settings, tap > Settings from the Contacts app. Setting up your profile Make your ASUS Tablet truly your own and set up your profile info. 1. Launch the Contacts app then tap Set up my profile or ME. NOTE: ME appears when you've set up your Google account on your ASUS Tablet. 2.

Fill in your info such as mobile or home number. To add other info, tap Add another field. Chapter 3: Keeping in touch 39 3. When you've completed your info, tap Done. To view your profile info, swipe down from the top right of your screen to launch the Quick settings panel, then tap the button with your name on it.

40 Chapter 3: Keeping in touch Adding contacts Add contacts to your device, corporate, Google, or other email accounts and fill in more important contact information such as contact numbers, email addresses, special events for VIPs, and more. 1. Launch the Contacts app then tap . 2. Tap OK to add to your device.

Tap Add account to add a contact to your email account. NOTE: If you don't have an email account, tap Add account then create one. 3. Fill in the necessary information such as mobile or home number, email address, or group where you want to put the contact in. 4. After filling in the information and you want to add more contact numbers or email addresses, tap Add New. 5. If you want to add other contact information, tap Add another field. 6. When you've completed the info, tap Done.

Customizing your contact's profile Edit your contact's info, add a photo, set a ringtone, or take a photo as a cover for your contact's profile. 1. Launch the Contacts app then select the contact whose info or profile you want to edit or customize. 2. Make the changes from the contact's profile page. • Tap to add your contact's profile cover from Gallery or by capturing a photo • You can display a Facebook profile cover as the theme cover for a Facebook contact Tap to edit your contact's info Tap to add your contact's photo from Gallery or by capturing a photo Chapter 3: Keeping in touch 41 Setting up your VIPs Group your contacts as VIPs to get notified about upcoming anniversaries, birthdays, and other important events. You'll also get alerts about any unread emails.

You'll get all these notices as your What's Next alerts and reminders. NOTE: For more details, see What's Next. Set up your VIP from the contact's info screen To set up your VIP from the contact's info screen: 1.

Launch the Contacts app, tap the contact you want to set up as a VIP, then tap 2. In your selected contact's screen, tap Group name then select VIP. 3. When finished, tap Done. The contact is added to your VIP list.

. Set up your VIP from the VIP screen To set up your VIP from the VIP screen: 1. Launch the Contacts app. 2. Tap > VIP.

. 3. In the VIP screen, tap 4. Select the contact or contacts you want to group as VIPs, then tap Add. The contact or contacts are added to your VIP list. 42 Chapter 3: Keeping in touch Adding an event to a VIP contact You can add an event to a VIP contact such as anniversary, birthday, and other important events. 1. Launch the Contacts app, tap the contact you want to add an event detail to, then tap 2. In the contact's info screen, tap Add another field > Events.

3. Select the date for the event, then tap Set. 4. Ensure that you select VIP under the Group field. When finished, tap Done. 5. The contact's special event will appear in your calendar of events. If you want to get an event alert, set the reminder time in the Calendar app. NOTES: • Set the reminder time for events in Calendar to get What's Next event alerts or reminders. • Aside from getting upcoming events reminders, you'll also get new email notifications from What's Next.

For more details, see What's Next. Chapter 3: Keeping in touch 43 Marking your favorite contacts Set your frequently-called contacts as your favorites to be able to recall them quickly from the Contacts app. 1. Launch the Contacts app by doing any of the following: a. From the Home screen, tap ASUS > Contacts app.

b. From the All Apps screen, tap Contacts app. 2. From the Contacts app screen, tap then tap . 3.

Tick the boxes of the contacts that you wish to add to Favorites. 4. When done, tap Add. All contacts that you added appears on Favorites screen. NOTES: • To view your Favorites list, launch the Contacts app then tap . • You can also set a favorite contact as a VIP. For more details, refer to the section Setting up your VIPs. 44 Chapter 3: Keeping in touch Importing contacts Import your contacts and their respective data from one contact source to your ASUS Tablet or an email account. 1. Tap ASUS > Contacts then tap > Manage contacts.

2. Tap Import/export then tap Import from storage. 3. Tap the account that you want to import your contacts: a. Email b. Device 4. Tick to select the contacts that you wish to import and when done, tap Import. Exporting contacts Export your contacts to any of the storage accounts in your ASUS Tablet. 1. Tap ASUS > Contacts then tap > Manage contacts.

2. Tap Import/export then tap Export to storage. 3. Tap to select the contacts from the following accounts: a. All contacts b.

Email c. Device 4. Tick the contacts that you want to export. 5. When done, tap Export.

Chapter 3: Keeping in touch 45 Social networking with your contacts Integrating the social network accounts of your contacts makes it easier for you to view their profiles, news, and social feeds. Stay updated with the activities of your contacts in real time. IMPORTANT! Before you can integrate social network accounts of your contacts, you need to log in to your social network account and sync its settings. Syncing your social network account Sync your social network account to add the social network accounts of your contacts to your ASUS Tablet.



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1. Do any of the following to launch the Settings app: ••Launch Quick settings then tap ••Tap > Settings. . 2. From the Settings screen, tap your social network account under Accounts section. 3.

Tick Contacts to sync the social network accounts of your contacts. 4. Launch the Contacts app to view your contacts list. 5. To view only your contacts with social network accounts, tap Contacts to display then untick the other contact sources, leaving the social network name checked. 6. When done, tap or anywhere on the screen. 46 Chapter 3: Keeping in touch Send messages and more Omlet Chat Omlet Chat is an open messaging and mobile sharing app that lets you chat with friends on the spot. It also allows you to manage your data by storing them securely to your private Cloud accounts. NOTES: • Omlet Chat app may only be available in some countries.

• On its first use, you have to visit Play Store to update Omlet Chat. You must have a Google account to update Omlet Chat. Registering to Omlet Chat Register to Omlet Chat with any of the following accounts: •••• Mobile phone number E-mail account Gmail account Facebook account Using your mobile phone number To register using mobile phone number: 1. Tap then tap Omlet Chat. 2.

On the Sign Up screen, swipe the screen to the left to read highlighted features of Omlet Chat. If you want to register immediately, tap Skip. 3. Select the country that you are currently located, key in your mobile phone number, then tap Next to receive a text message containing the PIN. 4. Key in the PIN then tap Next. 5. Key in your name then tap Get Started. 6. Tap Okay! Let's do it! to update your friends from your contacts list. Tap No thanks to add your friends manually to your contacts list. NOTE: Your Omlet contacts are automatically integrated to your contacts list in Contacts app. Refer to section Viewing your Omlet contacts from Contacts app for more information. Chapter 3: Keeping in touch 47 Using your Google™ account To register using your Google™ account: 1. Tap then tap Omlet Chat.

2. On the Sign Up screen, tap Connect a different account here then tap Google. 3. Tap OK to use the Google account that you registered with your device. 4. Key in your name then tap Get Started. 5. Tap Okay! Let's do it! to update your friends from your contacts list. Tap No thanks to add your friends manually to your contacts list. NOTE: Your Omlet contacts are automatically integrated to your contacts list in Contacts app.

Refer to section Viewing your Omlet contacts from Contacts app for more information. 6. Tap to display the Omlet Chat menu. Using your e-mail account To register using your e-mail account: 1. Tap then tap Omlet Chat.

2. On the Sign Up screen, tap Connect a different account here then tap Email. 3. Key in your e-mail account then tap Next. Omlet Chat app will send a confirmation email to your e-mail account.

4. From your e-mail account, open the confirmation email from Omlet then tap the link to activate your account. 5. Key in your name then tap Get Started. 6. Tap Okay! Let's do it! to update your friends from your contacts list. Tap No thanks to add your friends manually to your contacts list. NOTE: Your Omlet contacts are automatically integrated to your contacts list in Contacts app. Refer to section Viewing your Omlet contacts from Contacts app for more information. 7.

Tap to display the Omlet Chat menu. 48 Chapter 3: Keeping in touch Using your Facebook® account To register using your Facebook account: 1. Tap then tap Omlet Chat. 2. On the Sign Up screen, tap Connect a different account here then tap Facebook. Omlet Chat app will take you to Facebook screen to log in to your Facebook account. 3. Log in to your Facebook account then tap OK. 4. Key in your name then tap Get Started.

5. Tap Okay! Let's do it! to update your friends from your contacts list. Tap No thanks to add your friends manually to your contacts list. NOTE: Your Omlet contacts are automatically integrated to your contacts list in Contacts app. Refer to section Viewing your Omlet contacts from Contacts app for more information.

6. Tap to display the Omlet Chat menu. Sending Omlet invites Invite your friends to use Omlet Chat by sending them Omlet invites to their e-mail or Facebook account. Sending Omlet invites via Facebook To send an Omlet invite via Facebook: 1. From the Omlet Chat screen, tap to display Omlet Chat menu.

2. Tap Contacts then tap Add/Invite friends. 3. From the Add contacts screen, tap Invite Facebook friends. 4. Log in to your Facebook account then tap OK to let Omlet Chat access your account. 5. Tap + to select the contacts then tap Send. Sending Omlet invites via e-mail 1. From the Omlet Chat screen, tap to display Omlet Chat menu.

2. Tap Contacts then tap Add/Invite friends. 3. From the Add contacts screen, tap Invite address book friends. 4. Tick to select the contacts, then tap . Chapter 3: Keeping in touch 49 Using Omlet chat Send text and multimedia messages for a fun, creative, and interactive conversation. To start a conversation: 1.

From the Omlet Chat screen, tap to display Omlet Chat menu then tap Contacts. .

2. Tap the contact that you wish to chat then tap Sending a chat message To send a chat message, key in your message in What's up field then tap . Sending a voice message To send a voice message, tap and hold while saying your message then release to send. Sending a virtual sticker To send a virtual sticker, tap then select from the available virtual stickers. NOTE: You can download more virtual stickers from Sticker Store.

To download the virtual stickers, tap > then tap . 50 Chapter 3: Keeping in touch Using drawer apps Omlet Chat features these value-added drawer apps, allowing you to share multimedia messages for a more fun and personal touch. To use these drawer apps, tap from the chat thread then select an app from the drawer app list to send a specific multimedia message. Tap to launch Camera app and send the captured picture. Tap to send a picture from your device.

Tap to use or add more drawer apps to the drawer app list. Tap to create a sticker from a saved picture. Tap to search GIF files from the Internet and send the GIF file to your message thread. Tap to send your current address with a map snippet. Tap to edit and send a photo. Tap to create and send drawings or doodles. Swipe up the screen shown above to view these icons: Tap to create Bbblar stickers and send to your thread. Tap to search and send video clips from YouTube™. Tap to send polls/surveys. More drawer apps Aside from the default apps in the drawer app list, there are other apps listed in your Omlet Chat app that you can use.

Simply tap from the chat thread, then tap to view more drawer apps. Using other drawer apps To use other drawer app, tap then tap an app to launch it. Adding more drawer apps to the drawer app list Tap to view more apps, then tap and hold an app and tap Pin it! NOTE: The drawer apps may vary depending on location.



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Chapter 3: Keeping in touch 51 Using Social Hotspot Social Hotspot is a quick and easy way to chat with your friends in one chat room. With this feature, you can start a group chat or simply join in a group chat without giving out your identification or contact information. NOTES: • You need to activate the GPS in your device to use Social Hotspot. • Social Hotspot feature can detect Omlet Chat users in two (2) kilometer radius and is only active for four (4) hours. Creating a Social Hotspot To create a Social Hotspot: 1. From the Omlet Chat screen, then tap Broadcasts here. Your device automatically shows your location via Google Maps app.

2. On the upper right corner of the screen, tap . 3. From the Broadcasts here pop-up screen, you can do any of the following: • change Chat photo • edit Social Hotspot name • protect Hotspot Tap to change Chat photo Tap to edit Social Hotspot name Move this slider to the right to enable Protect with PIN 4. When done, tap OK to broadcast your social hotspot.

52 Chapter 3: Keeping in touch Joining a Social Hotspot To join a Social Hotspot: 1. From the Omlet Chat screen, tap Broadcasts here. Omlet Chat launches the Google Maps app to your screen and shows the active social hotspots. NOTE: The social hotspots are marked by the icon. 2.

Select a hotspot to join by doing any of the following: • From the integrated Google Maps screen, tap then tap OK to join in the conversation. • On upper right corner of the screen, tap to join and tap OK. to show the name of the social hotspot then tap on the social hotspot that you wish Chapter 3: Keeping in touch 53 On the Social Hotspot screen, you can chat with your friends, send stickers, or share photos with the group. NOTE: To view shared photos, refer to section Viewing shared photos in Gallery app. 54 Chapter 3: Keeping in touch Viewing shared photos in Gallery app The photos that you and your friends have shared in the Omlet Chat app's chat room are instantly saved to your device. You can view the shared photos using the Gallery app. To view the shared photos: 1. Launch the Gallery app by doing any of the following: a. From the Home screen, tap ASUS > Gallery app. b.

From the All Apps screen, tap Gallery app. 2. From the Gallery main screen, tap a. All shared photos b. Chat room c. Sharer then select from the following options: Chapter 3: Keeping in touch 55 Viewing all shared photos Tap All shared photos to view all photos shared by you and your Omlet Chat contacts.

Viewing shared photos by chat room Tap Chat room to view photos shared by chat room or social hotspot. 56 Chapter 3: Keeping in touch Viewing shared photos by sharer Tap Sharer to view photos shared by an Omlet Chat contact. Viewing your Omlet contacts from Contacts app Aside from connecting with your Omlet contacts in Omlet Chat app, you can also view and chat with your Omlet contacts using the Contacts app. The integration of your Omlet contacts to the Contacts app makes it easier for you to look up and chat to your Omlet contacts even without launching Omlet Chat app.

To view Omlet Contacts from Contacts app: 1. Launch the Contacts app by doing any of the following: a. From the Home screen, tap ASUS > Contacts app. b. From the Home screen, tap Phone app then tap c.

From the All Apps screen, tap Contacts app. . Chapter 3: Keeping in touch 57 2. Tap Contacts to display dropdown list to view the contact groups. 3. Untick all contact groups except Omlet Chat, then tap anywhere. Your Contacts screen displays all Omlet contacts. 4. Tap an Omlet contact to select and view the contact details or chat with that contact directly. Syncing Omlet Chat to Cloud If you have a Dropbox®, Box®, or Baidu PCS Cloud account, the Omlet Chat app instantly uploads your private conversations and chat logs securely. Before Omlet Chat app uploads your data, you have to sync your Cloud account to Omlet Chat app first. To do this: 1. From the Omlet Chat menu, tap Settings. 2. Tap Cloud Storage, then select from the following Cloud services:

a.

Dropbox b. Box c. Baidu PCS 3. Key in your username and password to log in to your Cloud account. Follow the onscreen instructions to sync your Cloud account with Omlet Chat app. 58 Chapter 3: Keeping in touch 4 Your precious moments Your precious moments Capture moments Launching the Camera app 4 Capture images and record videos using your ASUS Tablet's Camera app. Refer to any of the steps below to open the Camera app. From the lock screen Drag down until the camera app is launched. Using the camera widget From the lock screen, swipe to the left to launch the Camera widget that automatically opens the Camera app. From the home screen Tap .

Using the volume key While your ASUS Tablet is on sleep mode, double-click the volume key to wake it up and immediately launch the Camera app. NOTE: Before using the volume key to launch the Camera app, enable this function from Settings > Lock screen, then slide Instant camera to ON. Chapter 4: Your precious moments 59 Using Camera for the first time After launching the Camera for the first time, two consecutive features appear to help you get started:

Tutorial and Image locations. Tutorial If it is your first time to use your ASUS Tablet's camera, you will encounter the following tutorial screen after launching the Camera app. Refer to the following steps to proceed from this screen.

1. On the Tutorial screen, tap Skip if you want to skip viewing or Start to view the basic tutorial about using Camera. 2. After tapping either of these options, you will then proceed to the Remember Photo Locations screen. Photo Locations After going through the Tutorial screen, the Remember Photo Locations screen appears to help you create automatic location tags for your images.

Refer to the following steps to proceed from this screen: 1. On the Remember Photo Locations screen, tap No thanks to proceed to the camera screen or Yes to set up location tagging for your captured images. 2. Slide Location Access to ON to enable the location tagging feature. 3. Tap Agree on the next screen to fully enable the feature and proceed to the Camera screen. 60 Chapter 4: Your precious moments Camera home screen Your ASUS Tablet's camera is equipped with auto-scene detection and auto-image stabilizer features. It also features a video stabilization function that helps prevent shakiness while video recording. Tap the icons to start using your camera and explore the image and video features of your ASUS Tablet. Switch between the front and rear cameras See the gallery Take photos Record videos Zoom in or zoom out Use advanced camera settings Adjust settings Apply image effects Chapter 4: Your precious moments 61 Image settings Adjust the appearance of your captured images by configuring your camera's settings using the steps below.

IMPORTANT! Apply the settings first before taking images. 1. On the camera's home screen, tap > .



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2. Scroll down and configure the available options. Image Configure the image quality using these options. Shoot mode Enable the Touch shutter, set your shutter speed to Timer mode, or change the Burst speed under this option. Focus & Exposure Select a focus mode setting or enable Touch auto-exposure or Face detection under this option. 62 Chapter 4: Your precious moments Video settings Adjust the appearance of your recorded videos by configuring your camera's settings using the steps below. IMPORTANT! Apply the settings first before taking images.

1. On the camera's home screen, tap > . 2. Scroll down and configure the available options. Image Configure the video quality using these options. Focus & Exposure Enable Touch auto-exposure under this option. Chapter 4: Your precious moments 63 Advanced camera features Explore new ways of capturing images or videos and make captured extra special moments using the advanced camera features of your ASUS Tablet. IMPORTANT! Apply the settings first before taking images. Available features may vary per model. Time Rewind After selecting Time Rewind, your shutter starts taking burst shots two seconds before you actually press the shutter button.

As a result, you get a timeline of images where you can choose the best image to save on your Gallery. NOTE: The Time Rewind feature can only be used on the rear camera. Capturing Time Rewind photos 1. From the Camera app's home screen, tap 2. Tap 3. Tap > Time Rewind. or the volume key to start capturing photos. . Using the Time Rewind viewer 1. After pressing the shutter, the Time Rewind viewer appears onscreen on top of a captured photo.

Rotate the button on the viewer to browse through the photos you just took. NOTE: Tap Best to view the best photo suggestion from the timeline. 2. Select a photo then tap Done to save it to Gallery. HDR The High-dynamic-range (HDR) feature allows you to take more detailed images for low-light and highly contrasting scenes. HDR is recommended for use when taking images on brightly lit locations, helping balance out the colors produced on your image.

Capturing HDR photos 1. From the Camera app's home screen, tap 2. Tap 3. Tap > HDR.

or the volume key to start capturing HDR photos. . 64 Chapter 4: Your precious moments Panorama Capture images from various angles using Panorama.

Images captured from a wide angle perspective are automatically stitched together using this feature. Capturing panoramic photos 1.

From the Camera app's home screen, tap 2. Tap > Panorama. . 3. Tap or the volume key then pan your ASUS Tablet to the left or right to capture the scenery. NOTE: While panning your ASUS Tablet, a timeline of thumbnails appears on the lower part of your screen as it captures the scenery. 4. Tap when finished.

Night Take well-lit photos even on night time or on low-light situations using the Night feature of your ASUS Tablet. NOTE: Keep your hands steady while before and while the ASUS Tablet is capturing the image to prevent blurry results. Capturing Night photos 1. From the Camera app's home screen, tap 2. Tap 3. Tap > Night. or the volume key to start capturing Night photos.

Chapter 4: Your precious moments 65 Selfie Take advantage of your rear camera's high megapixel specs without worrying about pressing the shutter button. Using face-detection, you can set your ASUS Tablet to detect up to four faces using the rear camera then automatically capture your selfie or group selfie.

Capturing Selfie photos 1. From the Camera app screen, tap 2. Tap > Selfie. . 3. Tap to choose how many people should be included in the photo. 4. Use the rear camera to detect faces and wait for your ASUS Tablet to start beeping, counting down until it captures the photo. 5. The Time Rewind viewer appears onscreen on top of a captured photo. Rotate the button on the viewer to browse through the photos you just took. 6.

Select a photo then tap Done to save it to Gallery. Beautification Have fun during and after taking photos of your family and friends using the Beautification feature of your ASUS Tablet. When enabled, this feature allows you to make live beauty enhancements on your subject's face before you press the shutter button. Capturing Beautification photos 1. From the Camera app's home screen, tap 2.

Tap 3. Tap > Beautification. to start capturing photos that can be edited using Beautification features. . 66 Chapter 4: Your precious moments Miniature Simulate the tilt-shift effect of DSLR lenses via the Miniature feature. Using this feature allows you to focus on specific areas of your subject, adding a bokeh effect that can be used on both photos and video using your ASUS Tablet. Capturing Miniature photos 1. From the Camera app screen, tap 2. Tap > Miniature. .

3. Tap or to select your focus area, then use your two fingers to adjust the focus area's size and position. 4. Tap 5. Tap or to increase or decrease the background blur. to capture Miniature photos. Depth of field Take macro shots with a soft background using the Depth of field. This feature suits close up photos of subjects for a more defined and dramatic result. Capturing photos with depth of field 1. From the Camera app screen, tap 2.

Tap 3. Tap > Depth of field. or the volume key to start capturing macro photos. . Chapter 4: Your precious moments 67 Smart remove Eliminate unwanted details immediately after capturing the image using the Smart remove feature.

Capturing Smart remove photos 1. From the Camera app screen, tap 2. Tap 3. Tap > Smart remove. or the volume key to start capturing photos that can be edited using Smart remove.

. 4. The following screen shows the photo you captured and any removable objects which you may want to delete from it. 5. Tap to remove the detected objects or Camera app. to delete the photo and go back to the All Smiles Capture the perfect smile or the wackiest facial expression from a range of photos using the All Smiles feature. This feature lets you take five consecutive photos after pressing the shutter button, automatically detecting faces on the image for comparison. Capturing All smiles photos 1. From the Camera app's home screen, tap 2. Tap 3.

Tap > All smiles. or the volume key to start capturing photos that can be edited using All Smiles. . 5. Follow the onscreen instructions to select your best photos. 68 Chapter 4: Your precious moments GIF animation Create GIF (Graphics Interchange Format) images straight from your ASUS Tablet's camera using the GIF animation feature. Capturing GIF animation photos 1. From the Camera app's home screen, tap 2. Tap 3. Tap > GIF.

to start capturing photos that can be transformed into GIF animation. . Time lapse The time lapse video feature of your ASUS Tablet allows you to capture stills for automatic time lapse playback. In effect, events seem to move in a fast-forward manner though they actually occurred and were recorded between long intervals.



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Recording Time lapse videos 1.

From the Camera app's home screen, tap 2. Tap 3. Tap > Time lapse. to start taking Time lapse videos. .

Chapter 4: Your precious moments 69 Using the Gallery View images and play videos on your ASUS Tablet using the Gallery app. This app also allows you to edit, share, or delete image and video files stored in your ASUS Tablet. From Gallery, you can display images in a slideshow or tap to view the selected image or video file. To launch Gallery, tap > Gallery. Viewing files from your social network or cloud storage By default, your Gallery displays all the media files on your ASUS Tablet according to their album folders. To view the media files from other locations accessible via your ASUS Tablet: 1. From the main screen, tap . 2. Tap any of the following source locations to view their respective media files. NOTES: • You can download photos to your ASUS Tablet from your cloud account and use them as your wallpaper or a contact's cover image.

@@@@IMPORTANT! @@@@2. After opening the folder, tap to activate file selection. 3. Tap the files you want to share. A check mark appears on top of the image you select. @@2. After opening the folder, tap to activate file selection. 3. Tap the files you want to delete. A check mark appears on top of the image you select.

@@@2. After opening the folder, tap the image you want to edit. 3. Once the image is opened, tap it again to show its functions.

@@@@@@@@@@@@@@@@@1.

Launch the browser. @@@@3. If you want to do add another tab, follow step 1 again. NOTES: • Opening many websites in your browser slows down its loading performance. • If Internet connection slows down, try clearing the cache.

For details, refer to the section Clearing the browser cache. Bookmarking pages Bookmark your favorite pages or websites so you can go back and browse them again. To bookmark a page: From the page, tap > Save to bookmarks. The next time you open your browser, you can quickly tap on your bookmarked page. 74 Chapter 5: Work hard, play harder Smartly read online Your ASUS Tablet automatically enables the Smart Reader Mode on pages that contain a lot of items that you may find unnecessary or distracting such as banner ads, icons, or menu items. You can remove these items and read only the main contents of the page. NOTE: Smart Reader Mode supports Wikipedia, CNN, ESPN, BCC, and NY Times sites. To use the Smart Reader Mode: • Tap the Smart Reader Mode icon to automatically remove any unnecessary or distracting items and show only the main contents of the page. From the Smart Reader Mode page, do any of the following: • Tap to show your Reader's List or saved pages. • Tap to launch the Marker tool and select your preferred color, then swipe over the text that you want to highlight.

• Bring two fingers together or spread them apart to zoom in/out of a page. Tap to open the Reader's List Tap to share the page with others or to save it to the Reader's List Tap to launch the Marker Tool Zoom in/out of a page. Chapter 5: Work hard, play harder 75 Clearing the browser cache Clear the browser cache to delete temporary Internet files, websites, and cookies that are temporarily stored in your ASUS Tablet. This helps improve the loading performance of your browser. 1. Launch the browser. 2. Tap > Settings > Privacy & security > Clear cache. 3. Click OK on the confirmation message.

Email Add Exchange, Gmail, Yahoo! Mail, Outlook.com, POP3/IMAP accounts so you can receive, create, and browse emails right from your device. You can also sync your email contacts from these accounts to your ASUS Tablet. IMPORTANT! Your ASUS Tablet must be connected to a Wi-Fi or mobile network so you can add an email account or send and receive emails from added accounts. For more details, see Staying connected.

Setting up email accounts Set up your existing personal or work email account so you can receive, read, and send emails from your ASUS Tablet. 1. 2. 3.

From the Home screen, tap Email to launch the Email app.

Tap the mail provider you want to set up. Key in your email address and password and tap Next. NOTE: Wait while your device automatically checks your incoming and outgoing mail server settings. 4. Configure the Account settings such as inbox checking frequency, sync days, or notification for incoming emails. When done, tap Next. 5. Key in an account name that you want to be displayed in the outgoing messages, then tap Next to log into your inbox. NOTE:

If you want to set up your work account on your ASUS Tablet, ask for the email settings from your network administrator. 76 Chapter 5: Work hard, play harder Adding email accounts If you don't have an existing email account, you can create one so you can receive, read, and send emails right from your ASUS Tablet.

1. From the Home screen, tap Email to launch the Email app. 2. Tap > Settings, then add an email account. 3. Tap the mail provider that you want to add. 4. Follow the succeeding instructions to complete setting up your new email account. NOTE: You may also refer to steps 3 to 5 in the Setting up email accounts section to complete this setup process. Setting up a Gmail account Set up your Gmail account to get into Google-related services and apps as well as receive, send, and browse emails right from your ASUS Tablet.

1. Tap Google then tap Gmail. 2. Tap Existing and key in your existing Gmail account and password, then tap . NOTES: • Tap New if you do not own a Google account.

• When signing in, you have to wait while your device communicates with Google servers to setup your account. 3. Use your Google account to backup and restore your settings and data. Tap your Gmail account. to sign in to IMPORTANT! If you have several email accounts aside from Gmail, use Email app to set up and access all your email accounts.

Chapter 5: Work hard, play harder 77 Calendar The Calendar app enables you to keep track of important events using your ASUS Tablet. Along with creating events you may also set reminders, or create a countdown notice to ensure you don't forget these important occasions. It also stores the events, such as birthdays and anniversaries, that you've set up for your VIP contacts. Creating events To create an event: 1. Tap Asus > Calendar. 2. Tap New Event to start creating a new event. 3. In the New event screen, input all the necessary details of your event. 4.

Turn Countdown to ON. You'll get a countdown notice on the System notifications panel as to the days left until this event takes place. NOTE: For details on the System notifications panel, see System notifications. 5 On the Reminders field, select the time that you want to get an alert or reminder about the event. 6. Once finished, tap Done to save and exit. Adding accounts to Calendar Aside from creating an event logged on your ASUS Tablet, you can also use Calendar to create events that get automatically synced with your online accounts.



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